

WVDCR JAIL BOARD

Meeting Minutes

DRAFT

Monday – July 14, 2025 – 10:00am

Meeting held at WVDCR Central Office 1409 Greenbrier St. Charleston, WV 25311

Meeting called to order by Chairman Couch at 10:00am.

Members Absent:

1. Bill Merriman, Law
2. Mathew Arvon, Medical
3. David Hinkle, Harrison County Commissioner
4. Sheriff - No Sheriff has been appointed. Cabell County Sheriff Zerkle's term expired.

Members Present:

1. David “Blair” Couch, Wood County Commissioner
2. Assistant Commissioner, David Farmer - Proxy for Corrections Commissioner David Kelly
3. Assistant Commissioner, Marvin Plumley, Bureau of Juvenile Services
4. Sara Jones, Deputy Cabinet Secretary, Dept. of Administration - Proxy for Cabinet Secretary Eric Householder
5. Doug Buffington, Cabinet Secretary, WV Department of Homeland Security

Quorum is established.

Chairman Couch asked those in favor to approve the November 17, 2023, previous meeting minutes to say aye. Ayes have it by all voting members. None opposed.

**Motion to elect David “Blair” Couch as Chairman: Sara Jones
Those in favor say aye. Ayes have it, none opposed. Motion carries.**

Chairman Couch advised the board that he spoke with the Governor’s office and that the board will not be disbanded, but considered inactive due to no business being conducted.

Meeting adjourned at 10:06am