

GENERAL DISTRIBUTION

**WEST VIRGINIA
DIVISION OF CORRECTIONS
& REHABILITATION**

NUMBER: 101.03

EFFECTIVE DATE: 08 November 2024

**SUBJECT: ENVIRONMENTAL
RESPONSIBILITY PROGRAM**

POLICY DIRECTIVE

PURPOSE:

To provide policy demonstrating the Division of Corrections and Rehabilitation's commitment to implementing strategies that promote recycling, energy and water conservation, pollution reduction, and utilization of renewable energy alternatives.

REFERENCE:

ACA Expected Practices 5-ACI-1A-04, 5-ALDF-7D-02, 4-JCF-6A-09-1, 3-JDF-1A-04-2, 1-JDTP-1A-01-1, 1-CTA-1A-02-1, 4-APPFS-3D-05-1, and 2-CO-1A-06-1.

RESPONSIBILITY:

Superintendents, and work unit supervisors or directors as appropriate, are responsible for enacting Operational Procedures to ensure compliance with this Policy Directive.

CANCELLATION:

Any previous written instruction on the subject.

APPLICABILITY:

All facilities and work units within the Division of Corrections and Rehabilitation (DCR). This Policy is available for general distribution.

DEFINITIONS:

None.

POLICY:

1. The Division of Corrections and Rehabilitation (DCR) has entered into energy savings performance contracts to improve its infrastructure and operational efficiency at several

facilities within the agency by reducing energy use and addressing deferred infrastructure maintenance needs. The measures also reduce carbon dioxide (CO₂) emissions.

- II. Superintendents, and work unit supervisors or directors as appropriate, are responsible for examining and where appropriate implementing strategies that are cost-effective and deliver superior performance, while improving environmental responsibility and sustainability.
 - A. The specific strategies implemented within the facility or work unit will be included in the Operational Procedure. This includes:
 - 1. Recycling (e.g., paper, metal, and plastic products).
 - 2. Energy conservation (e.g., building insulation, heating and ventilation, temperature controls, vehicle fuel efficiency, water economies, physical plant engineering, and energy measures).
 - 3. Pollution reduction (e.g., composting sewer treatment, litter abatement, and carbon emissions).
 - 4. Utilization of renewable energy alternatives (e.g., biofuels, solar collection, turbine energy production, and methane collection).
 - B. An overview of any sustainable and environmentally friendly practices will be covered in new employee orientation by reviewing the Operational Procedure.
- III. Superintendents, and work unit supervisors or directors as appropriate, will designate an appropriate employee to manage, coordinate and document environmental responsibility and sustainability strategies.

ATTACHMENT(S):

None.

APPROVED SIGNATURE:



William K. Marshall III, Commissioner

11/8/2024

Date