

**GENERAL DISTRIBUTION**

**WEST VIRGINIA  
DIVISION OF CORRECTIONS  
& REHABILITATION**

**NUMBER: 110.00**

**DATE: 01 December 2019**

**SUBJECT: POLITICAL ACTIVITIES**

# **POLICY DIRECTIVE**

---

**PURPOSE:**

To ensure all employees are aware of governmental statutes and regulations relating to campaigning, lobbying and other political activities.

**REFERENCE:**

WV Code §29-6-20; West Virginia Division of Personnel's Administrative Rule; and 5 US Code, Chapter 15.

**RESPONSIBILITY:**

No additional written instructions on this subject are required.

**CANCELLATION:**

Any previous written instructions on this subject including DOC Policy Directive 110.00, dated 01 November 2014; DJS Policy 110.00, dated 01 April 2009; and RJA Policy 3040, dated 01 February 1992.

**APPLICABILITY:**

All units within the Division of Corrections and Rehabilitation. This Policy is available for general distribution.

**DEFINITIONS:**

None.

**POLICY:**

- I. The federal Hatch Act (5 US Code, Chapter 15) restricts political activity of individuals principally employed by State or local executive agencies who perform duties in connection with programs financed in whole or in part by federal loans or grants regardless of the source of salary or merit system coverage. In addition, State law contains restrictions on the political activity of State employees. Employees subject to political activity laws continue to be covered while on annual or sick leave, leave without pay, or administrative leave. Any classified employee in a position not connected with a federally funded activity who becomes a candidate for any permitted paid public office shall be placed on a leave of absence without pay for the period of such candidacy, commencing upon the filing of the certificate of candidacy.
  
- II. Information regarding restrictions on political activity for selected state employees may be viewed on the West Virginia Division of Personnel website at: <https://personnel.wv.gov/SiteCollectionDocuments/Political.pdf>

**ATTACHMENT(S):**

None.

APPROVED SIGNATURE: \_\_\_\_\_

  
Betsy C. Jividen, Commissioner

11-8-19  
Date