

GENERAL DISTRIBUTION

**WEST VIRGINIA
DIVISION OF CORRECTIONS
& REHABILITATION**

NUMBER: 202.06

DATE: 01 June 2021

**SUBJECT: SINGLE-OCCUPANCY
CELLS/ROOMS**

POLICY DIRECTIVE

PURPOSE:

To ensure appropriate guidelines for the assigning of inmates or residents to single- or multiple-occupancy cells or rooms.

REFERENCE:

WV Code §15-12-2a

RESPONSIBILITY:

No additional written instructions on this subject are required.

CANCELLATION:

Any previous written instruction on the subject, including DOC Policy Directive 202.06, dated 01 June 2014; DOC Policy Directive 410.09, dated 01 June 2006; and DJS Policy 312.00, dated 01 April 2014.

APPLICABILITY:

All facilities within the Division of Corrections and Rehabilitation (DCR). This Policy is available for general distribution.

DEFINITIONS:

Cell: A room which is a component of a housing unit separated by walls and lockable doors. The term “cell” does not refer to dormitory style housing.

Multiple-Occupancy Cell or Room: A cell or room that houses more than one (1) inmate or resident.

POLICY:

- I. The majority of cells/rooms within the Division of Corrections and Rehabilitation (DCR) are multiple occupancy. It shall be presumed that an inmate or resident may be housed in a multiple-occupancy cell/room.

- II. Single-occupancy cells/rooms may be available, when indicated, for the following. The caveat “when indicated” refers to determinations made by the classification system, medical diagnosis, or other professional conclusion. All determinations shall be entered in OIS.
 - A. An inmate/resident with medical or mental health conditions which justify a single cell/room assignment, as documented by medical/mental health staff in the inmate’s/resident’s health record.
 1. Medical/mental health staff, based on a review of the inmate’s/resident’s medical/mental health record and assessment of the inmate/resident, will present this information to the Chief of Security for appropriate determinations.
 2. Medical staff shall also document if an inmate’s/resident’s medical condition or disabilities that preclude an upper bunk assignment and notate such in the health record.

 - B. An inmate/resident with a substantiated and documented pattern of being victimized by other inmates/residents resulting in serious physical injury or sexual assault. This information, when determined, will be presented by appropriate staff (e.g. booking, counseling, classification, etc.) to the Chief of Security for appropriate determinations.

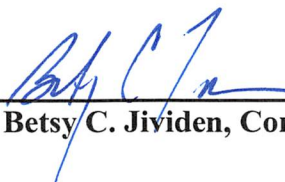
 - C. An inmate/resident whose documented criminal or institutional history show a pattern of acts of violence resulting in serious physical injury to victims or intentional and depraved infliction of extreme physical pain resulting in serious physical injury to victims. This information, when determined, will be presented by appropriate staff (e.g. booking, counseling, classification, etc.) to the Chief of Security for appropriate determinations.

- III. Single-occupancy cells/rooms shall be available, when indicated, for an inmate/resident whom a court of competent jurisdiction has determined is a sexually violent predator and entered an order stipulating such. The order shall be uploaded to the Offender Information System (OIS).

ATTACHMENT(S):

None.

APPROVED SIGNATURE:


Betsy C. Jividen, Commissioner

5-13-21
Date