 <p style="text-align: center;">WEST VIRGINIA DIVISION OF JUVENILE SERVICES</p>	<p><u>POLICY NUMBER:</u> 703.00</p>	<p><u>PAGES:</u> 2</p>
<p><u>CHAPTER:</u> Aftercare Services</p>	<p><u>REFERENCE AND RELATED STANDARDS:</u> WV Code §49-2-903; PbS Standards Reintegration #4 – 5</p>	
<p><u>SUBJECT:</u> Community Contact with Aftercare Youth</p>		
<p><u>DATE:</u> January 1, 2017</p>		

PURPOSE

This Policy provides for Community Resource Coordinators (CRC) to monitor a youth’s progress in the community by linking them to appropriate resources and advocating for their success as they transition.

CANCELLATION

This policy has been revised and supersedes Policy 703.00 dated January 1, 2013.

APPLICABILITY

This Policy applies to all Division of Youth Services’ residential commitment programs.

PROCEDURES

1. School Visits

- a. Pre-release: For any youth returning to school following release from custody, the CRC will conduct a school visit, if approved by school administrator, with the youth prior to release. Additional visits will be outlined in the Aftercare Plan.
 - i. The CRC will work with school personnel and transition specialist at the facility and in the community to assist in transition to public or private school.
 - ii. The CRC will also make sure that the youth has appropriate clothing to wear for the visit and has eaten at the facility prior to leaving.
 - iii. The CRC will document the visit in OIS.

- b. Post-Release: The CRC will conduct a school visit with the youth at the public or private school during the youth’s first week of school and monthly thereafter.

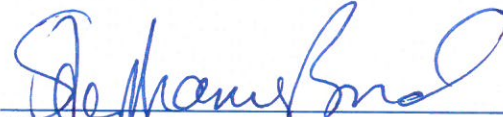
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- i. The CRC will ask school personnel for an appropriate location to visit with the youth to discuss his/her progress.
 - ii. If, for any reason, the school or youth refuses to allow the school visit, the CRC will document the attempted contact in OIS.
2. Pre-Release Family Visits will be conducted to introduce the CRC and the aftercare program to the family.
 - a. The CRC will initiate contact with the youth's family and will attempt to schedule a family visit within thirty (30) days after the youth's intake date.
 - b. Subsequent pre-release family contacts will be conducted at least quarterly, until the youth is released from DJS custody. All information will be entered in OIS.
3. Home contacts are conducted with the youth and/or parent/guardian after he or she has been released from DJS custody. The CRC will provide, in writing, the conditions of aftercare supervision to the youth and parent/guardian.

RIGHTS RESERVED

The Director reserves the right to modify, suspend or cancel any provision herein in part or entirety, without advance notice, unless prohibited by law.

APPROVED:



 Director

1/1/17

 Date