

GENERAL DISTRIBUTION

**WEST VIRGINIA
DIVISION OF CORRECTIONS
& REHABILITATION**

NUMBER: 101.01

EFFECTIVE DATE: 04 August 2026

**SUBJECT: STANDARDS/EXPECTED
PRACTICES AND
ACCREDITATION**

POLICY DIRECTIVE

PURPOSE:

To provide policy and procedure ensuring the Division of Corrections and Rehabilitation strives to follow nationally recognized standards and best practices in the field of adult and juvenile corrections.

REFERENCE:

WV Code §§15A-3-1 and 49-2-903; and ACA Expected Practices 5-ACI-1A-17, 19; 5-ALDF-7D-04; 5-JCF-7A-16; 3-JDF-1A-28; 1-JDTP-1A-20; 2-CO-1A-22; 1-CTA-1A-14; and 4-APPFS-3D-09.

RESPONSIBILITY:

No additional written instructions on this subject are required.

CANCELLATION:

Any previous written instruction on the subject including DCR Policy Directive 101.01, dated 21 May 2024.

APPLICABILITY:

All facilities and work units within the Division of Corrections and Rehabilitation (DCR). This Policy is available for general distribution.

DEFINITIONS:

None.

POLICY:

- I. The Division of Corrections and Rehabilitation (DCR) maintains high standards and is committed to adhering to the standards and/or expected practices of:
 - A. American Correctional Association (ACA)
 - B. National Commission on Correctional Health Care (NCCHC)
 - C. Correctional Education Association (CEA)
 - D. Center for Improving Youth Justice (CIYJ), formerly known as PbS – Bureau of Juvenile Services only.
- II. Each facility and work unit within the DCR will ensure a system to monitor space requirements, operations and programs through inspections and reviews. This monitoring is conducted by the Superintendent or work unit supervisor or director as appropriate or designated staff at least annually and by qualified professionals not affiliated with the facility/work unit or agency at least every three (3) years.
- III. The **American Correctional Association (ACA)** provides a professional organization for all individuals and groups, both public and private that share a common goal of improving the justice system. The DCR is committed to the goal of achieving ACA accreditation for all facilities and applicable work units.
 - A. ACA accreditation is intended to improve facility operations through adherence to clear standards relevant to all areas/operations of the facility, including safety, security, order, inmate/resident care, programs, justice, and administration.
 - B. ACA performance-based standards and expected practices are based on valid, reliable research and exemplary correctional practice. Accreditation manuals cover all areas of correctional operation, including adult, juvenile, and community corrections as well as correctional training academies, industry programs, parole field services, and central administration offices.
 - C. The facilities and work units of the DCR will follow the ACA performance-based standards and expected practices as follows:

Administration of Correctional Agencies (CO)
Central Office

Adult Correctional Institutions (ACI)
Anthony Correctional Center
Beckley Correctional Center
Charleston Correctional Center

Denmar Correctional Center
Huttonsville Correctional Center
Lakin Correctional Center
Mount Olive Correctional Complex/Slayton Work Camp
Northern Regional Jail & Correctional Facility/Ohio County Correctional Center
Parkersburg Correctional Center (including Wood County Holding Center)
Pruntytown Correctional Center
Saint Marys Correctional Center
Salem Correctional Center
Stevens Correctional Center

Adult Local Detention Facilities (ALDF)

Central Regional Jail
Eastern Regional Jail/Martinsburg Correctional Center
North Central Regional Jail
Potomac Highlands Regional Jail
South Central Regional Jail
Southern Regional Jail
Southwestern Regional Jail
Tygart Valley Regional Jail
Western Regional Jail

Adult Probation and Parole Field Services (APPFS)

All Parole Services Offices

Correctional Industries (CI)

WV Correctional Industries

Correctional Training Academies (CTA)

Corrections Academy

Juvenile Correctional Facilities (JCF)

Donald R. Kuhn Juvenile Center
J.M. Chick Buckbee Juvenile Center
Kenneth Honey Rubenstein Juvenile Center
Sam Perdue Juvenile Center

Juvenile Day Treatment Programs (JDTP)

All Youth Reporting Centers

Juvenile Detention Facilities (JDF)

Gene Spadaro Juvenile Center
Lorrie Yeager Juvenile Center
Robert L. Shell Juvenile Center
Ronald Mulholland Juvenile Center
Tiger Morton Juvenile Center

Vicki Douglas Juvenile Center

- D. After achieving ACA accreditation, each facility and work unit will submit an Annual Report to the Performance Based Standards & Expected Practices Accreditation Department. This report is due on the anniversary of their last audit date. Where applicable, the facility or work unit must submit a completed Significant Incident Summary and Outcome Measures Worksheet with the required Annual Report.
- IV. **The National Commission on Correctional Health Care (NCCHC)** is an independent organization whose mission is to improve the quality of health care in jails, prisons, and juvenile confinement facilities.
- A. The DCR maintains a contractual agreement for comprehensive medical and mental health services which requires the provider to meet or exceed NCCHC requirements.
 - B. Accreditation signals a constitutionally acceptable level of care for a facility's inmates or residents, which translates into improved health status, fewer grievances and lawsuits, and reduced health risk to the community when incarcerated individuals are released.
- V. The goals of the **Correctional Education Association (CEA)** include increasing public awareness of correctional education as an integral part of reentry and establishing benchmarks and standards to identify quality programming through an accreditation process.
- A. CEA's philosophy is that detained and adjudicated juveniles and adult students need to learn to reassess their values, goals, and priorities in life in a way that differs from their time prior to incarceration.
 - B. Acquiring personal, social, and technical skills are necessary for a successful and permanent reentry into society as productive citizens, parents, and coworkers.
- VI. **Center for Improving Youth Justice (CIYJ)**, formerly known as PbS, is a data-driven improvement model grounded in research that challenges youth correction, detention, assessment and community-based facilities and agencies to treat all youths in custody as one of our own. CIYJ sets national performance-based standards of excellence to guide facility operations, services and programs to best serve youths, staff and families.
- A. The CIYJ state coordinator for DCR provides information and guidance when necessary and ensures a site coordinator is assigned if needed.
 - B. The site coordinator will:
 - 1. Assign a facilitator to conduct interviews, surveys, or other tasks as required.

2. Ensure that all data is entered into the CIYJ system according to CIYJ timeframes;
and
 3. Data reported is accurate based on information reported by the facility.
- VII. Superintendents, and work unit supervisors/directors as appropriate, whose facility or work unit is undergoing an audit, or accreditation will ensure that all employees are informed of the process and cooperate as needed.

ATTACHMENT(S):

None.

APPROVED SIGNATURE:


David L. Kelly, Commissioner

07/07/2026
Date