# WV Division of Corrections





# Annual Report 2012















Earl Ray Tomblin, Governor Joseph C. Thornton, Secretary of DMAPS Jim Rubenstein, Commissioner, WVDOC





#### STATE OF WEST VIRGINIA DEPARTMENT OF MILITARY AFFAIRS & PUBLIC SAFETY DIVISION OF CORRECTIONS



EARL RAY TOMBLIN GOVERNOR

#### JIM RUBENSTEIN COMMISSIONER

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JOSEPH C. THORNTON SECRETARY

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December 2012

Honorable Earl Ray Tomblin Governor of West Virginia

Capitol Building 1900 Kanawha Blvd., East Charleston, WV 25305

Dear Governor Tomblin,

In accordance with Chapter § 5-1-20 of the West Virginia Code, the Division of Corrections respectfully submits its annual report for the fiscal year 2011-2012.

We hope that this report will serve to illustrate the Division's progress during the year, as well as provide a valuable reference source for DOC statistics and information.

Sincerely,

Jim Rubenstein Commissioner



Jim Rubenstein Commissioner

Jim Ielapi Deputy Commissioner

Jan Chamberlain Assistant Commissioner





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It is with pleasure that I present the Annual Report of the Division of Corrections.

I have worked closely with Commissioner Jim Rubenstein and DOC staff over the last seven years. The Division's mission, goals, critical issues and strengths, as well as its ability to effectively function and perform its public safety mission, are certainly highlighted by the level of dedication and commitment of the work force. Commissioner Rubenstein's staff continues to offer effective programs to inmates.

I commend Commissioner Rubenstein's leadership and share his commitment to ensuring the safety of the staff, inmates and the general public

remains a top priority. The Division has achieved significant success during the past year and I applaud all DOC employees for their commitment, dedication and their efforts to develop and implement meaningful ways to ensure mission accomplishment.

The Division continues to face severe overpopulation issues and staff recruitment and retention concerns, making the performance of DOC's leadership instrumental to the overall success of the Division. I am pleased to say the recommendations put forth by the Governor's Commission on Prison Overcrowding in July 2009, continue to be developed and implemented. Furthermore, Governor Earl Ray Tomblin has shown his understanding and commitment to public safety and the prison overpopulation issue. Governor Tomblin's efforts in securing bipartisan support across all three branches of government - and the public at large - to work closely with the Council of State Governments, Justice Center, to conduct a Justice Reinvestment Initiative, will enhance the Division's ability to perform its public safety mission. The reinvestment initiative is a data-driven approach to reduce corrections spending and reinvest savings to enhance public safety.

This report reflects the Division and the Department of Military Affairs and Public Safety's ongoing dedication to public safety. Corrections, like many other public safety professions, is an around-the-clock commitment. The Division continues to make a difference because of its workforce; their attitude, their conduct, their dedication and their loyalty to the West Virginia communities they live in and serve.

As Cabinet Secretary, I look forward to supporting and helping lead the Division's efforts as we serve West Virginia together.

*Joseph C. Thornton,* Cabinet Secretary West Virginia Department of Military Affairs and Public Safety

# Message from the Commissioner





The West Virginia Division of Corrections (WVDOC) has an unwavering mission of enhancing public safety by providing safe, secure, humane correctional facilities, operating an effective system of offender reentry and community supervision, reducing offender recidivism, and assisting victims of crime.

Prison overcrowding continues to be one of the most challenging issues in corrections today. WVDOC currently has over 1800 (25%) of DOC sentenced inmates housed in Regional Jails. In June 2012, Gov. Earl Ray Tomblin announced a bipartisan and inter-government effort to reduce prison growth and prevent crime, using a data-driven "justice reinvestment" approach. The *Justice Reinvestment Initiative* is a comprehensive,

research-based approach that identifies factors driving the growth and costs in prison and jail populations. It involves a 3 step process: 1) Analyzing data to develop policy options, 2) Adopting those new polices, and 3) Reviewing performance measurements to ensure that officials have up-to-date information explaining the impact of enacted policies on jail and prison populations, and on rates of re-incarceration and criminal activity.

The Council of State Governments (CSG) Justice Center, in partnership with the Pew Center on the States (PEW), and the U.S. Department of Justice's Bureau of Justice Assistance (BJA) will conduct this analysis. The state of WV has established a working group of legislative leaders to include top court officials, state agency directors, and criminal justice stakeholders to review criminal justice trends and establish policy options for state leaders to review in time for the 2013 legislative session.

The *WVDOC FY 2012 Annual Report* serves to highlight the many facets of our agency, by providing informational data and statistics of our facilities and offender population. In an effort to be a progressive and innovative operation in the corrections field, we will continue to provide reliable and useful information to assist in future policy making, planning and operational decisions. This report would not be possible without the collaborative effort of staff from all correctional facilities, correctional industries, corrections academy, parole services, and central office. I am very proud and honored to be a part of this productive corrections team and to present the 2012 Annual Report for the WV Division of Corrections.

Copies of this and previous annual reports can be viewed and downloaded from the WVDOC website at: <u>www.wvdoc.com</u>

*Jim Rubenstein,* Commissioner West Virginia Division of Corrections



# VISION

The Vision of the West Virginia Division of Corrections is to be recognized as an innovative leader in providing quality correctional services.



## MISSION

The mission of the West Virginia Division of Corrections is to enhance public safety by providing safe, secure, and humane correctional facilities, operating an effective system of offender re-entry and community supervision, reducing offender recidivism, and assisting victims of crime.

# Core Values



CORE VALUES

- Our highest priority is the protection of the public, staff, and offenders through the highest degree of professional performance at all times.
- Our integrity is above reproach, as we are accountable to the public, staff, and offenders alike.
- We correct offender behavior first and foremost by modeling appropriate behavior.
- We provide and encourage staff to seek out opportunities that develop or enhance professional knowledge, skills, and abilities.
- We treat all employees, the public, and offenders with fairness, honesty, consideration, and dignity while recognizing diversity.
- We empower our employees to effectively perform their duties to the best of their abilities through training, trust, and teamwork.
- We take pride in maintaining the quality of our organization through performance, appearance, and education.
- We embrace professional service over personal desire and provide correctional services, as appropriate, which will positively affect offender management and reentry.
- We are sensitive to the needs of crime victims and their families and aid them in personal empowerment.
- We exhibit the highest degree of ethical behavior, professional excellence, quality, and competence in all that we do.
- We resolve all situations, in which the course of action is in doubt, by erring on the side of security and public safety.



# Strategic Goals

WVDOC decided to consolidate its many initiatives, objectives, and projects into five "Strategic Goals," that would guide the agency's priorities throughout the next few years. In order, the WVDOC's five Strategic Goals are as follows:



**1. Overcrowding -** The first strategic goal of the agency will be to perform a series of initiatives designed to mitigate the drastic and persistent increases in the population of prisoners sentenced to WVDOC custody.

**2. Information Technology** – The second strategic goal of the agency is to improve information technology services, programs, and tools to promote better communications, access to data/information, and work efficiencies.

**3. Human Resources** – The third strategic goal of the agency is to improve the recruitment and retention of qualified and experienced correctional employees, while continuing to make the WVDOC a better place to work and build a career.

**4. Correctional Industries** – The fourth strategic goal of the agency is to foster innovative strategies in correctional industries to become more financially successful, while further enhancing inmate work opportunities.

**5.** ACA Accreditation – The fifth strategic goal of the agency is to achieve ACA accreditation at the WV Corrections Academy, our community facilities, and the Central Office.



- Huttonsville Correctional Center added a 48 Bed Work Camp (Huttonsville Work Camp). This facility houses 48 male minimum security inmates and has approximately 18 WVDOC employees.
- The total number of Community Service Hours for FY 2012 was 435,058.50.
- Mount Olive Correctional Complex inmates raised over \$1000 in 2 days to help find potential bone marrow donors for a local 6 year old child battling leukemia.
- Parole Services collected over \$1.2 million in fees to help offset supervision costs, therefore decreasing taxpayer dollars budgeted for this area.
- St. Marys Correctional Center received the "Recycling Champion Award in November 2011, for the impact their recycling efforts had on Pleasants County, WV.
- After losing federal support, WVDOC stepped up and sponsored the 16th Annual Mock Prison Riot. This event was held at the old State Penitentiary in Moundsville, WV from May 6-9, 2012. Nearly 1000 law enforcement and correctional officers from around the world participated in this event that offered training in the most realistic "riot" conditions and showcased cutting edge technologies.
- Facility-wide clean up and assistance efforts (both on a statewide and local level) were commendable, during the derecho storm on June 29, 2012.
- Anthony Correctional Center celebrated Timothy Coffman as WVDOC Employee of the Year.
- Lakin Correctional Center and Paws4People conducted the first large scale "Dog Bump" at the facility. (A Dog Bump is when clients are brought in to meet with dogs to see which clients and dogs are suitable for each other)
- OIS--Offender Information System project began in an effort for the WVDOC, WV Regional Jail and Correctional Authority and WV Division of Juvenile Services to enhance their data sharing capabilities.

# WVDOC Institution Locations



# Organizational Chart







The American Correctional Association (ACA) is a private, nonprofit organization that provides the only national accreditation process for adult and juvenile corrections. The ACA's purpose is to promote improvement in the management of correctional agencies through the administration of a voluntary accreditation process and the continued development and revision of relevant, useful standards.

The accreditation process started in 1978, and it involves about 80 percent of all state departments of corrections and youth services as active participants. In addition, programs and facilities operated by the Federal Bureau of Prisons, the U.S. Parole Commission, and the District of Columbia are also involved in the accreditation process.

The accreditation process offers these agencies the chance to evaluate their operations against national standards, remedy deficiencies, and upgrade the quality of correctional programs and services.

During the 2012 fiscal year, Northern Correctional Center was audited for ACA re-accreditation from September 19-21, 2011. Ohio County Correctional Center was audited for ACA re-accreditation from September 21-23, 2011. Northern Correctional Center and Ohio County Correctional Center were outstanding in their efforts and both achieved ACA re-accreditation.

While numerous WVDOC employees participated in the successful re-accreditation of these two centers in the past fiscal year, there are some individuals who deserve special mention for their contribution to this endeavor.

Ed Littell, Sanitation and Safety Officer, Northern Correctional Center Greg Yahnke, AWP, Northern Correctional Center Richard Wendt, ACA Accreditation Manager, Northern Correctional Center Debbie Croft, ACA Accreditation Manager, Ohio County Correctional Center Shelby Searls, ACA Accreditation Manager, Lakin Correctional Center Stephen Duncan, Fire and Safety Officer, Lakin Correctional Center Nathan Ball, AWO, Lakin Correctional Center Steve Buzzard, ACA Project Manager, Pruntytown Correctional Center Lynn Wallace, Fire and Safety Officer, Pruntytown Correctional Center Charlie Bush, Fire and Safety Officer, Mount Olive Correctional Center Richard Himelrick, Fire and Safety Officer, Huttonsville Correctional Center Richard Himelrick, Fire and Safety Officer, Huttonsville Correctional Center Bill Yurcina, Administrator, Ohio County Correctional Center Lt. Mike Hill, Fire Safety Officer, Ohio County Correctional Center Evelyn Seifert, Warden, Northern Correctional Center Jamie Cupp, Fire Safety Officer, St. Marys Correctional Center Rebecca J. Farr, ACA Accreditation Manager, St. Marys Correctional Center Jan Chamberlain, Assistant Commissioner

These individuals, along with the WVDOC Accreditation Managers, who traveled to various DOC Correctional Centers performing mock audits, (file reviews and tours) in order to assist their sister correctional centers to achieve ACA Accreditation, are to be commended for their efforts.

# Employees of the Year...



Employees of the Year Awards Ceremony

April 27,2012 Posting Of Colors by WVDOC Honor Guard Pledge of Allegiance Greetings and Opening Remarks by Commissioner Jim Rubenstein Presentation of Awards to Employees of the Year



The WVDOC Employee of the Year Ceremony was held Friday, April 27, 2012, at the WV DMAPS Professional Development Center in Glenville, West Virginia. This event is held annually to recognize those individuals within the DOC who have been selected by their facility as going "above and beyond" in their respective duties. Out of those entries, one Employee of the Year for the Division is selected. Tim Coffman, Inspector II, at Anthony Correctional Center was chosen as the "*WVDOC Employee of the Year*" for his exemplary service in CY 2011.

Congratulations to Tim and the following individuals:

Steven Merkle--Beckley Correctional Center Pat Carney--Central Office Christopher Gillespie--Charleston Work Release Center Doshia Webb--Denmar Correctional Center Yvonna Maynard--Huntington Work Release Center Steven Fincham--Huttonsville Correctional Center Joseph Riffle--Lakin Correctional Center Bernard Pearson--Martinsburg Correctional Center James Swartz--Mount Olive Correctional Center Jodi Matthews--Northern Correctional Center

William Davis--Ohio County Correctional Center Joe Hall--Parole Services Cecilia Lake--Pruntytown Correctional Center Joyce Henderson--St. Marys Correctional Center Jennifer Hayes--WV Corrections Academy Sheila Simmons--WV Correctional Industries Charles Collett-- Canine Handler Leonard Barnett--CERT Operator Jeffrey Taylor--Crisis Negotiator Kenneth Akins--Corrections Hearing Officer





#### Jim Rubenstein

Jim Rubenstein was appointed Commissioner of the WVDOC in June 2001, after serving as Acting Commissioner since February 2001. He is tasked with the responsibility to oversee the day to day operations of the Division of Corrections throughout the entire State of West Virginia.



Mr. Rubenstein has a Masters in Leadership Studies from Marshall University and over three decades in the corrections profession. Mr. Rubenstein began his career with Corrections in 1973 as a Correctional Officer at the Forestry Camp for Boys. He also served as a Recreation Coordinator, a Correctional Officer, and a Counselor at the WV Industrial School for Boys. Mr. Rubenstein went on to serve as a Corrections Case Manager and Corrections Unit Manager at Pruntytown Correctional Center. In 1994, he was named Superintendent of Anthony Correctional Center. In late 1998, he was named Deputy Warden of St. Marys Correctional Center and was instrumental in the conversion of that facility from a state hospital into a medium security correctional institution. On June 1, 1999, he was appointed to the position of Deputy Commissioner of Institutional Operations and served in that position until his appointment as Commissioner. His qualifications and skills offer him a unique opportunity to bring insight and experience to the WVDOC. His career in corrections has prepared him with the management abilities, training and development skills, and interpersonal communications expertise necessary to promote programs, technology and training within the WVDOC.

Commissioner Rubenstein is affiliated with the following organizations: Member of the Association of State Correctional Administrators (ASCA), member of the American Correctional Association (ACA), Secretary for the Regional Jail and Correctional Facility Authority Board, member and former President of the WV Association of Correctional Employees (WV ACE), member of Southern States Correctional Association (SSCA), member of the WV Interstate Compact for Supervision of Adult Offenders, member of Holley Strength Systems, Buckhannon Power Team, United States Power Lifting Federation, Honorary Member of Grafton Rotary Club, and National Association of Strength Athletes.

#### Deputy Commissioner

#### Jim Ielapi

James J. Ielapi began his career with the West Virginia Division of Corrections in 1981, serving as the Director of the Instructional Media Center at the West Virginia Industrial Home for Youth. In 1987, he became the Deputy Superintendent of the facility, serving in that position



for two years. In 1989 he was named Superintendent. He served in that capacity and was responsible for the operation of the facility for the next ten years.

He saw an opportunity to expand his career into adult corrections, and transferred to the Pruntytown Correctional Center in 1998, as the Associate Warden of Operations. In 2002 he was appointed Warden of Pruntytown Correctional Center. During his tenure, the facility experienced a significant change with the transfer of female offenders to another facility, making Pruntytown a male only facility for the first time in years. The population also expanded and saw an increase in its custody level, with the addition of more medium custody inmates. Also during his tenure, Pruntytown became accredited by the American Correctional Association (ACA) and Correctional Educational Association (CEA), while also being re-accredited by the National Commission on Correctional Health Care (NCCHC).

After over thirty years of experience in corrections management, Mr. Ielapi was appointed Deputy Commissioner of the West Virginia Division of Corrections effective April 16, 2011, by Commissioner Jim Rubenstein. During his career, Mr. Ielapi has served on various state-level committees, such as the Legislative Commission on Juvenile Law, the Legislative Subcommittee on Juvenile Law and Detention, and the Governor's

Committee on Crime, Delinquency and Corrections. He also holds membership in the Southern States Correctional Association and the Correctional Peace Officer Foundation. His formal education includes a Bachelor of Science Degree in Business Administration/Retailing from Fairmont State College.

### WVDOC Commissioner's Office Assistant Commissioner



#### Jan Chamberlain

A forty year veteran of the WVDOC, Mr. Chamberlain initially began his career as a Counselor at the former West Virginia Penitentiary. He was instrumental in the establishment of a Classification Unit for the facility.



Prior to the closing of the West Virginia Penitentiary and following an upgrade to the position of Corrections Program Manager I, Mr. Chamberlain became directly responsible for preparing Operational Procedures for both the Northern Regional Jail and Correctional Center and the Mount Olive Correctional Complex, prior to their opening. He also responded to requests for information as directed by the Warden and/or Deputy Warden.

Upon the opening of the Northern Regional Jail and Correctional Center, he continued to draft, update, and disseminate Operational Procedures for the facility. In addition to completing special projects at the request of the Warden, he also served as the Project Manager for the ACA accreditation process. As the Project Manager, he was responsible for the coordination efforts of staff members involved in the accreditation process by ensuring compliance with mandated standards. In July of 1999, Mr. Chamberlain was appointed Assistant Commissioner for the Northern District of West Virginia. In addition, he coordinates the work effort of WVDOC's ACA Accreditation Managers as they pursue ACA accreditation. He is also responsible for drafting, revising, and issuing the Division's Policy Directives.

Mr. Chamberlain's educational background includes a Bachelor of Arts Degree from West Liberty State College. In honor of his years of dedication and service to the Division, he was selected as the Employee of the Year for 1998 at the Northern Regional Jail and Correctional Facility.

#### Legislative Liaison /Executive Assistant

#### Loita Butcher

Loita Butcher, Executive Assistant to the Commissioner, submits legislative requests for every agency under the umbrella of Military Affairs and Public Safety to include the Cabinet Secretary's Office, National Guard, Division of Corrections, Correctional Industries, Criminal



Justice Services, Homeland Security and Security Management, Fire Marshal, Juvenile Services, Parole Board, Protective Services, Regional Jail and Correctional Facility Authority, West Virginia State Police and Veteran's Affairs.

A bill is an idea for a new law, or an idea to change or do away with an existing law. Hundreds of bills enter the legislative process in West Virginia each time the Legislature meets. Two groups of elected citizens - 34 senators and 100 delegates - study, discuss and vote on bills, and in doing so act for the people of West Virginia. Bills enter the legislative process either through the House of Delegates or the Senate, but to become a law, a bill must pass both chambers and avoid a governor's veto.

The following is a brief synopsis of some of the bills Loita submitted to the Legislature and were passed during the 2012 Legislative Session:

SB165 – INCREASING PENALTIES FOR CORRECTIONAL EMPLOYEES ENGAGING IN SEXUAL RE-LATIONS WITH INCARCERATED PERSON – Current law criminalizes certain sexual acts between inmates and

employees of the Division of Corrections, Regional jails and Juvenile Services. This new language adds "sexual contact" to the list of prohibited acts and clarifies that consent is not a defense and contains language that exempts proper search techniques from being considered as sexual contact.

**SB166 – MAKING DISARMING OR ATTEMPTING TO DISARM CORRECTIONAL OFFICER A FELONY** – Current law makes it a felony to disarm or attempt to disarm a law enforcement, probation or parole officer. This bill adds correctional offers to the list of protected persons.

SB321 – RELATING GENERALLY TO THE PROMULGATION OF LEGISLATIVE RULES BY THE DEPARTMENT OF MILITARY AF-FAIRS AND PUBLIC SAFETY – There are several rules for multiple DMAPS agencies listed in this legislation. However, the one that affects the DOC relates to fees for electronic monitoring of offenders. It increased the fee from \$6 to up to \$10.



# WVDOC Commissioner's Office

#### Terri Arthur, Hearing Examiner



The Division of Corrections Hearing Examiner conducts all preliminary parole violation hearings statewide and is the Commissioner's representative conducting all Level I grievance hearings throughout the Division of Corrections. In October 2011, the Hearing Examiner was named as the agency's EEO Coordinator. This office is responsible for ensuring agency compliance and oversight of the investigative and record keeping process associated with all federal, state and agency rules and regulations. *Thirty-one EEO complaints* were filed with this office between October 2011 and June 30, 2012. Two complaints were substantiated, six were not substantiated and fifteen were turned over to Human Resources as management concerns, not EEO. Eight of these complaints were submitted to this office informally by memo or incident report and were not investigated.

*There were 124 preliminary parole violation hearings* were scheduled throughout the year. Of those, fiftyeight waived the hearing, seventeen were held in abeyance or had the charges dismissed by the Parole Officer, five were cancelled by the sending state, four have not been held at this writing due to continuance requests or scheduling issues, two were released to treatment and thirty-eight hearings were held. Decisions at the prelimi-

nary parole violation hearings are made to determine if probable cause exists in order to detain a Parolee in jail for alleged parole violation. Should probable cause be found, the case is forwarded to the Parole Board for revocation proceedings.

*Fifty-three Level I grievance hearings* were scheduled during this fiscal year. Nearly 1/4 of all Level I grievances were over attendance/ leave/pay issues. Twenty-six of the grievances were settled and/or withdrawn during the Level I process. Two grievances were granted and one was granted in part. Twenty-four were denied. If the grievant is not satisfied with the decision made at this level, they may appeal to the State Employees Grievance Board. During this fiscal year, the Grievance Board has upheld 100% of the decisions made at Level I.

#### Corrections Investigations

#### Brad Hudson, Director



In February 2005, the Corrections Investigation Division (CID) was created by Commissioner Rubenstein for the purpose of providing professional and impartial investigations of all inmate and staff related violations of Division of Corrections Policy and state and federal law. Over the years, the Investigation Division has grown to nine investigators working under the supervision of the Director who is appointed by the Commissioner. Currently there are Investigators at Northern Correctional Center, St. Marys Correctional Center, Lakin Correctional Center, Pruntytown Correctional Center and two Investigators assigned at both Mt. Olive Correctional Complex and Huttonsville Correctional Center.

CID Investigators have been trained in the *Reid Interview and Interrogation Technique*. This technique is used around the world by law enforcement and private industry for eliciting information from suspects and witnesses. CID Investigators have also been trained in Statement Analysis at the West Virginia State Police Academy. CID Investigators have attended the Sirchie Laboratory training on collections of forensic evidence, Crime Scene Investigation, gang related matters, terroristic threats and many other training sources.

Currently the Corrections Investigation Division has two Computer Voice Stress Examiners. These Examiners were trained by the National Institute for Truth Verification and are recertified every two years. The use of Computer Voice Stress Analysis has proven itself beneficial in the past, as a very effective investigative tool in combating false allegations, as well as providing information that is critical to the resolution of investigations.

The Corrections Investigation Division investigates all allegations of criminal and administrative misconduct occurring within DOC facilities. These investigations deal with a wide range of violations and inquiries, such as, staff and inmate violations of policy, escapes, sexual misconduct, drug trafficking, simple and malicious assault and many others. CID Investigators conducted several investigations working in conjunction with State and Federal law enforcement, which resulted in successful prosecutions. This fiscal year, the Corrections Investigation Division conducted 189 investigations.

### WVDOC Directors Academy



#### Randy Perdue, Director



The West Virginia Corrections Academy is located at the West Virginia Department of Military Affairs and Public Safety Professional Development Center in Glenville, WV. Staff development within the West Virginia Division of Corrections provides a four phase training program for sworn and civilian staff of the West Virginia Department of Public Safety, Division of Corrections. Basic, Orientation Program, In-service and Specialized Training comprise these facets of development. Correctional and Parole Officers employed by the state (to include McDowell County Correctional Center) complete Basic Training and attend Specialized Training programs sponsored or conducted by the Academy.

To foster staff development and align with the national training model, the Academy is a separate unit within the Division of Corrections. The chief executive officer of the Academy is the Director of Training and exercises responsibility and authority over all staff training. Each employee within the Division of Corrections must complete the "Basic Training" Class within one year of employment. The Basic Training Class has been a vital tool in the introduction, development, and establishment of "espirit de corps," the importance of quality and teamwork, a common base of theoretical and operational knowledge, skills and abilities, fosters an environment which stresses continuing training and education for career minded individuals.

The mission of the agency is rooted in a paramilitary structure. While the majority of basic training trainees are uniformed correctional officers, there are many non-uniformed staff as well. For this reason, the Academy basic experience instills personal discipline, strict adherence to the chain of command, the concept of teamwork and compliance with rules and regulations. The Academy seeks to accomplish these goals through a tightly controlled training environment. Trainees are required to perform work details, stand inspections, participate in physical fitness training and are subject to curfew. Personal behavior and habits are monitored by Academy staff. The Corrections Academy continues to offer up to date curricula and promulgate positive change in the Division of Corrections. The West Virginia Corrections Academy Curricula has been recognized as being among the best in the nation.

#### Administration

#### Patti Withrow, Director



The Administrative Unit of the Division of Corrections performs a variety of functions including budget and financial forecasting, procurement, fleet management, construction and maintenance management, internal auditing, asset management and surplus property services, payroll and employee benefits, and leases. The Unit also provides P-Card oversight and payment processing functions. Financial forecasting and expenditure oversight is a critical function for the DOC, due to its increasing inmate population and limited financial resources.

Director Patricia Withrow implemented long range financial planning practices for the Division. Governor Tomblin and the Legislature approved \$26 million in supplemental appropriations for FY 2012 and \$14.6 million in improvement requests for the Division's FY 2013 General Revenue budget. Major funding accomplishments for the Division during FY 2012 include the completion of construction/renovations to the new Huttonsville Work Camp and the Parkersburg Correctional Center. The two facilities will provide over 175 additional inmate beds for the Division. Other projects completed include a new water source connection to Anthony Correctional Center and the natural gas connection and conversion of all equipment for Huttonsville Correctional Center. The Division's Energy Saving Construction Contract - Phase I upgrades

were completed in early spring.

New processes instituted during FY 2012, include the installation and upgrade of "Lockdown", the Inmate Trust Accounting System at Charleston and Huntington Work Releases and Beckley Correctional Center. Internal scanning of invoices and adjusting entries began at all Business Offices in order to submit information to the State Auditor's Office, in a more timely and efficient manner.

This Unit coordinates the Business Manager Training sessions, which are held semi-annually as well as the State Auditor's and Purchasing Conferences, which are open to all Divisions' financial staff. The Administrative Unit/Fiscal Section consists of Director Withrow, Fiscal Manager Bryan Arthur, along with Lee Harvey, Patricia Carney, Sharon Dunbar, Reginald Smith, Angela Cooper, Lynn Poe, and Amanda Hively.



### WVDOC Directors Classification

#### Anne Thomas, Director



The Director of Classification is responsible for ensuring the classification and risk assessments of offenders incarcerated within the WVDOC, are completed in accordance with agency policy and procedure. Classification determines the appropriate security placement and special needs of offenders within the DOC. Classification also assists in ensuring that offenders within the DOC are classified annually.

Central Office Movement Coordinators, Rita Albury and Kem Hudson, are assigned to the office of the Director of Classification. The Movement Coordinators are tasked with the responsibility of coordinating all inmate movement, which includes inmates with felony convictions sentenced to the DOC and all movement within DOC facilities. Movement should not only consider public safety and security, but also be fiscally responsible.

The following are a few of the significant accomplishments that occurred during this fiscal year:

- Developed a subcommittee to modify DOC policy and procedure for identifying special attention and special needs inmates. Established specific criteria and procedures to determine if category selection is appropriate. Medical and Mental Health Services are now part of the process for specifically identified categories. Additionally, modified IMIS to include all categories indicated within policy.
- In order to increase the number of DOC sentenced inmates within the Regional Jails, eligible to see the Parole Board, this department expanded the overall number of inmates who received testing and psychological evaluations, from 600 to 850.
- Increased the number of DOC minimum custody level beds by 48 on April 1, 2012, with the opening of Huttonsville Work Camp.
- The Movement Coordinators facilitated 2,985 total admissions into the DOC this fiscal year. This includes 2,079 Intakes, 437 Parole Violators, 173 Diagnostic & Classification, and 296 Youthful Offenders.

#### Correctional Industries

#### Eddie Long, Director



WV Correctional Industries (WVCI) is a self-sustaining special revenue business entity and a corrections program that is responsible for efficient and effective operation of the various manufacturing facilities within the DOC. WVCI produces numerous product lines including office furniture, license plates, validation decals, highway signs, inmate clothing, printed materials and more.

Significant accomplishments in 2012 include:

- Implementation of a detailed, accurate and timely financial management reporting system and cost accounting methodology, to provide needed information in order to be more proactive and effective in managing various business segments and facilitate the appropriate pricing of products.
- Continued to maintain and improve the web site and customer showroom, both of which are aimed at creating a user friendly environment and improving/enhancing customer awareness.
- Upgraded equipment in several areas, in order to better serve our customers with higher quality products, increase our production capacity and deliver in a timely manner.
- Trained all employees in the Principles of Lean Manufacturing (with live simulation-LE101). "Lean" is the methodology used by world class organizations to improve their process, which enables them to produce quality products and exceed customer expectations.
- Utilized the above to streamline operations and further improve delivery process.

Revenues for 2012 were \$7.9 million; up slightly from \$7.8 million in 2011. In addition, per a recent legislative change, WVCI was able to transfer over \$500K to the DOC to be used for various maintenance and construction projects. In order to continue this trend, WVCI will strive for continuous improvement, staff operations with talented individuals and be open to new and innovative ways of doing things. In addition, Correctional Industries will continue to pursue Prison Industries Enhancement and Service opportunities in order to realize additional revenues outside of our traditional customer base. This has enormous potential to provide new revenue streams for the DOC/State and in doing so, save the taxpayers of West Virginia.





#### Kathy Carroll, Director



The Human Resources (HR) Department takes a leadership role in providing the services in support of DOC's principles, values, vision and mission statement. Human Resources will continue to strive in developing the full potential of our workforce.

The Human Resources Department is responsible for recruiting and employment, employee relations, classification/compensation, regulatory and legal compliance, HR training and development for the Central Office, 12 Correctional Facilities, 4 Work Release Centers, 15 Parole Offices, DOC's Training Academy and Prison Industries. The Division of Corrections currently employs approximately 2,200 employees through out the state of West Virginia.

The HR staff provides the following quality services:

- (1) Continual recruitment of the best qualified candidates.
- (2) Retention of our valuable employees.
- (3) Establishes, administers and effectively communicates sound policies, rules and practices that ensures the Division's compliance with employment and labor laws.
- (4) Continue's to develop an attitude of teamwork and quality in our day-to-day operations.
- (5) Positive inspiration and encouragement for a high level of employee morale through recognition, effective communication and team work philosophy.
- (6) Continuous improvement and education of DOC policies and procedures.

One of the HR Department's goals includes the implementation of DOC's recruitment program to include proactive recruiting, outreach programs and recruitment training. The HR Department is actively involved with the WV Division of Personnel's Hay Group Project and the OASIS project.



#### Charles Houdyschell Jr., Director



Legal Services of the WV Division of Corrections is composed of six individuals. Charles Houdyschell Jr. is the Senior Assistant Attorney General, John Boothroyd, Assistant Attorney General, Shelly Gardner, Assistant Attorney General, Diane Coleman, Legal Secretary, Leslie Marion, Secretary II and Chase Armstrong, Grievance Coordinator. Together they have approximately 50 combined years of experience in Corrections.

The revised rules of appellate procedure continue to place an increasing workload upon the legal section. In addition to litigation and litigation support, Legal is also involved in policy drafting and revision, preparation of non-standard contracts and staff training. This past year saw the acquisition of the facility to house the new Charleston Work Release, along with support work associated with energy savings measures. Legal anticipates many changes to come about in light of the Standards of the Prison Rape Elimination Act (PREA) Commission and anticipates working closely with DOC's PREA coordination team.

The following is a breakdown of Legal Services more legal oriented functions:

\*Litigation \*Litigation by Third Parties \*Prison Litigation \*Administrative Legal Advice \*Employee Litigation \*Analysis & Advice on investigations \*Negligence Claims \*Preparation & Review of Contracts \*Human Rights Cases \*Court of Claims \*Habeas Corpus \*Mandamus \*Legal Instrument Drafting \*EEO Cases



### WVDOC Directors Medical Services

#### Debbie Hissom, Director



The Comprehensive Health Care Services Section has been in operation for almost 4 years. This section serves as the Division of Corrections' liaison with the health care vendors. These health care vendors provide comprehensive care to the inmates housed in WV DOC facilities. Medical, Dental, Vision, Mental Health and Pharmaceuticals are all services that are provided under these contracts. This department also participates in assessment, planning, implementation and evaluation of policy and practice throughout the system. This is done not only to meet the goals of the Division, but also to ensure appropriate health care for incarcerated individuals.

Health care services are provided within secure facilities. Inmates have access to medical care through Sick Call, Chronic Care Clinic, and Infirmary Services. Infirmaries are available on-site at three DOC facilities: Mt. Olive Correctional Complex, Lakin Correctional Center, and St. Marys Correctional Center. These infirmaries help to reduce cost, while maintaining security. Those sites that do not have infirmaries provide care at a clinic level and transport to area hospitals and facilities if further treatment is required.

While health care needs are constantly changing in the community, the same is true for the Division of Corrections. WV DOC has just opened up an eight bed Mental Health Unit at Lakin Correctional Center. This is very exciting, as it is the Division's first female Mental Health Unit. The Health Care Services Section is currently working on establishing/improving hospice and palliative care in WV DOC facilities that house inmates with end of life needs. This is becoming a pertinent issue due to our aging inmate population.

WV DOC is constantly evaluating our health care systems and looking for ways to improve. The goal, as always, is to provide the best care possible to all inmates in DOC custody.

#### Parole Services

#### Judy Fitzgerald, Director



West Virginia Parole Services is dedicated to enhancing public safety, remediating the behavior of offenders to acceptable community standards, protecting the interests of victims of crime and sustaining a secure environment for all people in the State of West Virginia, through active supervision techniques. Parole Services currently has 54 parole officers with caseloads, 15 support staff and 3 administrators that supervise approximately 2,500 offenders at any given time. These offenders, who are living in West Virginia, are classified as in-state parolees and other state parolees or probationers. Parole Officers were able to collect over 1.2 million dollars in supervision fees, to offset about one-third of the yearly Parole Services operating budget.

The cost of supervising offenders within the community was approximately \$1,581 per offender, for this fiscal year. The electronic monitoring fee collections exceeded \$204,000. The collection of these fees helps offset the costs of providing services to those offenders who are indigent or unable to pay. Parole Services provides treatment options to supervised offenders in the areas of alcohol and drug abuse as well as sex offender counseling. Referrals of offenders to community resources in the areas of education, employment and mental health are a standard feature of parole supervision in WV.

Parole Services maintains an electronic monitoring program that includes alcohol testing, GPS abilities and standard home confinement units as well as an Enhanced Supervision program for Sex Offenders and violent offenders under community supervision. Parole Services continues to work closely with local law enforcement, Drug Task Forces and the US Marshal Service to effectively supervise offenders within the community and locate those that have absconded supervision or continue to violate the laws. Partnerships with federal and other agencies have helped bring first class training to Parole Officers in the areas of officer survival and recognizing dangers encountered in daily performance of duties. Parole Services will continue to strive to improve methods of dealing with offenders within the community in a effort to prevent their return to prison.

### WVDOC Directors Programs



#### Jennifer Ballard, Director



The Office of the Director of Programs is responsible for providing leadership in four major areas within the Division of Corrections: The Unit Management System, Grant Management, Inmate Programs and Services and the West Virginia Inmate Reentry Initiative. The Office of the Director of Programs is also responsible for planning, organizing developing and implementing a system of program consistency throughout the DOC, such as assessments, substance abuse treatment and sex offender management services. Additionally, the Office of the Director of Programs is responsible for providing general direction and realistic planning to the Associate Wardens of Programs in facilities, as it relates to continuum of care and inmate programs and services. This office also develops strategic plans related to inmate programs and collaborates with other agencies to build effective programs and service delivery for staff and inmates.

During FY 2012, the Office of the Director of Programs reports the following significant trainings:

- The National Institute of Corrections (NIC) sent three trainers to our training academy to certify a group of DOC Program Staff to teach "Thinking for a Change", an evidence based cognitive skills program, previously taught only by the Dept. of Education Staff within our facilities.
- The Faith Based Mentoring Program, "Third Base Coaching" was revised in August 2011, and is now more practical and attractive to the faith community. Additionally, this program has strengthened religious ties with local and state faith based communities.
  EV2012 had 125 staff complete Residential Substance Abuse Treatment (RSAT) training. Currently, there are 357 offenders in the
- FY2012 had 125 staff complete Residential Substance Abuse Treatment (RSAT) training. Currently there are 357 offenders in the RSAT program statewide. Congratulations to Dan Kimble (SMCC) on becoming the state's Northern RSAT Mentor and Cecilia Matheney (MOCC) as the selection for the Southern RSAT Mentor!

#### Central Records & Interstate Compact

#### Karen Nichols, Director



The West Virginia Adult Interstate Compact Office is responsible for coordinating the interstate transfer and supervision of adult offenders from West Virginia to other states and from other states to West Virginia. It is also responsible for all the interstate transfers initiated by the Supreme Court System when an offender has been released/sentenced to probation. This is accomplished through the Interstate Compact Tracking System (ICOTS). This is a nation-wide system that operates via internet/email and is used by all 50 US States and territories.

The Interstate Compact Office is responsible for returning escapees, parole violators, and sentenced inmates under the Uniform Extradition Act. It also oversees the requests of WV's 55 counties for untried offenders to be brought back to WV or sent to another state under the Interstate Agreement for Detainers (IAD) to appear in a court of law.

The Records Department configures an inmate's initial timesheet, and is responsible for entering the sentencing information into the Inmate Management Information System (IMIS). This office also establishes

and maintains paper files on all DOC inmates in DOC custody, DOC inmates in the 10 Regional Jails, DOC contracted institutions, DOC inmates in federal or another state's custody, DOC parolees, both in and out of state, and probationers and parolees transferred to or out of West Virginia pursuant to the Interstate Compact for Adult Offender Supervision.

The Records Department is also responsible for operation of the National Crime Information Center (NCIC) Terminal for the WVDOC. This terminal is used for entry of warrants for parole absconders, background investigations of DOC offenders and background investigations of prospective employees.

These are just a few of the "behind the scene" roles that the Interstate Compact Office and the Records Offices play within the WVDOC.



WVDOC Directors Research and Technology

#### Brad Douglas, Director



The Office of Research and Planning merged with the Office of Information Technology after the retirement of Carl Graves in October 2011. The Research and Planning Section is tasked with collecting and analyzing inmate and correctional information and producing various reports (such as this Annual Report) and projects. This office routinely compiles and archives population statistics, commitment vs. release statistics, inmate and parolee demographic information, crime statistics, and more. Much of this information is detailed starting on page 42 of this report. This office is also involved in numerous special projects such as information request for Legislators, Inmate Population Forecasting, and specialized research publications.

The Office of Information Technology oversees the Inmate Management Information System (IMIS) which currently provides access to information for the WV State Police, WV Department of Education, and WV Regional Jail Authority, in order to serve public safety. The IT Department also oversees the WVDOC website, www.wvdoc.com and the internal intranet site for all DOC employees. Offender information is available to the general public through WVDOC's Internet Offender Search.

The following are a few of this office's accomplishments during FY12:

- The Office released a report detailing the recidivism trend for inmates released in 2008. This and other research publications are available at <u>www.wvdoc.com</u>.
- The Office provided planning support related to the Council of State Government--Justice Reinvestment Initiative.
- After the release of the National PREA standards in June, 2012, this office continued strategic planning efforts to implement the new standards.
- This Office started development of Office Information System (OIS), a combined system with the Regional Jail Authority, and Division of Juvenile Services, in an effort to enhance data sharing and to replace IMIS.
- Began the process of implementing a Technology Refresh policy, designed to ensure that technology assets are replaced or upgraded at reasonable intervals, in an effort to provide cutting edge technology resources for DOC staff.



#### Chuck Mankins, Director



The Safety Department has been notified by the Office of the Insurance Commissioner (OIC) that the Division has lowered its Experience Modification, more commonly known as E-mod, from 1.06 to 0.97 during this last fiscal year due to the successful implementation of its Safety Program. An E-mod is a calculation that compares the Division's expected losses to the Division's actual losses. These numbers are individually arrived at by years of comparing like agencies, companies, businesses, organizations, etc. and calculating average losses for that particular type of industry/agency and then establishing what an expected average number of losses should be in a year's time. If an E-mod is greater than 1.00, actual losses are above what is expected based on the class and payroll size of an organization. If an E-mod is less than 1.00, as the Division's currently is, actual losses are lower than expected and the agency receives a credit in reduced premiums.

During this past fiscal year, the Safety Department has acquired an Assistant Safety Director who has been focusing on chairing and managing the Division's Safety Committee, as well as assisting in organizing and instructing safety training courses resulting in employees meeting established training requirements and cer-

tifications without the aid of outside sources.

The Safety Department trained 16 Fire/Safety Officers during a two day course in May 2012, at the Corrections Academy, on how to conduct a basic occupational accident/injury investigation to help better prepare them for investigating Division occupational accidents, injuries, and property damages. By these Fire/Safety Officers being able to realize what actually happened to cause the incident, they will be able to make more realistic and effective recommendations on how to prevent a re-occurrence.

Safety is not just the responsibility of the Safety Department and the Fire/Safety Officers; it is the responsibility of ALL of the Division's employees to help create and maintain a safe working environment.





#### Michael Coleman, Director



The Security Department of the WVDOC provides agency level oversight and coordination of the DOC Hearing Officer Section, Intelligence Section and Special Operations.

**Correctional Hearing Officer Section:** includes nine Correctional Hearing Officers and a Chief Hearing Officer who exercise responsibility and authority to adjudicate internal disciplinary hearings for inmates charged with violating DOC rules. During FY12, this section adjudicated 8571 cases.

**Intelligence Section:** includes a Chief Intelligence Officer headquartered at the WV Intelligence Fusion Center. The Wardens at Mt. Olive Correctional Complex, Huttonsville Correctional Center and Pruntytown Correctional Center have now designated full-time field Intelligence Officers at their facilities in support of this DMAPS initiative.

**Special Operations Section:** consists of three components; (1) *CERT*: the Corrections Emergency Response Team is the Division's special weapons and tactics unit and includes the Marksman/Observer Unit

and Breecher Unit. (2) *K9 Unit*: includes two primary areas of specialization-- Controlled Dangerous Substance (CDS) and Patrol. (3) *CNT*: the Crisis Negotiation Team is trained to conduct crisis negotiations ranging from a single agitated inmate to hostage negotiations involving multiple hostage takers and hostages.

Key Personnel include:

John Drake, Chief Correctional Hearing Officer Thomas Stricklen, Chief Intelligence Officer Capt. Paul Simmons, Regional CERT Commander Capt. Ronnie Williams, Regional CERT Commander Capt. Kevin Vandevander, K-9 Commander Lt. Charles Collett, K-9 Instructor/Inspector Capt. Steve Caudill, CNT Commander





# WVDOC Construction Projects

Philip Farley is the Construction Manager for the West Virginia Division of Corrections. Due to the aging infrastructure and the growing inmate population, various projects have been undertaken and completed this fiscal year under his supervision.

This includes an enhancement of the existing 18,000 LP gas storage system to meet new compliance regulations at Anthony Correctional Center (ACC). At three facilities, there was an Energy Savings Performance Contract (ESCO) that allowed for improvements to save energy cost. The first part of the program includes replacing either the light fixtures, bulbs, and/or ballast at Huttonsville Correctional Center (HCC), Mt. Olive Correctional Complex (MOCC), and Pruntytown Correctional Center (PCC). The second portion of this program included replacing a large steam boiler with two smaller steam boilers to be used in the summer, replacing the exhaust system in both the kitchen and laundry rooms, replacing the steam operated dryers with natural gas units in the laundry room, and replacing the steam operated hot water system with a natural gas system at HCC. At MOCC, the chiller units were replaced with more energy efficient units, the controls to the chiller units were also replaced, and a water treatment system for the chiller units were installed. The following photos/descriptions are of additional projects that were completed in FY 2012.



**2000 Gallon Grease Trap Interceptor Project:** Due to the increase in population at BCC, a larger grease trap interceptor system had to be installed.



**New Water Source Project:** ACC continually had issues with pumping enough water to supply the facility. A new well was located and they are now able to pump enough water to supply the facility.



**In-House Natural Gas Line Project:** HCC had a natural gas line installed to the property line of the facility. For the facility to connect to the new service, the installation of the new line had to be completed to each area of the facility to connect to natural gas service. Once the line was installed, HCC converted all of their units operating off of fuel oil and LP gas to natural gas for energy savings.

# Construction Projects, continued...





**Waste Water Treatment Plant Upgrade Project**: HCC had to upgrade the existing system because of the increase in inmate population and to comply with the DEP.



**Re-Tube Boilers Project**: MOCC had to replace the boiler tubes inside the two existing boilers because of age that was causing the tubes to continually leak water.



**Bar Screen Project**: MOCC installed the bar screen to comply with the Public Service District Requirements.



**Parkersburg Correctional Center Project:** The DOC purchased and converted the Holiday Inn building to a correctional center that is composed of 100 inmates going through the Work Release Program and 30 inmates going through the Residential Substance Abuse Treatment (RSAT) Program.



**Replacement Gym Roof Project:** PCC was having water issues from the roof of the gymnasium building and due to the age of the existing roof, it was replaced.



### WVDOC Employees on the Job

















West Virginia Division of Corrections

# WVDOC Employees on the Job























#### Institutions Anthony Correctional Center

#### Scott Patterson, Warden



Anthony Correctional Center (ACC) is a 220 bed minimum security facility located in Greenbrier County. It was established in 1970, and took on its specialized mission as an alternative sentencing option for young adult offenders in 1980. Currently, ACC houses 18-24 year old men and women. Each offender is sentenced to the facility with a suspended original sentence for their felony conviction. The offenders serve between six and twenty-four months and are required to complete an intensive and comprehensive program plan that addresses their individual needs.

ACC celebrates the following accomplishments over the last year:

- An extension to the perimeter fence was installed on the side of the main building and the ceilings in the hallway adjacent to education were secured.
- Implementation of the Unit Management concept is ongoing and moving forward.
- Two new Correctional Counselor I positions were filled.
- The Officers' Stations between the dorms were renovated for the use of the Counselors so they can have better access to the doors and offenders.
- The new water source for ACC--an artesian well is up and working to provide the center with water.
- The clothing inventory was revamped to improve control and accountability for offenders.
- The Education Department had 85 offenders receive their GED, 224 passed the "WorkKeys Test" and 241 passed "Thinking for a Change".
- A Comprehensive Prevention Maintenance Plan was implemented.
- Approval has been received for the upgrade of the current sewer system, as well as the installation of a trash auger system.



West Virginia Division of Corrections

## Beckley Correctional Center



#### William Vest, Warden



The Beckley Work Release Center was established in 1974, but was reorganized in 1997 and renamed the Beckley Correctional Center (BCC). The Center expanded into the Jackie Withrow Hospital in March of 2011. BCC is a minimum security community correctional facility with a Residential Substance Abuse Treatment Unit, (RSAT) located on the grounds of the Jackie Withrow Hospital. BCC has a current capacity of 137 inmates: 58 males and 20 females in the Work Release Component and 59 male inmates in the Residential Substance Abuse Unit/ RSAT.

Inmates assigned to BCC must be within 18 months of their parole eligibility or discharge date for the Work Release Component, and/or within 24 months if in the RSAT Unit, and must be classified as Level I or II minimum security inmate.

All BCC Inmates must participate in treatment and programming. Programs available at BCC are: Crime Victim Awareness, Substance Abuse Treatment, Thinking for a Change, Anger Management, Domestic Violence, RSAT and RSAT Aftercare Program.

Batterers Intervention, Anger Management, Domestic Violence, RSAT and RSAT Aftercare Program.

The RSAT Unit is on a volunteer basis and is a very structured program. It trains inmates to make the right choices in their life and provides them the tools to address their addiction. The Aftercare Program consists of four phases and when the last phase has been completed, the offender becomes eligible to transfer to the Work Release Program.

Upon completion of community services and release from facility employment, inmates that are work release status obtain employment within the community in a variety of fields, such as Department of Highways, construction, service industry, and retail sales. Work Release status inmates also earn passes and overnight furloughs to immediate family members based on behavior, history and approval of officials in prospective furloughing counties. Inmates out in the community are monitored by BCC Staff through random telephone calls, employment evaluations, visual employment checks, furlough visits and random drug/alcohol testing. The inmates are required to pay \$5.00 per day for rent and are also required to use coin operated washers and dryers for laundry.





#### Jeff Stinnett, Administrator



The Charleston Work/Study Release Center celebrated its 40th year in Charleston in 2012! The facility was established in October of 1972 and was located just off Kanawha Boulevard at #4 Columbia Avenue in Charleston and was one of the nation's first "work release" facilities. The facility relocated to 607 Brooks Street in 1982. It remains at that location and currently houses 54 male and 12 female inmates. All inmates are low risk and classified for community corrections and must maintain full time employment, pay their own medical costs, and pay rent to the facility. In addition to paid employment, inmates give back to the communities through various community service projects. CWRC inmates performed over 8300 hours of service for the community in Fiscal Year 2012. In addition to helping many agencies and organizations in the area, CWRC inmates provided assistance to local women's shelters, a domestic violence center, and victims groups. Additionally, in FY 2012 Charleston Work/Study Release Center inmates paid over \$75,000 in rent to the facility, over \$35,000 in child support, over \$25,000 in victim restitution and court costs, and over \$50,000 was collected in income and payroll

taxes. All of these collections go towards making each inmate accountable for his/her actions and to offset incarceration costs to taxpayers.

The Division of Corrections recently acquired a much larger building to operate the work release program in Charleston. This building is currently being remodeled with the hope that it will be ready for occupancy by 2013. This larger facility will enable an expansion of the work release program in Charleston and also the opening of a Residential Substance Abuse Unit (RSAT) treatment program, a specialized substance abuse treatment program that is already in operation throughout the WV Division of Corrections. In preparation for this program, Charleston Work/Study Release Center began housing female inmates who are in the final phase of the program. Staff has received training and is gaining experience in the operation of the program. Charleston Work/Study Release Center has also partnered with outside agencies to offer onsite classes in Parenting Skills, Financial Management, Job Readiness, and more for our inmate population. Eligible inmates are also encouraged to take vocational and college courses in the community.

As mentioned, inmates are required to have a full time job and attend treatment and classes while in the program. Working and earning a paycheck instills pride in the inmate and hopefully helps break the cycle of crime. Staff at CWRC hope that with positive mentoring, encouraging employment and personal responsibility, coupled with the right kind of programs, inmates will turn into productive, law abiding citizens and away from a life of crime.



### Denmar Correctional Center



#### Mark Williamson, Warden



The Denmar Correctional Center is located in the hills of Pocahontas County. The facility was opened in 1919 and used through 1957 as a tuberculosis center for African Americans. In 1957, the tuberculosis center was transformed into a hospital for the chronically ill. In February 1993, the Pocahontas County Commission conveyed the deed for the former Denmar Hospital to the West Virginia Division of Corrections for conversion to a state Correctional Facility.

The medium security prison currently houses 216 adult males and employs approximately 89 staff. Inmates are housed in two and four-man rooms. DCC incorporates the Unit Management concept, providing a balance between punishment and rehabilitation for inmates housed at the facility.

Some of the major accomplishments of this past year include:

- Additional Work Crew in Greenbrier County;
- The Education Department received CEA Accreditation;
- Doshia Webb was selected as Denmar Correctional Center's Employee of the Year for 2011;
- New benches were added throughout the Recreation Yard;
- Additional razor wire through the facility;
- Additional security cameras were installed throughout the facility.



Denmar offers various work programs including Outside Road Crews, Correctional Industries, Laundry, Maintenance Crews, Kitchen and many more, as well as counseling, education, recreation opportunities to the inmate population.

Other programs offered include: Aladrue, AA/NA, Sex Offender Program (SOP), group and individual counseling, other programs designed to address social skills deficits, impulse control, establish a sober, legitimate lifestyle, and facilitate an effective return to society. Denmar also offers a V.O.C.A.L. (Violent Offenders Counseling and Learning) Program designed to target youths in the community. Staff and offenders make presentations to school youth, church groups, etc. on the effects of drugs and alcohol and about proper decision-making. DCC Staff entered into a partnership with various other agencies to participate in the Greenbrier County Drug Endangered Children Task Force. DCC Staff and inmates have participated

in fund raising events benefitting the local Family Refuge Centers.

Through the West Virginia Department of Education, inmates are provided the opportunity to learn computer skills, attend transition classes (Cognitive Skills I, II, III), GED course work and vocational training in the form of Industrial Electrical, Facilities Maintenance, and an 80 Hour Mining Course, further developing and enhancing their academic and employability skills.

Recreation is also offered and includes softball and basketball teams along with other activities available with the equipment in the recreation facility. Contracted medical services are available 24 hours a day. The Medical Department was accredited by the National Commission of Correctional Health Care in 1999 and remains accredited today.



#### Renae Stubblefield, Administrator



The Huntington Work Release Center, founded in October 1984, is a 66 bed community based correctional facility conveniently located in the heart of downtown Huntington. The facility's primary objective is two-fold: Ensuring public safety while assisting inmates in making a successful transition from incarceration back into the community.

At this level, offenders are afforded an array of opportunities of educational/vocational and work programs within the community while serving the remainder of their time. During their stay, they are encouraged through staff mentoring, requiring fiscal responsibility, continuing substance abuse treatment, restoration of community/family ties and encouraging personal accountability.

The following accomplishments have been made in the noted areas for FY 2012:

#### Finances

- Inmate payroll earnings totaling \$417,738.85 this fiscal year
- Child support collected totaling \$18,594.40
- Restitution/Court fees totaling \$57,400.67
- Rent collection totaling \$71,256.00
- 20% of residents have paid their fines/court fees and restitution debt in full

#### Community

- A total of 11,332 community service hours were provided to the Huntington community.
- As a result of community relationships, some residents obtained employment.

#### Treatment

Through a good working relationship with the Kanawha Institute for Social Research & Action (KISRA), HWRC treatment programs have expanded to include the following courses:

- Workforce Readiness Training
- Parenting Inside Out
- Courage to Change

The work release concept has proven to be an effective correctional method that benefits the public as well as the inmates. HWRC provides public safety in a unique way by assisting inmates in a proactive manner throughout the transition process to increase their chance for re-entry success.



### Huttonsville Correctional Center/ Huttonsville Work Camp



Marvin Plumley, Warden



The Huttonsville Correctional Center (HCC) was opened in 1939 and is the oldest facility in the state. It has the largest inmate population of 1,138 inmates and employs 383 staff members. Inmates at the Huttonsville Correctional Center consist of Classification Levels I (Minimum Custody) to level V (Maximum Custody). Huttonsville has the most diverse population in the state by housing general population, segregation inmates, inmates who work out in the community and a residential substance abuse treatment unit. This unit is also known as the "Therapeutic Community" which consists of 80 plus beds for inmates who express a sincere desire for substance abuse rehabilitation.

On April 1, 2012, the Huttonsville Work Camp (HWC) was opened as an attempt to relieve overcrowding in the state's correctional system, to offer another place of transition from higher security institutions to a minimum security environment and to prepare inmates for re-entry into society. HWC houses 48 non-violent inmates who are deemed low risk. These inmates are allowed to work outside of the property of the prison. Of-

fenders at HWC work a variety of jobs in the local area which includes Division of Highways crews, WV Farm Commission, grounds maintenance, and a multitude of Special Projects. The Special Project crews assist in many different community services for local schools, non-profit organizations, and government facilities. Many of the educational opportunities at HCC are also made available to inmates at HWC, and some of the offenders housed at HWC are eventually eligible for transfer to the State's Work Release Centers.

Other accomplishments at Huttonsville Correctional Center include:

- Jan. 2012 **Phase I** (Lighting Project): Johnson Controls installed energy efficient lighting throughout the entire institution. This construction included changing ballast, bulbs and fixtures.
- **Phase II** (Mechanical Project):
  - 1. Johnson Controls installed four new natural gas dryers in the laundry.
  - 2. Installed two new natural gas energy efficient boilers in the boiler room. These boilers are only run in the summer time and provide steam to kitchen and laundry areas.
  - 3. Installed new ventilation and make up air units for the kitchen and laundry.
  - 4. Installed five new natural gas domestic hot water heaters.
- Sept. 2011 April 2012 Conversion to Natural Gas: Main Boiler Room, K-9 Building, Maintenance Shop, Vocational Building, Work Camp and Warden's Residence.
- Jan. 2012 Shower Renovation Completed: Maintenance remodeled the showers on Units A & C and installed moisture resistant board on the shower walls and painted the ceiling with epoxy paint.
- Programs: The Division of Corrections Huttonsville Correctional Center implemented on October 31, 2011,the Level of Service Case Management Inventory to be done on all inmates coming into the system.





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#### Lori Nohe, Warden



Lakin Correctional Center (LCC), located six miles north of Point Pleasant on WV Route 62, is a maximum security correctional facility which houses custody levels ranging from minimum to maximum and is the only all-female prison in the state. LCC has a current capacity of 462 inmates.

The Department of Education provides many educational and vocational programs for the inmate population such as ABE/GED, Life Skills, Business Education, Culinary Arts, Horticulture/Landscaping and Cosmetology. Correctional Industries operates a garment, sewing and embroidery factory and manufactures inmate clothing, linens and upholsters office furniture. Other programs offered to inmates include the Residential Substance Abuse Treatment Program (RSAT), Narcotics Anonymous, Alcoholics Anonymous, Helping Women Recover, A Woman's Way through the Twelve Steps and Aladrue I, II & III as well as various recreational activities offered by the Recreation Department and various

religious programs and services.

Keeping Infant Development Successful (KIDS) Unit opened and was designed/developed to allow eligible incarcerated mothers, and the infant children born to them while in the custody of the West Virginia Division of Corrections, to reside in a specifically designated portion of the facility with their child in a safe, secure and nurturing environment. While residing at LCC, mothers will be providing twenty-four hour/seven days a week care to their infant child with the hope of establishing a positive and loving bond.

LCC entered into a partnership with Paws-4-People/Paws-4-Vets which established a training program for service dogs to include both juvenile and adult recipients. These dogs are trained by LCC inmates for a range of disabilities to include Post Traumatic Stress Disorder for our returning veterans.

Other accomplishments include:

- The Forestry Crew planted over 20,000 trees at the Clements State Tree Nursery in a partnership with WVU and Dr. Jingjing Liang, Professor at WVU through the SOFET Program (Secure Our Future with Education and Training).
- As of the end of FY11-12, all LCC offenders have received their LSCMI Risk and Needs Assessment.
- LCC raised \$9,300.00 for Victims Services that is being distributed throughout the local and surrounding communities.
- LCC's Education Department received re-accreditation on May 2012, and Wexford Health Services received their NCCHC re-accreditation in June 2012.
- LCC has completed the Firearms Range and it is being utilized for requalifications.
- The Culinary Arts apprenticeship program was re-established in March 2012.
- LCC implemented the online KIOSK system through a pilot program in August 2011. In November 2011, a KIOSK machine was placed in the Lobby at LCC and is available for depositing funds on inmate accounts. Approximately \$60,000 was deposited from the start of the program through the end of the fiscal year.



West Virginia Division of Corrections

### Martinsburg Correctional Center



#### Scott Paugh, Warden



The Martinsburg Correctional Center has continued to function as an intake/classification facility for the West Virginia Division of Corrections. Inmates are received at Martinsburg from the various regional jails located around the state, classified and oriented to the DOC, and are then transferred to longer term stays at other DOC facilities.

The Martinsburg Correctional Center is a 120 bed facility, and during the past year, over 800 inmates received their initial classification at Martinsburg. In addition, staff from the Martinsburg Correctional Center performed a large number of inmate classifications in either the Eastern Regional Jail or the Potomac Highlands Regional Jail in an attempt to speed up the overall classification process.

In addition to classifications in jails and their day to day activities at the facility, members of the programs department have worked to upgrade the facility library. This involves working and training with local libraries and ensuring a continuing supply of

new books are available.

During the last half of the fiscal year, the facility began in earnest with preparations for renewal of ACA Accreditation. This preparation process involves an internal review and revision of facility operational procedures as well as a study of the physical plant. The ACA audit is slated to occur in October 2012.

The facility organized and participated in a state employee job fair held in June at the Martinsburg Mall, and also organized "*Operation Christmas Teen*", a program which this past year provided donated items to nearly 2000 underprivileged teenagers in the Eastern Panhandle area.









#### Dennis Dingus, Warden



McDowell County Correctional Center is located along Route 52 in the newly revamped Stevens Clinic Hospital, which was forced to shut its doors in 1987 after coal operations ceased in the county, resulting in a decline in the local population. McDowell County Correctional Center is owned by the McDowell County Economic Development Authority and operated by the McDowell County Commission, making it the only remaining county-owned facility in West Virginia. McDowell County Correctional Center is a medium security facility that currently houses 442 state inmates and is contracted through the West Virginia Division of Corrections.

McDowell County Corrections has recently finished the renovation of the old NAPA Building located across from the facility, into the Training Center. The Training Center consists of a newly built office for the Human Resource Department, allowing the general public to submit applications for employment with McDowell County Corrections and gives the employees easier access to this office when needed. Located behind the Human Resources Department is the Armory and Training Classroom. Located on the East Wing

of the Training Center are the Deputy Warden's newly renovated office, the maintenance department with a small shop for auto maintenance, fabrication and storage of parts needed for the general upkeep of the facility and the facility tool room. In July 2012, a sign identifying the Stevens Correctional Center Training Center and Stevens Correctional Center were added to the buildings.

Stevens Correctional Center and the WVDOC have recently signed an addendum to the contract that will allow the McDowell County Commission to seek funding to renovate the old nursing quarters of the hospital that connects to the prison site. When this project is finished, all of the facilities will be on one campus and the old county jail will cease to house any state sentenced inmates.






### David Ballard, Warden



Built as a replacement for the Civil War-era West Virginia Penitentiary at Moundsville, Mount Olive Correctional Complex (MOCC) is located seven miles east of Montgomery on Cannelton Hollow Road in Fayette County. MOCC is a maximum-security correctional facility and has a current capacity of 1,030 inmates. The facility is encompassed by a secure perimeter fence approximately one mile long. Of the 120 acre site, approximately 80 acres are inside the secure perimeter. Extensive use is made of both electronic and manual security controls. MOCC operates as a small town, having its own post office and ZIP code, power plant, electrical sub-station, fuel depot, water supply, central warehouse, maintenance garage, hospital and medical clinic, gymnasium, chapel, library, classrooms, courtroom, food service and laundry facilities.

Professionals through contractual agreements provide medical, dental, mental health and food services. The West Virginia Department of Education provides many educational and vocational programs for the inmate population such as ABE/GED, Transition Skills, Business Education, Graphic Communication/Printing Technology, Welding and Culinary

Arts. An Apprenticeship Program in Food Service or Janitorial Service is also available. Limited college courses are available through Bridgemont Community & Technical College.

West Virginia Correctional Industries operates an engraving shop, sign shop, welding/metal shop and soap/laundry/ janitorial supply factory at MOCC.

Mount Olive Correctional Complex Significant Accomplishments & Events of FY 2012

- Victim Assistance In October 2011, MOCC was awarded the 2011 Victim Assistance Award by the United States Attorney for the Southern District of West Virginia. US Attorney Booth Goodwin cited MOCC for invaluable service and assistance to victims and witnesses of crime; and for representing the criminal justice system in a just and caring way, while maintaining the highest standards of American law enforcement.
- During this fiscal year, MOCC partnered with FCC/REACH and raised \$7,188.45 for victims of crime. This cash award does not include appliances donated to shelters by inmates, inmate donated arts and crafts or staff and inmate raising victim awareness. In addition, more than \$32,163.75 was spent in Kanawha and Fayette County businesses during fundraisers.

### Slayton Work Camp

Opened in July 2007, the Slayton Work Camp is a 48-bed minimum-security unit situated on the grounds of the Mount Olive Correctional Complex (MOCC), operating as its own entity outside the secure perimeter and administered by MOCC. Inmates assigned to the Slayton Work Camp hold an appropriate security classification, are non-violent and are deemed low-risk to the community. These inmates are provided, under Correctional Officer supervision, to the Division of Highways for various labor projects in Clay, Fayette, Kanawha, Nicholas and Raleigh Counties. These inmates also provide labor and community service to various agencies/charitable organizations throughout the local area.

Drug and Alcohol Testing is conducted at least monthly to each inmate. Random testing is also conducted for all inmates assigned to work crews with the Division of Highways, as well as the community service work crews.

In keeping with the Governor's commitment to the citizens of West Virginia in maintaining a clean and beautiful state, SWC inmates provided a total of 79,565 hours of labor to the Division of Highways for various projects throughout Clay, Fayette, Kanawha, Nicholas and Raleigh Counties for Fiscal Year 2012.



### Evelyn Seifert, Warden



The Northern Correctional Center (NCC) is located on a 24.3 acre site in the Northern Panhandle of West Virginia (Marshall County) within the city limits of Moundsville, West Virginia (a city of approximately 10,000 residents on the eastern bank of the Ohio River, 12 miles south of Wheeling, West Virginia).

The Northern Correctional Center and Northern Regional Jail are housed in the combined Northern Regional Jail and Correctional Center in Moundsville. NCC employs approximately 127 people. The facility is the only one of its combined nature in West Virginia; it was dedicated in August 1994.

Northern Correctional Center is a Level V (Maximum Security) Correctional Facility within the WV Division of Corrections. It is designated as a Special Management Facility for male, Division of Corrections inmates, who can be reintegrated into the general population.

Northern Correctional Center operates under the unit management philosophy, wherein inmate housing pods are divided into separate units. Each unit has an assigned team of treatment and security staff who are under the general supervision of a Unit Manager.

Employees of NCC are committed to maintaining excellent standards of operation and rehabilitation as demonstrated by the American Correctional Association accreditation. In addition, the Education Department has been accredited by the Correctional

Education Association and PrintEd. Medical Services has been accredited by the National Commission of Correctional Health Care.

Northern Correctional Center is actively involved in the community. The Victims Services Committee participated in a Longaberger Basket Bingo and a NYC Bus Trip, raising \$1,800.00. The funds were used to purchase Christmas gifts



for boys at St. John's Children's Home and gifts for the Children's Home of Wheeling, WV.



West Virginia Division of Corrections

## Ohio County Correctional Center



### William Yurcina, Administrator



The Ohio County Correctional Center (OCCC) is located in Wheeling, WV. It currently operates as a minimum security institution for 66 adult male offenders. The centers primary function is to focus on the rehabilitation of male parole violators. OCCC opened in 1998 for the purpose of housing and supervising female adult offenders. The facility continued with this mission until the opening of the Lakin Correctional Center for Women in 2003, at which time it became an all male facility.

The facility offers a wide variety of job opportunities inside and outside of the facility (supervised community service crews). It also provides programs such as Education, Transitional Skills/Computer based classes, Drug and Alcohol treatment programs, Crime Victim Awareness and Anger Management Classes.

The Ohio County Correctional Center received its re-accreditation from the American Correctional Association during the past FY. Auditors spent three days at OCCC examining policy, procedures and the daily routine of the staff and inmates. OCCC was

able to attain a 100% compliance with mandatory standards and a 99.7% compliance with non-mandatory national standards.

During the past year, not only was OCCC able to continue its ongoing and successful mission, but it was also able to assist the local communities with volunteer community service participation. These projects included the annual Wheeling area cleanup, the stern wheel festival, preparation of the old West Virginia State Penitentiary in Mounds-ville, WV, for the annual Mock Riot, cleaning up local play grounds and assistance with local churches.









### Debra Minnix, Warden



The Pruntytown Correctional Center (PCC) was originally established as the West Virginia Industrial School for Boys in 1891 and served as a juvenile facility until being closed in January of 1983. Pruntytown reopened in 1985, housing minimum custody adult male inmates whose primary work function was to renovate the facility. In 1988, 32 adult female inmates were moved to Pruntytown, making it the state's first adult co-ed correctional facility.

Pruntytown now houses 369 minimum and medium security adult male inmates who are within 36 months of possible release through parole or discharge. PCC continues to provide community service hours to state parks, farm commission, local churches, county commissions, and various state agencies. This year the inmate population completed 160,875 hours of community service.

During this fiscal year, Pruntytown Correctional Center received some much needed improvements due to the age of buildings and infrastructure. PCC received a new roof on the gymnasium, which had been leaking for over two years and was causing interior damage. A backflow preventer was placed on the city water main line that was required by the City of Grafton. It prevents the system from back flowing into the main system, which serves the general community. Phase I Energy Savings Performance Contract (ESCO) was handled by Johnson Controls, Inc. (JCI). JCI concentrated on specific areas pertaining to lighting fixtures, ballasts, and light bulbs. With the new equipment being installed, it provides reduced maintenance and disposal costs, outstanding energy savings, and reduces the impact on the environment: low mercury, energy efficiency, long life, and less material. Comparing the first five months of the year to last year's, PCC had a savings of \$9,105.62 from the Phase I ESCO Project. Building Construction class formed, constructed, and poured new steps to the Dining Hall, in front of Units 18/19, and the first set of steps going up to Admin I Building.

Staff also contributed to the community this year by donating 18 units of blood at PCC's annual Red Cross Blood Drive in June. In observance of Crime Victims Awareness Month, staff organized an awareness walk in downtown Grafton. With permission from the Commissioner, PCC sold pizzas on two occasions to the inmate population in an effort to raise funds for the creation of Child Advocacy Centers in the tri-county area of Preston, Barbour, and Taylor Counties. A total of 313 pizzas were purchased by the inmates and a donation of \$846.00 was presented to Linda Lilly, FRN/CAC Director.





## St. Marys Correctional Center



### William Fox, Warden



Saint Marys Correctional Center (SMCC) is located three miles north of Saint Marys on State Route 2 in Pleasants County. It was formerly known as the Colin Anderson Center which was established in 1932. The Colin Anderson Center was closed in 1998, at which time funding was provided by the WV Legislature to renovate the facility to the standards required to function as a correctional facility.

In the early spring of 1998, the West Virginia Division of Corrections began the transition to house approximately 450 adult male, minimum to medium security inmates at this facility. In addition to the general population offenders, the targeted population includes aging, geriatric, special needs and chronic medical offenders with lower custody classification. At this time, the total population for SMCC has increased to 554.

Contributions for fiscal year 2012 have been somewhat limited due

to major reductions in budget allowance. SMCC used funds derived from the inmate benefit fund to complete the inmate weight pile. Also, a retainer wall was built to support the upper section of the weight pad. The inmate benefit fund was also instrumental in purchasing a Champion Barbell Pro 10 Gym for the inmate population.

The Maintenance Department is to be commended for renovations at the Warden's house with sealing the foundation and painting the basement floor. The restroom in the inmate living quarters of Unit 75/4 received a complete upgrade. A new security post was added to Post 78. The ceiling installation in the administration building made for better results in climate control. The St. Marys Correctional Center was able to complete all sidewalks of the internal grounds, ensuring compliance with the American Disabilities Act.



SMCC has 230 personnel on site that are state employees (160 uniform/70 non-uniform). Other workforce are identified under the direct supervision of the WV Department of Education, Wexford Medical Services, and Keefe Commissary Network. At the end of this fiscal year, SMCC observed the retirements of Warden William "Bill" Fox and Associate Warden of Security Robert Hill. Patrick Mirandy was appointed to the Warden's position, while John Anderson has been named Associate Warden of Security and Jack Stollings has filled the vacant Associate Warden of Programs position.





The following section shows the number of inmates incarcerated from each individual county on June 30th of the last 12 years.





### Berkeley County

Number of inmates incarcerated at end of each fiscal year.



Number of inmates incarcerated at end of each fiscal year.















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2007-130

2008-115

2009-135

2010-126

2011-126

2012-136



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#### Number of inmates incarcerated at end of each fiscal year.

2010

2012-96

2011 2012

end of each fiscal year.				
2001-37	2007-120			
2002-44	2008-84			
2003-40	2009-115			
2004-63	2010-108			
2005-91	2011-108			

2007

2008 2009





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2011 2012



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### Ritchie County

Number of inmates incarcerated at end of each fiscal year.



2001-19 2007-23 2002-12 2008-23 2003-16 2009-24 2004-20 2010-25 2005-15 2011-31 2006-16 2012-26







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Number of inmates incarcerated at

end of each fiscal year.



### 2001-16 2007-13 2002-18 2008-18 2003-16 2009-22 2004-17 2010-24 2005-14 2011-20 2006-12 2012-23 2006 2007 2008 2009 2010 2011 2012

### Wyoming County

Number of inmates incarcerated at end of each fiscal year.

2007-40

2008-43

2009-48

2010-48

2011-52

2012-47





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2001 2002 2003 2004

2005

2006

2007

2008 2009

2010

2011 2012



Each year, the WVDOC requires every employee to complete a designated amount of training. Training hours are earned by attending classes, seminars, and various other events. The West Virginia Corrections Academy provides aggressive training in order to develop exemplary corrections professionals. Both basic training and required training hours enhance job performance, sharpen skills, and improve the overall professionalism of the WVDOC.

Table 1: WVDOC Employees completing Basic Training, FY 2012.

Employees Completing Basic Training				
Uniformed Staff	182			
Support Staff	60			
Total	242			

Location	# Employees	# Employees	Total # of
	completing	not completing	Training Hours
	training	training	
ACC	118	3	11,010.00
BCC	32	2	3,211.75
CWRC	22	0	1,372.25
DCC	102	2	7,713.75
HWRC	16	6	1,832.75
HCC	183	178	19,877.50
LCC	201	2	13,572.50
MCC	69	15	5,586.50
MCDO	160	12	12,052.00
MOCC	415	1	25,422.75
NCC	97	32	6,032.75
OCCC	34	1	2,134.00
PCC	154	5	13,359.50
SMCC	201	15	16,428.00
WVCA	17	0	1,230.00
СО	52	20	2,109.33
Parole Services	63	3	4,798.40
Corr Industries	4	7	361.50
Total	1,940	286	147,105.00

### Fiscal & Budget

Chart 1: Average daily cost in dollars of inmate population by institution, FY 2012.



Table 2: WVDOC Employees completing Required Training, FY 2012.

West Virginia Division of Corrections

Table 3: General Revenue Expenditures by Category Inclusive of Institutions, Parole Services, Academy, Central Office, and Special Services, FY 2012.

General Revenue Expenditures by Category	Expenditures	% of Budget Expended
Personnel Services	\$54,662,371	32.47%
Annual Increment	\$867,063	0.51%
Inmate Payroll	\$794,283	0.47%
Employee Benefits	\$25,263,489	15.01%
Utilities	\$6,360,866	3.78%
Food	\$6,821,883	4.05%
Other Operating Expenses	\$17,902,598	10.63%
Repairs & Alterations	\$1,100,514	0.65%
Equipment	\$4,150,551	2.47%
Inmate Medical	\$21,007,168	12.48%
Payments to Regional Jails & Federal Prisons	\$31,045,737	18.44%
Board of Risk Insurance Premium	\$805,080	0.48%
Less Reimbursements	(\$2,414,787)	-1.43%
Total	\$168,366,816	100.00%

Table 4: Cost Per Inmate, Exclusive of Parole Services, Central Office Administrative Cost, Medical Costs and Payments to Jails, FY 2012.

Institution	Total Expenditures	Average Annual Cost Per Inmate	Average Daily Cost Per Inmate	Daily Food Cost Per Inmate	Daily Medical Cost Per Inmate	Notes
Anthony Correctional Center	\$4,612,853	\$21,455	\$58.78	\$4.69	\$12.62	
Beckley Correctional Center	\$1,729,112	\$12,808	\$35.09	\$3.42	-	C, D
Charleston Work/Study Release Center	\$1,538,013	\$23,303	\$63.84	\$3.66	-	C, D
Denmar Correctional Center	\$4,308,062	\$20,037	\$54.90	\$3.93	\$12.62	
Huntington Work/Study Release Center	\$908,777	\$13,769	\$37.72	\$3.22	-	C, D
Huttonsville Correctional Center	\$20,354,352	\$17,608	\$48.24	\$3.42	\$12.62	А
Lakin Correctional Center	\$8,163,079	\$18,552	\$50.83	\$2.94	\$12.62	А
Martinsburg Correctional Center	\$3,364,563	\$28,274	\$77.46	\$4.65	\$12.62	А
Mount Olive Correctional Complex	\$19,628,589	\$18,276	\$50.07	\$3.55	\$12.62	А
Northern Correctional Center	\$7,864,738	\$31,209	\$85.50	\$2.92	\$8.42	B, E
Ohio County Correctional Center	\$1,605,353	\$24,324	\$66.64	\$2.44	\$8.28	E
Pruntytown Correctional Center	\$7,025,261	\$19,090	\$52.30	\$2.00	\$12.62	
St. Marys Correctional Center	\$12,439,067	\$22,494	\$61.62	\$3.07	\$12.62	

### Average Cost Per Inmate for FY 2012: \$ 24,447 Ave. Cost Per Day=\$66.98 (Includes all expenditures \$168,366,816 / average population 6887 and *includes* food/medical costs)

A - Contracted Food Service.

B - Northern Correctional Facility is operated jointly by the Division of Corrections and the Regional Jail and Correctional Facility Authority. Data reflects the cost to WVDOC and some services to RJA inmates.

- C The cost per day is offset by inmate reimbursements at this institution. D BCC, CWRC, & HWRC are community based facilities and as such do not provide comprehensive medical services.
- E NCC & OCCC's food and medical services are provided under the RJA contract.



Table 5 and Chart 2 show the total average inmate population in WVDOC institutions and the total average inmate population that have been committed to the WVDOC, but were awaiting prison space in county/regional jails during the past 20 years. During that period, the inmate population held in WVDOC institutions has increased by a total of 3,056 inmates.

Inmates that were committed to the WVDOC but were waiting in county/regional jails for bed space in WVDOC facilities increased by a total of 1297 inmates since record keeping began in 1992.

The WVDOC also houses inmates in the McDowell County Correctional Center on a per diem contract basis; this population is represented in the "Contracted" column. This segment has increased by 265 inmates in the last 10 years.

Calendar Year	Prisons	Jails	Contracted	Total
		Jans	Contracted	
1991	1630			1630
1992	1744	394		2138
1993	1870	306		2176
1994	2079	313		2392
1995	2163	222		2385
1996	2435	259		2694
1997	2421	657		3078
1998	2512	878		3390
1999	2986	647		3633
2000	3027	745		3772
2001	3252	677	177	4106
2002	3435	854	149	4438
2003	3669	901	101	4671
2004	3838	1020	106	4964
2005	3868	1264	109	5241
2006	3896	1259	336	5491
2007	4290	1194	424	5908
2008	4506	1155	436	6097
2009	4544	1266	440	6250
2010	4633	1454	444	6531
2011	4686	1691	442	6819

**Table 5:** WVDOC average yearly inmate population, Calendar Year 1991-2011.

Chart 2: Average WVDOC inmate population by Calendar Year, 1991-2011.



\*Jail Population not recorded until 1992.

WVDOC Prison Population Statistics, continued...



Table 6: WVDOC End of Month Population Figures, FY 2012.

Month	Prison	Jail	Total
Jul-11	5151	1721	6872
Aug-11	5146	1668	6814
Sep-11	5134	1727	6861
Oct-11	5149	1699	6848
Nov-11	5143	1691	6834
Dec-11	5147	1677	6824
Jan-12	5139	1708	6847
Feb-12	5146	1744	6890
Mar-12	5123	1800	6923
Apr-12	5198	1739	6937
May-12	5177	1794	6971
Jun-12	5199	1828	7027

Table 6 and Chart 3 show the end of the month inmate population for WV Division of Corrections sentenced inmates housed in DOC facilities, and those housed in by the WV Regional Jail Authority, during FY 2011-2012.

Chart 3: End of Month inmate population by Month, FY 2012.





Commitments to WVDOC

#### Table 7: Inmate commitments to WVDOC custody, FY 2012.

\*\*Please note: There were nine Sex Offender Revocations not on the table below, but they are included in the totals.

Month	Regular	Diag	PVT	PVF			Home Conf. Par. Rev.	Prob. Viol. Felony	Prob. Viol. Tech.	ACC	Esc. Returned	Returned As Fit	Com. Cor Rev.	. Total
Jul-11	124	19	13	0	16	10	1	4	47	31	1	3	5	274
Aug-11	124	16	23	0	18	9	1	3	32	27	1	0	4	258
Sep-11	165	24	25	1	18	13	2	3	47	25	1	1	3	328
Oct-11	108	7	12	0	15	6	0	0	52	21	1	0	6	229
Nov-11	140	11	33	1	20	4	1	3	45	18	0	0	2	279
Dec-11	154	11	27	1	25	6	0	7	46	23	0	0	2	302
Jan-12	139	25	29	0	17	8	3	5	49	27	0	0	2	304
Feb-12	156	20	34	2	14	15	1	5	58	34	0	0	8	348
Mar-12	141	15	30	3	6	6	1	7	56	31	0	1	4	302
Apr-12	151	16	20	2	12	6	0	3	48	24	0	1	5	291
May-12	148	16	29	1	17	12	1	2	50	27	0	0	3	307
Jun-12	159	20	26	0	13	12	1	2	47	27	2	1	4	315
Totals	1709	200	301	11	191	107	12	44	577	315	6	7	48	3537

Chart 4: Inmate commitments to WVDOC custody, FY 2012.



**Abbreviation Guide:** 

Regular: Regular Commitment to a WVDOC facility of an appropriate security level.

Diagnostic: Commitment for evaluation purposes in order to assist Judges in making sentencing decisions.

**PVT:** Commitment returning a parolee to prison for a technical revocation.

PVF: Commitment returning a parolee to prison for a new felony.

PRP: Commitment returning a parolee to prison for a revocation due to pending felony/misdemeanor

Home Conf. Rev.: Commitment for revoked home confinement, supervised by local jurisdiction.

Home Conf. Par Rev.: Commitment for revoked home confinement - parole.

ACC: Commitment to the young adult facility, Anthony Correctional Center.

Esc. Returned: Escaped from WVDOC facility and returned to complete sentence.

Returned as Fit: Returned by Court to Anthony Correctional Center to complete program.

## *Releases from WVDOC*



Table of	minate releases		JOC prisons, F	1 2012.							
Month	# of Inmates		Conditional	Full	Diagnostic		Death		Court Ordered	Total	
	Paroled	Respite	Pardon	Pardon	Releases*			Discharged	Release**		
Jul-11	116	0	0	0	16	2	0	84	25	243	
Aug-11	134	0	0	0	14	1	2	63	34	248	
Sep-11	121	0	0	0	20	2	2	69	19	233	
Oct-11	105	0	0	0	10	0	4	73	29	221	
Nov-11	111	0	0	0	22	0	2	65	24	224	
Dec-11	149	0	0	0	15	0	3	77	43	287	
Jan-12	144	0	0	0	12	0	3	78	28	265	
Feb-12	123	0	0	0	13	0	2	62	34	234	
Mar-12	2 123	0	0	0	20	0	0	82	30	255	
Apr-12	122	0	0	0	13	0	0	68	24	227	
May-12	2 132	0	0	0	18	0	3	76	29	258	
Jun-12	105	0	0	0	14	3	0	60	29	211	
Totals	1485	0	0	0	187	8	21	857	348	2906	

#### Table 8: Inmate releases from WVDOC prisons, FY 2012.

Chart 5: Inmate releases from WVDOC prisons, FY 2012.



**\*Diagnostic Releases:** Diagnostic commitments to the WVDOC are typically for a temporary period of 60 days after which the inmate is released and reconsidered by the Court.

**\*\*COR:** Court Ordered Release; Although an inmate can be released from prison by court order for various reasons, the data in this column typically indicates releases from Anthony Correctional Center, a special young adult correctional institution.



The data presented in this report was gathered from the WVDOC Inmate Management Information System (IMIS) on June 29, 2012. This report includes data on those inmates in the legal custody of the WVDOC as of June 29, 2012. Unless otherwise noted, each inmate is represented only once in each table by their most serious crime.

Table 9: Crime Categories with specific offenses, FY 2012.

Offense	#	%
Abduction		
Concealment or Removal of Child to Deprive Custodian of Custody	4	.06%
Threats to Kidnap or Demand Ransom	5	.07%
Abuduction Total	9	.13%

Arson		
Attempt to Commit Arson, Fourth Degree	4	0.06%
Burning, Attempting to Burn, Insured Property	3	0.04%
First Degree Arson	34	0.48%
Second Degree Arson	9	0.13%
Starting Fires on Lands of Another	1	0.01%
Third Degree Arson	15	0.21%
Willfully & Maliciously Setting Fires	1	0.01%
Arson Total	67	.95%
Assault		
Assault During Commission of a Felony	22	0.31%
Domestic Violence - Third Offense	75	1.07%
Malicious/Unlawful Assault	231	3.2%
Malicious/Unlawful Assault Police Officers	10	0.14%
Stalking/Harassment	2	0.3%
Wanton Endangerment Involving A Firearm	77	1.09%
or Destructive Incendiary Device		
Assault Total	417	5.93%
Bribery		
Bribery in Official & Political Matters	1	.01%
Bribery or Attempted Bribery	1	.01%
Bribery Total	2	.03%
Bribery Total	2	.03%

Burglary/Breaking and Entering		
Breaking & Entering	379	
Breaking & Entering To Remove Equipment	1	0.01%
Burglary by B&E	410	5.82%
Burglary, Daytime Without Breaking	251	
Burglary/Breaking and Entering Total	1041	14.78%

Child Abuse/Neglect		
Abuse Or Neglect Of Incapacitated Adult	3	0.04%
Child Abuse By Parent Resulting In Injury	15	0.21%

Child Abuse By Parent W/Serious Bodily	19	0.27%
Injury		
Child Abuse W/ Risk Of Serious Bodily	8	0.11%
Injury Or Death		
Child Neglect By Parent Resulting In Death	19	0.27%
Exposure of Children to Methamphetamine	7	0.10%
Gross Neglect - Substantial Risk Serious	46	0.65%
Bodily Injury Or Death		
Neglect By Parent Causing Injury	10	0.14%
Neglect By Parent Causing Serious Bodily	9	0.13%
Injury		
Parent Or Custodian Permits Death Of	2	0.03%
Child By Abuse		
Child Abuse/Neglect Total	138	1.96%

Counterfeiting/Forgery		
Alteration of Title/Registration/Permit	1	0.01%
Counterfeiting	12	0.17%
Forgery Of Public Record	7	0.10%
Forging Or Uttering Other Writing	288	4.09%
Possession of Counterfeit w/Intent to Utter	3	
Counterfeiting/Forgery Total	311	4.42%

Destruction/Damage/Vandalism of Property		
Removal, Injury To Or Destruction Of	13	0.18%
Property		
Destruction of Property Total	13	0.18%

Drug/Narcotic Offenses		
Dist. to Persons Under the Age of 18 Sch 1,	11	0.15%
2, 3 Controlled Substance/Narcotic		
Drug Offense 2nd or Subsequent Offense	3	0.04%
Manufacture/Delivery Counterfeit I, 2, 3,4	6	0.08%
Controlled Substance/Narcotic		
Manufacture/Delivery Sch I, 2, 3,4	643	9.13%
Controlled Substance/Narcotic		
Obtain Controlled Substance by Fraud	41	0.58%
Operating a Clandestine Drug Laboratory	109	1.55%
Possession of Precursor to Manufacture	15	0.21%
Methamphetamine		
Transportation of Sch 1, 2, 3 Controlled	8	0.11%
Substance/Narcotic		
Drug/Narcotic Offenses Total	836	11.88%

DUI		
Driving While License Suspended Or	36	0.51%
Revoked for DUI		
DUI Third Offense	54	0.77%
Fleeing From Officer-Vehicle-DUI-Felony	37	0.53%
DUI Total	127	1.81%
Embezzlement		
Embezzlement - Banking Institution	24	0.34%

Embezzlement by Carrier or Other Person

**Embezzlement Total** 

0.01%

0.36%

1

25

## Crime Statistics, continued...



Extortion/Blackmail		
Extortion	1	.01%
Extortion Total	1	.01%

Fraud		
Access Computer Fraudulently Obtain	3	0.04%
Money		
Attempt Fraudulent Use, Traffic Credit Card	5	0.07%
To Purchase Goods		
Forgery Credit Card	25	0.36%
Fraud With Access Device-Felony	42	0.60%
Fraudulent Claims to Insurance Companies	5	0.07%
Fraudulent Schemes	38	0.54%
Misappropriation of Elderly Funds	1	0.01%
Obtaining Money, Property Services By	24	0.34%
False Pretenses		
Obtaining Property in Return for Worthless	2	0.03%
Checks		
Taking Identity Of Another Person	6	0.09%
Unlawful Expenditure of funds of	3	0.04%
incapacitated adult by caregiver		
Fraud Total	154	2.19%

Homicide		
Attempt To Commit A Felony Punishable W/	1	0.01%
Life		
Attempt To Kill Or Injure By Poison	1	0.01%
Convicted Twice Before (Habitual)	18	0.26%
Death Of A Child By Parent, Guardian By	14	0.20%
Child Abuse		
DUI With Death - Reckless Disregard -	33	0.47%
Felony		
First Degree Murder	599	8.51%
Murder Of A Child By A Parent, Guardian	3	0.04%
Or Custodian Or Other Person By Refusal		
Or Failure To Supply Necessities, Or By		
Delivery, Administration Or Ingestion Of A		
Controlled Substance		
Second Degree Murder	178	2.53%
Voluntary Manslaughter	57	0.81%
Homicide Total	904	12.85%

Kidnapping/Abduction		
Abduction of Person, Kidnapping/	39	0.55%
Concealing Child For Other Purposes		
Abduction of person, Kidnapping/	28	0.40%
Concealing Child W/Purpose of Defiling		
Penalty for Kidnapping Life W/Mercy	20	0.28%
Penalty for Kidnapping Life W/O Mercy	1	0.01%
Penalty for Kidnapping Where Victim	9	0.13%
Returned Unharmed After Ransom		
Penalty for Kidnapping Where Victim	13	0.18%
Returned Unharmed Before Ransom Paid		
Kidnapping/Abduction Total	110	1.56%

Larceny/Theft Offenses		
Grand Larceny	441	6.27%
Second Conviction For Petit Larceny	6	0.09%
Shoplifting, 3rd Offense	34	0.48%
Larceny/Theft Offenses Total	481	6.84%

Motor Vehicle Theft		
Unlawful Taking of Vehicle	1	.01%
Motor Vehicle Theft Total	1	.01%

Other		
Accessory	1	0.01%
Attempt To Commit A Felony W/Term Less	64	0.91%
than Life		
Concealment of Deceased Human Body	1	0.01%
Conspiracy To Commit A Felony	97	1.38%
Cruelty to Animals	4	0.06%
Disarming Officer Acting in Official Capacity	4	0.06%
Escape Of Persons In Custody Of Jail	15	0.21%
Failure to Register/Provide False	89	1.26%
Information 2nd Offense		
Failure To Appear After Having Been	9	0.13%
Released On Bond		0.040/
Failure To Meet An Obligation To Provide	17	0.24%
Support To Minor Fleeing From Officer; Vehicle- Felony	23	0.33%
Fleeing From Officer; Vehicle - Felony Fleeing From Officer; Vehicle - Injury/Death	23	0.33%
	1	
Hindering/Obstructing FireFighter	· ·	0.01%
Leave Accident Involving Death	1	0.01%
Motor Vehicle W/O Special ID or Mark	1	0.01%
Obstruct Duties of Public Official-2nd Offense	1	0.01%
Offense by inmate resulting in 1-5 Yr. Term	2	0.03%
Punishment for Accessory After the Fact	2	0.03%
Retaliate-Public Official	7	0.09%
Sexual Predator Failure to Register	14	0.20%
Solicitation to Commit Non-violent Felonies	1	0.01%
Solicitation to Commit Violent Felonies	1	0.01%
Violating Civil Rights by Violence/Threats	1	0.01%
Other Total	363	5.15%

\*Please note that percentage subtotals may not sum exactly due to rounding.

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Pornography/Obscene Material		
Distribution And Exhibiting Of Material	8	0.11%
Permits or Photographs Minors In Sexually	1	0.01%
Explicit Conduct		
Photographing Minors in Sexually Explicit	4	0.06%
Conduct		
Preparation, Sending, Distribution Or	3	0.04%
Exhibition Of Obscene Matter To Minor		
Soliciting a Minor Via Computer	8	0.11%
Pornography/Obscene Material Total	24	0.34%

Robbery		
Aggravated Bank Robbery - Weapon	4	0.06%
Specification		
Bank Robbery	14	0.20%
Battery Police Officers, Etc. 3rd Offense	2	0.03%
First Degree Robbery/ Attempted 1st	448	6.37%
Degree Robery		
First Degree Robbery; Weapons	67	0.95%
Specification/Att. 1st Degree Robery with		
Weapon Robbery Or Attempted Robbery		0.10%
	157	2.23%
Second Degree Robbery		
Robbery Total	699	9.93%
Sex Offenses, Forcible		
Child Sexual Abuse By Parent/Guardian	326	4.63%
Imposition of Sexual Intercourse/Intrusion	1	0.01%
on Incarcerated Persons by Corrections		
Employee		
Parent/Guardian allowing Sexual Abuse of	2	0.03%
Child by Another Sending, Distributing, Exhibiting,	4	0.06%
	4	0.00%
Possessing, Displaying, or Transporting Material by Parent, Guardian, Custodian		
Sexual Abuse In The First Degree	221	3.14%
Sexual Assault In The First Degree	315	4.47%
Sexual Assault In The Second Degree	134	1.90%
Sex Offenses, Forcible Total	1003	14.26%
Sex Olienses, Forcible Total	1003	14.20%
Sex Offenses, Non-forcible		
Incest	49	0.70%
Indecent Exposure3rd or Subsequent	49	0.70%
	'	0.01%
Offense Revocation of Sex Offender Supervised	12	0.17%
Release	'2	0.1770
Sexual Assault In The Third Degree	148	2.10%
Sex Offenses, Non-forcible Total	210	2.98%
Otolog December	i I	

Stolen Property		
Receiving or Disposing of Stolen Property	1	0.01%
Receiving or Transferring Stolen Goods	43	0.61%
Receiving Or Transferring Stolen Vehicle	26	0.37%
Stolen Property Total	70	0.99%

Weapon Law Violations		
Carrying Deadly Weapon Without License	4	0.06%
Or Other Authorization-2nd Offense		
Criminal Use of Destructive Device,	1	0.01%
Explosive Material		
Delivers Firearm, Drugs, Alcohol, Etc To A	2	0.03%
Defendant In Jail		
Illegal Possession of Destructive Device/	1	0.01%
Explosive		
Persons Prohibited From Possessing	16	0.23%
Firearms		
Threats of Terrorist Acts/Hoaxes	2	0.03%
Transports Firearm, Drugs, Alcohol, Etc	4	0.06%
Onto Grounds of a Correctional Facility		
Weapon Law Violations Total	30	0.43%
Grand Total	7036	100%

Table 10:Crime Categories, FY 2012.

Category	#	%
Abduction	9	.13%
Arson	67	.95%
Assault	417	5.93%
Bribery	2	.03%
Burglary/Breaking and Entering	1041	14.79%
Child Abuse/Neglect	138	1.96%
Counterfeiting/Forgery	311	4.42%
Destruction/Damage/Vandalism of Property	13	.18%
Drug/Narcotic Offenses	836	11.88%
DUI	127	1.81%
Embezzlement	25	.36%
Extortion/Blackmail	1	.01%
Fraud	154	2.19%
Homicide	904	12.85%
Kidnapping/Abduction	110	1.56%
Larceny/Theft Offenses	481	6.84%
Motor Vehicle Theft	1	.01%
Other	363	5.15%
Prostitution	24	.34%
Robbery	699	9.93%
Sex Offenses, Forcible	1003	14.26%
Sex Offenses, Nonforcible	210	2.98%
Stolen Property	70	.99%
Weapon Law Violations	30	.43%
Grand Total	7036	100%

## Crime Statistics, continued...



### Inmate Demographics

### **Sentence Type**

The following Tables show demographic information of inmates in WVDOC prisons on June 29, 2012.

Table 11: Inmates by Sentence Type FY 2012

Sentence Type	#	%
Anthony Center	252	3.58%
Diagnostic	45	0.63%
Habitual Life	54	0.76%
Life With Mercy	359	5.10%
Life Without Mercy	276	3.92%
Regular	6050	85.98%
Grand Total	7036	100%

Table 11 shows inmates by Sentence Type as of June 29, 2012. Life with mercy and life without mercy sentences are typically for first degree murder. However, kidnapping offenses can carry a life without mercy sentence as well. Habitual life offenders are serving life with mercy sentences for repeat offenses. This table includes WVDOC Inmates in the regional jails.

## Security Classification

Table 12: Inmates by Classification FY 2012.		
Security Class	#	%
Community	618	11.88%
Minimum	1073	20.63%
Medium	2106	40.50%
Close	407	7.83%
Maximum	552	10.62%
Receiving/Intake	444	8.54%
Grand Total	5200	100%

Table 12 shows the security classification breakdown for those inmates held in WVDOC prisons on June 29, 2012. Inmates classified as Receiving/Intake have not been through the formal classification process and are still assigned to an intake/diagnostic unit. This table **does not** include inmates in the regional jails sentenced to the WVDOC.

### **Education Level**

**Table 13:** Inmates by Education Level FY 2012.

Education Category	#	%
Did Not Graduate High School	1376	26.46%
GED	2115	40.67%
High School Diploma	1408	27.07%
Post High School Education	301	5.78%
Grand Total	5200	100%

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### Race & Gender

 Table 14: Inmates by Race and Gender FY 2012.

Race	Gender	#	%
American Indian/Alaska Native	М	7	0.13%
Asian	М	4	0.07%
Black	F	26	0.50%
	М	611	11.75%
Hispanic or Latino	F	1	0.01%
	М	25	0.48%
Multi-Racial or Other	Μ	32	0.61%
	F	1	0.01%
White	F	459	8.82%
	М	4034	77.57%
Grand Total		5200	100%

### Age Category

**Table 15:** Inmates by Age Group FY 2012.

Age Category	#	%
Under 20	8	0.15%
20 - 29	1358	26.12%
30 - 39	1623	31.21%
40 - 49	1139	21.90%
50 - 59	717	13.79%
60 - 69	287	5.52%
70 - 79	61	1.17%
80 and Over	7	0.13%
Grand Total	5200	100%

### **Classes Completed**

Table 16: Classes/Educational Programs Completed by Inmates, FY 2012.

Class /Programs Category	Number Completing Class
Affective Social Programs	4004
Computer Classes	201
Crime Specific Classes	232
Sex Offender Classes	170
Education Classes	1291
ABE/GED Classes	141
College Courses	512
Pre-Release Preparation Classes	153
Lifeskills Classes	3470
Substance Abuse Classes	1192
Vocational Classes	1102
Total Classes Completed	12468

Please note that Tables 12-16 only contain information on inmates that are incarcerated in WVDOC prisons. They **do not** include information on WVDOC inmates in the regional jails.



### Community Service

 Table 17: Community Service Completed by Inmates and Parolees by Category, FY 2012.

	Local Church	Community Cleanup	DOH Crews	County Commissions	Other MAPS Agencies	Other State Agencies	Schools	Charity Organizations	Cities/Towns	Parks 0021	Adopt-A-Highway	Farm Commission	Humane Society	Crime Victim Awareness	Other	Total
ACC	0	0			0	, v	0	~							-	
BCC	0	0	0	0	2932	2502	0	5938	0	-					768.5	
CWRC	614	274	0	0	432	106	165	846	889			0			3904	8,314
DCC	0		25449.5	0	60788		295	0	28				0	43	96	86,729.5
HWRC	1178	0	0	0	0		0	10067.5	0	-		0	0		75	11,332
НСС	192		17048.5	0	0		352	0	0			17629	0		1880	38,415.5
LCC	177	95	12318	64	69.5		39	73.5	1	0		0	0		115	13,010.5
MCC	0	0	0	0	0	-	0	0	0	Ĭ		0			0	0
MCDO	0	1622	11388		0		1612	910	2386						185	19,728
MOCC	0	0	0	0	0		0	0	0	Ľ					0	0
NCC	0	0	0	0	0	-	0	0	0	-		0	0		0	0
OCCC	300	1045	29120	300	12850		600	1000	10400						0	56,315
PCC	67	0		1840	0	18336	1596	438	13818	3958	0	4869	560		0	155,082
SMCC	0	6	9618	0	0		0	0	0	Ĭ		0			0	9,624
SWC	832	0	79565	0	0	0	96	576	868	0	0	0	0	0	1060	82,997
PAROLE	2367	459.5	0	4565.5	1591	1839.5	274	5133	1003.5	0	184	123	384	20	1057	19,001
TOTAL	5727	4815.5	214443	6769.5	78662.5	22842	5029	24982	29393.5	6252	1201.5	22621	2657.5	522	9140.5	514,623.5

**Total Hours of Community Service = 514,623.50** 





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Chart 6 shows the County of Commitment for WVDOC Inmates as of June 29, 2012, by most serious crime. Kanawha County (837) currently has the most sentenced offenders in WVDOC prisons, followed by Cabell (445), Mercer (444), and Wood (322) Counties. The four counties with the least sentenced offenders sentenced to the WVDOC prisons were Tucker (4), Pleasants (13) Pocahontas (17), and Calhoun (17).

Chart 6: Number of Commitments by County on June 29, 2012.





Race & Gender

On June 29, 2012, there were 2,555 total clients under the supervision of WVDOC Parole Services. Of those 2,555 clients it should be noted that 1,057 are out of state cases. The majority of cases were male and Caucasian (1,745). Caucasians accounted for a total of 2,270 of the client population, while African Americans comprised 254 of the total clients. Males made up 78.1% of the client population, while females comprised 21.9% of the total clients.

Over the past FY, most clients supervised by WV Parole Officers, were between 30-39 years of age with the average being 37. Those over 60 years of age make up only 3.4% of clients being supervised.

Table 18:	Parole	Services	Clients	by type	June 29.	2012
				- J - J F -		-

Client Type	#	%
West Virginia Parolees	1498	58.63%
Out of State Probationers	885	34.64%
Out of State Parolees	172	6.73%
Total	2555	100%

Chart 7: Client percentages by Type - June 29, 2012.



African American Male	225	8.81%
African American Female	29	1.14%
American Indian/Alaska Native Male	4	0.16%
American Indian/Alaska Native Female	3	0.12%
Asian Male	1	0.04%
Asian Female	0	0.00%
Caucasian Male	1745	68.30%
Caucasian Female	525	20.55%
Hispanic Male	11	0.43%
Hispanic Female	2	0.08%
Other Male	9	0.35%
Other Female	1	0.04%
Total	2555	100%

 Table 19: Parole Services Clients by Race & Gender on June 29, 2012.

#

%

Table 20: Parole Services Clients by Age Categories on June 29, 2012.

Age Category	#	%
Under 20	7	0.27%
20-29	732	28.65%
30-39	968	37.89%
40-49	494	19.33%
50-59	267	10.45%
60-69	67	2.62%
70 and Over	20	0.78%
Total	2555	100%

Table 21: Parole Services Clients Offense Type, June 29, 2012.

Offense Type	#	%
Felony Offenses	2495	97.6%
Misdemeanor Offenses	60	2.4%
Total	2555	100%

Table 22: Parole Services Clients by Education Categories on June 29, 2012.

Education Category	#	%
Did not Graduate High School	544	21.29%
GED	859	33.62%
High School Diploma	749	29.32%
Post High School Education	403	15.77%
Total	2555	100%

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## Parole Services Caseload by County



Chart 8: Parole Services Caseloads by County on June 29, 2012.



Chart 8 shows the number of clients supervised by Parole Services, by county at the end of FY 2012. Kanawha County had the highest case load, followed by Mercer, Berkeley, Raleigh, and Cabell Counties. Some reasons for these high numbers are the fact that Kanawha, Cabell, and Raleigh have high populations compared to the rest of the state, while Berkeley and Mercer border other states and supervise a large number of interstate compact cases.



The following statistics represent those WV Parolees, Out of State Parolees, and Out of State Probationers that WVDOC Parole Services had under their supervision as of June 29, 2012. Each client is represented by their most serious crime.

Table 23: Crime Categories, June 29, 2012.

Category	#	%
Arson	24	0.94%
Assault	125	4.89%
Burglary/Breaking and Entering	365	14.29%
Child Abuse/Neglect	18	0.70%
Counterfeiting/Forgery	174	6.81%
Destruction/Damage/Vandalism of Property	3	0.12%
Drug/Narcotic Offenses	702	27.48%
DUI	102	3.99%
Embezzlement	50	1.96%
Fraud	99	3.87%
Homicide	100	3.91%
Kidnapping/Abduction	15	0.59%
Larceny/Theft Offenses	310	12.13%
Motor Vehicle Theft	9	0.35%
Other	184	7.20%
Pornography/Obscene Material	5	0.20%
Prostitution	3	0.12%
Robbery	118	4.62%
Sex Offenses, Forcible	38	1.49%
Sex Offenses, Non forcible	17	0.67%
Stolen Property	67	2.62%
Weapon Law Violations	27	1.06%
Grand Total	2555	100%
Arson	#	%
Arson First Degree	15	0.59%
Arson Second Degree	5	0.20%
Burning Insured Property	4	0.16%
Arson Total	24	0.94%
Assault	#	%
Abuse of Incapacitated Adult	2	0.08%
Aggravated Assault	2	0.08%
Assault During Commission of A Felony	25	0.98%
Battery of a Police Officer: 2nd Offense	1	0.04%
Battery of a Police Officer: 3rd Offense	1	0.04%
Domestic Violence 3rd Offense	8	0.31%
Malicious Assault of a Police Officer	3	0.12%
Malicious Assault/Wounding	40	1.57%
Unlawful Assault on a Police Officer	5	0.20%
Unlawful Assault/Wounding	38	1.49%
Assault Total	125	4.89%

	11	0.4
Burglary/Breaking & Entering	#	%
Breaking & Entering	271	10.61%
DayTime Burglary	79	3.09% 0.59%
Entering Without Breaking	15	
Burglary/B&E Total	365	14.29%
Child Abuse/Neglect	#	%
Child Abuse Resulting in Injury	4	0.16%
Child Neglect	1	0.04%
Child Neglect Resulting in Injury	13	0.51%
Child Abuse/Neglect Total	18	0.70%
Counterfeiting/Forgery	#	%
Counterfeiting	4	0.16%
Forgery/Uttering	170	6.65%
Counterfeiting/Forgery Total	174	6.81%
Destruction/Damage/Vandalism of Property	#	%
Criminal Mischief	1	0.04%
Destruction of Property	2	0.08%
Destruction of Property Total	3	0.12%
Drug/ Narcotic Offense	#	%
Delivery of a Controlled Substance	15	0.59%
Obtaining Drugs by Misrepresentation	29	1.14%
Operating a Clandestine Drug Lab	1	0.04%
Manufacturing, Possession w/int to Deliver	653	25.56%
Transport Contraband into Prison/Jail	4	0.16%
Drug/Narcotic Total	702	27.48%
DUI	#	%
Driving While License Revoked for DUI:	8	0.31%
3rd Offense DUI	10	0.39%
DUI 2nd Offense	2	0.08%
DUI 3rd Offense	71	2.78%
Fleeing Vehicle While DUI	11	0.43%
DUI Total	102	3.99%
	#	%
Embezzlement Embezzlement	# 50	% 1.96%
Embezzlement Total	50	1.96%
	ل <u>ــــــــــــــــــــــــــــــــــــ</u>	
Fraud Computer Fraud	#	<mark>%</mark> 0.16%
Credit Card Fraud	37	1.45%
Identity-Taking from Another	12	0.47%
Insurance Fraud	12	0.04%
Make/Issue Worthless Check	3	0.12%
Medicaid Fraud	1	0.1270
Obtaining Money/Property by False Pretense	37	1.45%
Welfare Fraud	4	0.16%
Fraud Total		
riauu iotai	99	3.87%

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## Parole Services Client Crime Statistics



Homicide	#	%
Attempted Murder	3	0.12%
Child Abuse Resulting in Death	1	0.04%
Child Neglect Resulting in Death	1	0.04%
DUI With Death	13	0.51%
Fleeing Vehicle w/Death	1	0.04%
Habitual Offender	7	0.27%
Murder First Degree	38	1.49%
Murder Second Degree	26	1.02%
Voluntary Manslaughter	10	0.39%
Homicide Total	100	3.91%

Kidnapping/Abduction	#	%
Abduction	4	0.16%
Child Concealment	1	0.04%
Kidnapping	10	0.39%
Kidnapping/Abduction Total	15	0.59.%

Larceny/Theft Offense	#	%
Grand Larceny	269	10.53%
Petit Larceny: 2nd Offense	3	0.12%
Petit Larceny: 3rd Offense	6	0.23%
Shoplifting: 3rd Offense	32	1.25%
Larceny/Theft Total	310	12.13%

Motor Vehicle Theft	#	%
Grand Larceny Auto	9	0.35%
Motor Vehicle Total	9	0.35%

Other	#	%
Attempt to Commit a Felony	10	0.39%
Conspiracy to Commit a Felony	103	4.03%
Escape	5	0.20%
Failure to Appear	3	0.12%
Failure to Pay Child Support	34	1.33%
Failure to Register as a Sexual Offender	8	0.31%
Felonious Traffic Offenses/Violations	2	0.08%
Fleeing Vehicle w/Bodily Injury	4	0.16%
Intimidation of Witness/Juror	4	0.16%
Invasion of Privacy	1	0.04%
Joy Riding: 3rd Offense	1	0.04%
Killing Animals	2	0.08%
Obstruction of Firearm	2	0.08%
Perjury	3	0.12%
Stalking: 3rd Offense	2	0.08%
Other Total	184	7.20%
Pornography	#	%
Child Pornography/Obscene Material	5	0.20%
Pornography Total	5	0.20.%

Prostitution		%
Pandering	1	0.04%
Prostitution	2	0.08%
Prostitution Total	3	0.12%
Robbery	#	%
1st Degree Robbery	1	0.04%
2nd Degree Robbery	2	0.08%
Armed/Aggravated Robbery	99	3.87%
Unaggravated Robbery	16	0.63%
Robbery Total	118	4.62%

Sexual Offense Forcible	#	%
Sexual Abuse by Parent/Guardian	10	0.39%
Sexual Abuse 1st Degree	13	0.51%
Sexual Assault 1st Degree	6	0.23%
Sexual Assault 2nd Degree	9	0.35%
Sexual Offense/Forcible Total	38	1.49%

Sexual Offense, Non-Forcible	#	%
Incest	4	0.16%
Sexual Assault, 3rd Degree	13	0.51%
Sexual Offense/Non-Forcible Total	17	0.67%
Stolen Property	#	%
Possession of Stolen Property	11	0.43%
Receiving/Transferring Stolen Property	56	2.19%

Stolen Property Total

Weapon Law Violation	#	%
Carrying Concealed/Deadly Weapon	16	0.63%
Firearms/Explosives Possession	3	0.12%
Wanton Endangerment w/Firearm	8	0.31%
Weapon Law Violation Total	27	1.06%
Grand Total	2555	100%

Please note that percentage subtotals may not sum exactly due to rounding.

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## WVDOC Retirements

The following is a list of individuals who retired from the WV Division of Corrections in FY 2012. We thank them for their many years of service to the DOC and wish them happiness in their upcoming new journeys... (Sorry if any names were inadvertently omitted)

*Facility* 

#### Name

Stephen Dilley Jimmie Hammons Michael Arbogast Dave Barker Johnny Richmond Kathleen Wetzel Venetta South Carl Graves Delbert Harrison Henry Lowery **Doug Whittington** Julie Short Neal Krakover Steve Hill Dave Potts Johnny Casto Ronald Dovle Ihonalee Croston Al Falls Rose Noggy Rodger Yoders Justina Young Lynn Wallace Thurman Tracy Joe Hill Perry Thorne Sandy Grimes Ronda Knight Dr. Paul Modie Larry Moreland Karen Wright

Anthony Correctional Center Beckley Correctional Center Central Office Central Office Central Office Central Office Charleston Work Release Center **Correctional Industries** Denmar Correctional Center Huttonsville Correctional Center Mt. Olive Correctional Complex Northern Correctional Center Northern Correctional Center **Parole Services** Pruntytown Correctional Center Pruntytown Correctional Center St. Marys Correctional Center

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West Virginia Division of Corrections

## Special Recognition





Huttonsville Correctional Center said goodbye to Warden Adrian Hoke with a reception on May 16, 2012. Warden Hoke left to move to Florida in order to be closer to family Warden Hoke leaves the WV Division of Corrections after 16 years.

*Thank you for your years of dedicated service--we will miss you Warden Hoke!* 



### Mock Prison Riot

The 16th Annual Mock Prison Riot was held from May 6-9, 2012 at the old West Virginia Penitentiary in Moundsville, WV. The Mock Prison Riot is a four-day comprehensive law enforcement and corrections tactical training event which includes training scenarios, demonstrations, certifications, workshops, a skills competition, 40,000 square feet of exhibit space, and unlimited opportunities for feedback, networking and camaraderie on a global scale. Nearly 1000 law enforcement and correctional officers from all around the world participated in this event.

The now closed WV State Penitentiary has proven to be a valuable training asset for law enforcement and corrections professionals, as well as a valuable community resource to the citizens of Marshall County, WV.

For more information on the Mock Prison Riot, please utilize the following website: <u>www.mockprisonriot.org</u>





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# Acknowledgments



### *IN MEMORY* The WVDOC wishes to remember four individuals: Sgt. Craig Lovett, COII William Currence, Cpl. Darrell Jones Jr. and COI Charles Colbird.



Sgt. Lovett (top left) was employed with Northern Correctional Center, and had been employed with the WVDOC since 1993, where he started at the WV State Penitentiary in Moundsville, WV. Sgt. Craig Lovett passed away from heart complications at age 40, on August 29, 2011.

CO Currence (top right) was hired in 2006 at Huttonsville Correctional Center as a COI and was then promoted to COII. CO II William (Will) Currence passed away November 11, 2011, after an extended illness.





Cpl. Darrell Jones Jr. (bottom left) began his employment with Mt. Olive Correctional Complex in December, 2008. He passed away from cancer at the age of 34 on January 6, 2012.

CO Colbird (bottom right) began as a COI with Mt. Olive Correctional Complex in June 2011. Charles Colbird was only 30 years old when he passed away from cancer on April 22, 2012.



Please take time to remember the officers we lost last year and let their dedication to service and compassion for family and friends be their legacy. Remember life is but a blink in time~~be present and live in the moment ...all day...everyday!

**THANK YOU** to all WVDOC employees who contributed to the FY2012 Annual Report. This report is dedicated to all of our staff who work diligently day in, day out, with the common goal of enhancing the safety of the citizens of West Virginia.

Rebecca Hildebrand Research Analyst/Editor

The DOC Office of Research & Planning is responsible for the preparation of the Annual Report. Comments and suggestions pertaining to the report are welcome. If you would like to make a suggestion or would like to request a copy of this report, please contact the Office of Research & Planning at (304) 558-2036.

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**Jim Ielapi** Deputy Commissioner

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