Visitation Information

To schedule a visit:
Visits may be scheduled during normal business hours, M-F (0800-1600)
Visitor must call at least a day in advance of the intended visit.
All visits are 30 minutes in length and each inmate is permitted one visit per month.
Visits are limited to one adult and two children OR two adults
Visitation Number: 304-267-0045 or 304-267-0048

Visitation Schedule:

Tuesdays and Saturdays
1000-1030
1100-1130
1300-1330
1400-1430
1500-1530

Thursdays
1300-1330
1400-1430
1500-1530
1700-1730
1800-1830

Acceptable Forms of Required Identification:
1) Driver’s license
2) Non-driving identification card
3) U.S. Passport book or card
4) U.S. Military ID

Unacceptable Forms of Identification:
1) Social Security card
2) Credit Card
3) Insurance card
4) Self-generated identification
5) Birth certificates will only be accepted for minor children who are visiting in the company of a parent or legal guardian.

Visitation with Minor Children:
Minor children must be in the company of a parent, other adult member of the immediate family, or legal guardian. Other adult members of the immediate family must present a notarized Juvenile Visitation Form from the non-incarcerated parent or legal guardian verifying that they have issued permission for the minor child to be in that adult’s company on facility grounds for the purpose of visiting the inmate.
Special Visitation:
Special visits beyond those stipulated by policy will only be granted under verifiable extenuating circumstances and must be pre-approved by the facility superintendent.

Dress Code:
No provocative or revealing clothing.
Only one layer of clothing. No outerwear.
Females must wear bras.
All individuals must wear shirts and shoes.
No hats.
*Final approval on questionable attire will be determined by Shift Commander*

Unauthorized Items:
No weapons of any kind
No tobacco products
No cellphones
No keys other than facility issued locker key
No handheld or pocketed personal items
No purses
No food or drink

Directions to Eastern Regional Jail & Correctional Facility (94 Grapevine Rd, Martinsburg, WV 25405):

From Maryland, United States
I-95 / I-495 North toward Baltimore / Silver Spring
   Keep left to get onto I-495 W
   At Exit 35, head right on the ramp for I-270 North toward Frederick
   At Exit 32, head right on the ramp for I-70 toward Baltimore / Hagerstown
   At Exit 52, head right on the ramp for US-15 South / US-340 West toward Charles Town / Leesburg
   Take the ramp on the right for WV-9 West and head toward Martinsburg
   Turn right onto Grapevine Rd / County Hwy-9/14

From Virginia, United States
Take I-64 W
   At Exit 87, head right on the ramp for I-81 North toward Staunton / Winchester
   At Exit 12, head right on the ramp for WV-45 / WV-9 East toward V.A Med Ctr / Winchester Ave
   Turn right onto WV-45 / Apple Harvest Dr toward V.A Med Ctr / Winchester Ave
   Keep straight to get onto Apple Harvest Dr
   Keep straight to get onto WV-9 / Apple Harvest Dr
   Turn left onto Grapevine Rd / County Hwy-9/14
   Arrive at Grapevine Rd / County Hwy-9/14 on the right
Juvenile Visitation Form

Inmate Full Name ___________________________ Jail ___________________________

Relationship To Child ___________________________

Child’s Full Name ___________________________ Sex ( ) Male ( ) Female

Age ______ DOB ______ Race ______ Hair ______ Eyes ______ Height ______ Weight ______

Parent/Legal Guardian ___________________________

Address ___________________________

Home Phone( ) ___________________________ Work Phone( ) ___________________________

The above named child has my permission to visit ___________________________

Inmate Name ___________________________

At the ___________________________ Jail Name ___________________________

_________________________________________ Signature of Parent/Legal Guardian

_________________________________________ Signature of Authorized Adult

accompanying child ___________________________

Acknowledged and sworn to before me this ______ day of ___________________________ 20__

_________________________________________ Signature of Notary

My Commission Expires on ___________________________

Original copy to Inmates file.

One (1) copy in Juvenile Visitation File.