
 <p style="text-align: center;"><b>WEST VIRGINIA DIVISION OF JUVENILE SERVICES</b></p>		<b>POLICY NUMBER:</b> 	<b>PAGES:</b> <p style="text-align: center;">1</p>
<b>CHAPTER:</b> Youth Reporting Services	<b>REFERENCE AND RELATED STANDARDS:</b> WV Code Chapter §§49-2-903 & 49-2-912		
<b>SUBJECT:</b> Table of Organization			
<b>DATE:</b> July 1, 2016			

**PURPOSE**

This policy is to establish the organizational structure of the Youth Reporting Centers (YRC) within the Division of Juvenile Services.

**CANCELLATION**

This policy has been revised and supersedes Policy 801.00 dated April 1, 2009.

**APPLICABILITY**

This Policy applies to all Division of Juvenile Services' Youth Reporting Centers.

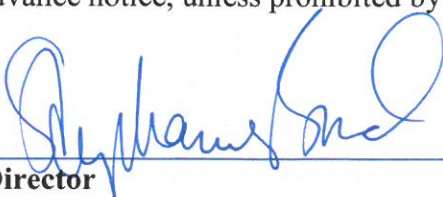
**PROCEDURES**

1. Each YRC will have in place its own organizational chart for its center that will also serve as the general chain of command. (Attachment #1.)
2. The YRC Program Director will report directly to the Director of Community Based Services.
3. The YRC Program Director is responsible for all staff and operations of the YRC.
4. The YRC Program Director will establish a chain of command in writing to be followed in the absence of the program director.
5. This policy will be adopted in its entirety and no operational procedure will be developed.

**RIGHTS RESERVED**

The Director reserves the right to modify, suspend or cancel any provision herein in part or entirety, without advance notice, unless prohibited by law.

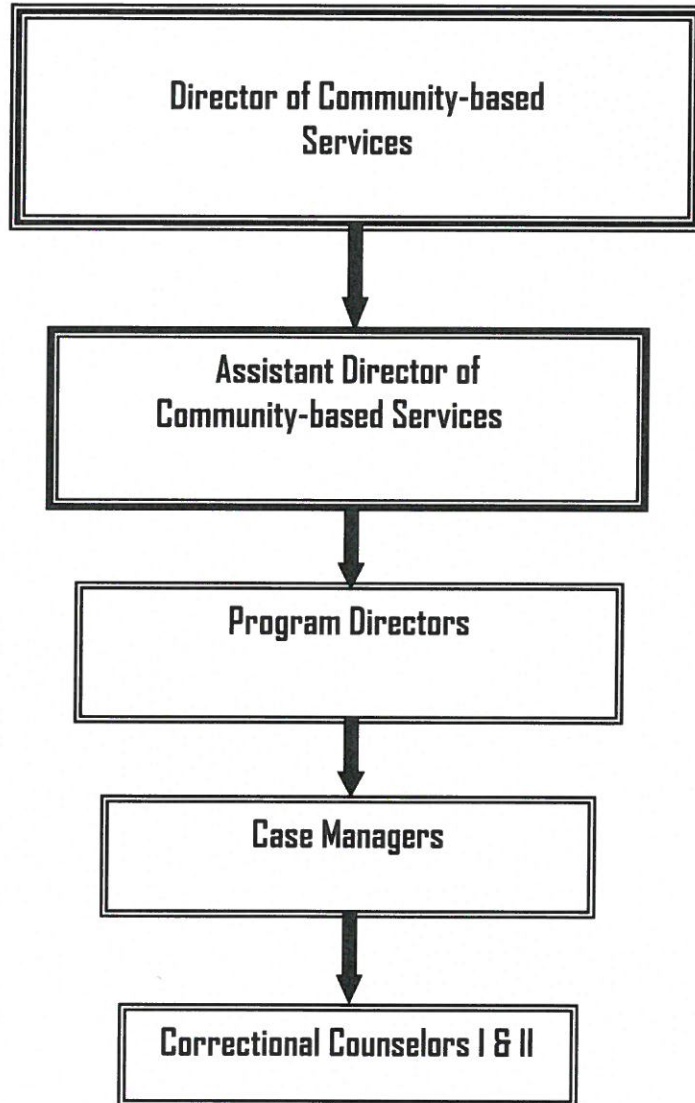
**APPROVED:**

  
 \_\_\_\_\_  
**Director**

7/1/16  
 \_\_\_\_\_  
**Date**



WV Department of Military Affairs and Public Safety  
**Youth Reporting Center**  
Organizational Chart



Signature \_\_\_\_\_

Jason R. Wright, Director of Community -based Services

Date: \_\_\_\_\_