

 <p style="text-align: center;">WEST VIRGINIA DIVISION OF JUVENILE SERVICES</p>	<p><u>POLICY NUMBER:</u></p> <p style="font-size: 2em; text-align: center;">303.01</p>	<p><u>PAGES:</u></p> <p style="text-align: center;">2</p>
	<p><u>CHAPTER:</u> Institutional Operations</p>	<p><u>REFERENCE AND RELATED STANDARDS:</u> WV Code §49-5E-1 et seq.</p>
<p><u>SUBJECT:</u> Resident Security Checks/Direct Supervision</p>		
<p><u>DATE:</u> July 1, 2017</p>		

PURPOSE

It is the policy of the Division of Juvenile Services to provide for the safety and security of all residents in all areas of the facility by ensuring that all residents are always being directly supervised.

CANCELLATION

This policy has been revised and supersedes Policy 303.01 dated January 1, 2010.

APPLICABILITY

This Policy applies to all Division of Juvenile Services' residential facilities.

DEFINITION

Direct supervision: Physical presence by staff in the same area with, and within reasonable hearing distance of the resident and is able to respond immediately.

PROCEDURES

1. Residents will be under direct supervision at all times.
2. While in their rooms/sleeping area, residents are checked visually by staff every 15 minutes (at least four (4) times an hour with ten (10) minutes between checks, at a minimum).
3. Documentation:
 - a. This check is documented in OIS and/or by electronic monitoring system.
 - b. Any variation from this procedure must be justified and documented on an incident report.

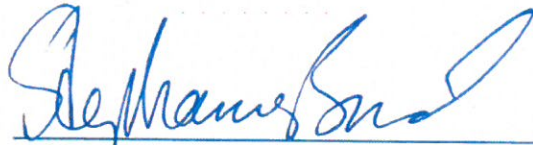
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4. It is the shift supervisor or Officer-in-Charge's responsibility to ensure that these procedures are followed.
5. Each facility will have in place an operational policy and procedural plan to ensure the standards and practices of this policy are followed. The Kenneth "Honey" Rubenstein Juvenile Center operating procedure for direct supervision variations will be approved by the Division Director.

RIGHTS RESERVED

The Director reserves the right to modify, suspend or cancel any provision herein in part or entirety, without advanced notice, unless prohibited by law.

APPROVED:



Director

7/11/17

Date