

**GENERAL DISTRIBUTION**

**WEST VIRGINIA  
DIVISION OF CORRECTIONS  
& REHABILITATION**

**NUMBER: 117.01**

**DATE: 01 April 2022**

**SUBJECT: INMATE RENT COLLECTION**

# **POLICY DIRECTIVE**

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**PURPOSE:**

To ensure the collection of rent from certain designated inmates.

**REFERENCE:**

WV Code §§15A-4-9 and 25-7-14.

**RESPONSIBILITY:**

No additional written instructions on this subject are required.

**CANCELLATION:**

Any previous written instruction on the subject including DCR Policy Directive 117.01, dated 08 September 2020.

**APPLICABILITY:**

All facilities within the Division of Corrections and Rehabilitation that have custody of adult inmates. This Policy is available for general distribution and is to be made available for inmate review upon the effective date.

**DEFINITIONS:**

None.

**POLICY:**

- I. Any inmate who receives a salary or is otherwise monetarily compensated for work in community work programs, including work release status inmates who have obtained employment shall be assessed a rent charge; this is to include all inmates who are assigned to an outside work crew and inmates assigned to a Prison Industry Enhancement (PIE) Program work project.

- A. Work release status inmates will be charged a daily rent of eight dollars (\$8.00) per day. The amount of rent shall be reviewed from time to time and adjusted as necessary and appropriate according to the need for necessary funds for the inmate's care and custody and the upkeep of the facility.
  - B. Inmates who work in community work programs, who are not work release status inmates, shall be assessed thirty percent (30%) of his or her net pay as rent.
  - C. Rent shall not exceed five hundred dollars (\$500.00) per month unless the inmate gives his or her express consent.
- II. Exceptions may be made by the Commissioner or designee when documentation is presented which shows the enforcement of this policy will prevent the inmate from meeting other legitimate financial obligations. In these circumstances, the Superintendent of the facility in which the inmate is housed shall make every reasonable effort to establish alternate means of satisfying the payment of rent by inmates granted the exception.
- III. All rent monies collected by the facility shall be deposited into the facility's unclassified account.

ATTACHMENT(S):

None.

APPROVED SIGNATURE: \_\_\_\_\_

  
Betsy C. Jividen, Commissioner

3-18-22  
Date