 <p style="text-align: center;">WEST VIRGINIA DIVISION OF JUVENILE SERVICES</p>		<p><u>POLICY NUMBER:</u></p> <p style="font-size: 2em; text-align: center;">307.00</p>	<p><u>PAGES:</u></p> <p style="text-align: center;">2</p>
<p><u>CHAPTER:</u> Institutional Operations</p>	<p><u>REFERENCE AND RELATED STANDARDS:</u> WV Code Chapter §49-2-903; ACA 3-JDF-3A-29; WV Division of Personnel Policy DOP-P15</p>		
<p><u>SUBJECT:</u> Firearms / Weapons</p>			
<p><u>DATE:</u> January 1, 2017</p>			

PURPOSE

It is the policy of the West Virginia Division of Juvenile Services to take reasonable measures to ensure the health, safety, and welfare of residents and employees while on the property owned, leased or contracted by the Division.

CANCELLATION

This policy has been revised and supersedes Policy 307.00 dated October 1, 2007.

APPLICABILITY

This Policy applies to all Division of Juvenile Services' facilities, offices, centers and employees.

DEFINITION

Workplace: Any Division of Juvenile Services facility, office, center, property, building, structure, automobile, truck, trailer, or other means of conveyance (either private or public), while engaged in the performance of duties.

PROCEDURE

1. Possession of firearms or dangerous/deadly weapon is not permitted in any workplace, including any individual who possesses a license to carry a concealed weapon or any weapon carried in an open-carry manner. Only federal, state, or local law enforcement personnel who, because of the nature of his or her work, are duly authorized by his or her appointing authority to possess a firearm while engaged in his or her official capacity. All weapons will be secured either in that officer's vehicle upon arrival or in the facility's weapon locker, if available.

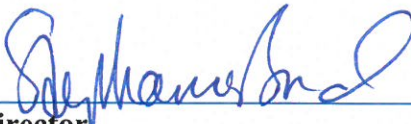
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2. This will not be limited to firearms only, but all other items listed in West Virginia Division of Personnel Policy DOP-P15, Workplace Security. These items are listed as, but not limited to: blackjacks, gravity knife, knife (including any size pocket knife), chemical agents, stun guns, tasers, or any other object that can be perceived as a threat or have the ability to cause harm, unless approved by the Director of the WV Division of Juvenile Services.
3. Each workplace will post the Workplace Security Policy (DOP-P15) in a central location and post the Workplace Security Poster at all entrances, exits, and throughout the workplace. All employees will read the Division of Personnel Workplace Security policy and sign the Workplace Security Acknowledgement Form (Appendix A to DOP-P15) within their first two weeks of employment. This form will be maintained in each employee's Central Office personnel file.
4. This policy will be adopted in its entirety and no operational procedure will be developed.


RIGHTS RESERVED

The Director reserves the right to modify, suspend or cancel any provision herein in part or entirety, without advance notice, unless prohibited by law.

APPROVED:



Director



Date