 <p style="text-align: center;">WEST VIRGINIA DIVISION OF JUVENILE SERVICES</p>	<p><u>POLICY NUMBER:</u></p> <p style="font-size: 2em; text-align: center;">104.00</p>	<p><u>PAGES:</u></p> <p style="text-align: center;">2</p>
<p><u>CHAPTER:</u> Administration and Management</p>	<p><u>REFERENCE AND RELATED STANDARDS:</u> WV Code Chapter §§ 49-5-16a and 49-5E-1 et seq.; ACA 3-JTS-1A-16; ACA 3-JDF-1A-19/20; and ACA 3-JCRF-1A-10; Prison Rape Elimination Act (PREA) of 2012, §115.312</p>	
<p><u>SUBJECT:</u> Role of Outside Agencies</p>		
<p><u>DATE:</u> April 1, 2015</p>		

POLICY

It is the policy of the West Virginia Division of Juvenile Services to ensure that the roles and functions of employees of other public or private agencies providing services to Division of Juvenile Services' facilities are covered by division policy and facility procedures.

CANCELLATION

This policy has been reviewed and supersedes Policy 104.00 dated July 1, 2011.

APPLICABILITY

This Policy applies to all Division of Juvenile Services' facilities, offices, employees and contract employees, including facilities contracted to provide for the confinement of juveniles.

PROCEDURES

1. Division of Juvenile Services facilities throughout the State of West Virginia utilize private agencies/individuals to provide contract services in areas such as, but not limited to, medical services and psychological services. The agencies/individuals who provide these services are under a contract (on file at each facility that enter such contractual agreements and Central Office), which states that services will be provided (duties and responsibilities of contracted agencies/individuals) for a specific cost.
2. Any entity contracted to provide confinement services for residents in the custody of the Division of Juvenile Services shall adopt and comply with all PREA standards implemented by the Division. All contracts or contract renewals for such entities shall provide for Division monitoring to ensure that the contractor is complying with PREA standards.

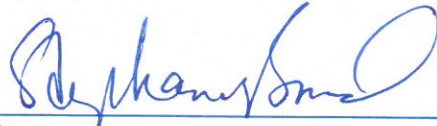
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3. Medical services as stipulated in medical contracts shall provide for the medical needs of the resident population.
4. Mental health services as stipulated in the mental health contract shall provide for the psychological, psychiatric and therapeutic services for residents being held in Division of Juvenile Services' custody and mental health services as needed for juveniles participating in the Division's Youth Reporting Centers.
5. The responsibilities of contracted agencies/individuals who work within Division of Juvenile Services' facilities are subject to all Division of Juvenile Services' policies, facility rules, regulations, operating procedures, chain of command, and the authority of the Facility Superintendents/Directors.
6. The Division of Juvenile Services shall encourage regular meetings and case conferences between the staff of probation agencies, shelter and residential facilities, the court, local law enforcement agencies, and agency staff to receive input on the development of policies and procedures.
7. This policy will be adopted in its entirety and the facility will not create an operational procedure.

RIGHTS RESERVED

The Director reserves the right to modify, suspend or cancel any provision herein in part or entirety, without advance notice, unless prohibited by law.

APPROVED:



Director

4/1/15

Date