

**GENERAL DISTRIBUTION**

**WEST VIRGINIA  
DIVISION OF CORRECTIONS  
& REHABILITATION**

**NUMBER: 122.04**

**EFFECTIVE DATE: 01 April 2022**

**SUBJECT: PURCHASING FROM  
CORRECTIONAL INDUSTRIES**

# **POLICY DIRECTIVE**

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**PURPOSE:**

To ensure the mandatory purchase provisions of the Correctional Industries Act of 2009.

**REFERENCE:**

WV Code §§25-7-5, 25-7-6 and 25-7-7.

**RESPONSIBILITY:**

No additional written instructions on this subject are required.

**CANCELLATION:**

Any previous written instruction on the subject including DOC Policy Directive 500.01, dated 01 June 2011.

**APPLICABILITY:**

All facilities and work units within the Division of Corrections and Rehabilitation (DCR). This Policy is available for general distribution.

**DEFINITIONS:**

None.

**POLICY:**

- I. As required by WV Code §25-7-5, all offices, departments, and institutions of the Division of Corrections and Rehabilitation (DCR) shall purchase all articles or products which they require from WV Correctional Industries (WVCI), if those articles or products are produced or manufactured by WVCI.

- II. Exceptions from the mandatory purchase provisions may be granted when a Correctional Industries article or product does not meet the reasonable requirements of the requesting office, department or institution, or when the requisition cannot be fulfilled because of insufficient supply or other reason. No office, department, or institution may evade the requirements by making insubstantial variations from the characteristics of Correctional Industries products or articles.
- III. Descriptions of all articles and products manufactured or produced by WVCI are contained on the website maintained by WVCI, <https://wvcorrectionalindustries.com/>

ATTACHMENT(S):

None.

APPROVED SIGNATURE: \_\_\_\_\_

  
Betsy C. Jividen, Commissioner

  
Date