

# Office of The Commissioner

Jim Rubenstein  
Commissioner

Wyetta Fredericks  
Deputy Commissioner

Steve Yardley  
Assistant Commissioner  
Southern Region

Jan Chamberlain  
Assistant Commissioner  
Northern Region



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***...PROGRESSIVE, AND  
INNOVATIVE PRISON  
MANAGEMENT.***



It's been a tough and challenging year for Department of Military Affairs and Public Safety agencies. And more challenges await, as we collectively seek to deal with the most critical budget crunch the state has faced in more than a decade. The Division of Corrections is in a unique position. Since the agency has no control over the rate inmates are sent to its institutions, it will be spared the immediate challenge of significantly cutting its overall budget. But Corrections is certainly not exempt in dealing with the downturn in our state's and nation's economy. Services and employees will be stretched to their limits this year, and it will take creativity and resolve to survive new and difficult financial restraints that face the state as a whole. I am convinced, however, that Commissioner Jim Rubenstein will continue to move forward with his progressive, innovative approach to prison management.

Despite the challenges, 2002 was a successful year for the Division. Managers and facility directors continued to refine their education and treatment programs. The Division has also considerably increased its emphasis on victims' concerns.

It should also be noted that the professionalism of the DOC's administrators and correctional officers helped to ensure another peaceful year within our facilities. This accomplishment should never be taken lightly. The Division of Corrections will also soon open the Lakin Correctional Center, West Virginia's first correctional facility exclusively for female inmates.

A recent study by George Washington University indicated that West Virginia is generally locking up the right types of criminals – the ones who generally cannot be trusted outside facility walls. But the study also disclosed that our prison population is likely to increase during the next 10 years at a rate faster than expected. The challenge of relieving our already crowded prisons, therefore, will stay with us.

I've encouraged our legislators to study West Virginia's sentencing structure. We must always be tough on crime, but we also should not turn our backs on our obligations to manage a fiscally sound program and help ease the burdens that face DOC administrators, facilities and overworked correctional officers.

*Joe Martin*  
*Cabinet Secretary*

***...STRIVING TO DO  
MORE WITH LESS.***



During the past year, the Division of Corrections has dealt with many different and critical issues, such as: severe overcrowding, budget reductions and the construction of a new female facility. Even with all of these obstacles, the employees of this agency always seem to adapt to the ever-changing environment and continue to keep our mission in view.

This year saw the submission of our “long-term plan” to attempt to reduce and eliminate our overcrowding situation. Several pieces of legislation will be introduced during the upcoming legislative session in correlation with this plan. Should these legislative items come to fruition then we will be able to take other means of dealing with this problem while maintaining the safety within the Division of Corrections system.

Construction of our new 240-bed institution for the female population is nearly complete with a projected opening date of late January or early February 2003. The opening of this facility will greatly reduce the backlog of female inmates currently being housed in county and regional jails throughout the state.

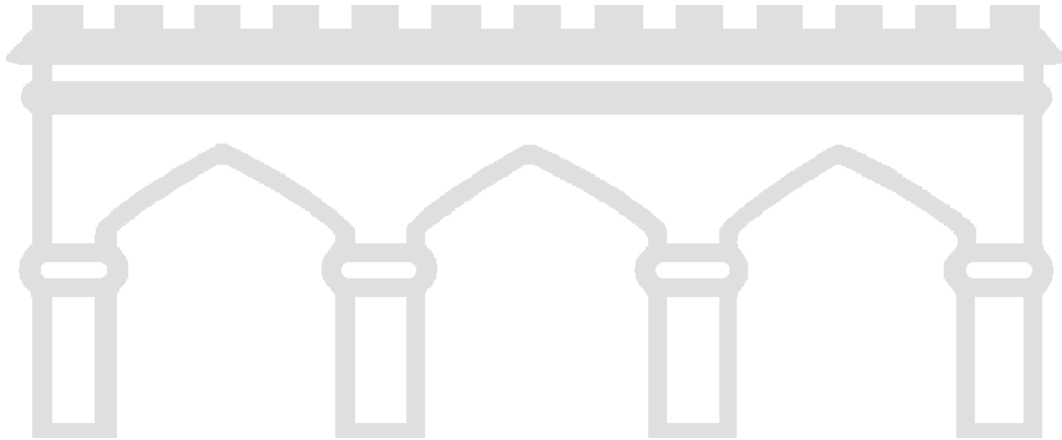
The implementation of our new VINE (Victim Information Notification Everyday) System became a reality this year. The system is now online and is keeping victims and their families apprised of offender release information.

Like all state agencies across the nation, the West Virginia Division of Corrections has experienced budget reductions over the past few years. We are constantly striving to find new and creative ways to cut costs and do more with less.

In conclusion, I would like to say that I consider myself to be very fortunate to have such a supportive team in the employees of the West Virginia Division of Corrections. They always do their best to make my job easier and to keep this agency running safely, smoothly and efficiently for the citizens of this fine state. I am proud to be part of the corrections team!

*Jim Rubenstein*  
*Commissioner*

## *Our Mission*



*It is the mission of the West Virginia Division of Corrections to provide a safe, secure and humane correctional system for the public, staff, and offenders.*

## *Our Values*

- ◆ We respect and value our responsibility to provide a safe, secure and humane correctional system for community, victims, staff and offenders.
- ◆ We value our dedicated, well-trained staff, as they are our most valuable asset.
- ◆ We value research and data based policy and program development: “Best Practices”.
- ◆ We value the development of leadership skills in administrators and employees .
- ◆ We value our responsibility of being good stewards of the taxpayers dollar and the image that ‘Corrections does more with less’.
- ◆ We value the importance of developing quality consumer relations; our consumers being the citizens of WV, victims, the staff and offenders.
- ◆ We value our integrity and are dedicated to demonstrating quality performance in West Virginia’s Corrections system.
- ◆ We believe in administrative, staff and offender accountability.
- ◆ We value an innovative approach, using process improvement teams, to develop policy and operational procedures based on sound correctional judgment.
- ◆ We value collaborative efforts with sister agencies in maximizing the utilization of WV’s scarce resources.
- ◆ We value the mission of the Governor’s Family Violence Coordinating Council to “***Create a Safer State of Family for West Virginia***” and are committed to working toward this goal through Victims Services and Batterers Intervention Prevention Programs.

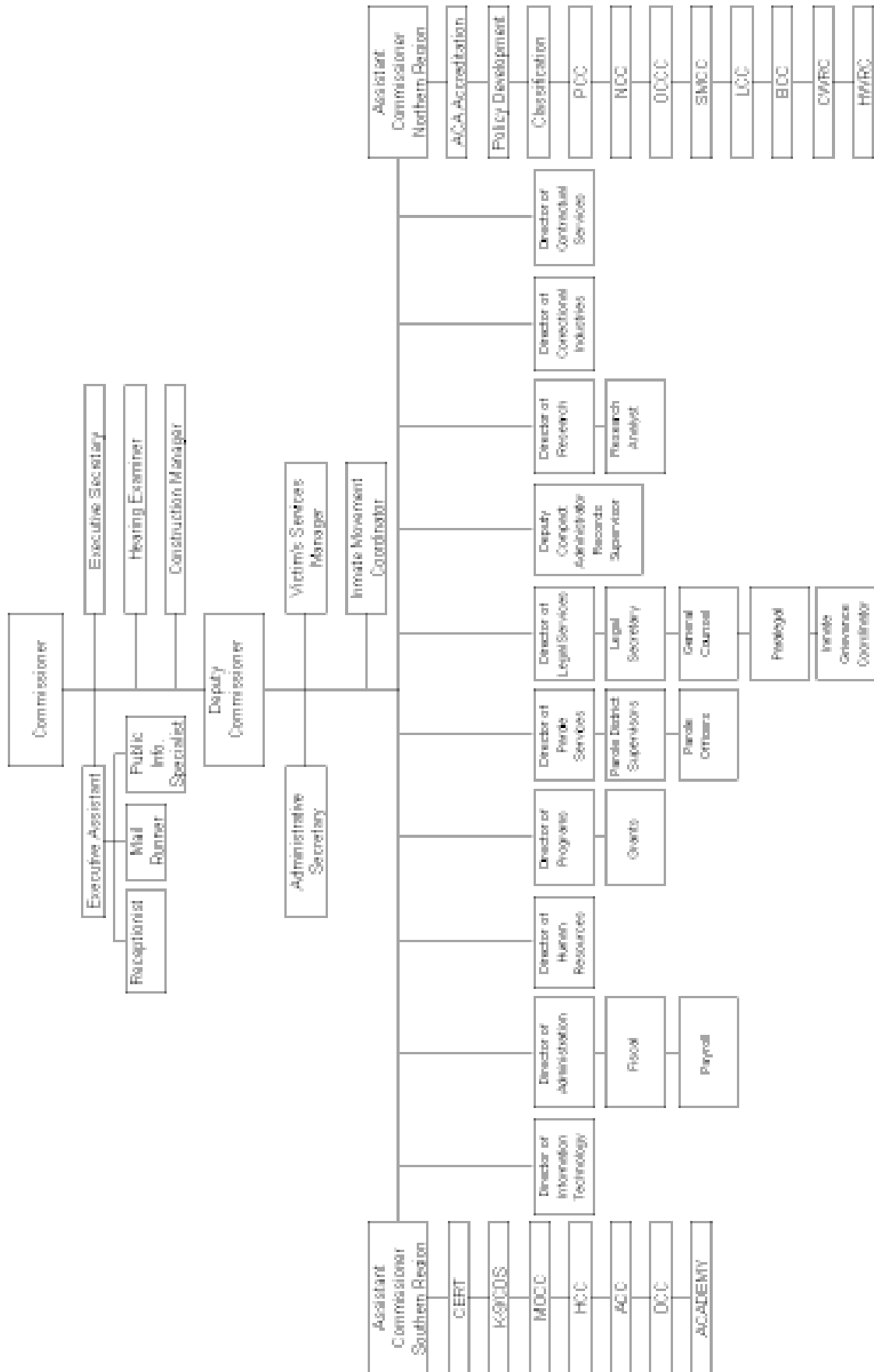
# *Our Major Accomplishments*

- Developed and submitted to the West Virginia Supreme Court a “Long-Term Master Plan” designed to meet the needs of the rapidly growing prison population during 2001 through 2010.
- Worked with the Criminal Justice Statistical Analysis Center and the WV Sex Offender Management Committee to produce a comprehensive statistical report on Sex Offenders in West Virginia.
- Obtained and used Federal VOI/TIS funding to continue the construction and renovation of St. Marys Correctional Center. A 192-bed unit is currently under construction at the facility.
- Completed the construction of Lakin Correctional Center and began staff training and orientation.
- Obtained and implemented a statewide Medical Services contract for the Division of Corrections.
- Continued to develop policy and procedure pursuant to American Correctional Association standards.
- Developed the Victim Notification Everyday System (VINE), designed to provide offender information to crime victims.
- Continued the development of the DOC Victim Services Program, including assisting the WV State Police with Sex Offender Community Notification meetings. Recently, the state completed the final community notification meetings finishing up all fifty-five counties.
- The DOC has applied for and received a one million dollar grant from the US Department of Justice to improve reentry services in DOC facilities.
- The DOC is committed to being a good neighbor and partner in the community. Inmates and staff worked diligently on many Community Service Programs. These programs are detailed later under each facilities section of this report.

# *Our Goals*

- Use funding provided by the WV Legislature during the 2001 session to design, purchase, and implement a new Inmate Information Management System.
- Wardens and Directors shall establish a Project Action Team to develop recommended programs to recognize and demonstrate the agency's appreciation of dedicated service, particularly for those who go above and beyond the call of duty.
- To develop an applicant pool to be available to fill vacancies in a short period of time and to create incentives to reduce employee resignations and enhance retention of quality employees.
- Pilot risk and needs assessment instruments for parolees.
- Apply for technical assistance from the Department of Justice to facilitate the development of a graduated sanction program for low risk parole violators.
- Begin the renovation of, and develop policies and procedures for the new Martinsburg Correctional Center (MCC). MCC will be at the site of the old Eastern Regional Jail and will hold approximately 120 inmates.
- Continue the development and implementation of DOC policies and procedures at the McDowell County Correctional Center (MCCC). Formerly a county jail, MCCC is now holding DOC prisoners on a contract basis.
- Continue staffing and orientation efforts at Lakin Correctional Center and begin the transfer of inmates into the institution.
- Liaison with the Division of Criminal Justice Services - Statistical Analysis Center in the production of an updated forecast of the adult prison population in West Virginia.
- Implement improved reentry procedures and services provided for by the grant from the US Department of Justice. The grant covers a three year period and was for one million dollars.

# Organizational Chart



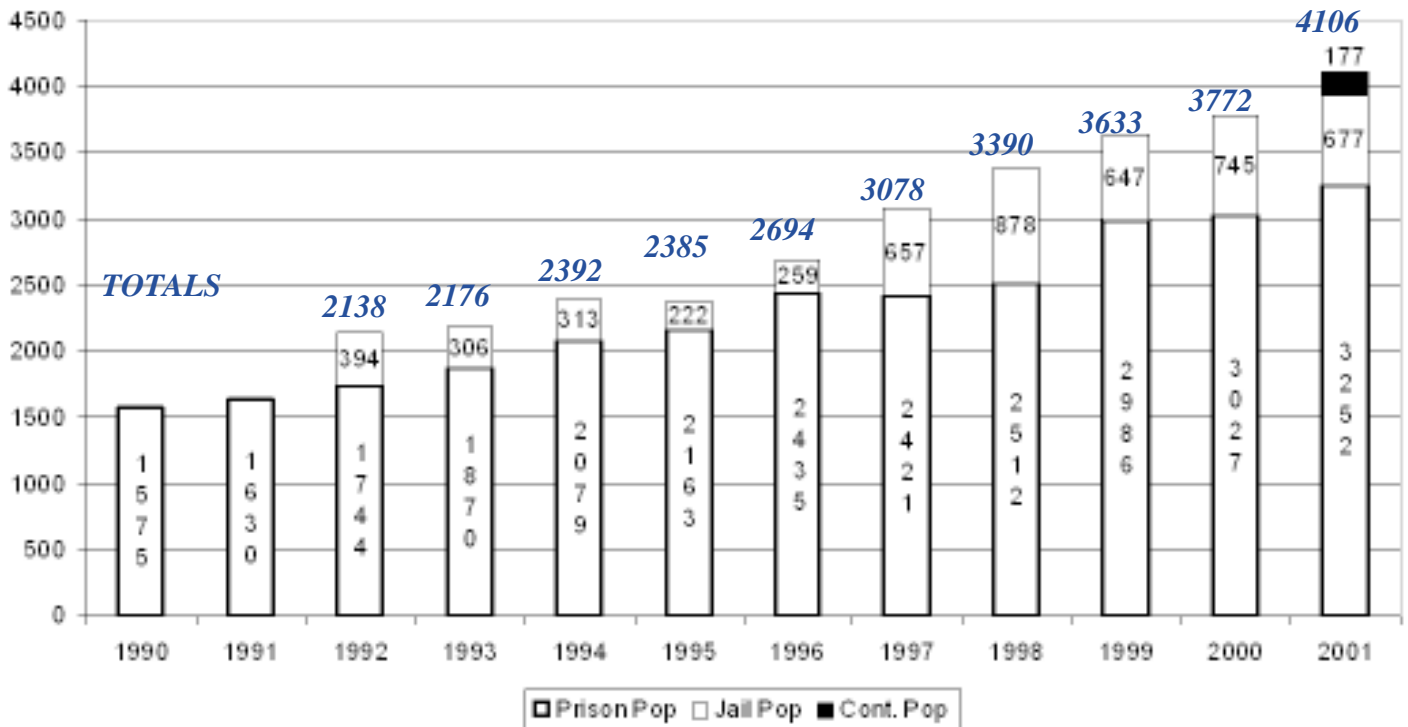


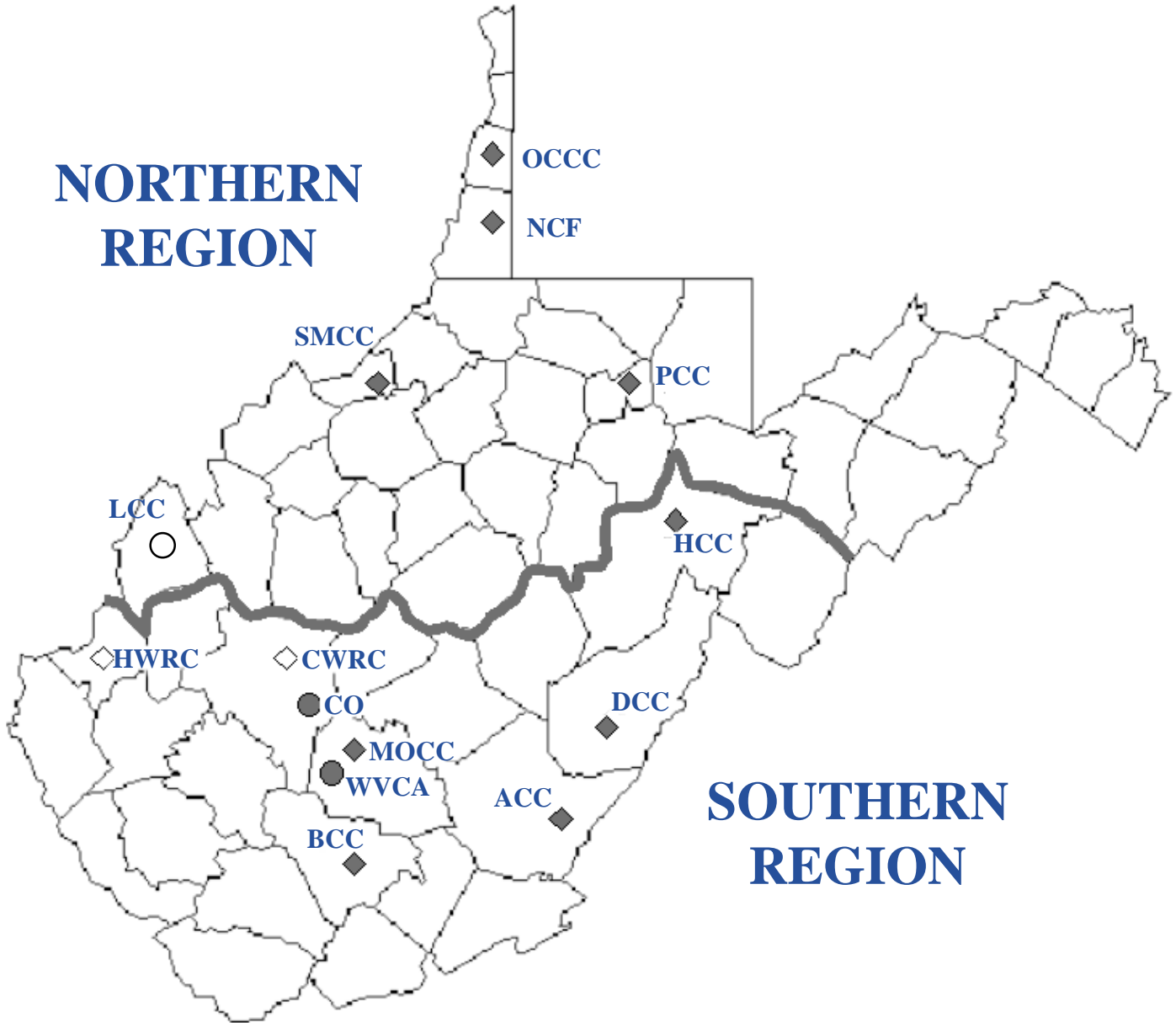
## Growth of Corrections in West Virginia

- The state prison inmate population in the U.S. has grown 21% from 1995 to 2001. During that seven-year period, ten states increased their sentenced inmate populations by at least 50%. **West Virginia had the fourth highest increase of 68%** during that period. North Dakota, Idaho, and Oregon were the only states with higher growth rates than West Virginia.
- Since 1995, only four states have had an average annual prison population increase of at least 9.0%. North Dakota was the highest with 11%. **West Virginia was fourth with 9.0%**.
- Although **West Virginia had the fourth highest average annual percent increase in prison population** between 1995 and 2001 in the nation, **West Virginia had the ninth lowest incarceration rate**. Only Minnesota, Maine, North Dakota, New Hampshire, Vermont, Nebraska, Utah and Rhode Island had lower incarceration rates.
- In 2001, West Virginia had the **fifth largest percentage (17.5%) of state prisoners held in local or regional jails in the nation because of overcrowding**. Only Louisiana (44.9%), Kentucky (30.5), Tennessee (26.3%), and Utah (19.1%) had a higher percentage of their inmates housed in local jails.
- West Virginia had 129 female inmates in correctional facilities in 1995 and 346 female inmates in 2001. **West Virginia's average annual percent change in number of female inmates for that seven-year period was 17.9% compared to the national rate of 5.2%**.

(Source: U.S. Department of Justice, Bureau of Justice Statistics, *Prisoners in 2001*, August 2002.)

**Chart 1:** DOC average prison and jail populations by year, 1990-2001.





**LEGEND:**

- ◆ Correctional Institution.
- ◇ Work/Study Release Center.
- Other Offices or Buildings.
- Institutions Under Construction.
- Denotes Regional Border.

**Northern Region:**

- OCCC: Ohio County Correctional Center
- NCF: Northern Correctional Facility
- SMCC: St. Marys Correctional Center
- PCC: Pruntytown Correctional Center
- LCC: Lakin Correctional Center (Under Construction)

**Southern Region:**

- HCC: Huttonsville Correctional Center
- DCC: Denmar Correctional Center
- ACC: Anthony Correctional Center
- BCC: Beckley Correctional Center
- MOCC: Mount Olive Correctional Complex
- CWRC: Charleston Work/Study Release Center
- HWRC: Huntington Work/Study Release Center
- CO: Central Office
- WVCA: West Virginia Corrections Academy

The following table shows some of the major characteristics of DOC institutions. The **Year Open** column describes the year the facility was brought under the control of the DOC. The **Location** column shows where the facility is located geographically. The **Gender** column indicates the sex of offenders housed in that institution; **M** indicates that the facility houses males only, while **F** shows that the facility houses females only. A **M&F** in the gender column indicates that the facility houses both males and females. The **Population Type** column shows what age groups the facility houses. The **Security Level** column shows the security classifications of the inmates at each facility. You will find a description of the various security levels at the bottom of this page. The **Population Count** column shows the inmate populations at each facility on June 30, 2002 and the **ACA Rated Capacity** column shows the facility's bed capacity by American Correctional Association standards.

**Table 1:** General information for Correctional Institutions.

Year Open	Institution Name	Location	Gender	Population Type	Security Level	Population Count	ACA Rated Capacity
1970	Anthony	Greenbrier	M & F	Youth/Adult	2	199	220
1995	Mount Olive	Fayette	M	Adult	4 - 5	972	792
1937	Huttonsville	Randolph	M	Adult	3 - 4	901	889
1985	Pruntytown	Taylor	M & F	Adult	2 - 3	347	321
1993	Denmar	Pocahontas	M	Adult	3	201	210
1994	Northern	Marshall	M	Adult	1 - 4	250	184
1998	Ohio County	Ohio	F	Adult	3 - 4 - 5	54	41
1998	St. Marys	Pleasants	M	Adult	3	313	302
1972	Charleston WR	Kanawha	M & F	Adult	1	51	40
1983	Huntington WR	Cabell	M & F	Adult	1	55	34
1997	Beckley	Raleigh	M & F	Adult	2	59	44

Security Level	Description
1	Community
2	Minimum
3	Medium
4	Close
5	Maximum

- **Level 1 (Community):** The least restrictive custody classification within the Division. Inmates classified as Level 1 are eligible to be considered for placement in community programs or work release.
- **Level 2 (Minimum):** A custody classification which allows inmates to function more freely within the confines of the institution/facility/center. Inmates in Level 2 classification are eligible for selection to a work crew or job assignment that is not within the confines of the institution/facility/center and possible consideration for work release.
- **Level 3 (Medium):** A custody which permits inmates to function somewhat freely within the confines of the institution/facility/center.
- **Level 4 (Close):** The next to most severe and restrictive custody relating to housing and movement. Inmates classified to Level 4 custody include Special Management Status (Protective Custody) prisoners and inmates who are placed in the Behavior Improvement Unit.
- **Level 5 (Maximum):** The most severe and restrictive custody relating to housing and movement. Inmates classified to Level 5 custody include those housed in Segregation, Administrative Segregation, and Detention Units. The custody level also includes those inmates who are parole ineligible or discharge ineligible.

## *Misconceptions/Frequently Asked Questions*

The following are some of the most commonly asked questions dealing with corrections in West Virginia.

### *Misconceptions*

1. “The DOC determines how long inmates serve in prison.”

The DOC does not determine the length of stay for inmates. Sentences are set by the West Virginia Code and are applied by the judicial system after an offender has been convicted of a crime. The West Virginia Parole Board can also determine the length of stay for an offender through their authority to parole eligible inmates.

2. “Judges can sentence convicted offenders to a specific correctional institution.”

Offenders are sentenced to the custody of the Commissioner of Corrections and it is his responsibility to determine where an offender is housed based on certain variables such as, crime committed, security classification, etc. This authority is given to the Commissioner of Corrections in West Virginia Code 25-1-5.

### *Frequently Asked Questions*

1. “How can I find out sentencing, release, or any other information about a specific inmate?”

Call the institution where the inmate is located and talk to the records clerk. If the institution is unknown call the DOC Central Office Records Section. See the DOC Agency Directory at the end of this report for contact information.

2. “What is the current recidivism rate?”

For those offenders released in 1994 only 14% have been convicted of a new felony and returned to a DOC Institution by June 30, 1999.

3. “What is the difference between a County/Regional Jail and a DOC Institution?”

Offenders who have received a sentence of less than a year, in most cases for a misdemeanor, or those who are being held in pretrial detention are typically committed to a County/Regional Jail. Offenders receiving sentences of more than a year, usually a felony, are committed to the DOC. Offenders committed to DOC are typically housed in County/Regional Jails until bed space is opened for them. The order in which they are transferred is based on Parole Eligibility Date, or in exceptional cases as approved by the DOC.

4. “What is the Internet address for the DOC website?”

The DOC website is located at <http://www.state.wv.us/wvdoc/>.

5. "I am interested in career opportunities with the DOC. Who should I contact?"

Contact the Director of Human Resources at the DOC Central Office (304-558-2036) or contact the DOC institution in your area (see contact information in the back of this report).

6. "My relative is housed in a DOC Institution which is located across the state from my place of residence. Can you transfer my relative to a correctional institution that is closer to my home?"

Inmate transfers and movement are dictated by such conditions as that inmate's security level, programming needs, etc. These variables make it impossible to house every inmate in a convenient location for their family.

7. "What is the difference between Probation and Parole?"

**Probation** is a form of pre-incarceration supervision that is administered by the county and state court systems; it is not the responsibility of the DOC. However, DOC Parole Services does supervise out of state probationers as part of Interstate Compact.

**Parole** is a form of post-incarceration supervision that is administered by Parole Services, a section within the DOC. Parole is the primary way inmates are released from DOC Institutions.

8. "How does Good Time affect an inmate's sentence?"

Each inmate sentenced to the DOC, except Anthony Correctional Center commitments and those sentenced to a life sentence, receives one day of good time for each day served. This reduces the maximum sentence to one-half, barring the loss of good time for institutional rule violations.

9. "I am a **crime victim** and I wish to be notified when a certain inmate is released. Whom do I contact and how?"

Victims who are interested in being notified should submit a written request for notification (identifying the inmate) to the Division of Corrections Central Records Office. (See directory at end of report for address information.) It is very important that DOC staff are notified of any change in status or address in order to insure that everyone receives their notification letter.

Please note that this is a separate request from the written request to the West Virginia Parole Board asking for notification of parole interviews and parole releases. Also please note that the DOC and the Parole Board are separate authorities and written requests must be sent to both entities.

Further information on DOC Victim Services is available at <http://www.state.wv.us/wvdoc/victimservices.htm>

10. "How much does it cost to house an inmate in a DOC Institution for a year/day?"

The average annual cost per inmate during FY 2001-2002 was \$17,325. During that same period the average daily cost per inmate was \$47.47.

*DOC Central Office*



Capitol Complex Bldg 4, Third Floor  
112 California Avenue  
Charleston, WV 25305  
(304) 558-2036 Phone  
(304) 558-5934 Fax

The West Virginia Division of Corrections' Central Office is located on the third floor of Building 4 at the WV State Capitol Complex and houses approximately 40 people including the Commissioner, Deputy Commissioner, legal, fiscal, and parole services staff, information technology, records interstate compact personnel, and the inmate movement coordinator.

The Central Office is the hub of most of the happenings within the Division of Corrections. The budget for all entities within the agency is managed by the Administration Unit, records on every inmate within the prison system are maintained, the computer system is monitored, division-wide research studies are completed, grants are written and managed, and all inmate movement between County/Regional Jails and the Division of Corrections is managed at the Central Office.

Central Office personnel are contacted daily by citizens, parolees, other state agencies, and legislative representatives to answer questions, assist with problem solving or to supply statistical or budgetary information on specific issues.

## *Commissioner Jim Rubenstein*



Jim Rubenstein was appointed Commissioner of the West Virginia Division of Corrections in June 2001 after serving as Acting Commissioner since February 2001 and is tasked with the responsibility to oversee the day to day operations of the Division of Corrections throughout the entire State of West Virginia.

Mr. Rubenstein has over two-decades in the corrections profession. Mr. Rubenstein began his career with Corrections in 1973 as a Correctional Officer at the Forestry Camp for Boys. He also served as a Recreation Coordinator, a Correctional Officer, and a Counselor at the WV Industrial School for Boys. Mr. Rubenstein went on to serve as a Corrections Case Manager and Corrections Unit Manager at Pruntytown Correctional Center. In 1994, Mr. Rubenstein was named Superintendent of Anthony Correctional Center. In late 1998, he was named Deputy Warden of St. Marys Correctional Center and was instrumental in the conversion of that facility from a state hospital to a medium security correctional institution. On June 1, 1999, Mr. Rubenstein was appointed to the position of Deputy Commissioner of Institutional Operations and served in that position until his appointment as Commissioner.

His qualifications and skills offer him a unique opportunity to bring insight and experience to the DOC. His career in corrections has prepared him with the management abilities, training and development skills, and interpersonal communications expertise necessary to promote programs, technology and training within the DOC.

Commissioner Rubenstein is affiliated with the following organizations: Member of the Association of State Correctional Administrators (ASCA), member of the American Correctional Association (ACA), Secretary for the Regional Jail and Correctional Facility Authority Board, member and former President of the WV Association of Correctional Employees (WV ACE), member of Southern States Correctional Association (SSCA), member of Holley Strength Systems, Buckhannon Power Team, United States Powerlifting Federation and National Association of Strength Athletes.

## *Office of The Commissioner continued.*

### *Deputy Commissioner Wyetta Fredericks*

Wyetta Fredericks was appointed as Deputy Commissioner for the Division of Corrections June 1, 1999.

Deputy Commissioner Fredericks has served the public and the Division of Corrections for 27 years. She began her career working with juveniles at Anthony Correctional Center. In 1980 she accepted the Deputy Warden's position, and shortly thereafter was appointed Warden at the WV State Prison for Women, Pence Springs, WV. When WV DOC contracted with the Bureau of Prisons to house the female offender population and provide a wide array of accredited services to this population, then Warden Fredericks

facilitated the transition and worked with the administration of the Bureau and the Federal Correctional Institution, Alderson, WV. Additionally, Deputy Commissioner Fredericks served as the Superintendent of Anthony Correctional Center, Administrator of Beckley Work/Study Release Center and the Director of Programs for the agency. In order to stay abreast of national trends and "What Works in Offender Intervention" Deputy Commissioner Fredericks attends national correctional symposiums, reviews literature and research regarding correctional programming and operations, and networks with other State Correctional Departments and the Bureau of Prisons.

Deputy Commissioner Fredericks is responsible for overseeing correctional programs and community services, research, special projects, grants, administration, contractual services, human resources, correctional industries, records and information management. She is committed to "Best Practices" in correctional services. In the area of grants, the DOC increased grant funded projects to include funding for a Victim Services Program, Enhanced Parole Supervision, Substance Abuse Treatment, grant funding to provide enhancements for Criminal Information Management Systems, and applied for a multi-agency federally funded Offender Reentry program. The significant growth of corrections has necessitated enhanced development of training programs for Corrections Emergency Response Teams and Crisis Negotiation Teams. Ms. Fredericks obtained technical assistance from the Department of Justice to advance our preparations to manage critical incidents. She is a strong believer in collaborations and is working with the WV Coalition Against Domestic Violence to develop Batterer's Intervention Prevention Programs for offenders and to create a "Safer State of Family" through new program development and implementation. Additionally, she is Team Leader of a multi-agency partnership team to develop a more comprehensive approach to provide care and services for the seriously mentally ill offender.

Ms. Fredericks has served as West Virginia's State Representative to the Southern States Correctional Association, which encompasses 14 states. This past year she served as the Chair for the Governor's Family Violence Coordinating Council, and serves on Boards for the Violent Offender Incarceration Block Grants, the Violence Against Women Act, and the Victims of Crime Act.





## *Assistant Commissioner Southern Region, Steve Yardley*

Assistant Commissioner Steve Yardley was appointed in 1998 to oversee the Southern Regional facilities that include Mount Olive Correctional Complex, Huttonsville Correctional Center, Denmark Correctional Center, Anthony Correctional Center, Welch Correctional Center, the transition for the upcoming Martinsburg Correctional Center, and the WV Corrections Academy.



Mr. Yardley began his career with the West Virginia Division of Corrections in 1973 as a correctional officer at Huttonsville Correctional Center. During his 29 years with the Division of Corrections he has been a member of the first Division of Corrections K-9 Unit, promoted to rank of sergeant in 1979 and lieutenant in 1980. Mr. Yardley was appointed to the position of Associate Warden of Security at Huttonsville in 1982 and served in that capacity until 1993, when he was appointed as Warden at the Denmark Correctional Center, where he served for five years.

Mr. Yardley served with the US Marine Corps from 1966-1969 including a 13 month tour in Vietnam and was a member of US Marine Corps Drill Team and Presidential Honor Guard in Washington, DC. After being honorably discharged from the Marine Corps he attended and graduated from Fairmont State College.

Assistant Commissioner Yardley is a member of the Southern States Correctional Association and the Association of Correctional Employees. In addition to the duties as Assistant Commissioner for the Southern Region, Mr. Yardley is in charge of the Division's Emergency Response Team development and the Division's Multi-Purpose and Controlled Dangerous Drug K-9 Units.

*Office of The Commissioner continued.*

*Assistant Commissioner Northern Region, Jan Chamberlain*

A thirty-one year veteran of the West Virginia Division of Corrections, Jan began his career as a Counselor at the former West Virginia Penitentiary where he was instrumental in the establishment of a Classification Unit for the facility and was appointed as its Director. He worked directly with approximately twenty-five counseling and clerical support staff to ensure the implementation of institutional programs. He also conducted individual and group counseling sessions for the inmate population, researched and responded to requests for information from outside agencies, and created both the Intake and Exit Orientation Programs for the institution.



Prior to the closing of the West Virginia Penitentiary and following an upgrade to the position of Corrections Program Manager I, Jan became directly responsible for preparing Operational Procedures for both the Northern Regional Jail and Correctional Facility and the Mount Olive Correctional Complex prior to their opening.

Upon the opening of the Northern Regional Jail and Correctional Facility, he continued to draft, update, and disseminate Operational Procedures for the facility. In addition to completing special projects at the request of the Warden, Jan also served as the Project Manager for the ACA Accreditation process. As the Project Manager, he was responsible for the coordination of efforts of staff members involved in the accreditation process by ensuring compliance with mandated standards. These efforts came to fruition when the facility was awarded the state's first national accreditation from the American Correctional Association on January 18, 1999.

In July of 1999, Jan was appointed Assistant Commissioner for the Northern District of West Virginia. In this capacity, he is responsible for overseeing the operation of correctional facilities assigned to the Northern District. In addition, he coordinates the work effort of both Division of Corrections' ACA Accreditation Managers as they pursue accreditation and Directors of Classification statewide. As directed by the Commissioner, Jan has assumed responsibility for drafting, revising, and issuing the Division's Policy Directives. In addition, Jan has recently served as the project leader for the Lakin Correctional Center Transition Team which is tasked with the responsibility of overseeing construction, staffing, equipping, and developing operational procedures for the new facility.

Mr. Chamberlain's educational background includes a Bachelor of Arts Degree from West Liberty State College and participation in a wide range of specialized courses during his employment with the West Virginia DOC. In honor of his years of dedication and service to the Division, he was selected as the Employee of the Year for 1998 at the Northern Regional Jail and Correctional Facility.

## Legislative Issues

The Commissioner's Office is committed to working with the executive and legislative leadership to update WV Code as it pertains to the Division of Corrections and respond to requests for information related to sentencing and other issues that impact on the agency's responsibilities. Corrections is pleased to report that significant legislation was passed this year that will hold offenders accountable and facilitate more cost efficient correctional operations. The following list highlights legislation that was passed during FY 2001-2002.



**Loita Butcher**  
**Legislative Liaison & Executive**  
**Assistant to the Commissioner**

**SB 91 – Relating to requiring the payment of funeral expenses of probation officers and correctional employees in the line of duty** – Changed existing law for funeral expenses to be paid by changing “correctional officer” to “correctional employee”. This will cover funeral expenses up to \$8,000.00 when any correctional employee is killed in the line of duty.

**SB 115 – Relating to the elimination of the twenty year cap on granting incremental salary increases to eligible state employees** – Basically this removes the 20 year cap on the incremental salary. The \$50.00 per year incremental salary will include your total years of service.

**SB 465 – Relating to removing ten percent holding of inmate funds requirement for inmates the warden determines are likely to serve the remainder of their natural lives in prison due to their age and the length of their sentences.** This change in the statute will allow the warden or administrator to collect the ten percent mandatory savings from all inmates except those serving life without mercy and those the warden determines are likely to serve the remainder of their natural lives in the custody of the DOC due to their age and the length of their sentences. Previously, the warden could only exempt those serving life without mercy.

**SB 553 – Relating to funds held by the division of corrections for the benefit of inmates; and allowing inmate benefit funds to be used for expenses related to the inmate telephone system** – In previous law the inmate benefit fund could only be used for 14 purposes. This new legislation added one additional use and that was : (15) any expense related to the installation, operation and maintenance of the inmate telephone system.

**SB 613 – Relating to clarifying role of court and probation officers when persons are paroled from home incarceration; and clarifying rights and responsibilities of those on parole from home incarceration** – It was never really clear in the code who was to supervise parolees who were paroled by the Circuit Court to home incarceration. The Supreme Court always had their probation officers providing the supervision and the new language in the Code clarifies that any person paroled from a sentence of home

incarceration shall be supervised by the probation officer of the sentencing court. This just gives all parties involved clarification as to who will be supervising these individuals and in no way takes anything away from DOC parole officers.

**HB 4115 – Relating to providing that correctional officers at state facilities and regional jails have authority to execute warrants on persons in their custody; and authorizing correctional officer to apply for fugitive from justice warrants when they have reasonable grounds to believe persons in their custody are charged with crimes in other states** – Does just this.

**HB 4396 – Relating to inmate release for work generally** – Previously the law stated that when inmates in county or regional jails left the jail during the day to seek or take employment the DOC would assist him or her in obtaining suitable employment and in making certain that employment already obtained is suitable. The new law changes the duty from the DOC to the court's probation officers or if none, the jail.

**HB 4339 – Relating to creating a special revenue account designated the “parole supervision benefit fund”; and allowing moneys from the fund to be used for payment for enhanced supervision through a community corrections program** – On prior occasions when parole officers worked with local law enforcement to help make arrests of parolees and funds were seized, the local law enforcement agency retained the funds because DOC had no place to deposit if except back into the general fund. Now with this new legislation when this event occurs again, the local law enforcement agency can split the seized funds with DOC. This bill also allows donations or funds from any other source to be placed into this benefit fund.

**HB 4530 – Relating to violation of parole; allowing for intermediate sanctions for technical and nonfelonious parole violations; and precluding need for parole revocation hearing where parolee is convicted of a new felony** – This bill added in that when a parolee is convicted of a felony for conduct occurring during the period of parole constitutes proof of a violation of conditions of parole and a revocation hearing is not required.

## Administration/Budget



The Administration Section is responsible for the following functions: budget, finance, payroll, inventory management, fleet management, P-Card program, and purchasing.

The following tables show pertinent fiscal information for FY 2001-2002.

### Nancy Swecker, Director of Administration

**Table 2:** DOC General Revenue Expenditures by Category Inclusive of Institutions, Parole Services, Academy, Central Office, and Special Services, FY 2001-2002.

Category	Expenditures	% of Budget Expended
Personal Services	\$36,579,210	
Annual Increment	\$456,400	
<b>SubTotal Personal Services</b>	<b>\$37,035,610</b>	<b>44.1%</b>
Employee Benefits	\$13,412,020	16.0%
Unclassified (Operating Exp., Current Exp., Repairs & Equipment)	\$14,485,781	17.2%
Board of Risk Insurance Premium	\$638,339	0.8%
Payments to Regional/County Jails and Federal Bureau of Prisons	\$7,583,198	9.0%
Inmate Medical (Jailed Inmates)	\$215,704	0.3%
Inmate Medical (Correctional Facilities)	\$10,287,921	12.2%
1% PEIA Transfer	\$341,889	0.4%
<b>Total Expenditures</b>	<b>\$84,000,462</b>	<b>100.0%</b>

**Table 3:** DOC Over-obligation submitted to the Court of Claims, FY 2001-2002.

Category	Amount
Payments to RJA/County Jails	\$4.1 Million
Inmate Medical/Catastrophic	\$0.6 Million
<b>Total Over-obligation</b>	<b>\$4.7 Million</b>

**Table 4:** DOC Medical/Mental Health Expenditures, FY 2002.

Medical/Mental Health Category	Cost
Total Expenditures	\$10,287,921
Annual Cost Per Inmate	\$3,237
Cost Per Inmate Per Day	\$8.87

Please note that the Annual Cost Per Inmate calculations above exclude Northern Correctional Facility inmates due to the dual operation of that facility.

**Table 5:** Cost Per Inmate, Exclusive of Statewide Inmate Medical/Mental Health, FY 2001-2002.

Institution	Total Expenditures	Annual Cost Per Inmate	Daily Cost Per Inmate	Food Cost Per Day	Notes
Anthony Correctional Center	\$3,879,311	\$19,300	\$52.88	\$6.23	
Beckley Correctional Center	\$811,268	\$14,750	\$40.41	\$6.73	D
Charleston Work/Study Release Center	\$805,229	\$14,127	\$38.70	\$3.77	D
Denmar Correctional Center	\$3,399,737	\$16,504	\$45.22	\$4.67	
Huntington Work/Study Release Center	\$685,014	\$11,230	\$30.77	\$4.40	D
Huttonsville Correctional Center	\$12,911,796	\$14,065	\$38.53	\$3.85	A
Mount Olive Correctional Complex	\$16,556,255	\$16,757	\$45.91	\$3.41	A
Northern Correctional Facility	\$5,708,825	\$23,113	\$63.32	\$2.68	A & B
Ohio County Correctional Center	\$1,194,067	\$22,112	\$60.58	\$2.71	A
Pruntytown Correctional Center	\$5,172,369	\$15,674	\$42.94	\$3.75	
St. Marys Correctional Center	\$8,214,129	\$26,669	\$73.07	\$4.57	C
<b>AVERAGE COST</b>	<b>\$59,338,000</b>	<b>\$17,325</b>	<b>\$47.47</b>	<b>\$4.25</b>	

Notes:

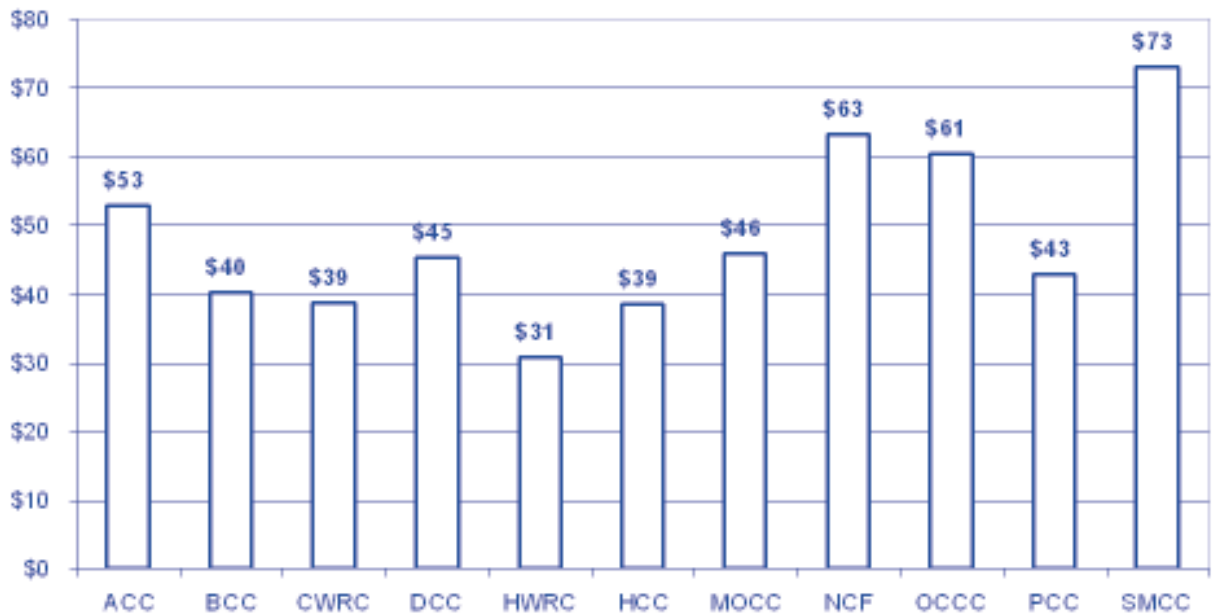
A - Contracted Food Service.

B - Northern Correctional Facility is operated jointly by the Division of Corrections and the Regional Jail and Correctional Facility Authority. Data reflects the cost to DOC and some services to RJA inmates.

C - St. Marys Correctional Center was not fully operational as we continue with housing expansion projects, therefore, the annual cost per inmate was skewed unfavorably in FY 2002.

D - The reported food cost per day is prior to any offset from inmate reimbursements.

**Chart 2:** Inmate Cost Per Day by Institution, FY 2001-2002.



## *Human Resources*



**Wayne Armstrong, Director  
of Human Resources**



The Human Resources Section is comprised of 2½ full-time equivalent positions, the Director, an Administrative Services Assistant and an Administrative Secretary shared with the Administration Section. We pride ourselves on the concept of quality customer service, believing each and every person we come into contact with is a customer deserving of our undivided attention. It is our most sincere belief that whomever we are speaking with at the time, that person's need is greater than any other need before us and we strive to accommodate that need with the highest level of professionalism possible. It is our belief that we must provide for a balance between employee rights and the Division of Corrections best interests when providing human resource services.

Our primary focus has been on staffing and recruiting. The number of vacancies in the Agency has diminished during the past year. We established a Recruiting Task Force to share recruiting concepts and resources and our combined efforts appear to have provided dividends. Each institution is represented within the Task Force. Our efforts are reflective in the diminished number of vacant positions within the Agency. For example, Mount Olive Correctional Complex has consistently been able to fill vacant positions with the vacancy rate being 10% or less, the



**Lisa McDowell (SMCC), Pat Quinlan (DOP), Kimberly Wiley (ACC), and Susan Kincaid (ACC) at the International Personnel Management Association conference held at Pipestem State Park.**



**AW Phil Hanline (HCC) and CO Marvin Plumley (ACC) enjoying a break at the State EEO Conference held at Snowshoe Mountain Resort.**

best vacancy rate since the facility opened. Ms. Terri Arthur, Personnel Manager for Mount Olive Correctional Complex, and her staff have done an exemplary job with recruiting concepts and is quite deserving of recognition for this accomplishment. The Task Force attended a videoconference hosted by the National Institute of Corrections on the subject of recruiting and many unique ideas were discussed and put into place at the facilities by their respective representatives.

A large part of our time has been dedicated to the opening of Lakin Correctional Center in Mason County. Commissioner Rubenstein asked us to take the Division of Corrections to the citizens of Mason and surrounding counties, and we feel we were quite successful in accomplishing his directive. We began our efforts locally with an informational town meeting that was extremely well received in the community. We then proceeded, with the cooperation of the West Virginia Division of Personnel, to counsel applicants and administer civil service exams for the purpose of establishing civil service registers that

**Table 6:** Total Positions, June 30, 2002.

Position Type	Total Positions
Administrative	237
Correctional Officers	863
Operations/Services	193
Treatment/Programs	225
<b>Total</b>	<b>1,518</b>

Positions included in each category:

- **Administrative:** Commissioners/Wardens/Administrators, Program Managers, Administrative Services Managers/Assistants, Office Assistants/Secretaries, Legal Personnel, Payroll, and Accounting/Financial Personnel.
- **Correctional Officers:** Correctional Officers I through VII.
- **Operations/Services:** Building Maintenance/Facilities Personnel, Food Services, Computer Personnel, Corrections Magistrates, Correctional Trainers, and Correctional Industries Personnel.
- **Treatment/Programs:** Counselors, Therapists, Programs Specialists, Recreations Personnel, Medical Personnel, and Parole Officers.



Photo taken by Wayne Armstrong at the EEO Conference while having breakfast with featured speaker Rev. Samuel "Billy" Kyles, pastor of Monumental Baptist Church, Memphis, TN. Rev. Kyles was standing beside Dr. Martin Luther King Jr. when he was assassinated at the Lorraine Hotel in Memphis, TN in 1968.

## *Human Resources continued.*

must be utilized in filling positions. This technique was quite successful as we discussed employment opportunities with hundreds of people interested in employment with the Division of Corrections. We also left Lakin Correctional Center with very good pool of applicants for employment if the need arises to fill vacant positions in the future. Mount Olive Correctional Complex and St. Marys Correctional Center were of great assistance in this endeavor.

After we established the civil service registers for Lakin Correctional Center, we then began to post positions for the facility. Human Resources served as facilitator in the employment process by bringing together teams of experts from Mount Olive Correctional Complex, St. Marys Correctional Center, Northern Correctional Facility, Pruntytown Correctional Center and Huttonsville Correctional Center for the stated purpose of interviewing, selecting and employing entry level Correctional Officers. We interviewed hundreds of applicants and finally selected approximately 70 people we felt were a good match with the Agency's goals. This whole process was completed with very little cost to the Agency and we are extremely proud of our selections and cost-effective approach and wish those hired the greatest of success in their Corrections' careers.

We were also introduced to a new Human Resources Information System (HRIS) established by the State of West Virginia. The HRIS is a management tool whose primary purpose is to provide for paperless transaction processing. Human Resources processes in excess of 1500 personnel transactions annually and this electronic system has been a great benefit to us in tracking these transactions. Once a data warehouse is established by the Department of Administration, this HRIS will provide the facilities with the ability to create specific reports at the institutional level. HRIS can also be used by managers to quickly identify employee history without the need to search personnel files for the specific information necessary for the making of personnel decisions.

In addition, we have also become involved with the West Virginia Division of Personnel by becoming a member of the Human Resources Advisory Council. This group, comprised of the Human Resources Directors of the five largest State Agencies, meets monthly to discuss human resource issues within their respective agencies. Being a part of this advisory group allows the Division of Corrections a forum to address our specific needs as an agency with the Division of Personnel on initiatives before they are finalized and provided to the various agencies for implementation.

It is our desire to be your Human Resources resource by providing you with prompt and efficient solutions to your human resource needs. We are committed to quality customer service and will continue to help you help yourself.



**Kendra Prine (Central Office), Terri Arthur (MOCC), and Jane Whittington (MOCC) at the International Personnel Management Association conference held at Pipestem State Park.**





**Human Resources is all about People!**

## Human Resources cont.

The West Virginia Division of Corrections takes pride in its employees and their service to the state of West Virginia. The agency would like to recognize the following individuals and their years of tenure to this Division. In addition, the DOC would like to recognize those employees who retired and the employees who passed away during the year. The Office of Research (Karen Nichols, Research Assistant) compiled this list in conjunction with each respective Institutional Human Resource Staff. We apologize if we inadvertently left out anyone with 5 yrs or more of service on June 30, 2002.

### 5 to 10 YRS.

SHELTON	CHARLES	ACADEMY	SKIDMORE	REX	DENMAR
TIGHE	SANDRA	ACADEMY	GALFORD	DEBRA	DENMAR
PLUMLEY	RAY	ACADEMY	NEAL	ROBERT	DENMAR
NEAL	STEVEN	ACADEMY	KISHPAUGH	LONNIE	DENMAR
ROBERTS	CRAIG	ACADEMY	KRAKOVER	NEAL	DENMAR
DAVIS	JASON	ACADEMY	WALKER	SHIRLEY	DENMAR
DRAKE	JOHN	ACADEMY	LYALL	GINGER	DENMAR
MATHENEY	RUSSELL	ACADEMY	HILL	SPENCER	DENMAR
SLAYTON	BETTY	ACADEMY	BURKE	CHARLIE	DENMAR
WALKER	FAY	ACADEMY	FLESHMAN	PAUL	DENMAR
MOSES	TIMOTHY	ACADEMY	WHITT	STUART	DENMAR
HARPER	DAVID	ACADEMY	BEVERAGE	DAVID	DENMAR
GREENWOOD	BRIAN	ACADEMY	DAKAN	SHARON	DENMAR
PATTERSON	SCOTT	ANTHONY	WILEY	MARK	DENMAR
ALFORD	JAMES	ANTHONY	HAMONS	WILLIAM	DENMAR
DELP	DAVID	ANTHONY	BLANKENSHIP	PAUL	DENMAR
O'DELL	ISORA	ANTHONY	WILLEY	DAVID	DENMAR
BARNETT	BRIAN	ANTHONY	CLARK	LINDA	DENMAR
YOAKUM	BRIAN	ANTHONY	WALKUP	ROBERT	DENMAR
VINES	JAMES	ANTHONY	LUCABAUGH	BRENT	DENMAR
ROBINSON	JOHN	ANTHONY	PEACOCK	DAVID	DENMAR
DILLEY	STEPHEN	ANTHONY	BELVILLE	ROY	HUNTINGTON WORK RELEASE
BARKER	PATRICIA	ANTHONY	MAYS	TAMMY	HUNTINGTON WORK RELEASE
MCMILLION	MATTHEW	ANTHONY	HENDERSON	JENNIFER	HUNTINGTON WORK RELEASE
ALDERMAN	TAMMIE	ANTHONY	HIGGINS	DONALD	HUTTONSVILLE
HOKE	ADRIAN	ANTHONY	BOYLES	WILLIAM	HUTTONSVILLE
OSBORN	BRIAN	ANTHONY	WILEMAN	GARY	HUTTONSVILLE
COATS	ELIZABETH	ANTHONY	HOWES	MICHAEL	HUTTONSVILLE
MCNEIL	LISA	ANTHONY	MOORE	JOHN	HUTTONSVILLE
HODGES	RICHARD	BECKLEY	LIGHT	EARL	HUTTONSVILLE
VOSS	NOACHA	BECKLEY	WRATCHFORD	THOMAS	HUTTONSVILLE
REED	HENRY	BECKLEY	MCCAULEY	TROY	HUTTONSVILLE
WETZEL	KATHLEEN	BECKLEY	SCOTT	LENA	HUTTONSVILLE
GREGORY	TERESA	BECKLEY	CHAMBERLAIN	ALAN	HUTTONSVILLE
LOWERY	HENRY	CENTRAL OFFICE	SPROUSE	LINDA	HUTTONSVILLE
BUTCHER	LOITA	CENTRAL OFFICE	ROY	JEFFREY	HUTTONSVILLE
SMITH	JOHN	CENTRAL OFFICE	ARBOGAST	RANDALL	HUTTONSVILLE
CRAMER	BRYANT	CENTRAL OFFICE	KORNTOP	PAUL	HUTTONSVILLE
MARSHALL	LONNIE	CHARLESTON WORK RELEASE	SMITH	ADAM	HUTTONSVILLE
STINNETT	JEFF	CHARLESTON WORK RELEASE	CULVER	LUCY	HUTTONSVILLE
CLARK	DANNETTE	CHARLESTON WORK RELEASE	RITCHIE	THOMAS	HUTTONSVILLE
HUDSON	KEM	CHARLESTON WORK RELEASE	BOWREY	BRADLEY	HUTTONSVILLE
WHITTINGTON	DOUGLAS	CHARLESTON WORK RELEASE	HADDIX	RICHARD	HUTTONSVILLE
DRIGGS	PHILLIP	CHARLESTON WORK RELEASE	SCOTT	BRIAN	HUTTONSVILLE
PIERSON	STANLEY	CHARLESTON WORK RELEASE	STASNY	RICHARD	HUTTONSVILLE
DOUGLAS	CLARENCE	CHARLESTON WORK RELEASE	PICKENS	DAVID	HUTTONSVILLE
SNYDER	RICK	CHARLESTON WORK RELEASE	SHOCKEY	JAMES	HUTTONSVILLE
RIGGSBY	LOUANNE	DENMAR	WHITFIELD	ROBERT	HUTTONSVILLE
PYLES	GLEN	DENMAR	LOHNER	ELIZABETH	HUTTONSVILLE
COX	BRADLEY	DENMAR	HIMELRICK	RICHARD	HUTTONSVILLE
FERRELL	KEVIN	DENMAR	HIGGINS	DONALD D.	HUTTONSVILLE
EVANS	BETTY	DENMAR	MOWERY	DONALD	HUTTONSVILLE
			BOWREY	HELENA	HUTTONSVILLE
			GRAHAM	DELMOS	HUTTONSVILLE

WINGFIELD	PAUL	HUTTONSVILLE	REED	IVEY	MOUNT OLIVE
BRADLEY	TERRY	HUTTONSVILLE	ELLIOTT	JANA	MOUNT OLIVE
FINCHAM	CARROLL	HUTTONSVILLE	COY	JOSEPH	MOUNT OLIVE
GEORGE	THOMAS	HUTTONSVILLE	COTTRELL	WILLIAM	MOUNT OLIVE
ROBINSON	RAYMOND	HUTTONSVILLE	DILLON	MARK	MOUNT OLIVE
TAYLOR	TERRY	HUTTONSVILLE	HUNT	JAMEY	MOUNT OLIVE
RIDER	JEFFREY	HUTTONSVILLE	LYTTLE	PAUL	MOUNT OLIVE
LEWIS	SHIRLEY	HUTTONSVILLE	RHODES	ROBERT	MOUNT OLIVE
CHANNELL	TED	HUTTONSVILLE	MARTIN	DIANNE	MOUNT OLIVE
BENNETT	THOMAS	HUTTONSVILLE	HURD	HOWARD	MOUNT OLIVE
LINN	WESLEY	HUTTONSVILLE	BURFORD	LORI	MOUNT OLIVE
SHARP	ROGER	HUTTONSVILLE	BROWNING	BRYAN	MOUNT OLIVE
WARD	RUSSELL	HUTTONSVILLE	COLEMAN	PAUL	MOUNT OLIVE
BROWN	CHARLES	HUTTONSVILLE	SPARKS	SANDRA	MOUNT OLIVE
ROSENCRANCE	PAMELA	HUTTONSVILLE	CHAPIN	VALERIE	MOUNT OLIVE
VANDERVANDER	KEVIN	HUTTONSVILLE	COLEMAN	KERI	MOUNT OLIVE
CURRENCE	MATTHEW	HUTTONSVILLE	FRYE	LISA	MOUNT OLIVE
PRITT	CECIL	HUTTONSVILLE	HALE	STEVEN	MOUNT OLIVE
LANHAM	PERCY	HUTTONSVILLE	NOTTINGHAM	RICKY	MOUNT OLIVE
SHRADER	STEPHEN	HUTTONSVILLE	MAYNUS	CALVIN	MOUNT OLIVE
BOOTH	JEFFERY	HUTTONSVILLE	LILLY	BRIAN	MOUNT OLIVE
LEWIS	ROBERT	HUTTONSVILLE	BUSH	CHARLES	MOUNT OLIVE
MORGAN	CHARLES	HUTTONSVILLE	THOMAS	MICHAEL	MOUNT OLIVE
MCCELWEE	RUSSELL	HUTTONSVILLE	CUMMINS	DREAMA	MOUNT OLIVE
DOYLE	RONALD	HUTTONSVILLE	BOOTH	JANIE	MOUNT OLIVE
THORNHILL	DANIEL	HUTTONSVILLE	ADAMS	VERLIN	MOUNT OLIVE
HUTZELL	GREGORY	HUTTONSVILLE	FALLS	ALFRED	MOUNT OLIVE
CARR	TRACY	HUTTONSVILLE	MILLHOLLIN	MICHAEL	MOUNT OLIVE
SIMMONS	WILLIAM	HUTTONSVILLE	MCCLUNG	DELMAS	MOUNT OLIVE
DULANEY	PARIS	MOUNT OLIVE	HERSMAN	MARK	MOUNT OLIVE
WOODS	DANIEL	MOUNT OLIVE	SIGMON	CURTIS	MOUNT OLIVE
LUCAS	KENNETH	MOUNT OLIVE	PEAK	LEO	MOUNT OLIVE
DORSEY	TRACY	MOUNT OLIVE	GRIFFITH	JOSEPH	MOUNT OLIVE
FRYE	TERRY	MOUNT OLIVE	BOWLES	KENNETH	MOUNT OLIVE
WATSON	KENNETH	MOUNT OLIVE	RAINEY	LESTER	MOUNT OLIVE
PEREZ	RICKY	MOUNT OLIVE	PARRY	PAUL	MOUNT OLIVE
ROWAN	CHARLES	MOUNT OLIVE	STOVER	JAMES	MOUNT OLIVE
SHELLINGS	CARL	MOUNT OLIVE	ROBINSON	JULIA	MOUNT OLIVE
DANIEL	ROBERT	MOUNT OLIVE	DUNLAP	RITA	MOUNT OLIVE
WILLIAMS	RONNIE	MOUNT OLIVE	KERR	DOROTHY	MOUNT OLIVE
BALLARD	DAVID	MOUNT OLIVE	BAISDEN	JIMMIE	MOUNT OLIVE
THOMAS	REX	MOUNT OLIVE	SMITH	DEBORAH	MOUNT OLIVE
CRAZE	GUY	MOUNT OLIVE	FARLEY	DOUGLAS	MOUNT OLIVE
PETTEY	LAWRENCE	MOUNT OLIVE	STOVER	DAVID	MOUNT OLIVE
SHELTON	RONALD	MOUNT OLIVE	SHOWALTER	DEBBIE	MOUNT OLIVE
BEREZNAK	ELIZABETH	MOUNT OLIVE	BEASLEY	JAMES	MOUNT OLIVE
KINCAID	WILLIAM	MOUNT OLIVE	HALL	JEFFREY	MOUNT OLIVE
LOWE	LARRY	MOUNT OLIVE	PETTRY	CHRISTOPHER	MOUNT OLIVE
COGAR	JUDY	MOUNT OLIVE	CARTE	RICHARD	MOUNT OLIVE
RIDER	CLARENCE	MOUNT OLIVE	LEWIS	WESLEY	MOUNT OLIVE
WEBB	GARY	MOUNT OLIVE	CROWDER	CHARLES	MOUNT OLIVE
BOGGS	KIMBERLY	MOUNT OLIVE	SHEPPARD	SCOTT	MOUNT OLIVE
DRAKE	CAROLYN	MOUNT OLIVE	STOVER	TOBY	MOUNT OLIVE
HOSEY	SHEILA	MOUNT OLIVE	COOK	SHERRY	MOUNT OLIVE
SHARP	SUE	MOUNT OLIVE	HARMON	JAMES	MOUNT OLIVE
WALTON	TONY	MOUNT OLIVE	PAYNE	JANET	MOUNT OLIVE
CHANDLER	CHERYL	MOUNT OLIVE	CAUDILL	STEVEN	MOUNT OLIVE
CLIFFORD	WILLARD	MOUNT OLIVE	SCHOOLCRAFT	RICHARD	MOUNT OLIVE
HOLCOMB	SHARON	MOUNT OLIVE	ADAMS	LAURA	MOUNT OLIVE
CLIVER	MICHAEL	MOUNT OLIVE	ARTHUR	TERRI	MOUNT OLIVE
HAMLIN	LARRY	MOUNT OLIVE	WILSON	JOEY	MOUNT OLIVE
ELLIOTT	JOYCE	MOUNT OLIVE	NICHOLAS	TIMOTHY	MOUNT OLIVE
PERSINGER	REBECCA	MOUNT OLIVE	ELLISON	GLEN	MOUNT OLIVE
VALENTINE	JOSEPH	MOUNT OLIVE	STICKLER	GREGORY	MOUNT OLIVE
SANFORD	DELENA	MOUNT OLIVE	MCCLLOUD	JAMES	MOUNT OLIVE
VAUGHT	JAMES JR.	MOUNT OLIVE	WILKINSON	GEORGE	MOUNT OLIVE
LUCAS	EVA	MOUNT OLIVE	BURGE-MANN	ELLA	MOUNT OLIVE
PUGH	SUSAN	MOUNT OLIVE	LEWIS	JEREMY	MOUNT OLIVE
			BUNCH	MICHAEL	MOUNT OLIVE

## Human Resources cont.

ESTEP	LEE	MOUNT OLIVE	BUTLER	PATRICK	PRUNTYTOWN
POWELL	RUPERT	MOUNT OLIVE	ATKINSON	DONA	PRUNTYTOWN
SMITH	JAMES	MOUNT OLIVE	ALBERICO	TAMMY	PRUNTYTOWN
WHITTINGTON	TIMOTHY	MOUNT OLIVE	ALEXANDER	DAVID	PRUNTYTOWN
HOWARD	SCOTT	MOUNT OLIVE	SWISHER	PATRICE	PRUNTYTOWN
WILSON	JARROD	MOUNT OLIVE	LEACH	DELENA	PRUNTYTOWN
BLAKE	LARRY	MOUNT OLIVE	CLEAVENGER	HELEN	PRUNTYTOWN
CHAPMAN	PATRICK	MOUNT OLIVE	COLLETTE	WILLIAM	PRUNTYTOWN
HENNESSEY	REITHA	MOUNT OLIVE	CUNNINGHAM	JOE	PRUNTYTOWN
STOVER	JANE	MOUNT OLIVE	JENKINS	TOM	PRUNTYTOWN
CARPENTER	ANGELA	MOUNT OLIVE	SHIRKEY	KATHLEEN	RESEARCH
GIACOMO	PEGGY	MOUNT OLIVE	NICHOLS	KAREN	RESEARCH
ADAMS	GARRETT	MOUNT OLIVE	KESLER	JONATHAN	SOUTHERN PAROLE SERVICES
WILLIS	RUTH	MOUNT OLIVE	WORKMAN	DOUG	SOUTHERN PAROLE SERVICES
BESS	JOHN	MOUNT OLIVE	FITGERALD	JUDY	SOUTHERN PAROLE SERVICES
ADKINS	VALORIE	MOUNT OLIVE	ADKINS	REBECCA	SOUTHERN PAROLE SERVICES
STEVENS	CHARLES	MOUNT OLIVE	WORKMAN	STANLEY	SOUTHERN PAROLE SERVICES
HILL	PATRICIA	MOUNT OLIVE	SWEETWOOD	BARBARA	SOUTHERN PAROLE SERVICES
HANSHAW	PATRICIA	MOUNT OLIVE	LEE	LANCE	SOUTHERN PAROLE SERVICES
MEADOWS	BRIAN	MOUNT OLIVE	STONE	LAURA	ST. MARYS
PETRY	BENTON	MOUNT OLIVE	BERRYMAN	STEVE	ST. MARYS
BALLARD	JENNIFER	MOUNT OLIVE	SMITH	ED	ST. MARYS
GRANT	LORI	MOUNT OLIVE	MARKEY	SEAN	ST. MARYS
GRIFFITH	TONDA	MOUNT OLIVE	ANDERSON	WILLIAM	ST. MARYS
KAUFF	GLADYS	MOUNT OLIVE	SPRINGSTON	DONALD	ST. MARYS
PETRY	GEORGENA	MOUNT OLIVE	MIRANDY	PATRICK	ST. MARYS
WHITTINGTON	JANE	MOUNT OLIVE	MOORE	VALERIE	ST. MARYS
WOOD	BECKY	MOUNT OLIVE	JONES	DAVID	ST. MARYS
WOOD	JOSEPH	MOUNT OLIVE	SMITH	LORI	ST. MARYS
BALLARD	GEORGE	MOUNT OLIVE	RISE	THOMAS	ST. MARYS
COTTRELL	ROY	MOUNT OLIVE	BUCY	JOHN	ST. MARYS
REYNOLDS	CHARLES	MOUNT OLIVE	HERSHMAN	LARRY	ST. MARYS
PULLEN	TINA	MOUNT OLIVE	TANCZYN	SANDY	ST. MARYS
ADKINS	CARL	NORTHERN	DYE	RICHARD	ST. MARYS
PATTERSON	RAY	NORTHERN	BUNNER	DAVID	ST. MARYS
CAMERON	PHILLIP	NORTHERN	GODDARD	JAMES	ST. MARYS
LOVETT	CRAIG	NORTHERN	SMITH	ROBERT	ST. MARYS
NASH	JOHN	NORTHERN	TITUS	JAMES	ST. MARYS
YODERS	JOHN	NORTHERN			
FRANKLIN	DONNA	NORTHERN			
DERNBERGER	ANDREA	NORTHERN			
WHETZEL	KENNETH	NORTHERN			
FREY	JOSEPH JR.	NORTHERN			
ARNOLD	ROBERT	NORTHERN PAROLE SERVICES			
BUTCHER	TERRY	NORTHERN PAROLE SERVICES			
WEIDMAN	JUDY	NORTHERN PAROLE SERVICES			
YURCINA	BILL	OHIO COUNTY			
TIBBS	FRANCIS	OHIO COUNTY			
MCKOWN	RANDY	PRISON INDUSTRIES			
MORGAN	ROBERT	PRISON INDUSTRIES			
KERSHNER	KIMBERLY	PRISON INDUSTRIES			
MARTIN	DAVID	PRISON INDUSTRIES			
HILL	GEORGE	PRISON INDUSTRIES			
CROWDER	JOHN	PRISON INDUSTRIES			
PINGLEY	RALPH	PRISON INDUSTRIES			
PISINO	KIMBERLY	PRUNTYTOWN			
CUTRIGHT	BRYSON	PRUNTYTOWN			
MARTENY	MARY	PRUNTYTOWN			
BUZZARD	STEPHEN	PRUNTYTOWN			
MURPHY	CHARLES	PRUNTYTOWN			
BOATWRIGHT	ROGER	PRUNTYTOWN			
TRICKETT	SARAH	PRUNTYTOWN			
MANKINS	RICHARD	PRUNTYTOWN			
MILLER	JERRY	PRUNTYTOWN			
MASON	CHARLES	PRUNTYTOWN			
MCGINNIS	WILLIAM	PRUNTYTOWN			
KISNER	ROBERT	PRUNTYTOWN			
SPENCER	TODD	PRUNTYTOWN			

# 10 + to 15 YRS.

NAME L	NAME F	PLACE OF EMPLOYMENT
GRAY	MARGARET	ACADEMY
TRAINER JR.	RAY	ANTHONY
KINCAID	RANDAL	ANTHONY
RICHMOND	JOHNNY	ANTHONY
HARPER	THOMAS	ANTHONY
HAMMONS	JIMMIE	ANTHONY
FLACK	CYNTHIA	ANTHONY
BUCKLAND	PANDORA	ANTHONY
CLINGERMAN	EDWARD	CENTRAL OFFICE
SULLIVAN	BARRY	CENTRAL OFFICE
COBASKY	WILLIAM	CENTRAL OFFICE
LOVE	CATHERINE	CENTRAL OFFICE
QUARLES	ELIZABETH	CENTRAL OFFICE
DUNBAR	SHARON	CENTRAL OFFICE
LEYDON	JUDITH	CENTRAL OFFICE
SKILES	DIANN	CENTRAL OFFICE
HANEY	SYLVIA	DENMAR
WILLIAMSON	MARK	DENMAR
MYNUK	DENNIS	DENMAR
COX	DAVID	DENMAR
ELSWICK	MARK	HUNTINGTON WORK RELEASE
NEWMAN	JACQUELINE	HUNTINGTON WORK RELEASE
ZIRKLE	DAVID	HUNTINGTON WORK RELEASE
PHILLIPS	JAMES	HUTTONSVILLE
SMITH	PAUL	HUTTONSVILLE
DANIELS	CARL	HUTTONSVILLE
SIMMONS	BRIAN	HUTTONSVILLE
SIMMONS	MELODY	HUTTONSVILLE
HANLINE	PHILLIP	HUTTONSVILLE
BALDUCCI	RANDALL	HUTTONSVILLE
HILL	STEPHEN	HUTTONSVILLE
CROSTON	IHONALEE	HUTTONSVILLE
COONTS	CHARLES	HUTTONSVILLE
ARMENTROUT	ROBERT	HUTTONSVILLE
MILLER	JAMES	HUTTONSVILLE
NUZUM	CARRIE	HUTTONSVILLE
DEMOTTO	LOREN	HUTTONSVILLE
HATTON	JEFFREY	HUTTONSVILLE
GOBELI	BEN	HUTTONSVILLE
NUZUM	JEFF	HUTTONSVILLE
AKINS	KENNETH	HUTTONSVILLE
TETER	KAREN	HUTTONSVILLE
ADKINS	JAMES	HUTTONSVILLE
JOHNSON	GLENN JR.	HUTTONSVILLE
SMITH	JAMES	HUTTONSVILLE
SEMMLER	CLINTON	HUTTONSVILLE
COLLIER	BRENDA	HUTTONSVILLE
GREGOIRE	SHEILA	HUTTONSVILLE
SIMMONS	HARRY	HUTTONSVILLE
GRAGG	BRENDA	HUTTONSVILLE
EDMOND	BRIAN	HUTTONSVILLE
SMITH	MICHAEL	HUTTONSVILLE
BOLDEN	MADELINE	HUTTONSVILLE
CARTER	HERMAN	HUTTONSVILLE
STRONG	STUART	HUTTONSVILLE
CHANNELL	ROBERT	HUTTONSVILLE
BENNETT	MILDRED	HUTTONSVILLE
CANDLER	LARRY	MOUNT OLIVE
VEST	WILLIAM	MOUNT OLIVE
MILLER	ERIC	MOUNT OLIVE
SIMMONS	PAUL	NORTHERN
REYNOLDS	MARK	NORTHERN
LANGMYER	PHYLLIS	NORTHERN
WHETZEL	DAVID	NORTHERN

MILLER	SANDRA	NORTHERN
COSTER	EDWARD	NORTHERN
PALMER	CECELIA	NORTHERN
YOUNG	DAVID	NORTHERN
CHAPLIN	FLOYD	NORTHERN
STEVEY	HERBERT	NORTHERN
STRAHL	KATHY	NORTHERN
PARKER	MARK	NORTHERN
STRAUGHN	SHAWN	NORTHERN
NEELY	SAMMIE	NORTHERN
PARSONS	SCOTT	NORTHERN
SIEBE	KENNETH	NORTHERN
MOORE	LOUIS	NORTHERN
SHELDON	MARY	NORTHERN
CLARKE	DIANN	NORTHERN
MCKAIN	JANET	NORTHERN PAROLE SERVICES
NOHE	LORI	NORTHERN PAROLE SERVICES
ROSE	CHARLES	NORTHERN PAROLE SERVICES
WELLING	CHARLES	PRISON INDUSTRIES
HERRON	JUANITA	PRISON INDUSTRIES
MILLER	CHENOA	PRISON INDUSTRIES
SIMMONS	SHEILA	PRISON INDUSTRIES
PINGLEY	RONALD	PRISON INDUSTRIES
LIVESAY	MICHAEL	PRUNTYTOWN
STEVENS	MILTON	PRUNTYTOWN
B AISI	RONALD	PRUNTYTOWN
SHAHAN	WILLIAM	PRUNTYTOWN
BOLLIGER	JAMES	PRUNTYTOWN
WITTMAN	HAYWARD	PRUNTYTOWN
RUBENSTEIN	LINDA	PRUNTYTOWN
MINNIX	DEBRA	PRUNTYTOWN
COFFMAN	PHYLLIS	PRUNTYTOWN
ADAMS	BARBARA	PRUNTYTOWN
BARTHELEMY	STEPHANI	PRUNTYTOWN
STEVENS	DOUGLAS	PRUNTYTOWN
GALLO	LAURA	PRUNTYTOWN
GILLIS	DAVID	PRUNTYTOWN
CLAYPOOLE	DORINE	PRUNTYTOWN
RYAN	JOHN	PRUNTYTOWN
EDMUNDS	JOHNSON	PRUNTYTOWN
THOMPSON	BRENDA	PRUNTYTOWN
SHAW	WILLIAM	PRUNTYTOWN
YOUNG	DEBRA	PRUNTYTOWN
BONFANTINO	JOHN	PRUNTYTOWN
WARE		TIM PRUNTYTOWN
HARRISON	REBECCA	SOUTHERN PAROLE SERVICES
BALDWIN	PAMELA	SOUTHERN PAROLE SERVICES
YOUNG	BURT	ST. MARYS
STONEBREAKER	DONNIE	ST. MARYS
LAHEW	STANLEY	ST. MARYS
MCDOWELL	LISA	ST. MARYS
SOMERVILLE	HENRY	ST. MARYS
KIMBLE	LARRY	ST. MARYS
GROETZINGER	GENE	ST. MARYS
LAULIS	JOHN	ST. MARYS
VAUGHN	JAMES	ST. MARYS

## Human Resources cont.

### 15 + to 20 YRS.

NAME L	NAME F	PLACE OF EMPLOYMENT
GILLEY	RAYMOND	ANTHONY
FRALEY	MARGARET	ANTHONY
BEVERAGE	EUGENE	ANTHONY
WADE	EMILY	ANTHONY
RUSH	FRANK	ANTHONY
DAVIS	PHILLIP	BECKLEY
YATES	MELBA	BECKLEY
RUBENSTEIN	JAMES	CENTRAL OFFICE
HAMILTON	KEVA	CENTRAL OFFICE
GRAVES	CARL	CENTRAL OFFICE
ALBURY	RITA	CENTRAL OFFICE
CASTO	ROBERT	CENTRAL OFFICE
SPURLOCK	SHARON	CHARLESTON WORK RELEASE
PAULEY	DEWANA	CHARLESTON WORK RELEASE
SIMMONS	THOMAS	DENMAR
STUBBLEFIELD	RENAE	HUNTINGTON WORK RELEASE
FETTY	ED	HUNTINGTON WORK RELEASE
SMITH	RICK	HUNTINGTON WORK RELEASE
WEAVER	SHARON	HUNTINGTON WORK RELEASE
CHANNELL	HAVARD	HUTTONSVILLE
COTTRELL	DEBRA	HUTTONSVILLE
CHANNELL	KAREN	HUTTONSVILLE
CURRENCE	MICHAEL	HUTTONSVILLE
HIPES	GEORGE	HUTTONSVILLE
RIGGLEMAN	WILLIAM	HUTTONSVILLE
MILLER	JOHN	HUTTONSVILLE
ROY	GARY	HUTTONSVILLE
BARR	DAVID	HUTTONSVILLE
HUTZELL	ROGER	HUTTONSVILLE
STULL	BONNIE	HUTTONSVILLE
CHANNELL	STEPHEN	HUTTONSVILLE
SHREVE	RANDALL	HUTTONSVILLE
KISNER	JOSEPH	HUTTONSVILLE
MILLER	DIANA	HUTTONSVILLE
CHENOWETH	BOBBY	HUTTONSVILLE
POTTS	DAVID	HUTTONSVILLE
EDMOND	ROBERT	HUTTONSVILLE
RUDDLE	JUDY	HUTTONSVILLE
CHANNELL	FRED	HUTTONSVILLE
STOTTLEMYER	JAMES	HUTTONSVILLE
BALDUCCI	STEPHEN	HUTTONSVILLE
CHANNELL	ROGER	HUTTONSVILLE
FORDYCE	ALBERT	HUTTONSVILLE
PINGLEY	RONALD	HUTTONSVILLE
CHENOWETH	THOMAS	HUTTONSVILLE
COLLETT	CHARLES	HUTTONSVILLE
COLEMAN	MICHAEL	MOUNT OLIVE
VAUGHT	JAMES SR.	MOUNT OLIVE
PARNICZA	MICHAEL	NORTHERN
MCGILTON	JAMES	NORTHERN
KOLOSKI	WILLIAM	NORTHERN
SCHMID	GLEN	NORTHERN
WHORTON	JAMES	NORTHERN
SMITH	JUNIOR	NORTHERN
LOWE	RONALD	NORTHERN
SHEPHERD	DAVID	NORTHERN
WELLMAN	LEONARD	NORTHERN
BUTLER	VICTOR	NORTHERN
PSZCZOLKOWSKI	KAREN	NORTHERN
PSZCZOLKOWSKI	MICHAEL	NORTHERN
O'NEIL	RONALD	NORTHERN
CHAMBERS	JEFF	NORTHERN
AMOS	EDWARD	NORTHERN
KOLB	DANIEL	NORTHERN

BELL	ELI	NORTHERN
SEIFERT	NICKY	NORTHERN
KIRBY	JEFFREY	NORTHERN
YAHNKE	GREG	NORTHERN
COLE	DAVID	NORTHERN
SHIFTLITT	HOWARD	NORTHERN
POINDEXTER	DIANNE	NORTHERN PAROLE SERVICES
BRINING	ROBERT	NORTHERN PAROLE SERVICES
SKINNER	CARRIE	NORTHERN PAROLE SERVICES
HAMPTON	GEORGE	PRISON INDUSTRIES
SHORT	JULIE	PRISON INDUSTRIES
LUdle	MICHAEL	PRISON INDUSTRIES
GABLE	PAUL	PRISON INDUSTRIES
FOLEY	THOMAS	PRUNTYTOWN
BROWN	ROBERT	PRUNTYTOWN
HOBBS	RUEBEN	PRUNTYTOWN
ALKIRE	JAMES	PRUNTYTOWN
ROBINSON	ROBERT	PRUNTYTOWN
CARTER	WILLIAM	PRUNTYTOWN
HULLEY	JOHN	PRUNTYTOWN
JONES	ROBERT	PRUNTYTOWN
FLINT	SUE	SOUTHERN PAROLE SERVICES
YOUNG	JUSTINA	SOUTHERN PAROLE SERVICES
SHOCKLEY	DEBBIE	SOUTHERN PAROLE SERVICES
STEELE	JOHN	ST. MARYS
HENTHORN	MICHAEL	ST. MARYS
VANCAMP	DAVID	ST. MARYS
ANDERSON	JOHN	ST. MARYS

### 20 + to 25 YRS.

NAME L	NAME F	PLACE OF EMPLOYMENT
PRINCE	RONNIE	ACADEMY
SPRINKEL	RANDY	ACADEMY
ARBOGAST	TAMMY	ANTHONY
ARBOGAST	MICHAEL	ANTHONY
TOTH	JOHN	ANTHONY
CASTO	HENRY	ANTHONY
COCHRAN	DENNY	ANTHONY
HARPER	ALMA	ANTHONY
HERRON	LARRY	BECKLEY
DAVIS	SUZANNE	CENTRAL OFFICE
GARDNER	PAULA	CENTRAL OFFICE
SWACH	RAYMOND	CHARLESTON WORK RELEASE
ERVIN	DONALD	CHARLESTON WORK RELEASE
HARTMAN	JAMES	HUTTONSVILLE
HEDRICK	GARY	HUTTONSVILLE
SANDRIDGE	EARL	HUTTONSVILLE
NEW	CHARLES	HUTTONSVILLE
HOWELL	KENNETH	HUTTONSVILLE
RIFFLE	JOHN	HUTTONSVILLE
BENNETT	WAYNE	HUTTONSVILLE
MARCUM	TIMOTHY	HUTTONSVILLE
KENNEY	DAVID	HUTTONSVILLE
BRAKE	RANDALL	HUTTONSVILLE
VILLER	GERALDINE	HUTTONSVILLE
MANOLIDIS	PAUL	HUTTONSVILLE
ROSENCRANCE	GROVER	HUTTONSVILLE
MEADE	CAROLYN	HUTTONSVILLE
HOUSER	PAUL	HUTTONSVILLE
WAID	TERESA	HUTTONSVILLE
DAVIDSON	JAMES	MOUNT OLIVE
MONTES	BARBARA	NORTHERN
OSBORNE	WILLIAM	NORTHERN
COOL	LAWRENCE	NORTHERN
LOHR	REBECCA	NORTHERN

BOWEN	SANDRA	NORTHERN
TAYLOR	JEFFREY	NORTHERN
KNIGHT	ROBERT	NORTHERN
MILLER	CHRIS	NORTHERN
STEVEY	MARY	NORTHERN
FORDYCE	LARRY	NORTHERN
CHAMBERS	DONALD	NORTHERN
HIGHLEY	KAREN	NORTHERN
FROMHART	JEFFREY	NORTHERN
TOWNSEND	JUDY	NORTHERN
JOHNSON	ROGER	NORTHERN
NOGGY	JOAN	NORTHERN
NOGGY	ROSELYN	NORTHERN
SEIFERT	EVELYN	NORTHERN
TYRRELL	ROGER	NORTHERN
HIGHLEY	GLEN	NORTHERN
BARRETT	JONATHAN	NORTHERN
HOWARD	PAUL	OHIO COUNTY
GRAY	JAMES	PRISON INDUSTRIES
IELAPI	JAMES	PRUNTYTOWN
MCCAULEY	EDWARD	PRUNTYTOWN
BROWN	JOHN	PRUNTYTOWN
GILMORE	MIKE	PRUNTYTOWN
SHAHAN	WILLIAM	PRUNTYTOWN
SPOOR	KAREN	SOUTHERN PAROLE SERVICES
LEMASTERS	TONY	ST. MARYS
MAINE	GREG	ST. MARYS

## 25 + to 30 YRS.

NAME L	NAME F	PLACE OF EMPLOYMENT
KINCAID	HARVEY	ANTHONY
HERRON	BEVERLY	BECKLEY
COX	MELVIN	BECKLEY
SOUTH	VENETTA	CENTRAL OFFICE
FREDERICKS	WYETTA	CENTRAL OFFICE
SWECKER	NANCY	CENTRAL OFFICE
KISOR	ALICE	CHARLESTON WORK RELEASE
POLING	ROGER	HUTTONSVILLE
POE	RAYMOND	HUTTONSVILLE
PURDUM	CONNIE	HUTTONSVILLE
ISELI	BILLY	HUTTONSVILLE
GRAGG	JAMES	HUTTONSVILLE
GUMM	JOYCE	HUTTONSVILLE
FOE	WILLIAM	HUTTONSVILLE
MURPHY	JOHN	HUTTONSVILLE
VARNER	JAMES	HUTTONSVILLE
LUCAS	KATHRYN	MOUNT OLIVE
LITTELL	RICHARD	NORTHERN
LOHR	RICHARD	NORTHERN
OSBORNE	WILLIAM	NORTHERN
LITTELL	EDWARD	NORTHERN
COX	IRA	NORTHERN
COLBERT	SCOTT	NORTHERN PAROLE SERVICES
FREY	HARRY	OHIO COUNTY
GLOVER	JOHN	PRISON INDUSTRIES
TAYLOR	SAMUEL	PRUNTYTOWN
MILLER	CHARLES	PRUNTYTOWN
ROGERS	DAVID	PRUNTYTOWN
LONG	TOM	SOUTHERN PAROLE SERVICES
GREATHOUSE	JAMES	ST. MARYS
HILL	ROBERT	ST. MARYS
WHITE	JOHN	ST. MARYS

## 30+ YRS.

NAME L	NAME F	PLACE OF EMPLOYMENT
WHITE	VINCEN	ANTHONY
KINCAID	SUSAN	ANTHONY
CHAMBERLAIN	JAN	CENTRAL OFFICE
JOHNSON	GLENN	HUTTONSVILLE
ROSENCRANCE	CLARENCE	HUTTONSVILLE
HANEY	JERRY	HUTTONSVILLE
MASSIE	JOHN	NORTHERN
CUMBERLEDGE	CARL	NORTHERN
MILBERT	BARRY	NORTHERN
FROMHART	DAVID	NORTHERN
MORRIS	RALPH	NORTHERN
CROSS	HAYWARD	PRUNTYTOWN
REED	JAMES	PRUNTYTOWN
REED	WANDA	PRUNTYTOWN
PHILLIPS	JAMES	RESEARCH

## Retirements:

Paul Bittinger	Anthony Correctional Center
Fonda Thacker	Anthony Correctional Center
Drema Walters	Charleston Work Release Center
Keith Weese	Huttonsville Correctional Center
James Parker	Huntington Work Release Center
Howard Painter	Mount Olive Correctional Complex
Lewis Childers	Mount Olive Correctional Complex
Joann Zirkle	Mount Olive Correctional Complex
Donna McMillan	Northern Correctional Facility
James Liller	Pruntytown Correctional Center
Frank Phares	Pruntytown Correctional Center
Dorothy Evans	St. Mary's Correctional Center
Sandra Headley	St. Mary's Correctional Center
Virginia Ash	Parole Services
Jayne Morgan	Parole Services
Thomas Doersam	Parole Services
Dan Shaffer	Prison Industries
Hilda Williams	Central Office
Clara Stinnett	Central Office
Claudette Ladika	Central Office

## In Memorial:

Francina Lothes	Huttonsville Correctional Center
Terry Day	Northern Correctional Facility
Michael Fitzpatrick	Parole Services



### **Heather A. Connolly, Director of Legal Services**

Following the merger of the former offices of the General Counsel and the Assistant Attorney General into one, DOC now has a centralized Legal Division. Assistant Attorney General Heather A. Connolly is the Director of Legal Services. Ms. Connolly is a graduate of WVU College of Law and formerly worked for the Department of Administration. She manages the day to day operation of the legal division in addition to maintaining a demanding caseload. Assistant Attorney General Charles Houdyschell, Jr. is back, lending his expertise and energy to the legal staff. Returning to DOC in November, 2002, Mr. Houdyschell hit the ground running and picked up an extensive caseload including inmate litigation and employee grievances. Stephanie King joined DOC as a paralegal. Ms. King has a degree in paralegal studies from Marshall University. She is quickly learning the ins and outs of inmate and employee litigation and is a welcome addition to the team. Beverly Gandee continues her role as Senior Inmate Grievance Coordinator, reviewing and deciding inmates' level three grievances and inmates' appeals of disciplinary actions. Diane Coleman, the DOC legal secretary is out on maternity leave, having given birth to twin girls in December 2002. She expects to return in April 2003.

According to recent case reviews, the legal section represents the Division of Corrections and its employees in approximately 200 civil actions filed by inmates at any given time. The legal section also represents the Division of Corrections in administrative proceedings before the West Virginia Education and State Employees Grievance Board.

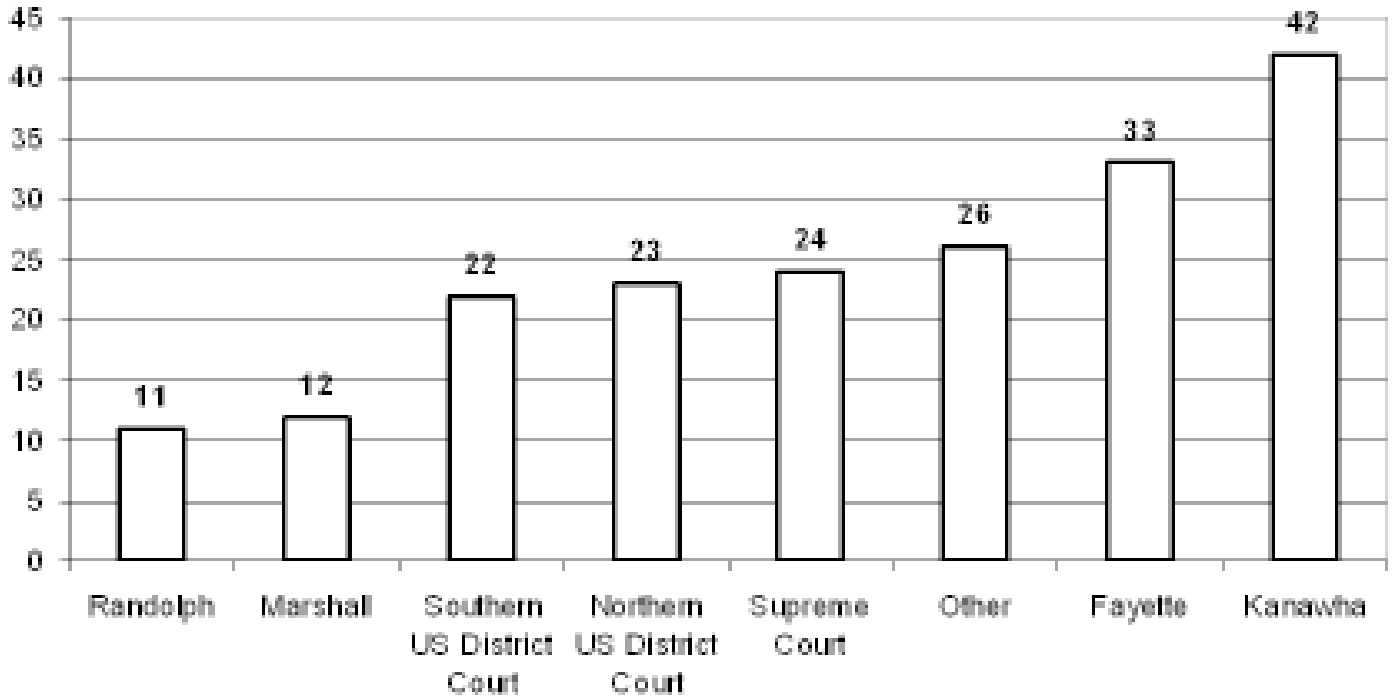
Of the inmate cases pending approximately one third are before the Federal Courts. The remaining matters are spread throughout the state's counties. Of the leading types of inmate litigation, medical issues was the largest single category, followed by suits to be transferred to a DOC facility and then suits relating to prison discipline. The legal section's mission in these cases is to provide specialized representation for the state and its employees on these inmate claims. Through this provision of services the Division of Corrections and the state yields substantial cost savings over the practice of retaining private counsel through the Board of Risk and Insurance Management (BRIM).

In a recent review of cases sent to BRIM over a 3 year period of time, the average attorney fee was approximately \$15,000.00 per case. Had every case sent to BRIM had representation assigned to panel counsel, assuming an average fee of \$15,000.00 per case, the Division of Corrections would have expended over 3.4 million dollars in attorney fees alone. As a result it is estimated that the legal section saves the state at least one million in attorney fees per year as opposed to the costs of paying for panel counsel in each case.

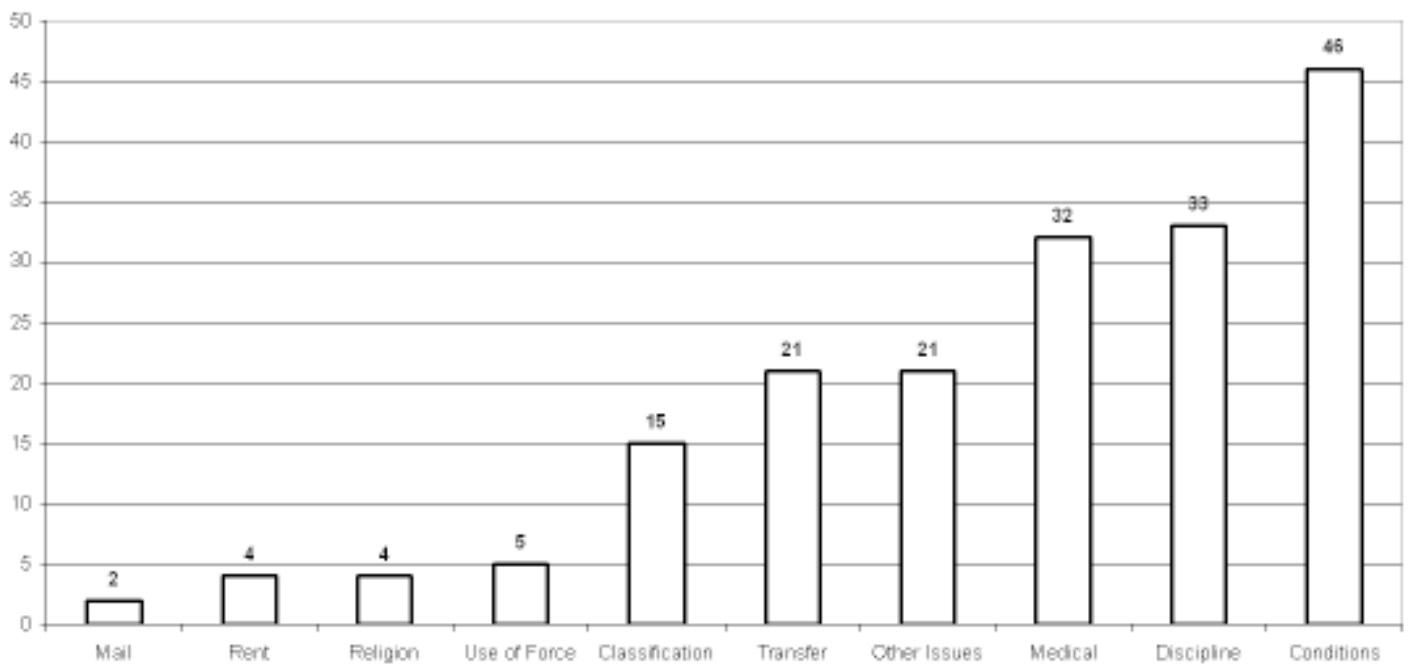


The goal of the Division of Corrections legal team is to provide the highest quality of legal representation to this agency and its employees while being responsive to the needs of the field. We do so in a manner which cannot be matched in cost effectiveness versus services provided.

**Chart 3:** DOC Legal Cases Pending by venue, as of June 30, 2002.



**Chart 4:** DOC Legal Cases Pending by subject, as of June 30, 2002.





**Karen Shumaker**  
**Director of Special Services**

The Special Services section is responsible for the direction of most of the DOC grant applications and the oversight of continuing grants. The Alcohol and Drug Education (Aladrue) Grant is the primary source of funding for the DOC drug rehabilitation and treatment efforts. The grant provides funding for the following programs:

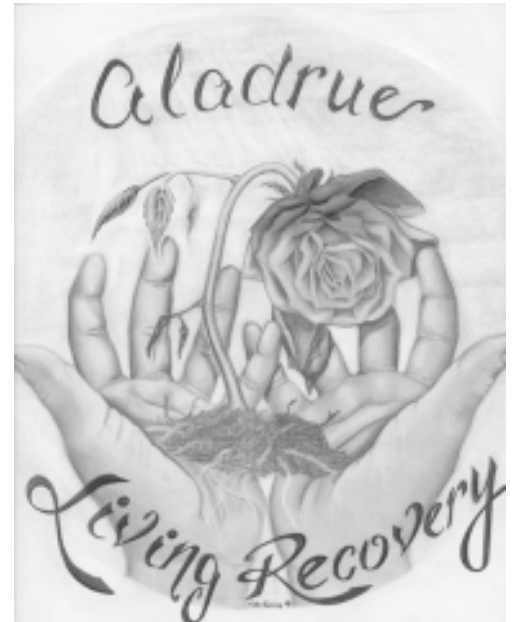
Early this fiscal year Mrs. Shumaker retired as the Director of Special Services and we would like to thank her for the many years of dedicated service she gave the WV Division of Corrections. We would also like to welcome Teresa McCourt-Cutlip as the new Director.

## *Project ALADRUE*

### **Mission Statement**

*To provide substance abuse education, treatment, and interdiction services to meet the needs of the inmate population; as well as providing staff with the training and necessary resources to fulfill these needs and thereby reduce recidivism.*

Aladrue, which is an acronym for **AL**cohol **And** **DRU**g Education, began as a basic substance abuse education program in 1987 and has evolved into a comprehensive continuum of programs and services serving the corrections system from intake to parole and release into the community. Project Aladrue encompasses drug education, counseling, therapy groups, AA and NA groups, residential treatment, therapeutic communities, community outreach, drug testing, controlled dangerous substance canine units, resource acquisition, program planning and development and staff training.



**Picture by former inmate at DCC**

All of the Aladrue components have had their beginning by the acquisition of federal funding under the Byrne Drug and Violent Crime Control Program. The DOC has received in excess of \$5 million dollars since 1986 in Byrne monies and continues to receive funding annually. Byrne funds are limited to four years of funding for any specific non-changing activity and state appropriations have been used to continue all of the components begun with federal dollars. Each year a new direction is taken to further expand the Division's "war on drugs". The Division also receives funding under the federal Residential Substance Abuse Treatment Program and those funds have been used to start new residential programs at PCC and ACC and to add to the programs at HCC and BCC.

*Project ALADRUE cont.*

The Aladrue Task Force Team is the planning and coordinating group for all substance abuse programs, services and training for the entire DOC. This group, which has a member representing each institution, parole, training, and interdiction: reviews resource materials for suitability, does program planning, develops training materials, plans and coordinates biannual conferences for DOC staff and serves as the voice for their peers when it comes to the “war on drugs” in the DOC. All activities of the Task Force are paid for by grant funds.

**Urinalysis Testing:  
Barry Sullivan, Director**

The urinalysis-testing program provides both random and as needed drug testing for all DOC Institutions, Parole Services, Division of Juvenile Services Institutions, and jails operated by the Regional Jail and Correctional Facility Authority. During FY 2001-2002 the Center tested 11,545 samples for DOC Institutions.

**Table 7:** DOC institutional drug testing by result and facility, FY 2001-2002.

Institution	# of Samples Tested	# of Positive Samples	% of Samples = Positive
Anthony Correctional Center	693	10	1
Beckley Correctional Center	683	1	0
Charleston Work/Study Release	670	17	3
Denmar Correctional Center	848	6	1
Huntington Work/Study Release	648	7	0
Huttonsville Correctional Center	1894	9	1
Mount Olive Correctional Complex	2759	20	1
Northern Correctional Center	830	15	2
Ohio County Correctional Center	96	3	3
Pruntytown Correctional Center	1466	19	1
St. Marys Correctional Center	958	4	0
<b>Totals</b>	<b>11,545</b>	<b>111</b>	<b>1%</b>

**Canine Controlled Dangerous Substance Unit:**

The Pruntytown Correctional Center currently houses the headquarters and training center for the DOC Controlled Dangerous Substance (CDS) Canine Unit. The CDS team conducts canine drug scans at all of the DOC Institutions and Parole Offices. The unit also conducts canine drug scans for the Regional Jail Authority, Division of Juvenile Services, law enforcement agencies and school systems throughout the state. There are currently nine CDS teams located throughout the state.





**Carl Graves, Director of Information Technology**

**Mission**

The mission of the Division of Corrections Information Technology Department is to provide technical service and expertise to all institutions and departments within corrections. We will maintain the PC's, printers, and the network equipment that provides the connectivity to communicate information within corrections and between state agencies. We will strive to compliment the mission of the Division of Corrections and to provide the highest quality and level of timely services and information to administrators and staff.

**Vision**

The vision of the Information Technology Department is to provide the latest technology by upgrading or purchasing newer equipment to replace older obsolete equipment. Provide videoconferencing for meetings, training, and Telemedicine. We will work to provide programs to reduce workloads and facilitate the dissemination of information.

**Location and Structure**

The Information Technology Department operates at the Division of Corrections Central Office located within the Capitol Complex in Charleston, WV and two remote locations.

Information Technology Department Staff:

Central Office

Carl Graves	Director Information Technology
Bryant Cramer	Information Systems Specialist III
Will Tuckwiller	Information Systems Coordinator I
Tracy Jones	Information Systems Coordinator I

Remote Locations

Randy Arbogast	Information Systems Coordinator II
Howard Harris	Information Systems Coordinator II

**Carl Graves** is responsible for the planning, purchasing, and the overall operations of the Office of Information Technology. Mr. Graves is A+ Certified. ([cgraves1@mail.wvnet.edu](mailto:cgraves1@mail.wvnet.edu))

**Bryant Cramer** is responsible for the administration of the WVDOC network. This includes but is not limited to the installation, maintenance and upgrading of routers, switches, and hubs. Mr. Cramer is A+ and Enterasys certified and pursuing OCP (Oracle Certified Professional) certification. ([bcramer@mail.wvnet.edu](mailto:bcramer@mail.wvnet.edu))

**Will Tuckwiller** is responsible for the installation, maintenance and upgrading of WVDOC servers, pc's and peripherals. This includes both hardware and software support. He installs physical wiring at WVDOC institutions related to network communications and assists in the administration of the WVDOC network. Mr. Tuckwiller is currently pursuing his A+ certification. ([wtuckwil@mail.wvnet.edu](mailto:wtuckwil@mail.wvnet.edu))

**Tracy Jones** is responsible for the newly formed WVDOC IT helpdesk. Ms. Jones is also responsible for Telecommunication Change Requests (TCR's), Email requests, and is the agencies RACF coordinator. She is currently studying to be MOUS and A+ certified. ([tjones1@mail.wvnet.edu](mailto:tjones1@mail.wvnet.edu))

**Randy Arbogast** is responsible for the installation, maintenance and upgrading of pc's, peripherals and networking equipment for the Southern region. This includes both hardware and software support. He installs physical wiring at WVDOC institutions related to network communications and assists in the administration of the WVDOC WAN. Mr. Arbogast is A+, Enterasys and Fiber Optic certified. Mr. Arbogast is studying to obtain his Network+ certification. ([rarbogas@mail.wvnet.edu](mailto:rarbogas@mail.wvnet.edu))

**Howard Harris** is responsible for the installation, maintenance and upgrading of pc's, peripherals and networking equipment for the Northern Region. This includes both hardware and software support. He installs physical wiring at WVDOC institutions related to network communications. Mr. Harris is A+ and CCNA (Cisco Certified Network Associate) certified. ([hharris1@mail.wvnet.edu](mailto:hharris1@mail.wvnet.edu))

## Support

The Information Technology Department is responsible for the computer and network support of:

- Corrections Central Office
- Office of Research
- Training Academy
- Correctional Industries
- Parole Board (Outside Agency)
- Work/Study Release Centers - (Two locations)
- Correctional Centers – (Nine locations)
- Parole Offices – (Fifteen locations)

## *Office of Information Technology Continued.*

### **Current Major Expenditures**

\$105,064	61 PC's
\$ 95,850	27 Laptops (16 for Academy Training Lab)
\$ 43,214	22 Printers
\$ 54,918	3 servers
\$ 17,631	Software Licenses

### **Lakin Expenditures**

\$ 23,354	Network Equipment
\$118,798	60 PC's
\$ 36,700	20 Network Laser Printers
\$ 6,846	21 Desk Printers

## **Networking and Applications**

DOC's current Network topology operates using TCP/IP over Frame Relay circuits. The Information Technology Department maintains two T1 circuits, which connects all correctional facilities to the state's network through the central office. Within the next year corrections will have upgraded the T1 lines to OC3 circuits, allowing greater transmission speeds of larger amounts of data at a reduced cost.

The Division of Corrections Information Technology Department has set a departmental standard for the network-wiring infrastructure to be category 5/5E. All institutions are currently in compliance with this standard. We have standardized on the Microsoft Office Suite of Business applications to operate on all DOC personal computers.

A mobile computer-training lab composed of 16 laptops was purchased to facilitate academy training.

The Information Technology Department maintains network equipment composed of 34 routers, 40 switches, 16 wireless access points, 400+ PC's and 92 printers. This department supports 408 email accounts within corrections.

Three servers have been purchased by the Information Technology Department. The servers include: Microsoft Advance server, SQL server and a SUSE Linux server.

The Information Technology Department in conjunction with the Information Services & Communications Division (IS&C) is working to develop a new Inmate Information System.

# *Division of Corrections Website*

The DOC Website is a useful source of WV Corrections knowledge for taxpayers, legislators, and criminal justice professionals. The site features statistical information, institutional data, current escapees, Parole Services information, Correctional Industries information, and much more. The site is continually growing in size and scope. The website is maintained by Brad Douglas, Research Analyst, under the direction of the Office of Information Technology.

**Please visit the DOC Website at**

**<http://www.state.wv.us/wvdoc/>**

## **Additional Goals**

1. Acquire funds for continual technology upgrades and additions of Network and peripheral equipment.
2. Implement partnerships with other agencies on Federal, State, County, and local levels.
3. Invest in the development and retention of highly skilled Information Technology professionals.
4. Provide the necessary equipment and software for training staff to teach all employees of corrections the technological skills needed for job performance.
5. Provide top quality support and services to all institutional staff.
6. Determine where new computer-based technology is needed by staff to improve productivity.



**Sandi Jaynes M.S., Victim Services Manager**  
**Temporary Licenced Social Worker**  
**Clinically Certified Forensic Counselor**  
**Clinically Certified Domestic Violence Counselor**

### **Mission Statement**

*The West Virginia Division of Corrections is committed to the promise that crime victims are to be treated with respect, dignity, and sensitivity. We are committed to building a mutual understanding among victims, their families, community victim groups, and correctional staff while providing balance to the criminal justice system for victims of crimes.*

The WV Division of Corrections is highly aware of and sensitive to the pain and suffering of victims of crime and took one giant step forward this year to develop a specific Victim Services Program. At the close of FY99-00, the DOC received a federal grant to hire a full-time Victim Services Manager. The DOC received another federal grant in June 2002 to continue providing dedicated services for victims and victim issues. The Victim Services Manager's responsibilities will include, but not be exclusive to:

- Developing policies and procedures for victim services in the WV Division of Corrections.
- Working with statewide Victims Groups, Prosecutors, and the Parole Board to meet the needs of victims.
- Being a voice for the victims in the Division of Corrections and the WV Legislature.
- Training staff regarding sensitivity to victims' issues.
- Developing policies and procedures to hold offenders accountable for his/her behavior, that shall include restitution collection, victim/offender meetings, Notifications, etc.
- Developing and implementing a Victim Empathy Program for offenders that addresses the impact of crime on victims.
- Working with Victims and Victim Organizations to develop Victim Impact Panels.



- Developing and implementing the automated Victim Information & Notification Everyday Program.
- Continuation of the Victims Assistance at Parole Hearings program.
- Creating a Victims Advisory Committee to assist in developing programs to better assist victims.

## ***Major Accomplishments & Events of FY 2001-2002***

- The automated Victim Information & Notification Everyday System was in the testing phase during FY 2002 and has since been implemented. Victims can call 1-866-WV-4-VINE to find custody information on inmates or to register to receive automatic phone notification when an offenders custody status changes.
- Training was held for Victim Services Representatives and Institutional Parole Officers to better assist victims attending parole hearings.
- The first Victim/Offender mediation was held at Huttonsville Correctional Center.
- The Victim Services Manager participated in 15 Sex Offender Community Notification Meetings with the West Virginia State Police and the Sex Offender Registry.
- The Batterers Intervention Prevention Program has been placed in Northern Correctional Facility, Huttonsville Correctional Center, Anthony Correctional Center, Beckley Correctional Center, with St. Marys Correctional Center and Pruntytown Correctional Center being in place by April 2003. The licensing procedure has already begun for these institutions.
- A Crime Victim Awareness (Empathy) Program is being put into place in six of the facilities with the remaining ones beginning by the first of the year.

### ***Request for Notification of Releases or Parole Hearings:***

It is important to note that the WV Division of Corrections and the WV Parole Board are separate entities. Victims wishing to be notified regarding offender releases and/or parole hearings should submit a letter of request to both the WV Division of Corrections and the WV Parole Board.

West Virginia Division of Corrections  
State Capitol Complex, Building 4, Room 300  
112 California Ave  
Charleston, WV 25305

West Virginia State Parole Board  
State Capitol Complex, Building 4, Room 307  
112 California Ave  
Charleston, WV 25305

***FOR MORE INFORMATION:*** Contact the Victim Services Manager at (304)558-2036, ext. 29



### **Bill Wimer, Construction Manager**

The DOC Construction Manager is responsible for overseeing Corrections construction projects across the State of West Virginia. The following are some of the construction projects currently underway in the DOC:

#### **Lakin Correctional Center**

Lakin Correctional Center for Women, a new \$20+ million 240 bed facility in Mason County began construction on April 18, 2002. The construction contract was scheduled for 850 calendar days. Lakin will employ approximately 160 employees. Design is scheduled to begin in mid August 2002 for Phase II which consists of a 120 bed minimum housing unit and a 22,000 square foot building to house WV Correctional Industries and WV Division of Tourism warehouse. Phase II cost is expected to be \$6.0 million. All funding for this project has been through the WV Regional Jail and Correctional Facility Authority by sale of bonds.

#### **Martinsburg Correctional Center**

Renovations to the old Eastern Regional Jail in Martinsburg into a correctional facility are anticipated to begin before the end of the calendar year. Silling Associates Inc. was selected as architect for the project. The design and bid package for the renovations is scheduled to be completed in the near future. The \$3.0 million project will house 120 inmates. Funding is through the WV Regional Jail and Correctional Facility Authority by sale of bonds.

#### **St. Marys Correctional Center**

Construction continued at St. Marys Correctional Center in Pleasants County during FY 2001-2002 on the \$1.9 million Underground Site Utilities Upgrade, part of the projected \$18.5 million in renovations needed at the facility. The Site Utilities Project was completed at the end of the calendar year 2001. Construction began in March 2002 on renovations to the North/South Building and Site Lighting package. The \$3.8 million in renovations, with a scheduled completion date of June 2003, will increase bed space by 192 beds for a total of 496 inmates at the facility. The Site Lighting will consist of high mast lighting and supplemental lighting to increase security at the facility. All funding for renovations at St. Marys has been by VOI/TIS federal grants.

#### **Pruntytown Correctional Center**

Construction began in January 2002 on renovations to the old warden's residence at Pruntytown Correctional Center in Taylor County. The \$0.6 million project will be renovated into administrative offices for the facility, freeing up program space at the main building. Completion is scheduled for January 2003. Funding is through the WV Regional Jail and Correctional Facility Authority by sale of bonds.



**Two views of the new Lakin Correctional Center, scheduled to open in early 2003.**



**Henry Lowery,  
Deputy Interstate Compact Administrator  
Central Records Supervisor**

**STAFF:**

Diann Skiles, Records Manager  
Loretta Sue Miller, Records Assistant  
Terri VanFossen, Records Assistant  
Judith Ann Leydon, Interstate Compact Assistant  
Elizabeth “Libby” Quarles, Supervision Fee  
Sarah Roach, Weapon Terminal Operator/Records

The West Virginia Adult Interstate Compact Office was formed pursuant to West Virginia Code 28-6-1, and is responsible for coordinating the interstate transfer and supervision of adult probationers and parolees. Interstate transfer encompasses both adult probationers and parolees transferred from West Virginia to other states for supervision; and the transfer of adult probationers and parolees from other states to West Virginia for supervision. In addition, the Adult Interstate Compact Office is responsible for returning escapees, parole violators, and sentenced inmates under the Uniform Extradition Act, and is responsible for the Interstate Agreement on Detainers Act, which provides for detaining and return of persons pending charges in West Virginia from other states or federal authorities.

On June 19, 2002, a New Interstate Compact (Interstate Compact for Adult Offender Supervision) was passed when the 35<sup>th</sup> State (Pennsylvania) signed it into law. This New Compact is intended to replace the present (Old) Compact but **ONLY** applies to those states that have adopted it. West Virginia has not adopted the New Compact. The New Compact will operate under the rules of the Old Compact for 12 months after the first meeting of the New Compact Commission. The first meeting is scheduled for November 18-20, 2002. A “Transition Rule” has been approved that allows Old Compact members and New Compact members to continue to work together until either compact votes to change it. At present, the West Virginia Interstate Compact office will continue to operate under established rules and policies.

In FY 2002, the Interstate Compact Office received 945 requests for transfer from other states. Of the 945 requests, 181 were for parolees, and 764 were for probationers desiring to transfer to West Virginia. The investigation of the 945 transfer requests received resulted in 527 being approved for transfer and 301\* being denied transfer with 117 pending on June 30, 2002. On June 30, 2002 West Virginia was supervising 622 probationers and 162 parolees for a total of 784 offenders from other states.

The Interstate Compact Office sent 405 West Virginia requests for transfer to other states. Of the 405 requests, 244 were for parolees, and 161 were for probationers desiring to transfer out of West Virginia. The investigation of the 405 requests resulted in 134 being approved for transfer and 201\* being denied transfer, with 70 pending on June 30, 2002. On June 30, 2002, West Virginia had 158 parolees and 179 probationers for a total of 337 offenders supervised by other states.

Under West Virginia State Law, DOC supervised parolees and probationers are required to pay a \$20 per month supervision fee to DOC. The Central Records Office is responsible for the record keeping of all such fees collected. For the 12 months of the current year, the collected fees amounted to \$268,968.

During FY 2002, the Extradition Coordinator handled 72 extraditions back to the West Virginia DOC. There were 51 parole violators returned, 2 escapees returned, and 19 inmates extradited from another state or federal custody. The 19 inmates were returned to begin serving or complete serving their West Virginia sentence. Of the 72 extraditions, 26 were transported by DOC employees, and 46 were transported by a private transport company. The 46 private transports cost the Division \$22,221.29. The cost of the DOC transports was not maintained.

The Central Records Office maintains files on all DOC Inmates in DOC custody, DOC Inmates in a Regional or County Jail, DOC Contracted Institutions, DOC Inmates in Federal or another state's custody, DOC Parolees both in and out of state, and Probationers and Parolees transferred to or out of West Virginia pursuant to the Interstate Compact. On June 30, 2002, the Central Records Office was maintaining approximately 6,675 active records.

The Central Records Office operates the Division's WEAPON (NCIC) Terminal to enter wanted parole violators and run criminal records checks on prospective employees and visitors to prison. They also run criminal records checks for the Charleston Parole Office on sentenced inmates. During FY 2002, there were 244 employment checks, 1,710 visitor checks, and 79 inmate requests for parole officers.

\* Denial of Transfer includes cancellations and withdrawals of Transfer Requests.

More things are happening in the DOC than can be outlined in this report. However, the following projects deserve special attention. They are projects that do not fall into an easy category but are important to the success and growth of the DOC.

### **Community Services**

The DOC is committed to providing valuable services to the community and taxpayers. In order to fulfill this obligation, **each** DOC institution performs various community service projects throughout the year. Many of these projects are listed in subsequent pages under each institution's section of this report. These lists are certainly not all inclusive. Each institution contributes to more projects than can be detailed in this report.

Inmates perform community service everyday and in many ways that are not always evident to the public. The majority of DOC correctional institutions have inmate road crews that help maintain their community's roadways through maintenance and/or litter pickup. Inmates also provide labor to other government agencies at no cost to the public. Inmates clean government offices and even help in new prison construction in order to reduce labor costs. Inmates at some institutions participate in presentations before area schools in an effort to teach children that there are serious consequences to criminal behavior.

The DOC's number one concern is **public safety**. Certain questions are always asked. "What security classification is appropriate for this project?" and "What is the required level of supervision to insure public safety?" are only some of the issues that must be addressed before a project is approved for participation.

If you have or know of a community service project that you feel might be appropriate for DOC inmates simply call your local DOC correctional institution (see directory listing in the back of this report). If your project is appropriate for DOC inmates, and it is determined that it can be completed without compromising **public safety**, then the DOC might be able to help.

Recently, the DOC has provided inmate work crews and inmate/employee donations to assist with flood relief efforts in southern West Virginia.

## DNA Databank

The State DNA Databank was created to assist law enforcement in the identification and apprehension of criminals and is administered by the West Virginia State Police. The State DNA Databank is the repository of DNA samples collected under provisions of WV Code § 15-28- J. et.seg., which states “Any person convicted of a violent or sex related crime as of July 1, 1995 or any person convicted after July 1, 2000 in violation of section five or thirteen, article two, chapter sixty-one of this code, section one, two, three, four, five, seven, eleven, twelve (when that offense constitutes a felony) or sub section (a) of section thirteen, article three of said chapter, section three, four, five or 10, article three of said chapter of section three, article four of said chapter, shall provide a blood sample to be used for DNA analysis.”

The DOC contributes to this project by performing mandatory blood draws during the intake process on each offender that matches the above criteria. The samples are then DNA coded and the information is provided to the State Police for entry into the Databank. Table 8 shows the number of DNA samples gathered during FY 1997 through FY 2002.

**Table 8:** Number of DNA samples submitted by DOC facilities by Fiscal Year, FY 1996-1997 to FY 2001-2002.

Institutions	FY 97	FY 98	FY 99	FY 00	FY 01	FY 02
MOCC	598	180	168	237	95	82
ACC	60	33	39	49	67	175
NCF	212	6	44	17	7	1
OCCC	0	0	0	4	7	9
SMCC	0	0	0	11	9	29
DCC	133	7	13	19	12	20
HCC	466	43	64	104	193	221
PCC	91	8	9	4	3	17
<b>Totals</b>	<b>1560</b>	<b>277</b>	<b>337</b>	<b>445</b>	<b>393</b>	<b>554</b>

## Sex Offender Registration

Beginning in late 1996, the DOC, as required by WV Code § 15-12-2, began registering sex offenders with the West Virginia State Police. A sex offender is registered upon release by discharge or parole and is required to sign a letter of responsibility explaining their obligation to inform the State Police of address changes, etc. Table 9 below shows the number of sex offenders registered by each DOC prison since the law was passed.

**Table 9:** Number of inmates registered at each institution by calendar year, 1996 - 2002.

Institution	1996	1997	1998	1999	2000	2001	2002	Totals
DCC	1	24	34	22	30	22	31	164
HCC	0	1	33	31	16	15	31	127
MOCC	0	4	5	4	5	3	6	27
NCF	2	7	6	13	12	10	11	61
PCC	0	8	4	7	4	4	2	29
SMCC	0	0	0	19	16	36	25	96
<b>Totals</b>	<b>3</b>	<b>44</b>	<b>82</b>	<b>96</b>	<b>83</b>	<b>90</b>	<b>106</b>	<b>504</b>

Note that the Work Releases, BCC, and ACC do not normally house sex offenders and are not included in Table 9. Also note that SMCC opened in late 1998.

## *Special Projects continued.*

### *Crisis Incident Management System (CIMS)*

### *Corrections Emergency Response Team (CERT)*

### *Crisis Negotiation Team (CNT)*



#### **Lieutenant Paul Simmons**

Northern Regional CERT Commander

#### **Captain Joe Wood**

Southern Regional CERT Commander

#### **Dave Jones**

Northern Regional CNT Commander

#### **Paul Lyttle**

Southern Regional CNT Commander

*The West Virginia DOC CERT outside of MOCC after the August 2000 inmate sit-down.*

#### **Mission Statement**

*To provide emergency response capability and first response teams to designated facilities within the Division of Corrections. This response is aimed at but not limited to, escapes, riots, hostage situations, crowd control, cell extractions and any other facility disturbance requiring personnel with specialized training and equipment.*

In the fall of 1998, the WV Division of Corrections committed to the philosophy that development of a division-wide emergency response team was warranted. After the Division's CERT policy was written, and the team leaders were selected, the Academy developed team leader training manuals and conducted the initial team leader's training. The Southern and Northern Regional CERT Commanders are now responsible for their individual team member's training.

**Personnel Selection Process:** The interview panel consists of the facility's Warden, the Regional Commander, and the Assistant Commissioner. Prior to the interview, each applicant must pass a psychological evaluation; a physical fitness test conducted by Academy personnel, and must have accomplished certain training criteria.

In 2000, specialized training expanded for the CERT and eleven precision riflemen were trained in an 80 hour advanced marksmanship course. The team of riflemen is known as the Marksman/Observers. Additionally, two CERT officers were selected to attend a nationally recognized school in tactical breaching.

In 2002, employees were screened and selected for the Crisis Negotiation Team. They received 86 hours of negotiation training at the WV Corrections Academy. A national expert recommended by the National Institute of Corrections conducted the training.



Currently, the CERT receives 96 hours of training per year in the following areas:

- 1) Team Composition and Responsibilities
- 2) Tactical Movement
- 3) Tactical Communication
- 4) Stealth Entry Techniques
- 5) Dynamic Entry Techniques
- 6) Search and Clear Operations
- 7) Multiple Entry Point Assaults
- 8) Tactical Munitions
- 9) Weapons Qualification
- 10) Defensive Tactics
- 11) O.C. Certification
- 12) Map Reading/Land Navigation

The Marksman/Observers are required to train 8 hours per month in addition to normal CERT training.

## **MOCK RIOT**

In May of 2001, the WV DOC CERT was represented at the three-day nationwide mock riot training conducted at the old WV Penitentiary at Moundsville, WV. There were thirty-five states and four countries represented. Fifteen of the states competed in the tactical team training scenarios. In the overall competition, the WV DOC CERT took a first place finish in the "Firearms Training System" (virtual reality format) and placed second in the overall competition. In 2002, WV DOC took first place in the tactical shooting scenarios.

In May 2002, four members of the Marksman/Observer Team competed in an international sniper competition at Ft Meade, Maryland. It was the first time that a corrections agency ever competed in this event. Our team members managed to out score many of the elite teams which included: Two U.S. Army Military Police Teams, Army Special Forces Team, H&S Precision Rifle Team, Pentagon Sniper Team, and State and Local Police Department Teams.

## **Short Term Goals**

- 1) To continue to fill vacant staff positions throughout the division.
- 2) To continue to utilize the 10-33 Surplus Property Program for equipment.
- 3) To send as many CERT members as possible to the Mock Riot training in May of 2003.
- 4) To make requests through the Criminal Justice Services for additional grant funding.

## **Long Term Goals**

- 1) To form our mission, training and equipment needs for our hostage rescue teams.
- 2) Continued technology and training research to enhance our current program.
- 3) To schedule and conduct additional Mock training scenarios, i.e. escape, riot and crowd control.

## ***Correctional Institutions***

### ***Work/Study Release***

The DOC operates two Work Release/Study Centers that house both male and female offenders. The offender must have been convicted of a nonviolent crime and be within one year of parole eligibility or discharge before they are considered for transfer to a Work/Study Release Center.

Inmates at a Work/Study Release Center must complete 80 hours of community service after transfer to the center. Afterwards they are assigned paying jobs in the community. Part of their wages are used to compensate the DOC for their housing costs.

## ***Charleston Work/Study Release Center***



**Donald M. Ervin, Administrator**

607 Brooks Street  
Charleston, WV 25301  
(304) 558-2763 Phone  
(304) 558-1537 Fax

### ***Mission Statement***

*It is the practice of the Charleston Work/Study Release Center to provide a safe, secure and humane correctional facility for the public, staff and inmate population assigned to the institution.*

*Consistent with the direction and instruction of the Commissioner this facility will be operated in an efficient and professional manner at all times. This will be accomplished through the use and practice of Operation Procedures developed by the Administration of this facility. CWRC will conform to the Principles of Unit Management and Direct Supervision.*

### ***History***

The Charleston Work/Study Release Center was established in October of 1972, with the assistance of a Federal Grant. The Center was considered an extension of Huttonsville Correctional Center. It was located just off Kanawha Boulevard at #4 Columbia Avenue, in Charleston and was one of the first such facilities to open nationwide under this pilot project. The Center housed twenty-five (25) male inmates that were carefully selected from Huttonsville. First assigned administrator was Savannah Evans.



The Center moved to its current location at 607 Brooks Street, Charleston, West Virginia, in April of 1982. First administrator was Donald M. Ervin. Mr. Ervin departed in 1984 to assume other duties and eventually returned in 1989 and serves as the current administrator. During the period of 1983 to 1990 the Center housed up to 115 inmates both male and female. When Pence Springs closed on March 12, 1983, twenty-nine female inmates were transferred to this facility. The center was grossly overcrowded.

Under a reorganization and remodeling plan implemented in 1991, the center now comfortably houses 48 males and 12 female offenders, for a total of 60. Average daily number during FY 2001-2002 was 49.

The two-story brick structure has eight male rooms and two female rooms, six administrative offices, plus kitchen, dining and storage facilities and a renovated trailer, to accommodate AA/NA meetings and Parole Board Hearings, etc. It also has computers, typewriter, education and job related videos for inmate's use.

Inmates assigned to the facility are minimum or trustee classification status and must be within one year of parole eligibility or discharge. In September 1992, a formal RISK ASSESSMENT PROGRAM was developed to screen each inmate being considered for work release status. Inmates with current offenses and/or past criminal history that includes violence are considered unsuitable for selection.

### ***Major Accomplishments & Events of FY 2001-2002***

- The enthusiasm of the staff has been a major factor at the center. Employees are working to become more professional.
- All staff is willing to receive all the training available. Firearm training, Defensive Tactics, CPR and related correctional studies are ongoing.
- The employees view the center as a team, working together to achieve the best environment for staff and inmate alike.
- With the development of the Unit Management System, everyone is excited to assume the extra duties and make the center the best community based facility ever.
- The decision making process to the lowest appropriate level has enhanced employees commitment to corrections and those they serve.
- The capture of an inmate who escaped from CWRC in 1999. He was apprehended in Kissimmee Fla. in June of 2002.
- The CWRC did not have any escapes during this reporting period.
- The promotion of a Correctional Officer II to Corrections Counselor has enhanced our operation.
- Unit Management workshop was completed by the Administrator and Program Specialist. Other employees are scheduled to receive training during this next reporting period.
- After the Southern WV floods in July of 2001 and the Spring of 2002, CWRC inmates provided 3080 hours of community service, with a total of 619 hours of Correctional Officer Supervision.

## CWRC Continued.

### Community Service

The Charleston Work/Study Release Center is dedicated to providing valuable services to the community. Table 10 shows the number of hours that inmates spent at specific community service locations during the fiscal year. If you have a community service project in the Charleston area that you think could benefit from the work of the inmates at CWRC please contact the Center at 558-2763.

**Table 10:** CWRC Community service hours by location, FY 2001-2002.

Location	Hours
Flood Relief - Southern WV	1260
Smith Street Station	281
Samaritan Inn	277
Juvenile Services	136
Charleston Police Department	51
Charleston Work Release	1037
DOC Central Office	51
Office of Emergency Services	76
Shawnee Hills	14
Parole Services	77
Lifeway Center	72
Corrections Academy	160
<b>Total</b>	<b>3,492</b>



**Inmates from CWRC cleaning up WV State Capitol Complex grounds after a storm.**

### Treatment

Inmates at CWRC have a variety of treatment programs available to them. Table 11 shows the number of inmates enrolled in each program and the number completing that program before the end of the fiscal year.

**Table 11:** CWRC treatment program enrollment by type, FY 2001-2002.

Treatment Program	# Enrolled	# Completed
Aladrué	60	56
AA	132	115
Domestic Violence	3	3
Group Substance Abuse	15	11
Individual Counseling	119	102
Parenting	2	2
Pretera DUI Safety Course	3	2
Relationship Counseling	14	13
Resolve Family Abuse	1	1
Sex Offender Counseling	1	1
Thinking for a Change	13	13
<b>Totals</b>	<b>363</b>	<b>319</b>

### Staff Recognition

- Correctional Counselor, Jeff Stinnett** deserves recognition for years of dedicated service for performing additional duties. He has functioned as the Institutional Training Officer for several years and did an excellent job and service to his fellow employees. Jeff has a quality of leadership ability, which he is able to pass to other employees through his work examples and ethical practices.
- Correctional Officer II Jamie Estep** has performed multiple duties and special assignments for the past several years. He has supervised flood relief duties for the past two years and he is the Defensive Tactics Trainer and Armory Officer for CWRC.

## Serious Incidents

Table 12 highlights the serious incidents that occurred at CWRC during the fiscal year. CWRC is proud to report that there were no escapes or other serious incidents committed during the year. Because of the community based nature of CWRC an escape can include not reporting back from work or furlough on time.

**Table 12:** Serious incidents by type, FY 2001-2002.

Incident Type	# of Incidents
Escapes	0
Assaults on Staff*	0
Assaults on Inmates*	0
Inmate Death by Natural Causes	0
Inmate Death by Homicide	0
Inmate Death by Suicide	0
<b>Totals</b>	<b>0</b>

\*Assaults can include: weapons, fist, push, bodily waste, spit, or verbal incidents.



**CWRC Correctional Officer at handgun training.**



**Front view of CWRC.**



**Don Ervin and Ray Swach review employee applications.**

# *Huntington Work/Study Release Center*



1236 5th Avenue  
Huntington, WV 25701  
(304) 529-6885 Phone  
(304) 529-0205 Fax

**Renae Stubblefield, Administrator**

## **Mission Statement**

*It is the mission of the Huntington Work/Study Release Center to provide residents the opportunity through educational, vocational, rehabilitation, mental, spiritual and employment programs to discover, develop and enhance personal behaviors, habits and skills necessary for a successful transition from prison to the community and the maintenance of a productive life, while making a valuable contribution to society.*

## *History*

Huntington Work/Study Release Center is a minimum-security facility that houses 66 inmates (12 female and 54 males) charged with nonviolent crimes, who have a year or less of their minimum sentence to serve before being interviewed by the Parole Board.

HWRC was established in October 1983 and began operation in February 1984. The three-story brick building is located in downtown Huntington, West Virginia. The first floor of the facility contains the control room, administrative offices, resident library, female dormitory, dining hall, and kitchen. The second floor houses four male dormitories and the third floor accommodates storage for filing and supplies.



### *History cont.*

The Mayor of Huntington proclaimed July 18, 1986 to be “Huntington Work/Study Release Center Day” to recognize the Center for its service to the community.

Residents participated in programs such as building a new marina along the Ohio River, preparing municipal swimming pools for the summer, renovating city buildings, landscaping, building playgrounds for schools and homeless children and helping build homes for Habitat for Humanity.

Other residents work in restaurants, nursing homes, apartment buildings, motels, dry cleaning establishments, mattress factories, and telemarketing companies. Some residents take advantage of educational and vocational opportunities by attending Marshall University, Tri-State Opportunity Industrialization Center, and Cabell County Career Technology Center.

## ***Major Accomplishments & Events of FY 2001-2002***

- In April 2002, Author/Professor Dean J. Champion of Texas A & M University requested information about the WV Division of Corrections and the Huntington Work/Study Release Center for his new book, *Corrections from a Contemporary Perspective*. It was a wonderful opportunity for some good PR for WV Division of Corrections and Huntington Work Release Center.
- Our facility provided 6,650 hours of community service to the Huntington Area, which included assisting with the flood clean up project in Southern West Virginia.
- The facility has undergone major building repairs and alterations. We’ve renovated four offices, male and female inmate bathrooms and kitchen. We have a new fire alarm system and new landscaping. As a result of these repairs and improvements, we have a safer and cleaner living and work environment.
- Implementation of the Unit Management concept has produced positive results such as teaching residents to take responsibility for their actions, acquiring positive social attitudes and the empowerment of staff.
- We are proud to report that there were no serious incidents that jeopardized the physical safety of the community, staff or offenders. There were no escapes and no narcotics were found during K-9 sweeps.
- The provision of various training opportunities such as firearm, computer, supervisory and unit management training has resulted in a more efficient work force.

## HWRC Continued. Community Service

The Huntington Work/Study Release Center is dedicated to providing valuable community service to the City of Huntington. Table 13 shows the large variety of community service locations and the amount of hours inmates spent at each. If you have a community service project that you feel might benefit from the involvement of HWRC, contact the Center at 529-6885.

**Table 13:** HWRC Community service hours by location, FY 2001-2002.

Location	Hours
Adopt-a-Highway	65.0
Big Brothers/Big Sisters of the Tri-State	300.0
Branches Domestic Violence Shelter	6.5
Cabell County Board of Education	141.5
Chilifest for Ronald McDonald House	37.5
Ebenezer Outreach	34.0
Goodwill Industries	529.0
Hands Extended Ministries	1023.0
Huntington Area Food Banks	405.0
Laurelwood (Prester Center)	106.0
Madie Carroll House	230.5
Marshall University	2.5
Muscular Dystrophy Fish-a-Thon	174.0
National Guard Armory	57.0
Salvation Army	2693.0
St. Jude's Hospital	53.5
Southwestern Community Action	441.0
West Virginia Veterans Home	250.0
<b>Totals</b>	<b>6,549.0</b>

## Treatment

A variety of treatment programs are available to inmates at HWRC. Table 14 shows the enrollment in those programs and the number of inmates that successfully completed the programs during the fiscal year. Note that some treatment programs are ongoing and do not have a definable completion time.

**Table 14:** HWRC Treatment program enrolment by type, FY 2001-2002.

Treatment Program	# Enrolled	# Completing
Aladrue III	41	19
REBT	32	30
<b>Totals</b>	<b>73</b>	<b>49</b>

## Staff Recognition

- Jacqueline Newman (Supervisor I) - Jackie is recognized among her peers as Employee of the Year. She is characterized as friendly, having a positive attitude and just being a pleasure to be around. She began working at Huntington Work Release Center on January 16, 1989 and her work ethic has remained impeccable. She is always willing to do whatever she can to assist. Not only does she supervise the kitchen and workers, she helps with correctional officer duties, when needed, by covering the front desk and making transports. She is known for her even temperament, positive attitude, big smiles and her acts of kindness toward everyone she comes into contact with.
- Paul Stump (Correctional Officer II) - Paul is also a valued employee who is recognized by his peers. He began employment at Huntington Work Release Center on July 1, 1999. He is always willing to accept new responsibilities and exhibits a positive attitude. Paul demonstrates a spirit of excellence in all he sets out to do. He was instrumental in the major building renovations this past year. Paul also serves as Acting Institutional Parole Officer and EEO Officer of the Huntington Work Release Center.



## Serious Incidents

Table 15 highlights the serious incidents that occurred at HWRC during the fiscal year. HWRC is proud to report that there were no violent incidents committed by inmates during the year. Because of the community based nature of HWRC an escape can include not reporting back from work or furlough on time.

**Table 15:** Serious incidents by type, FY 2001-2002.

Incident Type	# of Incidents
Escapes	1
Assaults on Staff*	0
Assaults on Inmates*	0
Inmate Death by Natural Causes	0
Inmate Death by Homicide	0
Inmate Death by Suicide	0
<b>Totals</b>	<b>1</b>

\*Assaults can include: weapons, fist, push, bodily waste, spit, or verbal incidents.



**HWRC inmates performing yardwork at Hands Extended in Huntington.**

## Education

The inmates at HWRC are also offered various opportunities to attend educational classes. Table 16 shows the enrollment in those classes and the number of inmates that successfully completed the class during the fiscal year.

**Table 16:** HWRC Education Class enrollment by type, FY 2001-2002.

Educational Classes	# Enrolled	# Completed
GED	8	1
College Courses	5	5
Nursing Assistant School	2	1
Beauty Academy	3	2
<b>Totals</b>	<b>18</b>	<b>9</b>



**HWRC inmates working at Barnett Child Care in Huntington.**

# *Beckley Correctional Center*



111 S. Eisenhower Drive  
Beckley, WV 25801  
(304) 256-6780 Phone  
(304) 256-6782 Fax

## **Melvin Cox, Administrator**

### **Mission Statement**

*To provide a safe, secure, and structured environment for housing felony offenders while providing programming and skills to assist in overcoming alcohol addiction.*

## *History*

Beckley Correctional Center has provided programming/treatment for DUI offenders since December 1997 when it was converted from a work release center to a correctional center. The Center can house up to 68 offenders, eight of which can be female. The average population for the fiscal year was 59.

The Center, which is located on the grounds of the Pinecrest Hospital consists of five buildings, three of which currently house inmates, offices, a kitchen and a dining room. The other two buildings are used for storage.



In April 2002, BCC added a work release unit to its program. While BCC still provides treatment programs, inmates completing the program may be moved to the work release unit as they become eligible. The addition of this unit went smoothly with no major problems occurring.

All offenders assigned to BCC are required to work while they are here, as well as perform at least eighty hours of community service. Offenders are assigned jobs with the Division of Highways on supervised crews, and various inmates are provided to Pinecrest Hospital for use in the laundry and maintenance department.

## *Major Accomplishments & Events of FY 2000-2001*

- BCC, on behalf of the Division of Corrections, coordinated and contributed 13,724 hours to flood cleanup in Wyoming and McDowell Counties during two separate flood disasters. This was accomplished with vans, officers and inmates temporarily assigned to BCC for cleanup purposes. Mt. Olive Correctional Complex, St. Marys Correctional Center, Denmar Correctional Center, and Pruntytown Correctional Center contributed to these efforts. Overall BCC participated in two separate flood cleanups totaling fourteen weeks. This was accomplished with no significant negative incidents. The success during the floods could not have been achieved without Division wide cooperation.
- In April 2002, BCC opened a work release unit, in addition to the normal treatment programming unit for DUI/drug offenders.
- BCC staff participated in Career Day at Bluefield State College.
- All BCC staff received over 40 hours of in-service training.
- A new Dodge van was received.
- No escapes occurred during the fiscal year, and one BCC inmate who escaped in 1997 was returned to custody.
- Three new Gateway computers were received.
- The BCC command post was renovated.
- BCC obtained and filled a new Unit Manager position.
- Equipment and supplies, obtained through the Aladrue program greatly improved the quality of programming and treatment.

### *Staff Recognition*

#### **Employees of the Quarter:**

John Coll, Substance Abuse Therapist	July 1, 2001 to September 30, 2001
Richard Paules, Correctional Officer II	October 1, 2001 to December 31, 2001
Melba Yates, Accounting Technician III	January 1, 2002 to March 31, 2002
Kathleen Wetzel, Correctional Officer II	April 1, 2002 to June 30, 2002

## BCC Continued.

### Community Service

In order to provide some benefit to the community Beckley Correctional Center participated in a variety of community service projects during the fiscal year. Table 17 shows the community service locations and the hours spent working on each project during FY 2001-2002.

**Table 17:** BCC Community service hours by location, FY 2001-2002.

Location	Hours
Wyoming County Flood Clean-Up	2,367
McDowell County Flood Clean-Up	11,357
Little Beaver State Park	1,223
Salvation Army	303
Division of Highways	134
WV Corrections Academy	90
Pinecrest Hospital	56
Raleigh County Sheriff's Department	32
Beckley State Police Detachment	30
<b>Totals</b>	<b>15,592</b>



**Side view of BCC.**

### Treatment

Inmates at BCC are offered various types of treatment programs during their incarceration. Table 18 shows how many inmates were enrolled in each program and how many successfully completed each program during the fiscal year.

**Table 18:** BCC Treatment program enrollment by type of program, FY 2001-2002.

Treatment Program	# Enrolled	# Completed
Alad rue II	36	35
Anger Management	26	24
Alad rue III	229	225
AA	615	On-going
NA	274	On-going
12-Step Group	135	129
Cornerstone	157	151
Parenting Group	5	5
Relapse Prevention	55	55
Alcohol Education	109	107
HIV Testing & Coun	49	49
Alcohol A & E	92	91
Stress Management	103	99
Big Book	65	59
Domestic Violence	98	151
Addiction Therapy	24	23
Problem Solving	144	140
Smoking Cessation	16	16
Victim Empathy	85	84
Religious Services	56	56
One on One	100	100
Thinking for a Change	49	49
Behavior & Expectations	29	29
FMRS Counseling	2	2
ABE/GED	120	108
<b>Totals</b>	<b>2673</b>	<b>1787</b>

## Serious Incidents

Table 19 highlights the serious incidents that occurred at BCC during the fiscal year. BCC is proud to report that there were no escapes committed during the year. Because of the community based nature of BCC an escape can include not reporting back from work or furlough on time.

**Table 19:** Serious incidents by type, FY 2001-2002.

Incident Type	# of Incidents
Escapes	0
Assaults on Staff*	1
Assaults on Inmates*	0
Inmate Death by Natural Causes	0
Inmate Death by Homicide	0
Inmate Death by Suicide	0
<b>Totals</b>	<b>1</b>

\*Assaults can include: weapons, fist, push, bodily waste, spit, or verbal incidents.



**An example of flood damage cleaned up by BCC inmates in Southern WV.**



**Counselor Henry Reed in the BCC control room.**

# *Anthony Correctional Center*



Box N-1, HC 70  
White Sulphur Springs, WV 24986  
(304) 536-3911 Phone  
(304) 536-3916 Fax

**Scott W. Patterson, Warden**

## **Mission Statement**

*It is the Mission of the Anthony Correctional Center as a Young Adult Offender facility to provide training, supervision, encouragement, and evaluation for staff so that they can make available the programs, services, leadership and guidance necessary to those Young Adult Offenders committed to our custody to afford them the best possible opportunity for reformation and to encourage self-discipline so as to increase the possibilities of the Young Adult Offender's successful reintegration into society.*

*Further, our Mission is to house and provide programs and services to those Adult Female inmates sentenced to the custody of the Commissioner of Corrections in a safe, secure, and humane manner as prescribed by law.*

*It is also our Mission to perform Diagnostic Evaluations on and provide necessary services for Adult Male Diagnostic Commitments who have been committed to the custody of the Commissioner of Corrections in the manner prescribed by law.*

## *History*

The Anthony Correctional Center (ACC) is located in Neola, West Virginia on Route 92 in Greenbrier County, 15 miles north of White Sulphur Springs. The construction of a new facility was started December 1996 and was completed and opened August 1998. In addition, an existing dormitory was renovated to house 64 residents in a structured, intensive substance abuse program. At the present time ACC has a capacity of up to 220.

In addition, in order to more efficiently utilize empty beds ACC recently started housing 48 adult female offenders of low custody level and 24 male 60-day evaluation offenders.



The overall program of the Anthony Correctional Center is within the guidelines set forth by the State Legislature in West Virginia Code Chapter 25, Section 4, Article 4. This Code directs the Anthony Correctional Center Program to include at a minimum:

1. A work program
2. Educational program
3. Recreational program
4. Counseling program with an emphasis on substance abuse and life skills

Each resident is committed to ACC as a result of their sentencing judge suspending the original sentence of their specific crime and handing down a sentence of six months to two years at ACC. Those sentenced to ACC must have committed their crime on or after their 18<sup>th</sup> birthday and be sentenced prior to their 23<sup>rd</sup> birthday. This time frame is set by the State Legislature as outlined in State Code Chapter 25, Section 4, Article 6. This applies to any crime other than an offense punishable by life sentence. If, in the opinion of the Warden, the offender proves to be an unfit person to remain in ACC, the offender is returned to the committing court to be dealt with further according to law.

Since the length of stay at the Anthony Correctional Center is short in comparison with other adult correctional facilities within the State of West Virginia, most programs at this institution are a shortened version of those at the other facilities. Some programs such as Aladrue, GED and ABE are full-length programs consistent with those at other facilities.

## *Major Accomplishments & Events of FY 2001-2002*

- An armory was constructed for the facility.
- Construction of a storage area in the Intake Unit for storage of incoming supplies and packages.
- Eligible offenders were allowed to attend a picnic with family outside the main building.
- An open house was offered to the community to view the facility and ask questions.
- Anthony Correctional Center operated within budget to provide all the needs and services required for a correctional facility and met our objectives under our Mission Statement.

## ACC Continued.

### Community Service

ACC residents participate in a variety of community service projects throughout the year. Some of those projects are outlined below.

- **Adopt-A-Highway:** Offenders assisted with the trash pick-up of approximately 18 miles of highway on Route 92.
- Offenders worked at the White Sulphur Civic Center with various projects including cleaning, grounds maintenance, etc.
- Offenders mowed grass and performed general grounds maintenance at local cemeteries.
- During the Christmas holidays, employees at Anthony Correctional Center hosted a canned food and toy drive. The canned food was donated to the North Central Community Action Food Pantry; the toys were donated to the Pocahontas County Sheriff's Department Toy Drive.
- Offenders assisted with flood clean-up in the western end of Greenbrier County.
- Offenders assisted the Forestry Service with cleaning, grounds maintenance, etc. to keep parks and recreational areas clean and in good working condition.

### Treatment

Inmates at ACC are offered various types of treatment programs during their incarceration. Table 20 shows how many inmates were enrolled in those programs and how many successfully completed each program during the fiscal year.

**Table 20:** ACC Treatment program enrollment by type of program, FY 2001-2002.

Treatment Program	# Enrolled	# Completed
Aladrue	316	295
Aladrue II	276	276
Aladrue III	252	217
Crime Victim Aware.	300	203
Anger Management	267	176
Sex Offender Group	59	39
12 step Notebook	252	240
Relapse Prevention	252	173
<b>Totals</b>	<b>1974</b>	<b>1619</b>



**New Armory under construction at ACC.**



## Serious Incidents

Table 21 shows the serious incidents that took place at ACC during the fiscal year.

**Table 21:** Serious incidents by type, FY 2001-2002.

Incident Type	# of Incidents
Escapes	2
Assaults on Staff*	9
Assaults on Inmates*	42
Inmate Death by Natural Causes	0
Inmate Death by Homicide	0
Inmate Death by Suicide	0
<b>Totals</b>	<b>53</b>

\*Assaults can include: weapons, fist, push, bodily waste, spit, or verbal incidents.

## Education

Inmates at ACC are offered various types of educational or treatment programs during their incarceration. Table 22 shows the number of inmates enrolled and the number completing each class during FY 2001-2002.

**Table 22:** ACC Education class enrollment by type of class, FY 2001-2002.

Education Class	# Enrolled	# Completed
GED	90	62
College Classes	120	120
<b>Totals</b>	<b>210</b>	<b>182</b>



**ACC Residents work in the facility's garden.**



**Rear view of ACC.**

# Denmar Correctional Center



HC 64, Box 125  
Hillsboro, WV 24946  
(304) 653-4201 Phone  
(304) 653-4855 Fax

**Mark Williamson, Warden**

## Mission Statement

*To provide Inmates, Staff and the Public with a Secure and Safe Environment: To promote responsibility to one's self and society: to enhance the skills necessary for self-development, serving to maintain a positive and productive style of living.*

## History

The Denmar Correctional Center (DCC) is located near Hillsboro in Pocahontas County, West Virginia. Originally opened as a state hospital for treatment of tuberculosis patients, the hospital was later utilized as a long-term health care facility for the chronically ill. The Denmar Hospital was closed in 1990.

In February 1993, the Pocahontas County Commission conveyed the deed for the former Denmar Hospital to the West Virginia DOC for conversion to a state correctional institution. During the 1993 session of the West Virginia Legislature, funds were appropriated to the DOC for renovation of the facility now known as Denmar Correctional Center.



## *Major Accomplishments & Events of FY 2001-2002*

- One of the major accomplishments for Denmark Correctional Center the past year has been that the Education Department was CEA Accredited. The Denmark Education Department successfully passed the Correctional Education Association Accreditation in May of this year. The procedure is very intense and complex. It covers twenty-seven topics that are then broken down into seventy-eight standards. The school received a score of 100% on the 'Required' standards and a 100% on the 'Core' standards. The entire staff contributed many hours completing the standards. The staff was made up of four full-time members, one part-time member and one part-time secretary. The Standards cover such topics as: Administration, Policy and Procedures, Curriculum, Education Incentives, Screening, Assessment and Evaluation, Program Evaluation and Staff Development. This accreditation is an on-going process, which is audited every three years. The school will be recognized at the October West Virginia State Board of Education meeting in Grafton, WV. The Education Department is lead by Sue Shupe.
- Installed security cameras on the housing units.
- CERT Operations Center was completed.
- New roofs were installed on the Main Building and on the Recreation Building.
- Attended Career Day at Marlinton Middle School, Pocahontas County High School and the Greenbrier Hotel.
- Renovations continue at Denmark. We are presently working on touching up the outside and painting the inside of the building. Our Maintenance Department continues to work towards improvements on the compound, including renovating existing structures so that they may be utilized. Two Guard Towers that were built last year have been painted and additional security cameras have been ordered to be installed in Correctional Industries and the Food Service area. The Recreational Building is in the process of receiving a new roof and we have installed a new external door on the center stairwell exit.



**Gazebo constructed by DCC inmates for the Town of Marlinton.**

## *DCC Continued.* Community Service

In order to provide some benefit to the community, DCC participated in a variety of community service projects during the fiscal year. Table 23 shows the community service locations and the hours spent working on each project during FY 2001-2002.

**Table 23:** DCC Community service hours by location, FY 2001-2002.

Location	Hours
Watoga State Park	6,068
Pocahontas County DOH	11,810
Greenbrier County DOH	24,855
Greenbrier River Trail	2,826
Town of Marlinton	5,335
Pocahontas Memorial Hospital	255
Pocahontas County Schools	1,214
<b>Totals</b>	<b>52,363</b>

## Treatment

Inmates at DCC are offered various types of treatment programs during their incarceration. Table 24 shows how many inmates were enrolled in those programs and how many successfully completed each program during the fiscal year.

**Table 24:** DCC Treatment program enrollment by type of program, FY 2001-2002.

Treatment Program	# Enrolled	# Completed
Aladrue I	95	95
Aladrue II	112	112
Aladrue III	168	162
HOPE	801	801
Anger Control	111	109
REBT	111	104
Sex Offender Treatment	34	Ongoing
V.O.C.A.L.	5	Ongoing
Domestic Viol. Awareness	45	45
Impulse Control	21	Ongoing
Relationship Building	56	54
Victim Empathy	74	74
Thinking for a Change	16	14
Pre-Parole Orientation	233	233
AA/NA	1378	Ongoing
Social Control Theory	72	68
<b>Totals</b>	<b>3332</b>	<b>1871</b>



**CERT Operations Building.**

## Serious Incidents

Table 25 shows the serious incidents that took place at Denmar Correctional Center during the fiscal year. DCC had no escapes during the year and incidents of violence against inmates and staff were low.

**Table 25:** DCC Serious Incidents by type, FY 2001-2002.

Incident Type	# of Incidents
Escapes	0
Assaults on Staff*	0
Assaults on Inmates*	2
Inmate Death by Natural Causes	0
Inmate Death by Homicide	0
Inmate Death by Suicide	0
<b>Totals</b>	<b>2</b>

\*Assaults can include: weapons, fist, push, bodily waste, spit, or verbal incidents.

## Education

Inmates at DCC are offered various types of educational programs during their incarceration. Table 26 shows the number of inmates enrolled and the number completing each class during FY 2001-2002. Note that many of the inmates that did not complete a class left the facility because of discharge, parole, etc. and did not necessarily “fail” the program.

**Table 26:** DCC Education class enrollment by type of class, FY 2001-2002.

Education Class	# Enrolled	# Completed
Academic Classes	74	9
Advanced Computers	99	62
Basic Computers	215	152
College Classes	52	18
Electricity	39	16
Electricity - Mini Course	19	17
Facility Maintenance	34	8
Facility Maint. - Mini Course	12	11
GED	49	18
Lifeskills	86	67
Parenting	26	20
Workplace Skills	31	29
<b>Totals</b>	<b>736</b>	<b>427</b>



**DCC 2002 Annual Open House.**



**The Correctional Industries shop at DCC.**

# *Huttonsville Correctional Center*



PO Box 1  
Huttonsville, WV 26273  
(304) 335-2291 Phone  
(304) 335-4256 Fax

**William Haines, Warden**

## **Mission Statement**

*The mission of the Huttonsville Correctional Center is to provide a safe and secure correctional environment for the public, staff and offenders in a professional, efficient and effective manner to include implementation of programs to ensure offenders are provided with the necessary care, discipline, training, and treatment to prepare them for re-entry into society.*

## *History*

The Huttonsville Correctional Center (HCC) is located near Huttonsville in Randolph County, approximately 18 miles south of Elkins, WV on U.S. Route 250. It was created by an act of the Legislature in 1937 to relieve overcrowding at the West Virginia Penitentiary. It remained a branch of the parent institution until 1947, at which time the Legislature established it as a separate entity – the West Virginia Medium Security Prison. In 1970, HCC received its current name by Legislative Act.



*History cont.*

Living quarters at HCC consist of military style dormitories in the original building and single cell housing in the new units. An Intake Unit was established upon the opening of the new additions. Huttonsville Correctional Center is the fifth largest employer in Randolph County with a staff of over 250.

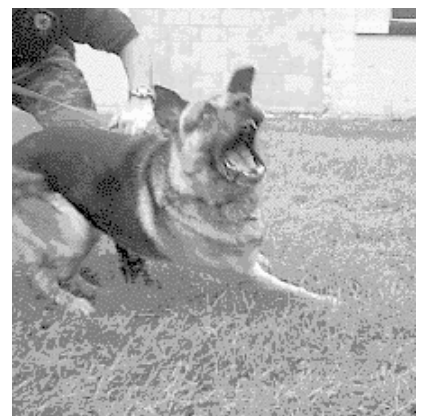
There are many educational programs, both vocational and academic, offered to inmates by The State Department of Education. These classes give the inmates an opportunity to engage in rehabilitation efforts during their incarceration. Inmates are able to attend classes in the Adult Basic Education Program to work towards or obtain GED certificates. Vocational courses offered include Auto Mechanics, Auto Body, Welding, Machine Shop, Carpentry, Masonry, Electrical, and Computer Lab.

## ***Major Accomplishments & Events of FY 2001-2002***

- The most significant achievement in FY 2002 was a team building community service event. Staff contributed money to the “Cancer Relay for Life” and participated in the relay in Elkins, WV. Huttonsville Correctional Center was represented by over seventy-five staff representing all division and rank structure and their families. The event brought staff closer together and dissipated barriers. Together, they raised over \$10,000. This event was extremely positive and enhanced staff relationships. For their efforts, they were awarded the Spirit Award, High Dollar Team, and Best Decorated Tent.
- HCC increased the size of its Corrections Emergency Response Team (CERT) to 30 members and purchased additional CERT equipment.
- HCC’s facilities and grounds are now fully handicapped accessible.

### **Multi-Purpose Canine Unit:**

The Huttonsville Correctional Center currently houses the headquarters and training center for the DOC Multi-Purpose Canine Unit (MPCU). As opposed to the Controlled Dangerous Substance (CDS) Unit the MPCU was established in 1978 to reduce the number of escapes, assist in crowd control, and to enhance security at HCC. The Unit also assists law enforcement agencies with tracking felons, search and rescue efforts, demonstrations, and bomb-searches. The MPCU has worked with the US Marshall Service, the FBI, the WV State Police, and Sheriff’s Departments throughout the state in addition to its work within the DOC.



## *HCC Continued.*

### Community Service

In order to provide some benefit to the community HCC participated in a variety of community service projects during the fiscal year. Table 27 shows the community service locations and the hours spent working on each project during FY 2001-2002.

**Table 27:** HCC Community service hours by location, FY 2001-2002.

Location	Hours
American Legion Ballfield	100
Belington Elementary School	240
Beverly Co-op	70
Bluegrass Park	50
Boyer Church	160
Davis & Elkins College	140
Dry Run Recreation	50
Elkins Catholic Church	50
Elkins High School	295
Elkins High School Track	64
Elkins National Guard	60
Elkins State Police	48
Emergency Medical Services	1140
Forest Festival	1672
Harman High School	363
Kumbrabow State Forest	521
Pickens High School	152
Town of Coalton	276
Town of Mill Creek	470
Town of Valley Head	158
Tygarts Valley High School	327
Valley Head Fire-House/Cemetery	50
Valley Head Methodist Church	130
Valley Head School	234
Valley Methodist Church	80
<b>Totals</b>	<b>6900</b>

## Treatment

Inmates at HCC are offered various types of treatment programs during their incarceration. Table 28 shows how many inmates were enrolled in those programs and how many successfully completed each program during the fiscal year.

**Table 28:** HCC Treatment program enrollment by type of program, FY 2001-2002.

Treatment Program	# Enrolled	# Completed
Aladrue I	792	469
Aladrue II	483	315
Aladrue III	344	182
Anger Management	450	228
Rational Behavior Therapy	347	174
Rational Cognitive Therapy	293	171
Aids Awareness	14	14
Domestic Violence	12	12
Dysfunctional Families	11	11
Parenting Skills	14	14
Victim Empathy	10	10
Helping Agencies	436	232
Religion of Hope	349	349
Substance Abuse HOPE	264	264
<b>Totals</b>	<b>3,819</b>	<b>2,445</b>

### *Staff Recognition*

- **Trustee Clerk Mike Judy** led staff in the Relay for Life Event. His enthusiasm and example served as motivation for the Huttonsville Team.
- **Cpl. Gary Wileman** was recognized by HCC and the community for his representation at “Relay for Life” and community parades. Cpl. Wileman, dressed as Uncle Sam and carrying the American Flag, has walked miles on stilts for the community.



## Serious Incidents

Table 29 shows the serious incidents that took place at HCC during the year. The center is pleased to report that there were no escapes during FY 2001-2002.

**Table 29:** HCC Serious incidents by type, FY 2001-2002.

Incident Type	# of Incidents
Escapes	0
Assaults on Staff*	68
Assaults on Inmates*	46
Inmate Death by Natural Causes	1
Inmate Death by Homicide	0
Inmate Death by Suicide	1
<b>Totals</b>	<b>116</b>

\*Assaults can include: weapons, fist, push, bodily waste, spit, or verbal incidents.



**Outside view of HCC**

## Education

Inmates at HCC are offered various types of educational programs during their incarceration. Table 30 shows the number of inmates enrolled and the number completing each class during FY 2001-2002. Note that many of the inmates that did not complete a class left the facility because of discharge, parole, etc. and did not necessarily “fail” the program.

**Table 30:** HCC Education class enrollment by type of class, FY 2001-2002.

Education Class	# Enrolled	# Completed
GED	188	18
College Classes	202	152
Life Skills	254	183
Rational Emotive Therapy	23	11
Employability	153	131
Parenting	133	101
ASE Prep. Class	26	26
Auto Body	51	9
Aquaculture	17	17
Auto Technology	37	10
Basic ED 300 hrs	102	28
Federal Functioning Level	258	115
Consumer Math	50	33
Electric WEIS	39	15
Facilities Maintenance	25	17
Horticulture	30	13
Metals Technology	47	45
Mill and Cabinet	31	16
Computer Classes	326	80
<b>Totals</b>	<b>1992</b>	<b>1020</b>

# Mount Olive Correctional Complex



**Tom McBride, Warden**

1 Mountainside Way  
Mt. Olive, West Virginia 25185  
(304) 442-7213 Phone  
(304) 442-7225 Fax

## Mission Statement

*The mission of the Mt. Olive Correctional Complex is five - fold, to:*

- *Provide for the custody, control and care of adult, male felons who have been convicted of severe crimes against man or nature and committed to the custody of the DOC.*
- *Preserve order in all facilities by the safe, secure and humane management of the highest risk inmates in the custody of the DOC.*
- *Prevent duplication of resources by providing medical and mental health care for the most ailing and infirmed inmates in the custody of the DOC.*
- *Restructure inmate conduct through behavior driven and cognitive restructuring programs, as appropriate, that facilitate the inmate controlling his own behavior within the facility, transfer to a less secure facility or reintegration into society.*
- *Develop and empower professional correctional staff to manage high-risk inmates and to function as effective leaders and team members.*

## History

Built as a replacement for the aging West Virginia Penitentiary at Moundsville, the Mount Olive Correctional Complex (MOCC) is situated on a 120-acre site near the Mount Olive Church in Fayette County. Total construction costs for the project were \$61.8 million. The facility's 19 buildings are encompassed by a secure perimeter fence approximately one mile long. Approximately 80 acres are inside the secure perimeter. Extensive use is made of both electronic and manual security controls with provision for central control.

The transfer of inmates from the old West Virginia Penitentiary at Moundsville began during February 1995. Transfers were completed during March 1995 without incident and the old West Virginia Penitentiary at Moundsville was closed.



**Rear View of the MOCC Administration Building**

*History cont.*

Mt. Olive Correctional Complex was designed to operate on the principles of unit management and direct supervision. These principles are used in the daily administration and operation of the facility. Unit Management is a multi-disciplinary team approach to offender management in which a team of Case Managers, Counselors, and Correctional Officers are assigned to each housing unit. Direct supervision is based upon frequent, informal contact between staff and inmates, staff modeling of appropriate behaviors for the inmate population and inmates being held accountable for their behavior.

Mt. Olive Correctional Complex has its own post office, power plant, fuel depot, water supply, central warehouse, maintenance garage, gymnasium, chapel, library, classrooms, food service and laundry. Professionals, through contractual agreements, provide medical, dental, mental health, and food service.

Vocational, social skills, and educational services are provided by the West Virginia Department of Education. A certified teacher provides each inmate with an academic and vocational education assessment. Adult Basic Education courses are offered and emphasis is placed upon each inmate entering the prison without his high school diploma working towards his GED. Vocational courses, as well as college courses are available through the West Virginia University Institute of Technology. All business courses offered have been approved for articulation at West Virginia University Institute of Technology.

## ***Major Accomplishments & Events of FY 2001-2002***

- During July 2001, on two separate occasions, MOCC was put under a State of Emergency by damage caused to roadways, waterlines, and sewage lines. During both incidences, staff and inmates at the institution were required to deal with severely limited water rations. Despite this hardship there were no serious incidents reported during the States of Emergency and the staff's and inmate's sacrifices helped the surrounding community obtain the water they needed.
- The Family Protection Services Board approved to renew for a year, the Domestic Violence Perpetrator Intervention Program at MOCC. The renewal is from July 1, 2001 through June 30, 2002. This program is the first of its kind to be offered in a maximum-security prison in the United States.
- On May 29, 2002, Commissioner Rubenstein and Assistant Commissioner Yardley met with MOCC Executive Staff to advise them of the appointment of Thomas McBride as the next MOCC Warden, effective June 17, 2002.
- On August 29, 2001, MOCC held a "Mock Escape" exercise with the participation of the local 911, the WV State Police, the Fayette County Sheriff's Department, and the WVDOC CERT Team.
- Open house was held on the 29th and 30th of September 2001. A total of 921 visitors attended the two-day event.
- On October 11, 2001, MOCC was awarded reaccreditation with the Correctional Educational Association.

## MOCC Continued.

### Community Service

Inmates at Mt. Olive contribute to surrounding communities with various projects completed throughout the year. Some of the more interesting community service projects completed at MOCC during the fiscal year are detailed below.

- On November 2, 2002, MOCC Patchwork Children's Shelter fund-raising committee presented a check for \$2,023 to Vickie Pleasants, the Children's Shelter representative.
- MOCC participated in two Christmas projects this year. An angel tree was sponsored for the fifth year and resulted in seventy-five presents for the children. MOCC also participated in the Shop with a Cop program for the second year.
- Officer Patrick Chapman coordinated a benefit pig roast for police officers and firefighters killed on September 11, 2001. A total of \$1,125 was raised.



**Medical unit front desk.**

### Treatment

Inmates at MOCC are offered various types of treatment programs during their incarceration. Table 31 shows how many inmates were enrolled in those programs and how many successfully completed each program during the fiscal year.

**Table 31:** MOCC Treatment program enrollment by type of program, FY 2001-2002.

Treatment Program	# Enrolled	# Completed
Aladrue I	135	105
Aladrue II	122	101
Individual Substance Abuse	328	295
Smoking Cessation	45	35
Alcoholics Anonymous	85	72
Narcotics Anonymous	70	64
<b>Totals</b>	<b>785</b>	<b>672</b>

### Staff Recognition

- Following Warden Painter's retirement on August 29, 2001, Deputy Warden Michael Coleman assumed the position of Acting Warden. Mr. Coleman held this position for ten months until the appointment of Warden McBride. Mr. Coleman was instrumental in ensuring the safe and professional operation of the facility during this time of transition.
- On September 2, 2001, a papier-mache reproduction of a human head was discovered in a mainline housing unit cell by CO II Scott M. Rogers. This action averted an escape attempt and Officer Rogers received commendations from Acting Warden Coleman and Commissioner Rubenstein.

## Serious Incidents

Table 32 shows the serious incidents that occurred at MOCC during FY 2001-2002. As Mount Olive is a maximum-security facility it houses the worst kind of inmate and usually has a number of violent incidents (see note below). However, no escapes occurred at Mount Olive during the year.

**Table 32:** MOCC Serious incidents by type, FY 2001-2002.

Incident Type	# of Incidents
Escapes	0
Assaults on Staff*	77
Assaults on Inmates*	17
Inmate Death by Natural Causes	6
Inmate Death by Homicide	0
Inmate Death by Suicide	0
<b>Totals</b>	<b>100</b>

\*Assaults can include: weapons, fist, push, bodily waste, spit, or verbal incidents.



**Standard housing unit at MOCC**

## Education

Inmates at MOCC are offered various types of educational and treatment programs during their incarceration. Table 33 shows the number of inmates enrolled and the number completing each class during FY 2001-2002. Note that many of the inmates that did not complete a class left the facility because of discharge, parole, etc. and did not necessarily “fail” the program.

**Table 33:** MOCC Education class enrollment by type of class, FY 2001-2002.

Education Class	# Enrolled	# Completed
GED	132	38
Affective Skills	282	10
Auto Technology	32	4
Business Education	12	4
Graphic Arts	53	6
Metal Technology	47	1
Facilities Maintenance	40	0
<b>Totals</b>	<b>598</b>	<b>63</b>



**Lunch time in the Segregation Unit.**

# Northern Correctional Facility



RD 2 Box 1  
Moundsville, WV 26041  
(304) 843-4067 Phone  
(304) 843-4073 Fax

**Evelyn Seifert, Warden**

## Mission Statement

*It is the policy of the Northern Correctional Facility to maintain a mechanism which ensures that the NCF is established as an integral part of a correction department or system by means of statutes that set forth its purpose and stipulates that its mission of providing a safe, secure, and humane environment for the public, staff, and inmate population, while improving the delivery of correctional services by being more responsive to the needs of all NCF DOC inmates and the concerns of staff, is fulfilled as delineated within NCF Operational Procedures that are promulgated by the NCF Warden under the delegated authority of the Commissioner of the West Virginia Division of Corrections.*

Northern Correctional Facility (NCF) and Northern Regional Jail are housed in the combined Northern Regional Jail and Correctional Facility, in Moundsville. The facility is the only one of its combined nature in West Virginia. It was dedicated in August 1994.

NCF is the only correctional facility in West Virginia accredited by the American Correctional Association (ACA), having met ACA's rigorous standards.



*History cont.*

NCF's inmate custody levels range between a Minimum Custody (Level I) through Maximum Custody (Level V). The inmate population is solely comprised of adult male felons.

NCF operates under a unit management philosophy, wherein inmate-housing pods are divided into separate units. Each unit has an assigned team of treatment and security staff, who are under the general supervision of a Unit Manager.

## ***Major Accomplishments & Events of FY 2001-2002***

- One of the most significant accomplishments this year was the blood drive that we held after the tragic events of September 11, 2001. The Red Cross came to our facility on November 21, 2001. We had a great turnout.
- Sgt. Mark Reynolds and four (4) Community Service Crew workers volunteered their time to renovate Rosby's Rock, a Marshall County landmark. The crew cut brush that had grown up around the rock and scraped graffiti from the stone's surface before applying a coat of paint to bring out the 150-year old inscription.
- The Northern Regional Jail and Correctional Facility obtained ACA Re-Accreditation on January 14, 2002. We are the only facility in the state to have ACA Accreditation.
- In the past year, a Special Classification Team was sent to various Regional Jails throughout the state for the purpose of completing initial classification and orientation paperwork. The most recent trip, however, stands out above the rest. Unit Manager Shawn Straughn and Correctional Counselors II: Mike Rose and Rodger Yoders traveled to the McDowell Correctional Center. While there, this team conducted the following: batteries of psychological and academic tests, personal interviews with each inmate, fingerprinting, and record's intake processing (deals with legal file). Upon return to the facility, all academic tests had to be scored; the psychological tests had to be processed through the computer and then forwarded to the psychologist for interpretation; social history reports were written using information received during the personal interviews; creation of individual classification and records files. Office Assistants II Cecelia Palmer and Susan Toland were responsible for typing the Psychological Evaluations for each inmate. These reports consist of the written social history from the counselors, the results of the academic tests, and the psychological interpretation from the staff psychologist. What makes this event more special than its predecessors is the fact that all the tests, interviews, reports, etc., were completed in two (2) weeks for 101 inmates.
- The facility participated in the Toys for Tots program. This was an extremely successful project. The Marines that picked up the toys were quite impressed with the abundance of toys donated.

## NCF Continued.

### Community Service

In order to provide some benefit to the community NCF participated in a variety of community service projects during the fiscal year. Table 34 shows the community service locations and the hours spent working on each project during FY 2001-2002.

**Table 34:** NCF Community service hours by location, FY 2001-2002.

Location	Hours
Division of Highways, Ohio Co.	1411
City of Moundsville	16
Marshall County Board of Education	69
City of McMechen	32
Old West Virginia Penitentiary	77
Whitegate Cemetery/Prison Graveyard	12
St. Francis Xavier Church	27
Hunting and Fishing Club, Moundsville	24
NCF	2686
Division of Highways, Marshall Co.	2499
Division of Highways, Brook Co.	1759
Division of Highways, Hancock Co.	729
City of Moundsville	562
Rosby's Rock	13
Limestone Church	8
Harvest Baptist Church	37
Marshall Co. Chamber of Commerce	27
City of Wellsburg	7
Marshall Co. Fairboard	74
Sherrard/Limestone Schools	30
Red Cross, Wheeling	6
Mt. Dechantel School	114
<b>Totals</b>	<b>10,219</b>

### Treatment

Inmates at NCF are offered various types of treatment programs during their incarceration. Table 35 shows how many inmates were enrolled in those programs and how many successfully completed each program during the fiscal year.

**Table 35:** NCF Treatment program enrollment by type of program, FY 2001-2002.

Treatment Program	# Enrolled	# Completed
Aladrue I	53	33
Aladrue II	77	41
AA	232	Ongoing
Anger Management	51	48
Crime Victim Awareness	61	48
DART	186	Ongoing
GET I	9	8
GET II	145	Ongoing
Group Therapy	222	Ongoing
NA	240	Ongoing
Parenting From a Distance	43	25
Thinking For a Change	10	5
Transactional Analysis	79	46
<b>Totals</b>	<b>1408</b>	<b>254</b>

### Staff Recognition

- **Lt. Edward Littell** was selected as Employee of the Year for 2001. Lt. Littell is a very dedicated and hard working employee.
- **Kent Hobbs**, Storekeeper I, was selected as Customer of the Month by "Keefe Supply Company." Mr. Hobbs works in the facility's Commissary and does an excellent job.
- **Sgt. Mark Reynolds** volunteered his time to supervise four inmates who wanted to renovate Rosby's Rock, a Marshall County landmark, prior to its 150th anniversary.



## Serious Incidents

Table 36 shows the serious incidents that took place at NCF during FY 2001-2002. No escapes occurred at NCF during the year. Incidents of violence among inmates and incidents of violence against staff were also relatively low for the year.

**Table 36:** NCF Serious incidents by type, FY 2001-2002.

Incident Type	# of Incidents
Escapes	0
Assaults on Staff*	0
Assaults on Inmates*	4
Inmate Death by Natural Causes	0
Inmate Death by Homicide	0
Inmate Death by Suicide	0
<b>Totals</b>	<b>4</b>

\*Assaults can include: weapons, fist, push, bodily waste, spit, or verbal incidents.

## Education

Inmates at NCF are offered various types of educational and treatment programs during their incarceration. Table 37 shows the number of inmates enrolled and the number completing each class during FY 2001-2002. Note that many of the inmates that did not complete a class left the facility because of discharge, parole, etc. and did not necessarily “fail” the program.

**Table 37:** NCF Education class enrollment by type of class, FY 2001-2002.

Education Class	# Enrolled	# Completed
GED	136	9
Computer Skills	70	Ongoing
Carpentry	70	14
Graphic Arts	78	10
Life Skills	71	71
Work Skills	67	67
Transition Skills	67	67
Pre-Vocational	90	85
<b>Totals</b>	<b>649</b>	<b>323</b>



**Rosby's Rock, a local landmark in Marshall Co., was recently renovated by NCF inmates.**

# Ohio County Correctional Center



**William Yurcina, Administrator**

1501 Eoff Street  
Wheeling, WV 26003  
(304) 238-1007 Phone  
(304) 238-1009 Fax

## Mission Statement

*Ohio County Correctional Center's mission is the same as all Division of Corrections, to provide a safe, secure, and humane correctional system for the public, staff, and offenders. The specific purpose as a maximum-security facility is to receive and classify inmates coming from county and regional jails and to house segregation inmates from other facilities and those disciplined here. We also provide rehabilitation programs for those that are housed here to better themselves and be more productive inside the facility and upon release.*

## History

The Ohio County Correctional Center (OCCC) was built in 1974 and served as a jail for Ohio County. Its official opening was in 1976 and the facility remained open until 1994. In 1994 the facility closed due to the opening of the Northern Regional Jail & Correctional Facility in Moundsville.

OCCC was leased from the Ohio County Commission and began renovations in November 1997. These renovations were completed in April of 1998.

The facility is a maximum-security facility and houses only female offenders who are received from various jails throughout West Virginia, parole violators, and offenders from other facilities due to rule infractions or administrative transfer. OCCC currently houses 54 female offenders. The housing units are divided into seven pods, to include a Behavior Improvement Unit and a Segregation Unit.



*History cont.*

OCCC operates on a systematic, thorough and consistent basis that provides safety and security for inmates as well as staff and the public. All staff members work as a team to keep the facility running efficiently. The security staff have all completed a 4000-hour Apprenticeship Program with the Department of Labor and have graduated from the West Virginia Corrections Academy, as well as completing 40 hours of annual training.

OCCC has a five member Corrections Emergency Response Team (CERT). These officers train a minimum of 96 hours yearly in weapons qualification, riot and hostage situations, defense tactics, chemical agents and impact weapons use, building and room entry, etc. OCCC also has three Correctional Counselors who have obtained a Bachelor's Degree in Criminal Justice with an emphasis on social work.

OCCC also offers a variety of classes and programs including GED, Carpentry, Graphic Arts, Narcotics Anonymous, Alcoholics Anonymous, Aladrue I & II, Anger Control, Parenting from a Distance, Arts and Crafts, Crime Victim Awareness, and church services.

## ***Major Accomplishments & Events of FY 2001-2002***

- OCCC staff works hard to ensure the safety of not only the inmates, but also the staff themselves. Since the opening of OCCC in 1998, the facility has not had a single positive drug test for any inmate (excluding intakes) in the facility. This includes random drug tests, and scans by drug dogs from the CDS K-9 Unit. These factors, incorporated with vigorous cell searches have paid off with an outstanding drug free environment.
- OCCC has established a ROPE (Realities of Prison Environment) program, which entails inmates and correctional staff, along with the Ohio County Sheriff's Department, reaching out to local school students. The students interact in a classroom session with the inmates and the staff. They get to ask various questions, and are also shown the reality of a real prison inmate and the real day-to-day lives, including the hardships that go along with being locked up. The response has been tremendous.
- The OCCC CERT team continues its vigorous training efforts. Along with the training at the Mock Prison Riot, the OCCC CERT team has worked with local authorities in various training scenarios.
- College classes have started for the inmate population, beginning with Introduction to Psychology. These courses are through West Virginia Northern Community College.
- The installation of a satellite system for the facility incorporated with the Corrections Learning Network.
- Three new classes have been implemented for the inmate population by the counseling staff. These are: Thinking for a Change, taught by Correctional Counselor II Melissa Brightwell, Commitment to Change, taught by Correctional Counselor II Aaron Mills, and Sex Offender Therapy, conducted by Correctional Counselor II Chris Tyler.

## OCCC Continued.

### Community Service

In order to provide some benefit to the community OCCC participated in a variety of community service projects during the fiscal year. Table 38 shows the community service locations and the hours spent working on each project during FY 2001-2002.

**Table 38:** OCCC Community service hours by location, FY 2001-2002.

Location	Hours
Outside Work Crew	319
ROPE Program	30
<b>Totals</b>	<b>349</b>



**The typical Cell Block at OCCC.**

### Treatment

Inmates at OCCC are offered various types of treatment programs during their incarceration. Table 39 shows how many inmates were enrolled in those programs and how many successfully completed each program during the fiscal year.

**Table 39:** OCCC Treatment program enrollment by type of program, FY 2001-2002.

Treatment Program	# Enrolled	# Completed
Aladrue	18	18
Anger Management	23	23
Alcoholics Anonymous	16*	Ongoing
Narcotics Anonymous	17*	Ongoing
Sex Offender Therapy	5	Ongoing
Thinking for a Change	10	10
Social Thinking Skills	12	12
Aladrue II	12	12
Work Skills	12	12
Commitment to Change	19	19
Crime Victim Awareness	19	12
Parenting	7	7
<b>Total</b>	<b>170</b>	<b>125</b>

\* Average Attendance



**The OCCC kitchen.**

## Serious Incidents

Table 40 shows the serious incidents that took place during the fiscal year at OCCC. No escapes were reported for the year and incidents of inmate violence against other inmates and staff were rare.

**Table 40:** OCCC Serious incidents by type, FY 2001-2002.

Incident Type	# of Incidents
Escapes	0
Assaults on Staff*	4
Assaults on Inmates*	3
Inmate Death by Natural Causes	0
Inmate Death by Homicide	0
Inmate Death by Suicide	0
<b>Totals</b>	<b>7</b>

\*Assaults can include: weapons, fist, push, bodily waste, spit, or verbal incidents.

## Education

Inmates at OCCC are offered various types of educational and treatment programs during their incarceration. Table 41 shows the number of inmates enrolled and the number completing each class during FY 2001-2002. Note that many of the inmates that did not complete a class left the facility because of discharge, parole, etc. and did not necessarily “fail” the program.

**Table 41:** OCCC Education class enrollment by type of class, FY 2001-2002.

Education Class	# Enrolled	# Completed
GED	21	2
College Courses	12	11
Legal Research	6	2
VOC Ed	30	30
ROPE Program	5	4
Carpentry	16	5
Graphic Arts	18	1
Social Skills	13	13
Transition Skills	20	20
<b>Totals</b>	<b>141</b>	<b>88</b>



**OCCC Employees in CERT Training.**

# *Pruntytown Correctional Center*



PO Box 159  
Grafton, WV 26354  
(304) 265-6111 Phone  
(304) 265-6120 Fax

## **Jim Liller, Warden**

Late last fiscal year Mr. Liller retired as the Warden of Pruntytown Correctional Center and we would like to thank him for the many years of dedicated service he gave the WV Division of Corrections. We would also like to welcome Jim Ielapi as the new Warden of the Pruntytown Correctional Center.

### **Mission Statement**

*The Pruntytown Correctional Center is committed to pro*

## *History*

The Pruntytown Correctional Center (PCC) was originally established as the West Virginia Industrial Home for Boys in 1891 and served as a juvenile facility until being closed in January of 1983. The facility reopened as an adult facility in 1985 and became the State's first adult-coed correctional facility in November 1988.

The entire facility has a total of 23 buildings which includes 5 housing units, administration building, medical unit, gymnasium, dining hall, vehicle storage, greenhouse, female classroom, 3 staff housing units, a State Police Office and a variety of small buildings providing for arts and crafts and storage. This facility has the unique distinction of having a state highway (US 250) running through the middle of it.



*History cont.*

The male inmate capacity is now established at 292 while the female capacity is 79, for a total capacity of 371. The female inmate population consists of all security classifications while the male population consists of primarily minimum security, although a small percentage have been medium security custody inmates which PCC has received from Huttonsville Correctional Center, Denmar Correctional Center, and St. Marys Correctional Center.

Primary emphasis is placed on inmates having work assignments during the day with various counseling and educational opportunities available during the evening hours. Over 145 inmates work off-grounds daily for other State and municipal agencies such as the Division of Highways, The National Cemetery, and Fairmont State College.

## ***Major Accomplishments & Events of FY 2000-2001***

- The major event of the year was the retirement of Warden Jim Liller with 45 years of service to Public Safety in WV, including 11 years as Warden of Pruntytown Correctional Center.
- Over \$5,000 in donations were delivered to the Ronald McDonald House Charities.
- With the exception of three officers actively serving in military forces, Pruntytown Correctional Center staff attained 100% of all required in-service training.
- Mothers Day Open House and Fathers Day Open House were significant events that took place this year.
- The continuation of community service crews was once again a major accomplishment for this facility.
- The most devastating event in American history on September 11, 2001 effected all of us. Warden Jim Liller ordered all off-ground work crew inmates to be returned to PCC and did not allow them to return to work until the 13th of September. Prayer vigils were held during these 2 days for inmates and staff. At the request of President George Bush, a prayer vigil was held at noon on September 14th, with approximately 120 inmates and staff attending. Warden Liller then instructed that each month on the 11th day a memorial service would be held in remembrance of the lives lost, the families of those gone, the staff members having children or relatives in the armed forces and for America.

## *PCC Continued.*

### **Other Community Service projects include:**

In an effort to work with the community, the Pruntytown Correctional Center staff and inmates have performed a wide variety of community services, the following is a list of only some of the projects PCC completed in the past year:

- **Ronald McDonald House Charities** -Pruntytown Correctional Center became partners with the Ronald McDonald House Charities in August 1999. Pruntytown Correctional Center has received donations from staff, individuals in the community and from various organizations. Donations have been received from as far away as Charleston for the creation of blankets for the children who stay at the Ronald McDonald House while receiving medical treatment at one of the Morgantown Hospitals. Several inmates themselves have purchased materials to make blankets, arts and crafts or have donated monetary support for the House. An oval plaque has been placed on the Tree of Love in the House with Pruntytown Correctional Center engraved on it for donations exceeding \$10,000. Donations for this year totaled approximately \$5,000. At present, PCC donations exceed \$20,000 and a square plaque with this facility's name on it should be engraved and mounted in the near future. Donations are not limited to blankets. PCC staff collect empty ink cartridges and toner cartridges, which are delivered to the House. The House in turn receives \$1.00 for each cartridge recycled.

Pop tabs continue to be collected. For the year 2001 - 2002 it is estimated that 370,000 pounds of tabs were delivered to the House for recycling. Food and paper products are collected at intervals throughout the year to be donated to Ronald McDonalds. A van full of toys for "Secret Santa" and food was collected from staff and inmates in December 2001 and delivered to the Ronald McDonald House Charities in time for Christmas.

An overflow of toys delivered were transported from the House to surrounding orphanages also. The "Teddy Bear" proved successful with female inmates creating quality teddy bears in time for Easter. Other area businesses and organizations that have donated to Pruntytown Correctional Center to assist the Ronald McDonald Charities House are the Grafton Rotary Club, Hart & Young of Grafton, Calvary Baptist Church of Grafton, Gumps Foodland and the Grafton Chamber of Commerce.

- **Ruby Memorial Neonatal Intensive Care Unit** - In May 2002 female inmates were asked to create blankets for this Unit. Twenty females volunteered and within 2 months had created 156 blankets. These blankets will be

used for premature infants in incubators. They will not be given to families unless a need is apparent. It is estimated that every six (6) months blankets will be made and donated.

- **Pilot Puppy Program** -The Pilot Dog project, locally referred to as the "Puppy Program", continued for its third year at Pruntytown Correctional Center, providing basic socialization skills for future seeing-eye dogs. Each dog is assigned to a female inmate handler who provides round-the-clock supervision and companionship for the dog for a one year period. During this year long socialization period each dog is trained in basic obedience skills and becomes familiar living in the human environment. Each successful dog then goes to Columbus, Ohio, where they undergo formal training to become seeing eye dogs. A total of 5 dogs were in this program this year.
- **PACE** -(Pruntytown Association for Correctional Employees) The PACE organization, founded by Pruntytown Correctional Center staff in April 1999, was created for the purpose of providing support for employees, their families and other worthy causes. Organization funding is achieved through hot dog sales, candy bar sales and other projects. For the year 2001-2002, PACE donations included the following: \$100 donation to Officer Charles Miller following the death of his grandson; \$400 donation to employees at MOCC who were flood victims; \$1146.03 donation to New York Funds after the 11th of September terrorist attacks; \$100 donation to Counselor Ahmad Tajwall; \$100 donation to the Relay for Life; \$300 donation to officers activated in the war on terrorism; \$68.28 for care package supplies for officers serving our country and for supplies for the Christmas Employee Dinner and Picnic. Total expenditures for the year equaled \$2214.31.
- **Relay for Life** -Nine staff members at Pruntytown Correctional Center joined together to form the "Pruntytown Pacers, Cancer Erasers" team this year, to collect donations and participate in the Taylor County Relay for Life in June 2002. Fundraisers were held and collections totaling \$3446.00 were received and given to the American Cancer Society. Participation included not only raising funds, but decorating a hut in a patriotic theme, and participating in various games and relays from 7 p.m. to 7 a.m., while also having a team player walking around a track for the 12 hour period. The Pruntytown Pacers won first place this year for the best decorations and came in second for the most money collected. Total monies collected in Taylor County exceeded \$38,000.00. 1 officer and 7 inmates helped in setting up booths, trash removal and mowing of grass. ( 56 man hours)



## Serious Incidents

Table 42 shows the serious incidents that took place at PCC during FY 2001-2002. Incidents of violence against inmates and staff were rare.

**Table 42:** PCC Serious incidents by type, FY 2001-2002.

Incident Type	# of Incidents
Escapes	1
Assaults on Staff*	1
Assaults on Inmates*	2
Inmate Death by Natural Causes	0
Inmate Death by Homicide	0
Inmate Death by Suicide	0
<b>Totals</b>	<b>4</b>

\*Assaults can include: weapons, fist, push, bodily waste, spit, or verbal incidents.

## Staff Recognition

- Jim Liller** is recognized for 45 years of service to the state of West Virginia. Warden Liller retired on June 30, 2002 after serving the Division of Corrections for 12 years, 2 as Superintendent at the Davis Center and 11 years as the Warden of PCC.
- Franklin D. Phares** is recognized for 30 years of service to the Division of Corrections. Deputy Warden Phares retired on 30 June 02 due to medical problems. Frank served at Huttonsville Correctional Center, the Davis Center, Pruntytown Correctional Center and the West Virginia Penitentiary. He also served as a parole officer in Randolph County.
- Chaplain Tim Bolyard and Warden's Secretary Debbie Young** are recognized for serving as liaisons for PCC with community projects such as the Ronald McDonald House Charities and Ruby Memorial Hospital.
- OAI Vickie Mooney** is recognized for her leadership with the PCC Pacers, Cancer Erasers Relay for Life team at PCC.

## Treatment

Inmates at PCC are offered various types of treatment programs during their incarceration. Table 43 shows how many inmates were enrolled in those programs and how many successfully completed each program during the fiscal year.

**Table 43:** PCC Treatment program enrollment by type of program, FY 2001-2002.

Treatment Program	# Enrolled	# Completed
Aladrue I	261	201
Anger Management	62	50
Aladrue II	132	111
Aladrue III	221	143
Aladrue IV	84	45
Codependency	26	23
Unit 19 Residential Treat.	43	15
Unit 18 Pre-Treatment	61	22
Sex Offender Treatment	13	11
Committed to Change	40	32
Parenting	32	25
Life Skills	144	108
Transitions	96	72
Domestic Violence	10	7
Victim Empathy	30	22
<b>Totals</b>	<b>1255</b>	<b>887</b>

## Education

Inmates at PCC are offered various types of educational and treatment programs during their incarceration. Table 44 shows the number of inmates enrolled and the number completing each class during FY 2001-2002. Note that many of the inmates that did not complete a class left the facility because of discharge, parole, etc. and did not necessarily "fail" the program.

**Table 44:** PCC Education class enrollment by type of class, FY 2001-2002.

Education Class	# Enrolled	# Completed
GED/ABE	149	67
College Courses	50	35
OSHA Safety Class	252	220
Job Readiness	240	235
Blueprint Reading	72	60
Computer Applications	96	80
Horticulture	20	16
Landscaping	20	15
<b>Totals</b>	<b>899</b>	<b>728</b>

# St. Marys Correctional Center



**William Fox, Warden**

RR 2, Box 383-B  
St. Marys, WV 26170  
(304) 684-5500 Phone  
(304) 684-5506 Fax

## Mission Statement

*St. Marys Correctional Center's mission is to provide for convicted of severe crimes against man or nature. SMCC designed to house offenders departmentally classified as geriatric or chronically ill may also be assigned to SMCC*

## History

The St. Marys Correctional Center (SMCC) is located three-miles north of St. Marys on State Route 2 in Pleasants County. It was formerly known as the Colin Anderson Center, which was established in 1932 by an Act of the Legislature. The Colin Anderson Center was closed in the Spring of 1998, at which time funding was provided to renovate the facility as a correctional center.

In the early spring of 1998, the DOC began the preparation needed to house adult male minimum to medium security inmates at SMCC and in November of the same year Phase I of the construction was underway. A security fence was installed around the perimeter and the institution tapped into the local water system.



*History cont.*

In December 1999, after the installation of security doors/windows and the transformation of the former Modular Treatment Building into six housing units, Phase I construction was completed allowing SMCC to house 306 inmates. Two more construction phases are planned and after Phase III is completed SMCC will have the capacity to house over 700 offenders.

In addition to general population offenders, the targeted population includes geriatric, special needs, and chronic medical offenders with lower custody classification.

## ***Major Accomplishments & Events of FY 2001-2002***

- SMCC Education Department recieved accolades on their recent accreditation award.
- Secured funding for the construction and renovation of Building 76.
- New inmate phone system installed.
- Emergency siren system for proper public notification installed.
- High mask lighting system installed in the facility.



**A view from the SMCC control room.**

## SMCC Continued.

### Community Service

SMCC operates an inmate job program called the Community Service Crews. The crews work not only in Pleasants County, but also the surrounding counties of Tyler, Wetzel, Wood, and Ritchie. Below are some examples of the type of contribution these inmates have made to the community.

**Table 45:** SMCC Community service hours by location, FY 2001-2002.

Location	Hours
Division of Highways	1490
Wert Co. Oil and Gas Museum	488
Lakin Correctional Center	47
Belmont Fire Department	8
St. Marys Correctional Center	61
Pleasants Co. Community Building	42
St. Marys State Police Barracks	7
Grandview Fire Department	16
Middleburn High School	8
Pleasants Co. Humane Society	9
Middleburn Fire Department	37
St. Marys Marina	11
Tyler Co. Museum	37
Conway Lake	10
<b>Totals</b>	<b>2271</b>

### Serious Incidents

Table 46 shows the serious incidents that took place at SMCC during the fiscal year. Only one escapes took place at the facility during the year and incidents of violence were rare.

**Table 46:** SMCC Serious incidents by type FY 2001-2002.

Incident Type	# of Incidents
Escapes	1
Assaults on Staff*	1
Assaults on Inmates*	2
Inmate Death by Natural Causes	1
Inmate Death by Homicide	0
Inmate Death by Suicide	0
<b>Totals</b>	<b>5</b>

\*Assaults can include: weapons, fist, push, bodily waste, spit, or verbal incidents.

### Staff Recognition

- Tony Lemasters, Deputy Warden received a special acknowledgment for his performance following the escape on January 23, 2002. Mr. Lemasters orchestrated the lead in an exemplary fashion and professional demeanor and was dedicated to establishing an emergency manual that would benefit the staff at SMCC and local law enforcement.
- Another employee being recognized for his outstanding contributions to SMCC is Capt. John Anderson for being named "Employee of the Year."

## Treatment

Inmates at SMCC are offered various types of treatment programs during their incarceration. Table 47 shows how many inmates were enrolled in those programs and how many successfully completed each program during the fiscal year.

**Table 47:** SMCC Treatment program enrollment by type of program, FY 2001-2002.

Treatment Program	# Enrolled	# Completed
Aladrue I	192	192
Anger Management	198	190
AA/NA	220	213
Thinking for a Change	38	38
Victim Empathy	324	312
Aladrue II	215	210
Aladrue III	158	153
Parenting Skills	143	136
Job Skills	50	40
Money Management	157	143
SOT Ed Module	64	64
Dysfunctional Families	101	95
Crime Victim Awareness	215	209
Rational Emotive Therapy	236	228
Domestic Violence	142	133
Dangers of Tobacco Use	110	106
BASS	48	45
Job Readiness	8	8
BioFeedback	29	29
Geriatric Issues	79	79
Communicable Diseases	12	12
SOT Group	62	62
<b>Totals</b>	<b>2,801</b>	<b>2,697</b>



**Examples of the ongoing construction and renovation at SMCC.**

## Education

Inmates at SMCC are offered various types of educational treatment programs during their incarceration. Table 48 shows the number of inmates enrolled and the number completing each class during FY 2001-2002. Note that many of the inmates that did not complete a class left the facility because of discharge, parole, etc. and did not necessarily “fail” the program.

**Table 48:** SMCC Education class enrollment by type of class, FY 2001-2002.

Education Class	# Enrolled	# Completed
ABE/GED	87	9
GED Prep	55	3
Language Arts-Reading	11	9
Language Arts - Writing	11	9
Laubach Literacy	47	Ongoing
GED Math	50	2
Life Skills	155	111
Transition Skills	155	111
Vocational Programs	158	117
College Courses	47	33
Workplace Skills	53	29
Keyboarding	49	49
<b>Totals</b>	<b>878</b>	<b>482</b>





West Virginia University Institute of Technology  
Maclin Hall  
Montgomery, West Virginia 25136  
(304) 442-3738 Phone  
(304) 442-3754 Fax

**Randy Perdue, Director**

### **Mission Statement**

*The mission of the West Virginia Corrections Academy is to provide an aggressive training program to develop exemplary corrections professionals, enhance job performance, sharpen skills, foster team spirit, professionalism, and integrity.*

## *History*

The West Virginia Corrections Academy (WVCA) provides a four phase training program for sworn and civilian staff of the DOC. These phases are Basic, Orientation Program, In-Service and Specialized Training. Correctional Officers employed by county and other state agencies complete Basic Training and attend Specialized Training programs sponsored or conducted by the Academy.

The Academy is a separate unit within the DOC. The chief executive officer of the Academy is the Director of Training. The Director reports to the Deputy Commissioner of Corrections. In addition to exercising responsibility and authority over all staff training, the Director of Training supervises Correctional Magistrates. Correctional Magistrates administer and operate the formal inmate disciplinary process in all adult facilities operated by the DOC.

Since its creation, the Academy has played a vital role in effecting positive change in the DOC. All four phases of the training program have helped to accomplish these changes. Of the four phases, Basic Training has been of major importance and constitutes the largest percentage of trainees and training hours in a given year. The Academy traditionally schedules two Basic Train-



ing classes each quarter of the training year, to run concurrently. Basic Training has been a vital tool in the introduction, development and establishment of “esprit de corps”, the importance of quality and teamwork, a common base of theoretical and operational knowledge, skills and abilities, and fosters an environment which stresses continuing training and education for career-minded individuals.

Basic Training accomplishes these ends through many means. Administrators, Academy Staff, and former students talk about the “Academy experience.” One of the most valuable parts of

that experience is the residential nature of Academy Basic Training. Basic Training is conducted in a four-week residential format. From day one until completion, each student begins, ends and spends his or her day with peers. This has and continues to yield many positive results for the DOC and in turn the people of West Virginia.

The public safety function of the agency is paramilitary in its structure and operation. The majority of Basic Training trainees are uniformed correctional officers. For this reason, the Academy Basic experience must instill personal discipline, strict adherence to the chain of command, the concept of teamwork and compliance with rules and regulations.

The Academy seeks to accomplish these goals through a tightly controlled training environment. Trainees are required to be in training eight hours a day, perform work details, stand inspec-

tions, participate in fitness training and are subject to curfew. Personal behaviors and habits are strictly monitored. In summary, the Academy becomes the trainee's work site for four weeks and the trainee must act accordingly.

Staff supervision is critical for success of the program. Trainees are guided through the program by a Class Advisor, and a staff duty officer provides supervision in the evening hours.

The Academy operates and administers the Correctional Officer Apprenticeship Program. This program is approved by the US Department of Labor, Bureau of Apprenticeship and Training. The program consists of 4,000 hours of On-the-Job Training in ten work processes and 400 hours of Related Studies. The program was initiated in November 1991. One hundred ninety-four officers completed the program in fiscal year 2001 and received certification as journeyman correctional officers by the US Department of Labor.

## *Major Accomplishments & Events of FY 2001-2002*

- The main focus of effort and shared vision by the academy staff for several years was to ensure consistency in training and standards throughout the Division. This year was most effective because of the collective commitment of the DOC employees at all levels. Unit Management consistency was the universal language which was spread throughout. The foundation was built and future training endeavors with the assistance of the National Institute of Corrections will continue for years to come.
- Precision Riflemen for the Division have sharpened their skills to razor edge precision. This was evident at the International Sniper Competition conducted at Fort Meade, Maryland. Our composite team, known as Marksman/Observers managed to out shoot and maneuver two Army Special Forces teams, the Pentagon Sniper Team, two Army Military Police teams, and many other elite military and law enforcement units. The WV Division of Corrections team was the only corrections team to compete. According to one of our members, "we got some strange looks from the competitors until we started shooting." The intensive training conducted by the Division's Sniper Commander has paid off and has given the Division national recognition.
- The Academy developed a new defensive tactics system applicable to all correctional employees. The program is called, "Corrections Integrated Defense System - CIDS." After thorough research, the program was implemented and several other states are interested in adapting our system.
- Correctional Case Managers training was conducted as a Division. The division-wide training for this discipline was a first in WV DOC history.
- The Division of Personnel has worked very well with the Academy this past year. Several employees within the Division were trained by the Division of Personnel to be instructors for certain mandatory courses which are required for state employees. This corroborative effort provides more trained facilitators to deliver training throughout the state.
- The Academy was involved with the Marine Corps Toys for Tots program during the Christmas Season. Toy box receptacles were placed on the West Virginia University - Institute of Technology Campus and the Academy. A large donation of toys was received.
- The Academy went on a recruiting mission to Camp Lejeune. The base has the largest job fair on the East Coast. As a result of the trip, the Academy administered the Correctional Officer Test for 11 applicants.
- The Academy's Employee of the Year was Sergeant Ray Plumley.
- The Academy took the initiative to have five Academy trainers certified by Microsoft to train computer skills to the Division. This initiative will ultimately be a tremendous savings for the agency because of the fact that we will no longer use an outside source to assist us with training. In fact, the Division has saved thousands of dollars because of self certifying in all disciplines that used to be contracted to private organizations, i.e. defensive tactics, firearms, tactical team training, and computer training. The number of total training hours in relation to the budget would seem an impossible feat.

## WVCA Continued.

### In-Service Training

The total training hours for FY 2001-2002 were reported as follows for the DOC. These totals reflect hours reported by the various operating units of the DOC and include Orientation, In-Service and Specialized Training. The total training hours required for each institution includes the 155 hours Basic Training for those employees during their first year, the 40 hour orientation required for all new employees, and the 40 hours in-service training required annually for all employees in contact with inmates on a regular basis. Those employees with no contact or minimal contact with inmates are required to complete 16 in-service training hours per year.

Table 49: DOC staff training hours, FY 2001-2002.

Location	Total Staff Training Hours
ACC	13,574
BCC	1,056
Central Office	2,013
CWRC	823
Correctional Industries	1,034
DCC	11,506
HWRC	823
HCC	26,140
MOCC	40,455
NCF	9,873
Northern Parole	1,128
PCC	12,574
Southern Parole	1,545
SMCC	15,995
WVCA	1,506
OCCC	2,767
<b>Totals</b>	<b>142,812</b>

### Specialized Courses

In addition to overseeing staff training hours and basic training, WVCA offers a variety of specialized courses to DOC employees. Below is a list of some of those courses offered during the past fiscal year.

- AR-15 Rifle Instructor Course**
- Case Management Training**
- Classifications Systems**
- Crisis Negotiation Training**
- Corrections Integrated Defense System Instructor Course**
- Entry Level Supervisory Skills**
- First Aid Instructor Course**
- First Responders Course**
- Marksmanship/Observer Course (Precision Riflemen)**
- Principle Centered Leadership**
- Staff Sexual Misconduct**
- Scenario Based Training for Parole Officers**
- Team Training for Correctional Trainers**
- Training for Staff Trainers**
- Training Workshop for Magistrates**
- Training Workshop for Religious Services**
- Unit Management Workshop**



## Basic Training

Eight basic training courses were conducted by WVCA during FY 2001-2002. Table 50 below shows the enrollment for the different classes throughout the year.

**Table 50:** WVCA basic training courses, FY 2001-2002.

Basic Classes	# Enrolled	Ending Date
145th	21	Aug 2001
146th	45	Sept 2001
147th	35	Nov 2001
148th	54	Feb 2002
149th	33	Apr 2002
150th	59	June 2002
<b>Totals</b>	<b>247</b>	

WVCA meets the training needs of more agencies than just the DOC. Table 51 below shows the enrollment in WVCA Basic training by agency.

**Table 51:** WVCA basic training enrollment by Agency, FY 2001-2002.

Agency	# Enrolled
Division of Corrections	169
County Jails	22
Division of Juvenile Services	56
<b>Totals</b>	<b>247</b>



**In the Classroom at WVCA**



**Canine Training at WVCA**



**Corrections Emergency Response Team Training at WVCA**



**Delbert Harrison**  
**Director of Parole Services**

**Dianne Poindexter**  
Supervisor of Northern District

**Doug Workman**  
Supervisor of Southern District

### **Mission Statement**

*Parole Services is dedicated to ensuring public safety, adjusting the behavior of offenders to acceptable community standards, protecting the interests of the victims of crime and producing a secure environment for all people in the State of West Virginia through effective community supervision.*

Parole Services is responsible for the supervision of all West Virginia parolees, out of state parolees, and out of state probationers. West Virginia is divided into two parole districts and six parole regions. Within those regions there are 15 parole offices and 35 parole officers, six of which are regional directors with caseloads and 10 clerical staff.

### ***Major Accomplishments & Events of FY 2001-2002***

- Statewide training by technical assistance was held on December 2, 2001 through the Department of Justice, Center for Sex Offender Management. Nearly 100 persons attended from several state agencies, institutions, and probation and parole services.
- Parole Services continues to work at improving Officer Safety. With the help of federal grant money, Parole Services was able to purchase Portable 2-way radios for all 15 Parole Offices.
- Parole Services Northern District received a grant to hire an Enhanced Supervision Officer who has been a great help with home visits, searches, and confiscating items.
- In April 2002 Parole Services implemented an Absconder Recovery Initiative in order to attempt to locate offenders that absconded parole supervision and have active warrants issued. In May 2002 the WV Division of Corrections entered into an AD HOC FUGITIVE APPREHENSION TASK FORCE with the US Marshals Service and other local agencies.
- In July 2002 an Electronic Monitoring Program, designed for use in parolee graduated sanctions, was implemented.

## *WV Parole Positives*

- Nationwide, 42% of parolees successfully completed parole supervision. West Virginia ranked 11th best with 67% of parolees successfully completing parole supervision.  
-Urban Institute, Justice Policy Center - November 2002
- Nationally, parole revocations account for over one third of new prison admissions. In West Virginia, parole revocations account for approximately one tenth of new prison admissions. Only 3 states had a better rate on return to prison due to parole revocations.  
-Urban Institute, Justice Policy Center - November 2002
- Parole Revocations have remained relatively stable since 1995.  
-Division of Criminal Justice Services Statistical Report - March 2000
- The total number of probationers/parolees involved in treatment/counseling was 1,348, over half of all probationers and parolees.  
- WV Parole Services Treatment Survey - December 2001
- The practices employed within the Division are consistent with national best practices. In fact, in some areas, the division ranks among the top 5% of probation/parole agencies with regard to current practices and future plans for risk/needs assessment.  
- Mario Paporozzi, National Institute of Corrections Technical Consultant - October 2000



**Recent Flood Damage to Welch Parole Office.**



**K-9 Drug Search of Offender.**

## *Parole Services Continued.*

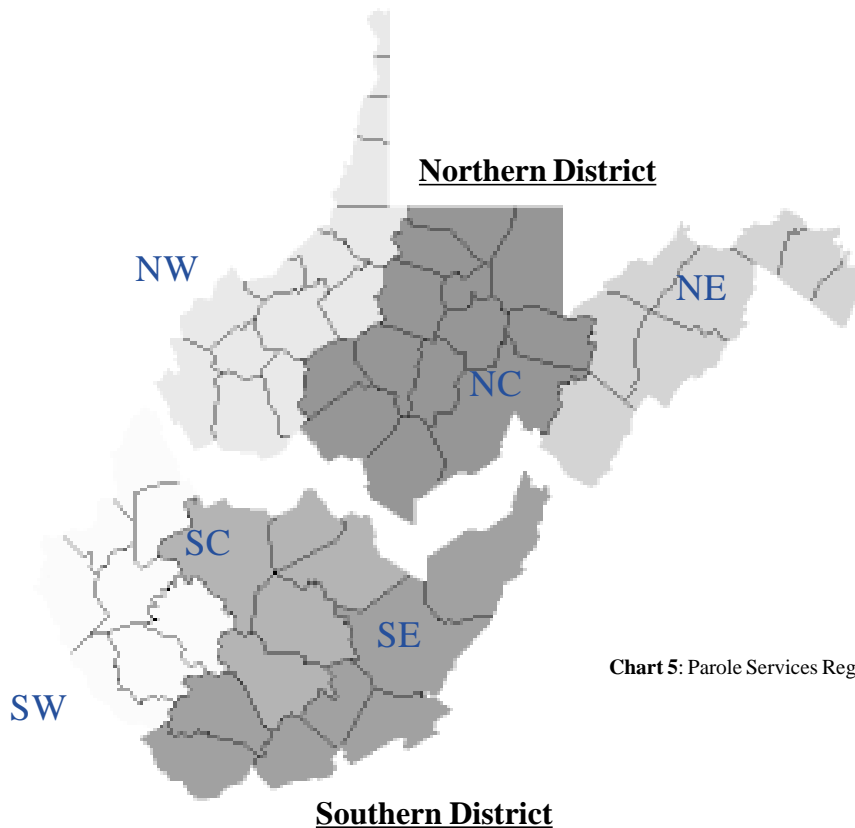


**Contraband seized by Parole Services  
Enhanced Supervision Officers.**



**Center for Sex Offender Management  
Training held in Elkins, WV.**

## Parole Services Regions



**Chart 5:** Parole Services Regions, FY 2001-2002.

# Parole Office Locations

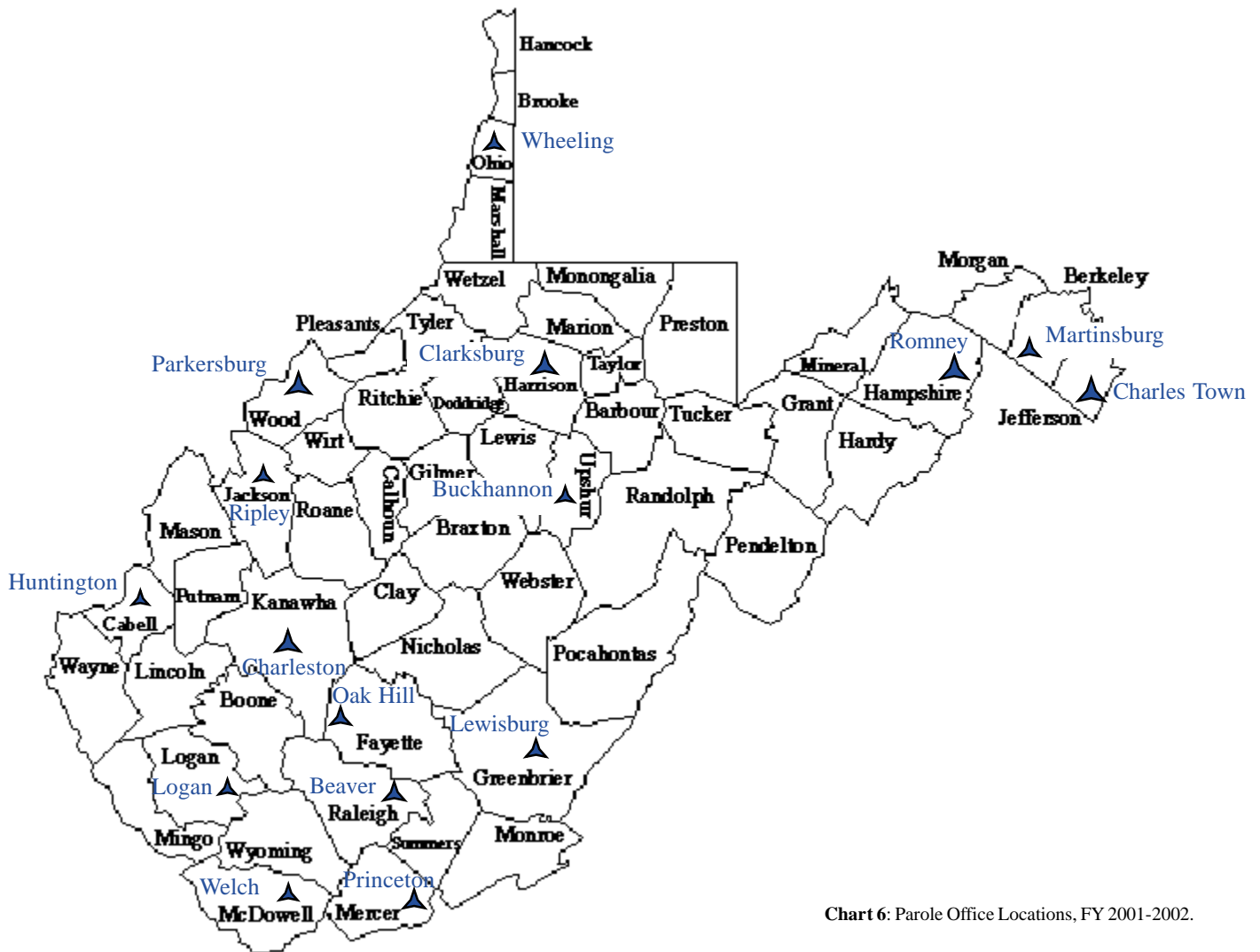


Chart 6: Parole Office Locations, FY 2001-2002.

Note: See the DOC Directory in the back of this report to learn how to contact your local parole office.



**George Hampton, Director**

617 Leon Sullivan Way  
Charleston, WV 25301  
(304) 558-6055 Phone  
(304) 558-6056 Fax

## Mission Statement

*The mission of West Virginia Correctional Industries is to provide programs within correctional facilities that reduce inmate idleness, which contributes to a safe prison environment. In providing the marketable skills training, it increases the offender's likelihood of successful reentry into society.*

## Background

WV Correctional Industries employs approximately 291 inmates at eight different locations across the State of West Virginia, in an effort to provide the inmates with training and work ethic experience and facilitate their adjustment once they re-enter society upon release.

While maintaining this commitment to maximize inmate employment, WVICI also strives to generate enough revenue to support the inmate work program as we operate self-sufficiently. WVICI operates at no cost to taxpayers by using funds created through the sale of products and services.

Even though we are a manufacturing company within a state agency, we face many unique challenges that a private sector manufacturer would not face. Private industries use the latest and greatest equipment and technology; we can not have these luxuries because it would significantly reduce the number of inmates that we could employ. Labor intensive production allows us to employ a larger number of inmates. Production is frequently curtailed for reasons such as lockdowns, emergency situations, medical visits, behavior problems of an inmate and other circumstances. Typically, an inmate works an average of six hours per day and when one of the above referenced issues occur, this further diminishes production in our shops.

Another challenge that we face on almost a daily basis is losing trained inmate workers due to parole, transfers and other reasons. Frequent retraining increases operating costs, affects production time and decreases output.

Nonetheless, WVCI is a most successful entity within the State of West Virginia and takes great pride in our inmate workers' talents and skills, our quality products and our very dedicated and committed civilian employee staff.

With an increase in the prison population, WVCI will continue to enhance and increase our production shops in an attempt to employ additional inmate workers.

Our primary customers are state agencies; however, county and local government agencies purchase from us as well.

We faced a major challenge in Fiscal Year 2002. Our audit findings were released and we were directed by the Legislative Sub-Committee to employ an Accountant as well as produce financial reports by March 31, 2002. This major undertaking was accomplished with teamwork, long hours and assistance from staff of the Division of Corrections. Even our employees not directly involved with the reports played a major role in our success because they made sure the rest of our operations kept running smoothly and productively. This was definitely a division wide project.

Through the eleventh hour of finalizing our financial reports, we had to relocate our administrative office from Greenbrier Street to Leon Sullivan Way. We are happy to report that this move went surprisingly smooth and we encountered little down time.

After two years of discussions, proposed contracts and giving up hope, we have opened an Automotive Shop at the Huttonsville Correctional Center. The volume is low, but the automotive vendor has indicated they are ready to pump up the volume. This is good news for Huttonsville, because we can continue employing additional inmates.

WV Correctional Industries is looking forward to many new and exciting ventures coming up in the new fiscal year. Our employees are loyal and committed to seeing an even more prosperous year. In closing, we are continuing to watch for new ventures that can increase the inmate employment.

## *Overall Financials*

The financials at the end of FY 2001-2002 ended with more than seven million in revenue. Table 52 shows Gross Revenues and Expenses for Correctional Industries during FY 2001-2002. The Expenses category includes Business Unit expenses in addition to administrative office costs and payroll costs.

The Revenue/Expenditures shown here are reported on a cash basis. Issues such as aged receivables; inventory; depreciation expense, etc. are not included in this cash basis report. WVCI began operating on an accrual basis July 1, 2002 and all future financial reporting will be submitted in this manner. WVCI anticipates a halt in growth with possible decreases in sales for the future due to the events of 9/11; the weakened global economy; and the mandated state budget cuts.

Table 52: Gross Revenues vs. Expenses, FY 2001-2002.

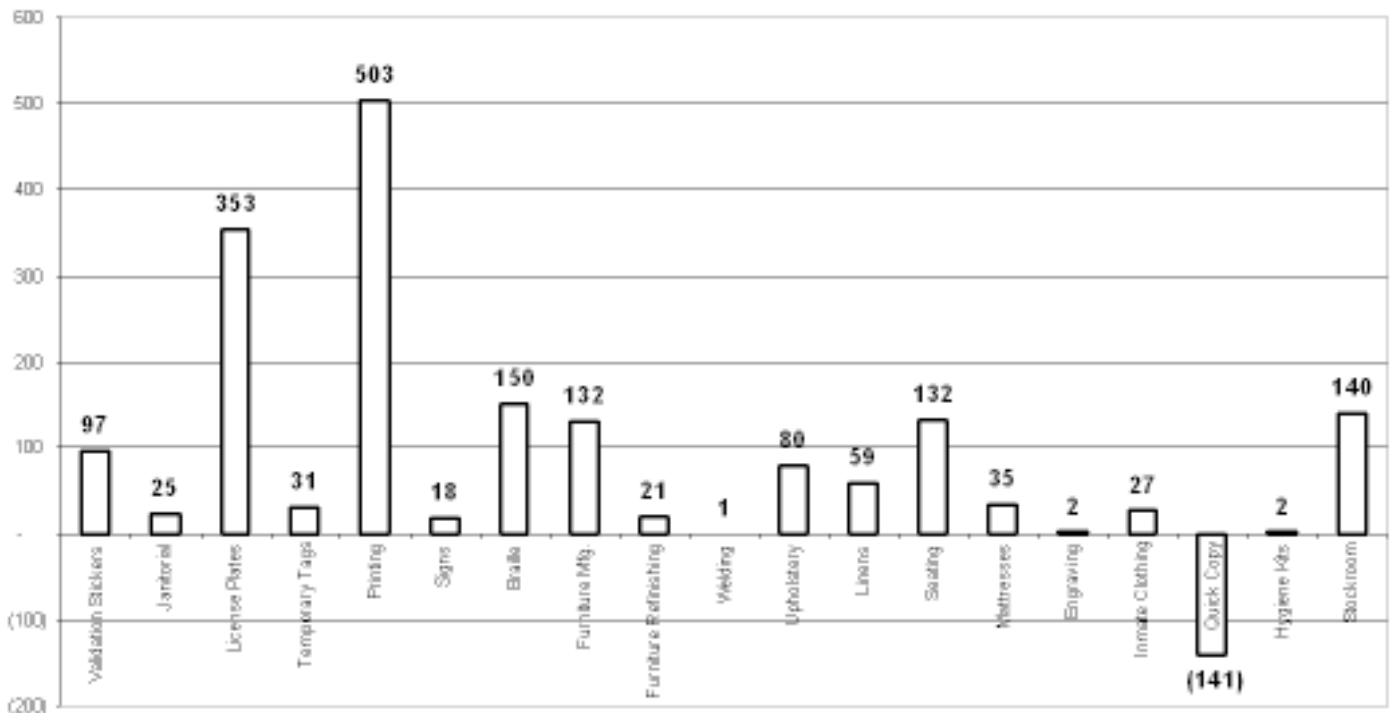
<b>Gross Revenues and Expenses Total</b>	
Revenues	\$7,103,185.52
Expenses	\$7,756,498.35
Difference	\$-653,312.83

# WVCI Continued.

**Table 53:** Revenues and Expenses by Business unit, FY 2001-2002.

Business Unit	Revenues	Expenses
Administration	-	2,206,924.50
Maintenance/Adm Shops	-	111,920.23
Validation Stickers	221,346.48	124,808.26
Janitorial	308,764.08	284,223.98
License Plates	865,374.74	512,873.75
Temporary Tags	83,583.18	52,480.72
Printing	1,512,280.50	1,008,833.41
Signs	150,995.69	133,028.45
Braille	230,530.45	80,498.32
Furniture Mfg.	682,023.95	550,113.18
Furniture Refinishing	21,998.09	1,418.15
Welding	23,709.00	22,992.10
Upholstery	104,513.02	24,731.58
Linens	129,369.91	70,095.19
Seating	453,870.45	321,458.28
Mattresses	163,309.25	128,655.55
Engraving	26,081.79	24,335.98
Inmate Clothing	137,574.75	110,520.38
Quick Copy	1,394,534.66	1,535,346.60
Hygiene Kits	2,873.77	449.30
Stockroom	590,451.76	450,790.44
<b>Total</b>	<b>7,103,185.52</b>	<b>7,756,498.35</b>

**Chart 7:** Gross profits in thousands by Business Unit, FY 2001-2002.

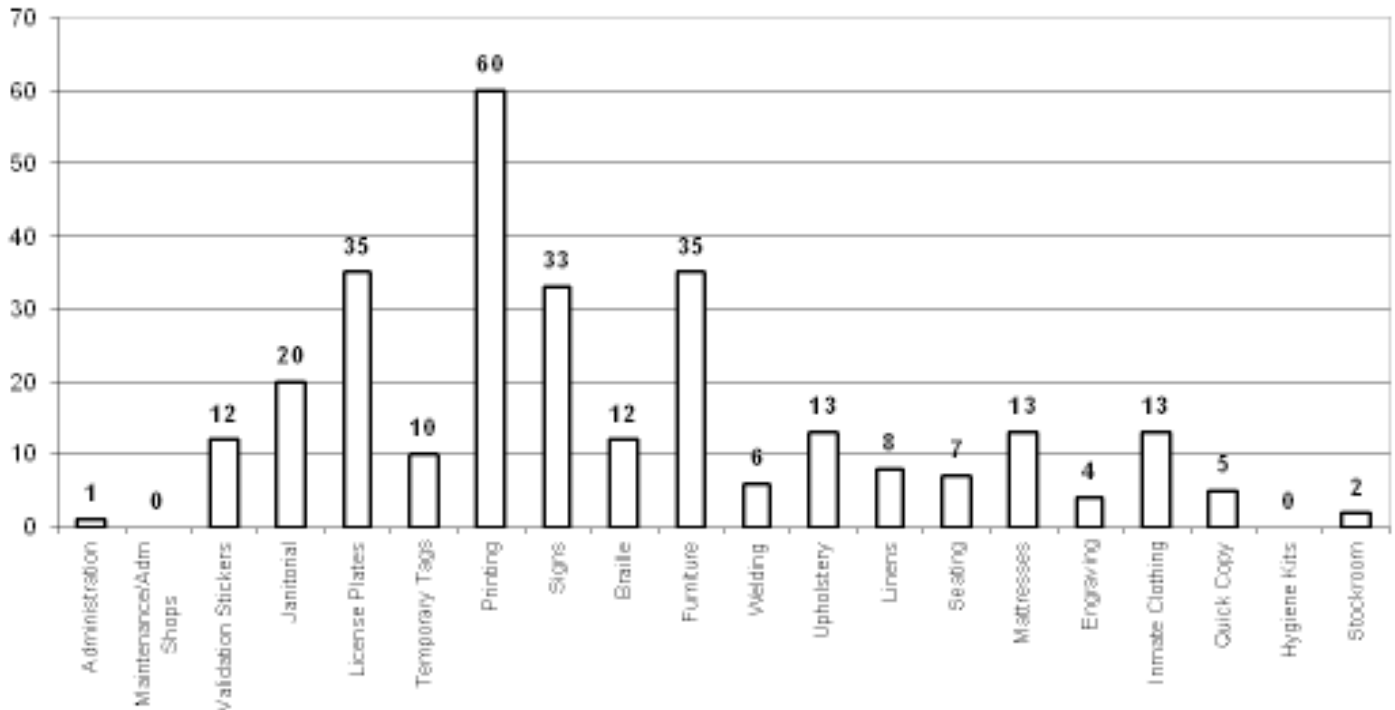




**Table 54:** Inmate Employees by Business unit, FY 2001-2002.

Business Unit	# of Inmate Employees
Administration	1
Maintenance/Adm Shops	0
Validation Stickers	12
Janitorial	20
License Plates	35
Temporary Tags	10
Printing	60
Signs	33
Braille	12
Furniture	35
Welding	6
Upholstery	13
Linens	8
Seating	7
Mattresses	13
Engraving	4
Inmate Clothing	13
Quick Copy	5
Hygiene Kits	0
Stockroom	2
<b>Total</b>	<b>289</b>

**Chart 8:** Inmate Employees by Business Unit, FY 2001-2002.





Office of Research  
1260-D Greenbrier Street  
Charleston WV 25311  
(304) 558-3332 Phone  
(304) 558-4937 Fax

**James H. Phillips, Director of Research**

### Mission Statement

*Our mission is to apply scientific methods and the professional tools of research and planning to serve the Division of Corrections regarding correctional development, improvement and achievement of goals set forth by the agency, the Governor and the Legislature.*

## History

The Office of Research was established in March 1998 and is responsible for the collection and analysis of inmate and corrections information as well as the production of various reports and projects. The office routinely compiles and archives population statistics, commitment vs. release statistics, inmate and parole demographic information, crime statistics, and more. Much of this information is detailed in the following pages.

The office is also involved in numerous special projects such as information requests from Legislators, Inmate Population Forecasting, and specialized research publications. This Annual Report is one such publication, and this office is responsible for its production.

The Office consists of: James H. Phillips, Director  
Brad Douglas, Research Analyst  
Karen Nichols, Research Assistant  
Kathleen Shirkey, Secretary

## *Major Accomplishments & Events of FY 2001-2002*

- Collaborated with the WV Criminal Justice Statistical Analysis Center and George Washington University to produce an updated inmate population forecast for West Virginia.
- Continued archiving data from the “Institutional Monthly Report of Activities” that is submitted to the Office of Research. This report is combined with a monthly report received from each parole officer into a monthly publication for DOC leadership positions.
- Continued and improved data archiving from the National Corrections Reporting Program (NCRP).
- The DOC Office of Research conducted a Computer Skills Training needs assessment survey of every correctional employee. The results were used to schedule and conduct computer training at the institutions.
- Started archiving data on each parole hearing conducted by the West Virginia Parole Board. This database gives us drastically improved parole statistics and was recently used in the new corrections population forecast.
- The DOC Office of Research recently worked with the Commissioner’s Office and other state criminal justice leaders to produce the statistical information necessary for the Short and Long Term plans submitted to the WV Supreme Court.
- The DOC Office of Research recently completed research on Institutional Drug Testing Results. The report should be available on the web soon.
- The DOC Office of Research provided planning and project management services to both the Inmate Information Management System project and the Victim Information & Notification Everyday (VINE) project.

*Other research publications by the Office of Research can be found on the Internet at:*

<http://www.state.wv.us/wvdoc/research.htm>

## Special Project: DUI Offenders

The following is a special report completed by the Office of Research and presented to the WV Legislature on DUI offenders housed in DOC facilities. Please note that the statistics in this special report do not match some crime statistics presented later in this document. The DUI report focuses on ALL offenders incarcerated with a DUI conviction, the crime statistics presented later focus on an offender's most serious crime. The report is presented here, in its entirety, and is also available on the DOC's website at:

<http://www.state.wv.us/wvdoc/dui.pdf>

# DUI Offender Profile, June 2001

Brad Douglas, Research Analyst  
June 2001

This report profiles those offenders incarcerated in Division of Corrections facilities that are serving a sentence for 3rd Offense DUI or DUI causing Death as of June 1st, 2001.

## DATA COLLECTION

Much of the information needed for this report was unavailable from the DOC's antiquated information management system so a survey form was developed and distributed throughout the division's facilities.

This form was completed by Corrections staff for every DUI offender incarcerated in their institution.

## INSTITUTION

Table 55 shows DUI offenders by incarcerating DOC institution. As shown the majority of DUI offenders are housed in Beckley Correctional Center and Pruntytown Correctional Center. Beckley Correctional Center's mission is DUI treatment while Pruntytown is a minimum security prison which also offers substance abuse counseling.



Table 55: DUI offenders by Institution, 2001.

Institution	# of DUI's
Anthony Corr. Center	5
Beckley Corr. Center	56
Charleston Work Release	10
Denmar Corr. Center	16
Huttonsville Corr. Center	36
Huntington Work Release	14
Mt. Olive Corr. Complex	2
Northern Corr. Center	3
Ohio Co. Corr. Center	2
Pruntytown Corr. Center	66
St. Marys Corr. Center	13
<b>Totals</b>	<b>223</b>

## SENTENCING COUNTY

Table 56 shows the DUI Offenders by Sentencing County. Offenders are represented by the Sentencing County for their first DUI Offense for which they are currently serving a sentence.

As shown, the county that sentenced the most DUI's to Corrections custody was Wood (21) followed by Lewis (16), Kanawha (13), and Cabell (12). Combined, DUI offenders sentenced in those four counties made up 28% of the DUI offenders incarcerated in DOC facilities.

# DUI Offenders By Sentencing County



The map above illustrates the sentencing county for DUI Offenders currently housed in DOC Facilities. Note that these numbers are based on an offender's first sentencing county for a DUI Offense that they are currently serving time for.

**Table 56:** DUI offenders by Sentencing County, 2001.

Sentencing County	# of DUI's
Berkeley	11
Boone	6
Braxton	3
Brooke	7
Cabell	12
Calhoun	2
Fayette	7
Gilmer	2
Grant	2
Greenbrier	5
Hampshire	2
Hancock	1
Harrison	11
Jackson	6
Jefferson	3
Kanawha	13
Lewis	16
Logan	4
Marion	4
Marshall	3
Mason	1
McDowell	1
Mercer	2
Mingo	10
Monongalia	5
Morgan	3
Nicholas	5
Ohio	8
Pendelton	1
Preston	1
Putnam	4
Raleigh	2
Randolph	3
Ritchie	4
Roane	2
Summers	2
Taylor	7
Tyler	3
Upshur	7
Wayne	4
Wetzel	1
Wirt	2
Wood	21
Wyoming	4
<b>Totals</b>	<b>223</b>

## DUI OFFENSE TYPE

Table 57 shows the breakdown of the DUI offenders surveyed by DUI offense type. As shown the majority of those offenders studied are incarcerated for 3rd Offense DUI (90.6 %).

**Table 57:** DUI offenders by Offense type, 2001.

Offense Type	# of DUI's
3rd Offense DUI	202
DUI Causing Death	21
<b>Totals</b>	<b>223</b>

## CRIMINAL HISTORY

In order to measure the application of the 3rd Offense DUI penalty versus plea bargaining or charge reductions, DUI arrest data was gathered on the offenders studied.

Table 58 shows DUI offenders by the number of DUI arrests they have received over their lifetime.

**Table 58:** DUI offenders by # of Life Time Arrests, 2001.

# of Arrests	# of Offenders
1-3 Arrests	91
4-5 Arrests	82
6 or More Arrests	50
<b>Totals</b>	<b>223</b>

In comparison, it's possible that an offender arrested for a DUI offense would not necessarily be convicted of that offense. Table 59 shows DUI offenders by the number of convictions over their lifetime.

**Table 59:** DUI offenders by # of Life Time Convictions, 2001.

# of Convictions	# of Offenders
1-3 Convictions	129
4-5 Convictions	73
6 or More Convictions	21
<b>Totals</b>	<b>223</b>

As shown, convictions are generally less numerous than arrests, 22.4 % of DUI offenders had 6 or more arrests while only 9.4 % of DUI offenders had 6 or more convictions.

For the entire group of 223 DUI Offenders, there were a total of 979 arrests and only 790 convictions, or an average of 4.4 arrests per offender versus 3.5 convictions per offender.

Please note that while an offender incarcerated for 3rd Offense DUI must have been convicted at least 3 times, offenders incarcerated for DUI causing Death could have been convicted only once.

Another important subject to consider is whether or not the 223 DUI offenders studied were also serving sentences for other crimes. Table 60 shows the DUI offenders by the number of other crimes for which they are currently serving time.

**Table 60:** DUI offenders by # of current sentences for other crimes, 2001.

Other Crimes	# of Offenders
No Other Crimes	160
1 Other Crime	40
2 or More Other Crimes	23
<b>Totals</b>	<b>223</b>

As shown the majority (72%) of those studied are currently incarcerated for DUI offenses only, while 28 % (63) are serving time for at least one other crime. Of those 63 only 12 (5.4% of DUI offenders) are serving time for a non-DUI related offense that is considered violent.

## DEMOGRAPHIC INFORMATION

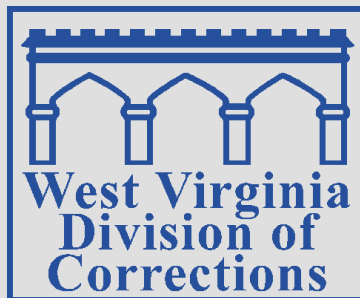
The following tables illustrate demographics information on the DUI offenders studied in this report.

**Table 61:** DUI Offenders by Gender, 2001

Gender	# of Offenders
Male	215
Female	8
<b>Totals</b>	<b>223</b>

Of those DUI offenders studied only 3.6 % were female.

## ACKNOWLEDGMENTS



Jim Rubenstein  
*Commissioner*

Wyetta Fredericks  
*Deputy Commissioner*

James H. Phillips  
*Director of Research*

Written and Analyzed by:  
Brad Douglas  
*Research Analyst*

This report was the result of a Legislative Request for information and was the work of the West Virginia Division of Corrections Office of Research:

WV Division of Corrections  
Office of Research  
1260D Greenbrier St.  
Charleston, WV 25311

Special thanks go to: Mary Ann Myers, Data Entry  
The Case Managers and Institutional Staff that made the data collection phase of this report possible.

**Table 62:** DUI Offenders by Race, 2001

Race	# of Offenders
American Indian	1
African American	5
Caucasian	217
<b>Totals</b>	<b>223</b>

The vast majority (97.3 %) of DUI offenders were Caucasian while only 2.7% were African American or American Indian. In addition, 93.7% of the DUI offenders studied were Caucasian Males.

Table 63 describes the DUI offenders studied by Age Category. Most DUI offenders were between the ages of 30 and 49 (72%), while the average age for all DUI offenders is 40 years old.

**Table 63:** DUI Offenders by Age Category, 2001

Age Category	# of Offenders
20-29 Years	32
30-39 Years	86
40-49 Years	75
50-59 Years	22
60 and up	8
<b>Totals</b>	<b>223</b>

*Office of Research Continued.*  
*DOC Prison Population Statistics*

Table 64 and Chart 9 show the total average inmate population in DOC institutions and the total average inmate population that have been committed to the DOC but are awaiting prison space in county/regional jails during the past 12 years. During that period the inmate population held in DOC institutions increased by a total of 1,677 inmates or by 106%.

Inmates that were committed to the DOC but were waiting in county/regional Jails for bed space in DOC facilities increased by a total of 283 inmates or by 72% since record keeping began in 1992.

The DOC also recently started housing inmates in the McDowell County Correctional Center and the Federal Bureau of Prisons on a contract basis, this population is represented in the “Cont. Pop” column.

**Table 64:** DOC average yearly inmate population, Calendar Year 1990-01.

Cal. Year	Prison Pop	Jail Pop	Cont. Pop	Totals
1990	1575	-	0	1575
1991	1630	-	0	1630
1992	1744	394	0	2138
1993	1870	306	0	2176
1994	2079	313	0	2392
1995	2163	222	0	2385
1996	2435	259	0	2694
1997	2421	657	0	3078
1998	2512	878	0	3390
1999	2986	647	0	3633
2000	3027	745	0	3772
2001	3252	677	177	4106

**Chart 9:** Average DOC inmate population by calendar year, 1990-2001.

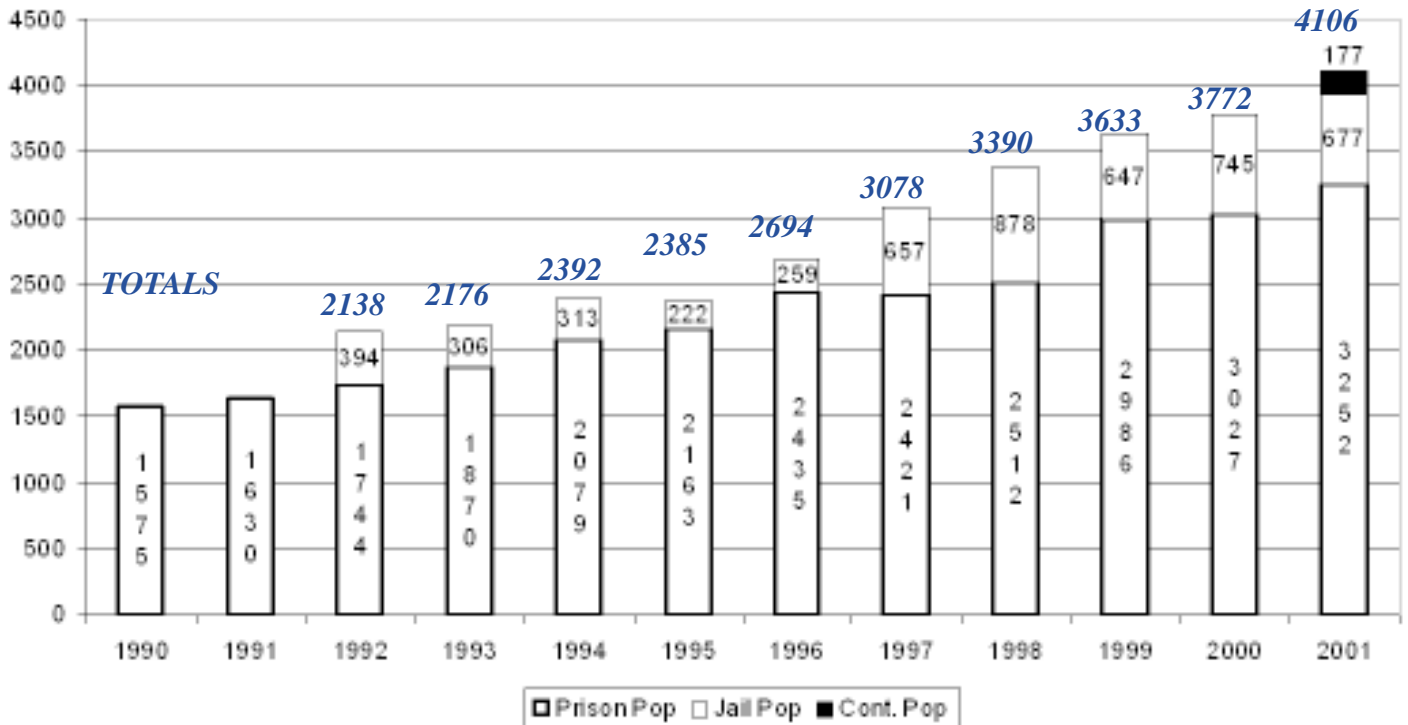




Table 65 and Chart 10 show the end of month inmate population in DOC institutions and the end of month inmate population that have been committed to the DOC but are awaiting prison space in county/regional jails during FY 2001-2002. During FY 2001-2002 the inmate population held in DOC institutions increased by a total of 66 inmates or by 2%.

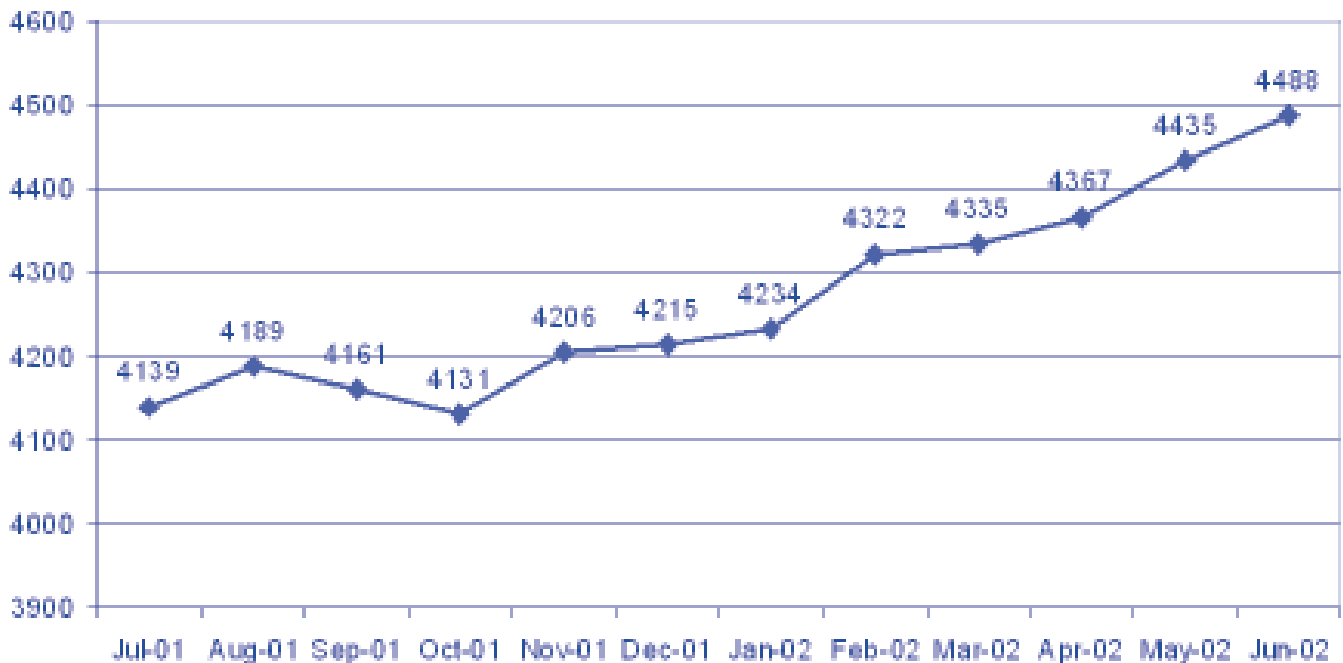
Inmates that were committed to the DOC but were waiting in county/regional jails for bed space in DOC facilities increased by a total of 277 inmates or by 42% during the fiscal year.

Overall, the number of inmates under DOC legal jurisdiction (prison & regional/county Jails) increased by a total of 343 (8% increase) during FY 2001-2002.

**Table 65:** DOC End of Month Population Figures, FY 2001-2002.

Month	Prison Population	Jail Population	Totals
July 01	3502	637	4139
August 01	3580	609	4189
September 01	3594	567	4161
October 01	3607	524	4131
November 01	3628	578	4206
December 01	3577	638	4215
January 02	3589	645	4234
February 02	3608	714	4322
March 02	3591	744	4335
April 02	3586	781	4367
May 02	3575	860	4435
June 02	3554	934	4488

**Chart 10:** End of Month inmate population by month, FY 2001-2002.



## Office of Research Continued.

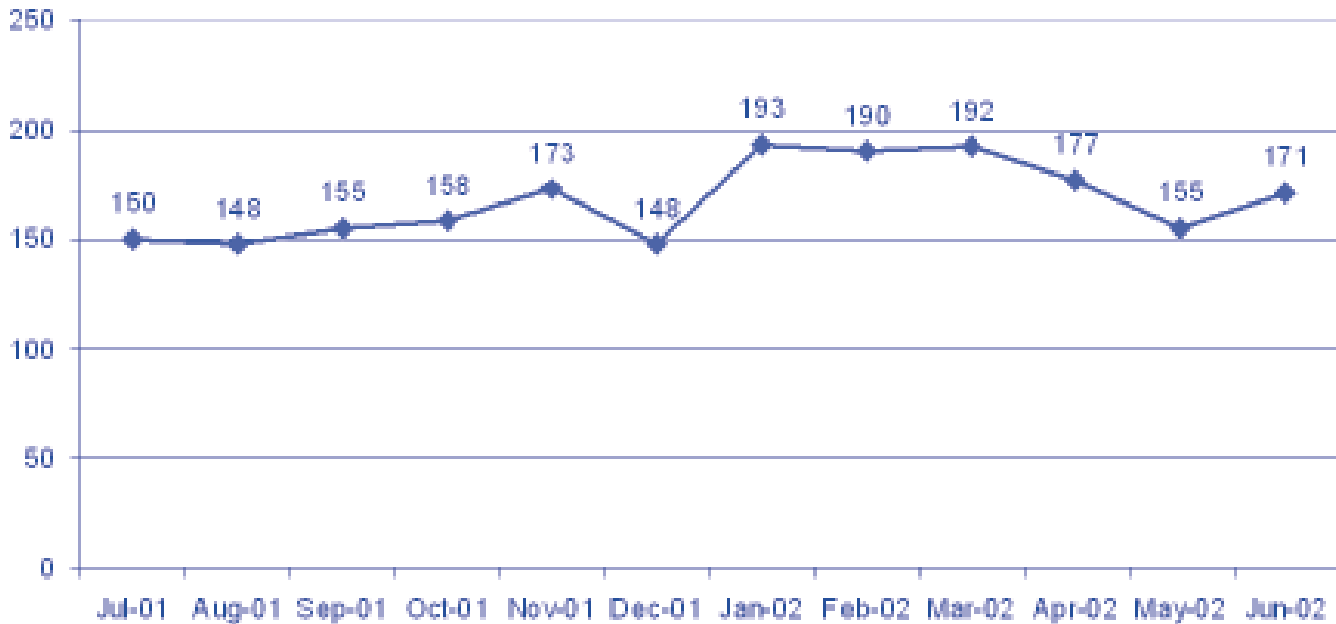
### Commitments to DOC

Table 66 shows the number of inmates committed to DOC custody during FY 2001-02. During the fiscal year 68% of commitments were Regular commitments while Diagnostic, Parole Violation Technical, Parole Violation Felony, and Anthony Center Commitments made up the remainder.

**Table 66:** Inmate commitments to DOC custody, FY 2001-2002.

Month	Regular	Diagnostic	PVT	PVF	AC	Total Commitments
July 01	100	8	17	5	20	150
August 01	109	11	15	1	12	148
September 01	105	11	16	2	21	155
October 01	101	15	21	0	21	158
November 01	113	22	10	5	23	173
December 01	110	13	5	0	20	148
January 02	133	17	21	2	20	193
February 02	140	12	8	1	29	190
March 02	121	15	27	1	28	192
April 02	134	12	11	0	20	177
May 02	107	15	17	0	16	155
June 02	96	25	19	0	31	171
<b>Totals</b>	<b>1369</b>	<b>176</b>	<b>187</b>	<b>17</b>	<b>261</b>	<b>2010</b>

**Chart 11:** Inmate commitments to DOC custody, FY 2001-02.



#### Abbreviation Guide:

**Regular:** Regular Commitment to a DOC facility of an appropriate security level.

**Diagnostic:** Commitment for evaluation purposes in order to assist Judges in making sentencing decisions.

**PVT:** Commitment returning a parolee to prison for a technical revocation.

**PVF:** Commitment returning a parolee to prison for a new felony.

**AC:** Commitment to the young adult facility, Anthony Correctional Center.

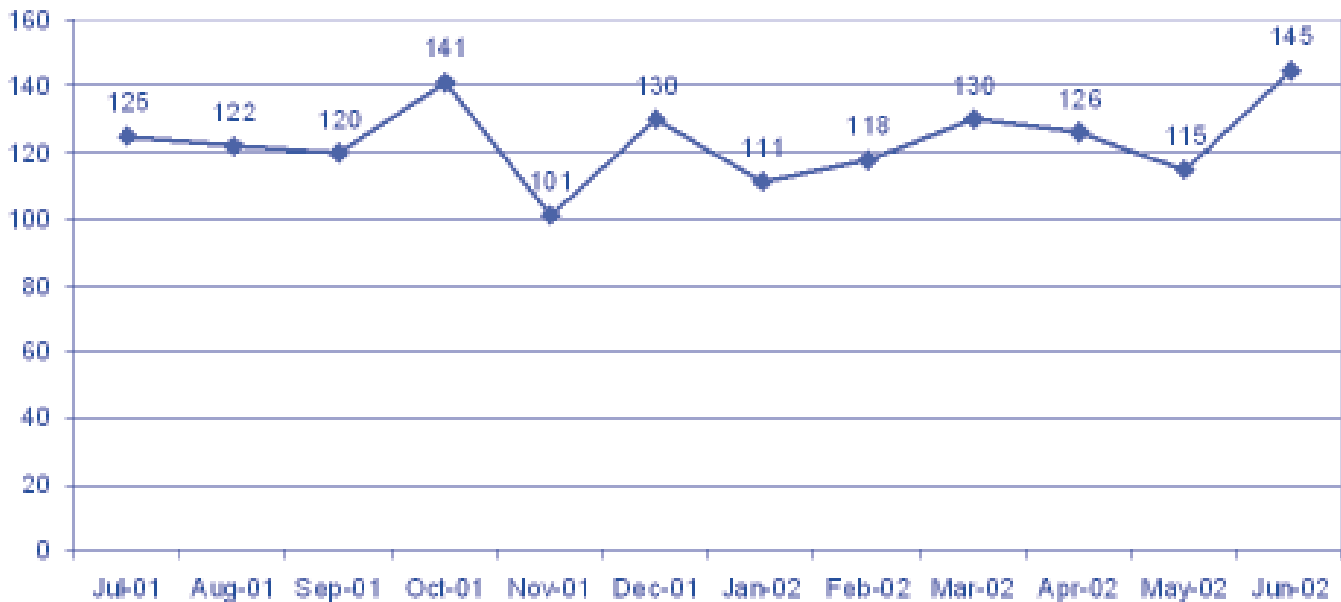
## Releases from DOC Facilities

Table 67 shows the releases from DOC institutions during FY 2001-2002. The majority of releases were for parole (35%) while Discharge, Court Ordered Release, Diagnostic, and others comprised 65% of the total. The majority of Court Ordered releases were from ACC, a youthful offender facility, see page 52 for more information.

**Table 67:** Inmate releases from Division of Corrections prisons, FY 2001-2002.

Month	# of Inmates Paroled	Medical Respite	Cond. Pardon	Full Pardon	Diagnostic Releases	Escape	Death	Inmates Discharged	Court Ordered Release	Total Releases
July 01	48	0	0	0	24	0	2	30	21	125
August 01	38	0	0	0	8	0	1	40	35	122
September 01	36	0	0	0	22	0	0	35	27	120
October 01	39	0	0	0	9	0	0	44	49	141
November 01	38	0	1	0	16	0	2	19	25	101
December 01	54	0	0	0	16	0	2	35	23	130
January 02	42	0	0	0	10	1	2	30	26	111
February 02	45	0	0	0	18	0	0	25	30	118
March 02	50	0	0	0	16	0	0	39	25	130
April 02	45	0	0	0	12	1	0	28	40	126
May 02	44	0	0	0	15	0	0	38	18	115
June 02	46	0	0	0	18	0	0	29	52	145
<b>Totals</b>	<b>525</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>184</b>	<b>2</b>	<b>9</b>	<b>392</b>	<b>371</b>	<b>1484</b>

**Chart 12:** Inmate releases from Division of Corrections prisons, FY 2001-2002.



\* **Court Ordered Release:** Although an inmate can be released from prison by court order for various reasons, the data in this column typically indicates releases from Anthony Correctional Center, a special young adult correctional institution.

\*\* **Diagnostic Releases:** Diagnostic commitments to the DOC are typically for a temporary period of 60 days after which the inmate is released and reconsidered by the court.

## Office of Research Continued.

The data presented in this report was gathered from the DOC Automated Inmate Tracking system on June 30, 2002. This report only includes data on those inmates in the physical custody of the DOC as of June 30, 2002. Unless otherwise noted each inmate is represented only once in each table. Please note that these statistics do not include 60-Day Diagnostic Evaluation commitments.

### Crime Statistics

The DOC categorizes each crime into three separate levels, the specific crime, the crime subcategory, and the crime category.

**Table 68:** Crime Categories

Crime Category	# of Inmates	% of Inmates
Against the Person	2010	58
Against Property	721	21
Against Public Order	470	14
Drug Crimes	272	8
<b>Total</b>	<b>3473</b>	<b>100%</b>

Each of the above categories are broken down into subcategories and specific crimes below.

The following tables break down the category “Against the Person” above into subcategories and those subcategories into specific crimes.

**Table 69:** Against the Person Subcategories.

Against the Person Subcategories	# of Inmates	% of Inmates
Assault	204	6
Child Abuse	33	1
Homicide	706	20
Kidnapping	41	1
Robbery	324	9
Sexual Offenses	702	20
<b>Total</b>	<b>2010</b>	<b>58%</b>

**Table 70:** Assault Offenses.

Assault Offenses	# of Inmates	% of Inmates
Domestic Violence	27	1
Malicious Assault	69	2
Unlawful Assault	68	2
Wanton Endangerment Inv/Firearm	29	1
Assault During the Commission of a felony	5	0
Assault on a Police Officer	0	0
Battery	6	0
<b>Totals</b>	<b>204</b>	<b>6%</b>

**Table 71:** Child Abuse Offenses.

Child Abuse Offenses	# of Inmates	% of Inmates
Child Abuse Resulting in Injury	16	0
Child Neglect Resulting in Injury	17	0
<b>Totals</b>	<b>33</b>	<b>1%</b>

**Table 72:** Homicide Offenses.

Homicide Offenses	# of Inmates	% of Inmates
Murder: First Degree	483	14
Murder: Second Degree	114	3
DUI Causing Death	29	1
Habitual Offender*	44	1
Involuntary Manslaughter	0	0
Voluntary Manslaughter	33	1
Attempt to Kill/Injure by Poison	3	0
<b>Totals</b>	<b>706</b>	<b>20%</b>

\*An Habitual Offender has been sentenced to Life W/ Mercy under a repeat offender statute. The sentencing statute can be used for nonviolent or non-homicide related crimes.

**Table 73:** Kidnapping Offenses.

Kidnapping Offenses	# of Inmates	% of Inmates
Concealing/Removing Child from Custody	1	0
Kidnapping	36	1
Abduction	4	0
<b>Totals</b>	<b>41</b>	<b>1%</b>

**Table 74:** Robbery Offenses.

Robbery Offenses	# of Inmates	% of Inmates
Aggravated/Armed Robbery	268	8
Unaggravated Robbery	56	2
<b>Totals</b>	<b>324</b>	<b>9%</b>

**Table 75:** Sexual Offenses.

Sexual Offenses	# of Inmates	% of Inmates
Film Minor in Sexually Explicit Conduct	4	0
Incest	46	1
Sexual Abuse By Parent/Guardian	107	3
Sexual Abuse: First Degree	94	3
Sexual Abuse: Second Degree	0	0
Sexual Abuse: Third Degree	2	0
Sexual Assault of a Spouse	7	0
Sexual Assault: First Degree	244	7
Sexual Assault: Second Degree	115	3
Sexual Assault: Third Degree	83	2
<b>Totals</b>	<b>702</b>	<b>20%</b>

## Crimes Against Property

**Table 76:** Property Subcategories.

Against Property Subcategories	# of Inmates	% of Inmates
Arson	40	1
Burglary	487	14
Stolen Property	194	6
<b>Totals</b>	<b>721</b>	<b>21%</b>

**Table 77:** Arson Offenses.

Arson Offenses	# of Inmates	% of Inmates
Arson: First Degree	17	0
Arson: Second Degree	13	0
Arson: Third Degree	8	0
Burn/Attempt to Burn Insured Prop.	1	0
Willful Setting Fire on Lands	1	0
Attempt to Commit Arson	0	0
<b>Totals</b>	<b>40</b>	<b>1%</b>

**Table 78:** Burglary Offenses.

Burglary Offenses	# of Inmates	% of Inmates
Breaking and Entering	208	6
Burglary	273	8
Entry of Bld. other than Car/Dwelling	6	0
<b>Totals</b>	<b>487</b>	<b>14%</b>

**Table 79:** Stolen Property Offenses.

Stolen Property Offenses	# of Inmates	% of Inmates
Bringing Stolen Property into State	8	0
Embezzlement	9	0
Grand Larceny	140	4
Petit Larceny	3	0
Receive/Transfer Stolen Goods	14	0
Shoplifting: Third Offense	20	1
<b>Totals</b>	<b>194</b>	<b>6%</b>

## Crimes Against Public Order

**Table 80:** Against Public Order Subcategories.

Against Public Order Subcategories	# of Inmates	% of Inmates
Fraudulent Activities	220	6
Miscellaneous Codes	71	2
Prostitution	1	0
Traffic Offenses	169	5%
Weapon Offenses	9	0
<b>Totals</b>	<b>470</b>	<b>14%</b>

## Office of Research Continued.

**Table 81:** Fraudulent Activities Offenses.

Fraudulent Activities Offenses	# of Inmates	% of Inmates
Counterfeiting	2	0
Forgery/Uttering	173	5
Make/Issue Worthless Checks	5	0
Obtain Money/Prop./Services by False Pre.	31	1
Fraudulent Registration	0	0
Welfare Fraud	8	0
Unauthorized Access to Computer Service	1	0
<b>Totals</b>	<b>220</b>	<b>6%</b>

**Table 82:** Miscellaneous Codes Offenses.

Miscellaneous Codes Offenses	# of Inmates	% of Inmates
Aiding and Abetting	6	0
Creat. Emer. Sit. for Incap. Adult	3	0
Conspiracy/Attempt to Commit a Felony	39	1
Identity Theft	3	0
Escape	4	0
Extortion	2	0
Intimidate Judicial Officer/Witness	1	0
Failure to Pay Child Support	5	0
Trans. Controlled Sub/Weapon into Prison	0	0
Trespassing	0	0
Obstructing an Officer	3	0
Unlawful Manufacture of Liquor	0	0
Destruction of Property	0	0
Failure to Appear in Court	5	0
<b>Totals</b>	<b>71</b>	<b>2%</b>

**Table 83:** Traffic Offenses.

Traffic Offenses	# of Inmates	% of Inmates
Driving On Suspended License	10	0
Driving Under the Influence (DUI)	157	5
Fleeing Officer While DUI	2	0
Leaving the Scene of an Accident	0	0
<b>Totals</b>	<b>169</b>	<b>5%</b>

**Table 84:** Weapon Offenses.

Weapon Offenses	# of Inmates	% of Inmates
Concealed Dangerous Weapon	1	0
Carry Deadly Weapon W/O License	2	0
Brandishing Weapon on Educational Prop.	1	0
Placing/Possessing Explosives	2	0
Commission of a Felony with a Firearm	3	0
<b>Totals</b>	<b>9</b>	<b>0%</b>

## Drug Related Crimes

**Table 85:** Drug Offenses.

Drug Offenses	# of Inmates	% of Inmates
Create/Del/Poss w/Int to Counterfiet	7	0
Man/Del/Poss w/Intent Schedule 5	5	0
Man/Del/Poss w/Intent Schedule 1,2,3	206	6
Man/Del/Poss w/Intent Schedule 4	34	1
Obtaining Drugs Thru Misrepresentation	16	0
Sale/Manufacture of Drug Paraphernalia	4	0
<b>Totals</b>	<b>272</b>	<b>8%</b>

## Life Sentences

**Table 86:** Life Sentences.

Sentence	# of Inmates	% of Inmates
Habitual Life	41	1
Life W/Mercy	293	8
Life Without Mercy	222	6
<b>Totals</b>	<b>556</b>	<b>16%</b>

Table 86 shows the number of inmates serving a life sentence in DOC Institutions on June 30, 2002. The vast majority of these inmates are serving life for murder, however, kidnapping offenses can carry a life with mercy sentence as well. In addition, Habitual Lifers are serving Life w/Mercy sentences for repeat offenses.

## Security Classification

**Table 87:** Security Classifications.

Security Classification	# of inmates	% of inmates
Receiving/Holding	320	9.2
Community	60	1.7
Minimum	725	20.9
Medium	1072	30.9
Close	947	27.3
Maximum	349	10.0
<b>Totals</b>	<b>3473</b>	<b>100</b>

Table 87 shows the security classification breakdown for those inmates in DOC prison at midyear. Inmates classified as Receiving/Holding have not been through the formal classification process and are most likely still assigned to an intake/diagnostic unit. See page 9 for an explanation of the different security classifications.

## Inmate Demographics

The following tables show demographic information on the inmates in prison at midyear 2002.

**Table 88:** Inmates By Race & Gender.

Race & Gender	# of Inmates	% of Inmates
Asian Males	1	0.0
Asian Females	0	0.0
Black Males	486	14.0
Black Females	31	0.9
Hispanic Males	16	0.5
Hispanic Females	0	0.0
Native American Males	14	0.4
Native American Females	1	0.0
White Males	2685	77.3
White Females	239	6.9
<b>Totals</b>	<b>3473</b>	<b>100</b>

**Table 89:** Inmates By Age Groups.

Age Group	# of Inmates	% of Inmates
Under 20	40	1.2
20-29 Years	1131	32.6
30-39 Years	1050	30.2
40-49 Years	807	23.2
50-59 Years	333	9.6
60-69 Years	91	2.6
70-79 Years	21	0.6
80 and Over	0	0.0
<b>Totals</b>	<b>3473</b>	<b>100%</b>

**Table 90:** Inmates By Education Level.

Education Level	# of Inmates	% of Inmates
Did Not Graduate High School	1208	35
GED	1340	39
High School Graduate	697	20
Post High School Education	228	7
<b>Totals</b>	<b>3473</b>	<b>100</b>

**Table 91:** Inmates By Marital Status.

Marital Status	# of Inmates	% of Inmates
Divorced	741	21
Married	664	19
Single	1853	53
Separated	146	4
Widowed	69	2
<b>Totals</b>	<b>3473</b>	<b>100%</b>

## Office of Research Continued.

### Inmates Housed in County/Regional Jails by Crime Category

The data presented in the following tables was gathered from the DOC CJISD (County/Regional Jail Inmates Sentenced to DOC) computer system on June 30, 2002. This report only includes data on those inmates sentenced to the DOC but in the physical custody of County or Regional Jails as of June 30, 2002. Unless otherwise noted each inmate is represented only once in each table.

**Table 92:** Crimes Against the Person - Jail Inmates.

<b>CRIME</b>	<b># of Inmates</b>
Domestic Violence	12
Malicious Assault	14
Unlawful Assault	26
Wanton Endangerment Inv/Firearm	12
Assault during the commission of a Felony	1
Assault on a Police Officer	0
Child Abuse Resulting in Injury	4
Child Neglect Resulting in Injury	5
Murder: First Degree	25
Murder: Second Degree	15
DUI causing Death	13
Voluntary Manslaughter	15
Child Neglect Resulting in Death	1
Attempt to Commit Murder	0
Kidnapping	7
Abduction	2
Aggravated Robbery	54
Unaggravated Robbery	20
Film Minor in Sexually Explicit Conduct	1
Incest	11
Sexual Abuse by Parent/Guardian	34
Sexual Abuse: First Degree	30
Sexual Assault: First Degree	17
Sexual Assault: Second Degree	13
Sexual Assault: Third Degree	34
Sexual Procuring	1
Failure to Register as a Sex Offender	2
<b>SUBTOTAL</b>	<b>369</b>

**Table 93:** Crimes Against Property - Jail Inmates.

<b>CRIME</b>	<b># of Inmates</b>
Arson: First Degree	5
Arson: Second Degree	2
Arson: Third Degree	1
Arson: Fourth Degree	0
Breaking and Entering	47
Burglary	40
Bringing Stolen Property into State	0
Embezzlement	3
Grand Larceny	36
Petit Larceny	1
Receive/Transfer Stolen Goods	14
Shoplifting: Third Offense	6
<b>SUBTOTAL</b>	<b>155</b>

**Table 94:** Crimes Against Public Order - Jail Inmates.

<b>CRIME</b>	<b># of Inmates</b>
Forgery/Uttering	52
Obtain Money/Prop/Services by False Pretenses	12
Welfare Fraud	0
Unauthorized Access to Computer Service	0
Aiding and Abetting	3
Conspiracy/Attempt to Commit a Felony	45
Soliciting Prostitution/Other	0
Escape	3
Extortion	1
Bribery	0
Failure to Pay Child Support	5
Trans. Controlled Sub/Weapon into Prison	1
Failure to Appear in Court	2
Driving on Suspended License	5
Driving Under the Influence (DUI)	43
Fleeing Officer while DUI	16
Possession of Weapon on State/School Property	0
Counterfeiting	1
Credit Card Fraud	1
Identity Theft	1
<b>SUBTOTAL</b>	<b>191</b>

**Table 95:** Drug Offenses - Jail Inmates.

<b>CRIME</b>	<b># of Inmates</b>
Possession/Man./Del. w/Intent Sch 1-5	84

**Parole Violators** **132**

**GRAND TOTAL** **931**



## County of Commitment of DOC Inmates in Prison

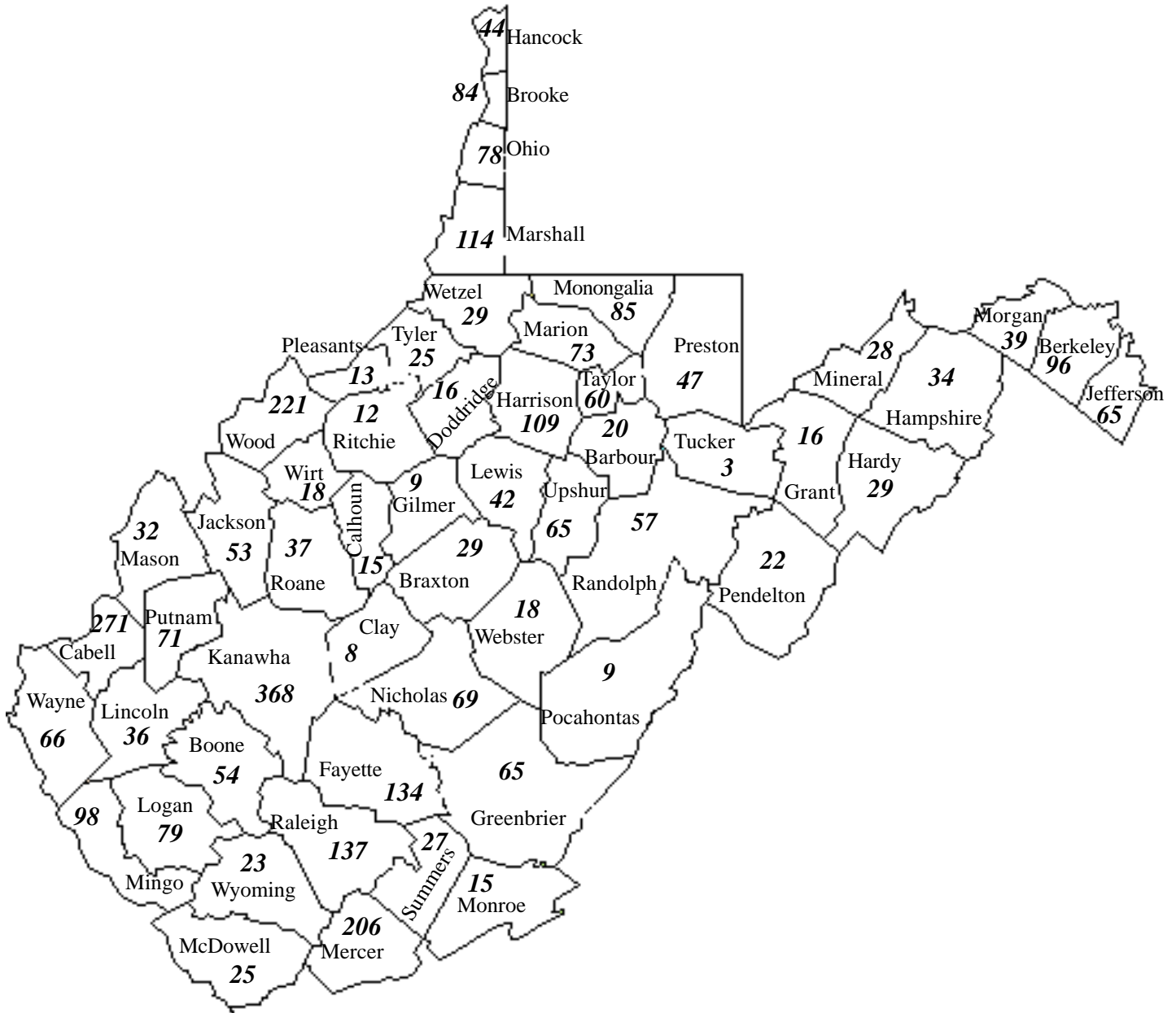


Chart 13: County of Commitment of DOC Inmates in Prison June 30, 2002.

Chart 13 shows the County of Commitment for DOC Inmates in Prison on June 30, 2002 by Most Serious Crime. Kanawha County currently has the most sentenced offenders in DOC prisons, followed by Cabell and Wood Counties. Tucker County had the least sentenced offenders in DOC prisons with 3.

## Office of Research Continued.

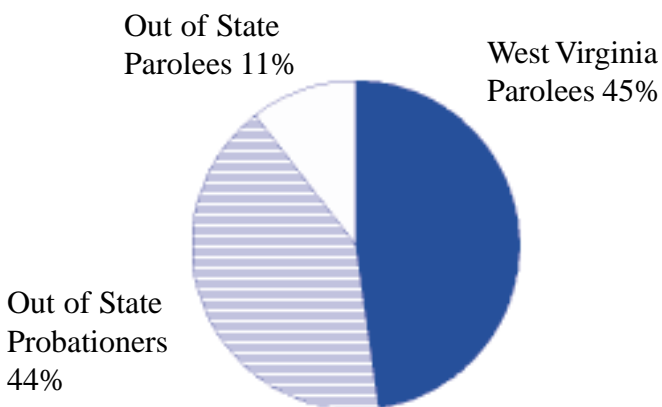
### DOC Parole & Probation Population Statistics

On June 30, 2002, there were 1,396 total clients under the supervision of DOC Parole Services. Of those 1,396 people it should be noted that over half (55%) were out of state cases. It should also be noted that the majority of those cases were male and Caucasian (71%). Caucasians made up a total of 87% of the client population while African Americans comprised 12% of the total clients. Males made up 82% of the client population while females comprised 18% of the total clients.

**Table 96:** Parole Services Clients on June 30, 2002 by type.

Client Type	# of Clients	% of Clients
West Virginia Parolees	633	45%
Out of State Probationers	613	44%
Out of State Parolees	150	11%
<b>Totals</b>	<b>1,396</b>	<b>100%</b>

**Chart 14:** Client percentages by type - June 30, 2001.



**Table 97:** Parole Services Clients by Race & Gender on June 30, 2002.

Race & Gender	# of Clients	% of Clients
African American Male	146	10%
African American Female	24	2%
Other Male	9	1%
Other Female	0	0%
Caucasian Male	992	71%
Caucasian Female	225	16%
<b>Totals</b>	<b>1,396</b>	<b>100%</b>

**Table 98:** Parole Services Clients by Age Categories on June 30, 2002.

Age Category	# of Clients	% of Clients
Under 20	14	1%
20-29	469	34%
30-39	445	32%
40-49	335	24%
50-59	105	8%
60-69	21	1%
70 and Over	7	0%
<b>Totals</b>	<b>1,396</b>	<b>100%</b>

**Table 99:** Parole Services Clients by Education Category on June 30, 2002.

Education Category	# of Clients	% of Clients
None to 6th Grade	20	1%
7th to 9th	177	13%
10th to 11th	217	16%
12th	499	36%
GED	328	23%
Some College	108	8%
College Degree or More	38	2%
Unknown	9	1%
<b>Totals</b>	<b>1,396</b>	<b>100%</b>

**Table 100:** Parole Services Clients by Marital Status on June 30, 2002.

Marital Status	# of Clients	% of Clients
Divorced	302	22%
Married	383	27%
Separated	73	5%
Single	618	43%
Widow/Widower	20	1%
Unknown	0	0%
<b>Totals</b>	<b>1,396</b>	<b>100%</b>

## Parole Services Clients Crime Statistics

The following statistics represent those WV Parolees, Out of State Parolees, and Out of State Probationers that DOC Parole Services had under supervision as of June 30, 2002. Each client is represented by their most serious crime.

**Table 101:** Crime Categories, June 30, 2001.

Crime Category	# of Clients	% of Clients
Against the Person	358	25.6%
Against Property	434	31.1%
Against Public Order	325	23.3%
Drug Crimes	279	20.0%
<b>Total</b>	<b>1,396</b>	<b>100%</b>

Each of the above categories are broken down into specific crimes below.

**Table 102:** Against the Person Offenses, June 30, 2002.

Against the Person Offenses	# of Clients	% of Clients
Aggravated Robbery	56	4.0%
Child Abuse	12	0.9%
Domestic Violence	9	0.6%
Malicious Assault/Wounding	65	4.7%
Kidnapping	11	0.8%
Murder	52	3.7%
Sex Crimes	78	5.6%
Stalking	8	0.6%
Robbery	28	2.0%
Vehicular Homicide	9	0.6%
Wanton Endangerment	6	0.4%
Habitual Offender	3	0.2%
Misdemeanor Assault	19	1.4%
Terrorist Threats	2	0.1
<b>Total</b>	<b>358</b>	<b>25.6%</b>

**Table 103:** Property Offenses, June 30, 2002.

Against Property Offenses	# of Clients	% of Clients
Arson	11	0.8%
Breaking and Entering	86	6.2%
Burglary	133	9.5%
Embezzlement	19	1.4%
Grand Larceny	85	6.1%
Shoplifting	20	1.4%
Other Miscellaneous Prop. Crimes	80	5.7%
<b>Total</b>	<b>434</b>	<b>31.1%</b>

**Table 104:** Against Public Order Offenses, June 30, 2002.

Against Public Order Offenses	# of Clients	% of Clients
Credit Card Fraud	13	0.9%
Fraudulent Schemes	33	2.4%
Making Worthless Checks	10	0.7%
Forgery/Uttering	86	6.2%
Driving Under the Influence	109	7.8%
Weapons Offenses	14	1.0%
Other Miscellaneous Offenses	60	4.4%
<b>Total</b>	<b>325</b>	<b>23.3%</b>

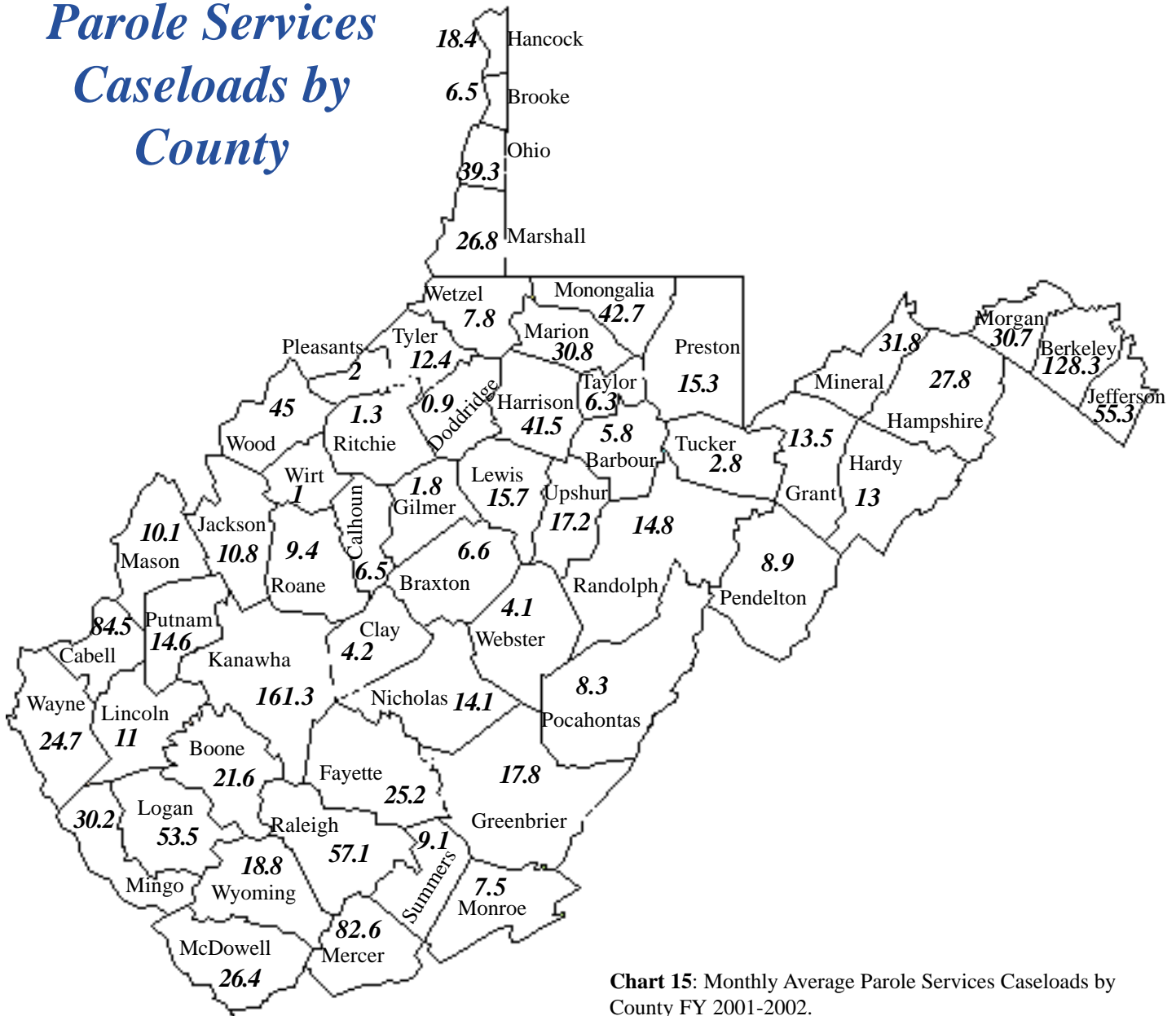
**Table 105:** Drug Offenses, June 30, 2002.

Drug Offenses	# of Clients	% of Clients
Drug Offenses	279	20.0%
<b>Totals</b>	<b>279</b>	<b>20.0%</b>

**Table 106:** Parole Services Clients Offense Type, June 30, 2002.

Offense Type	# of Clients	% of Clients
Felony Offenses	1,257	90.0%
Misdemeanor Offenses	139	10.0%
<b>Totals</b>	<b>1,396</b>	<b>100.0%</b>

# Monthly Average Parole Services Caseloads by County

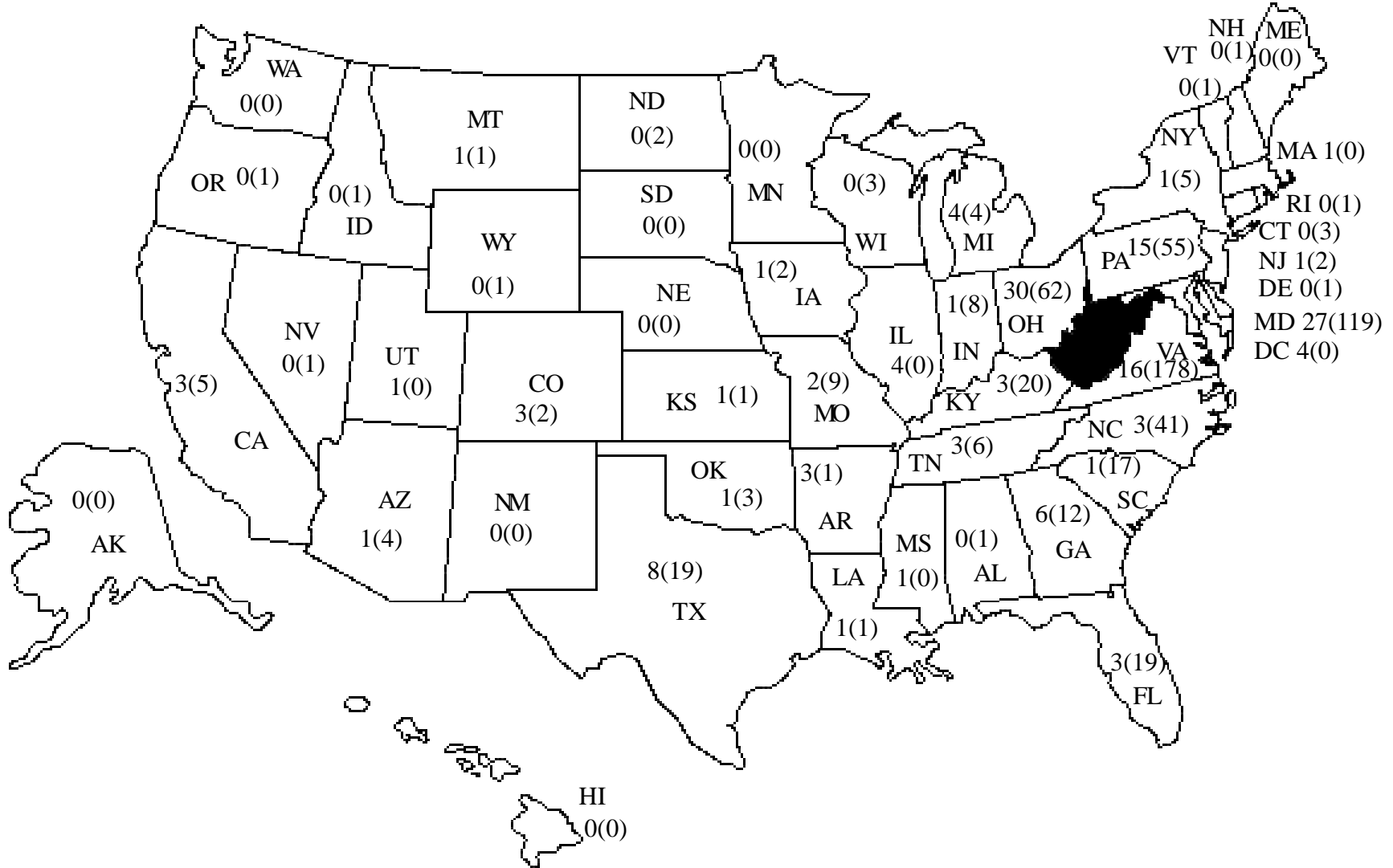


**Chart 15:** Monthly Average Parole Services Caseloads by County FY 2001-2002.

**Chart 15** shows the average monthly Parole Services caseloads by county for FY 2001-2002. Kanawha County had the highest monthly average, followed by Berkeley, Cabell, Mercer, and Raleigh Counties. Some reasons for these high numbers are the fact that Kanawha and Cabell have high populations compared to the rest of the state while Berkeley, Mercer, and Wood Counties border other states and supervise a large number of interstate compact cases.

Doddridge County had the lowest monthly average caseload with only 0.9 clients. Wirt County had the next lowest average caseload with only 1 client.

## *Interstate Compact Cases supervised in WV- Originating State on June 30, 2002*



The numbers above represent the number of interstate compact cases being supervised by Parole Services from each originating state. The first number shows the number of parole cases being supervised and the number in parenthesis is the number of probation cases being supervised.

**Table 107:** Summary of Compact Type - 2001 vs 2002.

Compact Type	June 30, 2001	June 30, 2002
Out of State Probationers	581	613
Out of State Parolees	149	150
<b>Totals</b>	<b>730</b>	<b>763</b>

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# Phone/Address Directory



*Visit the WV Division of Corrections website at:*  
**<http://www.state.wv.us/wvdoc/>**



## Central Office

Jim Rubenstein, Commissioner  
Wyetta Fredericks, Deputy Commissioner  
Division of Corrections  
State Capitol Complex  
112 California Ave.  
Bldg. 4, Room 300  
Charleston, WV 25305

## Regional Offices

### Northern Region

Jan Chamberlain  
Assistant Commissioner  
Email: jchambe1@mail.wvnet.edu  
999 11<sup>th</sup> Street  
Moundsville, WV 26041  
(304) 843-4142 Phone  
(304) 843-4144 Fax

### Southern Region

Steve Yardley  
Assistant Commissioner  
Email: syardley@mail.wvnet.edu  
PO Box 221  
Huttonsville, WV 26273  
(304) 335-4286 Phone  
(304) 335-4288 Fax

## Institutions

### Anthony Correctional Center

Scott Patterson, Warden  
Email: spatter1@mail.wvnet.edu  
Box N-1, HC 70  
White Sulphur Springs, WV 24986  
(304) 536-3911 Phone  
(304) 536-3916 Fax

### Beckley Correctional Center

Melvin Cox, Administrator  
Email: melcox@mail.wvnet.edu  
111 S. Eisenhower Drive  
Beckley, WV 25801  
(304) 256-6780 Phone  
(304) 256-6782 Fax

### Charleston Work Release

Don Ervin, Administrator  
Email: dervin@mail.wvnet.edu  
607 Brooks Street  
Charleston, WV 25301  
(304) 558-2763 Phone  
(304) 558-1537 Fax

### Denmar Correctional Center

Mark Williamson, Warden  
Email: markwill@mail.wvnet.edu  
HC 64, Box 125  
Hillsboro, WV 24946  
(304) 653-4201 Phone  
(304) 653-4855 Fax

### Huntington Work Release

Renae Stubblefield, Administrator  
Email: rstubble@mail.wvnet.edu  
1236 5<sup>th</sup> Avenue  
Huntington, WV 25701  
(304) 529-6885 Phone  
(304) 529-0205 Fax

### Huttonsville Correctional Center

William Haines, Warden  
Email: whaines@mail.wvnet.edu  
PO Box 1  
Huttonsville, WV 26273  
(304) 335-2291 Phone  
(304) 335-4256 Fax

### Lakin Correctional Center

11264 Ohio River Road  
West Columbia, WV 25287  
(304) 674-6189 Phone  
(304) 675-1079 Fax

### Mt. Olive Correctional Complex

Tom McBride, Warden  
Email: tmcbride@mail.wvnet.edu  
1 Mountainside Way  
Mt. Olive, WV 25185  
(304) 442-7213 Phone  
(304) 442-7225 Fax

### Northern Correctional Center

Evelyn Seifert, Warden  
Email: eseifert1@mail.wvnet.edu  
RD 2 Box 1  
Moundsville, WV 26041  
(304) 843-4067 Phone  
(304) 843-4073 Fax

### Ohio County Correctional Center

William Yurcina, Administrator  
Email: wyurcina@mail.wvnet.edu  
1501 Eoff Street  
Wheeling, WV 26003  
(304) 238-1007 Phone  
(304) 238-1009 Fax

### Pruntytown Correctional Center

Jim Ielapi, Warden  
Email: jielapi1@mail.wvnet.edu  
PO Box 159  
Grafton, WV 26354-0159  
(304) 265-6111 Phone  
(304) 265-6120 Fax

### St. Marys Correctional Center

William Fox, Warden  
Email: wfox@mail.wvnet.edu  
Rt. 2, Box 383B  
St. Marys, WV 26170  
(304) 684-5500 Phone  
(304) 684-5506 Fax

## Parole Offices

### Southern District

Douglas Workman  
District Supervisor  
PO Box 190  
966 Ritter Drive  
Beaver, WV 25813  
(304) 256-6950 Phone  
(304) 256-6935 Fax

### Southwestern Region 20-22

Karen Spoor, Director  
Rebecca Blevins-Adkins  
Judy Fitzgerald  
801 Madison Avenue  
Huntington, WV 25704  
(304) 528-5515 Phone  
(304) 528-5517 Fax

### Southwestern Region 23, 27

Scott Rodes  
Rebecca Harrison  
229 Stratton Street  
Room 306  
Logan, WV 25601  
(304) 792-7218 Phone  
(304) 792-7220 Fax

### South Central Region 40-44

Justina Young, Director  
Pamela G. Baldwin  
Christopher Webb  
Dan Cain II  
1260-C Greenbrier Street  
Charleston, WV 25311  
(304) 558-3597 Phone  
(304) 558-0441 Fax

**South Central Region 41, 45**

Stanley F. Workman (Enhanced Sup.)  
 M. Sue Flint  
 PO Box 190  
 966 Ritter Drive  
 Beaver, WV 25813  
 (304) 256-6950 Phone  
 (304) 256-6935 Fax

**South Central Region 46**

Jonathan Kesler  
 1307 E. Main Street  
 Oak Hill, WV 25901  
 (304) 465-1885 Phone

**Southeastern Region 30**

Tom Long, Director  
 101 South Court Street  
 Lewisburg, WV 24901  
 (304) 647-7545 Phone  
 (304) 647-7546 Fax

**Southeastern Region 31-33**

Joe Hall  
 Krista Ellison  
 Lance Lee  
 1450 Main Street  
 Princeton, WV 24740  
 (304) 425-7487 Phone  
 (304) 425-0444 Fax

**Southeastern Region 34**

Darrel Greene  
 57 Elkhorn Street  
 Welch, WV 24801  
 (304) 436-3851 Phone

**Northern District**

Dianne J. Poindexter  
 District Supervisor  
 13 North Kanawha Street  
 Buckhannon, WV 26201  
 (304) 473-4215 Phone  
 (304) 473-4216 Fax

**Northwestern Region 1, 2**

Lori A. Nohe, Director  
 Steve Spaulding  
 400 5<sup>th</sup> Street  
 State Office Complex, #25  
 Parkersburg, WV 26101  
 (304) 420-4630 Phone  
 (304) 420-4617 Fax

**Northwestern Region 3**

Michelle Cutshall  
 117 Court Street  
 Ripley, WV 25271  
 (304) 372-7854 Phone  
 (304) 372-7856 Fax

**Northwestern Region 5-6**

Janet McKain  
 Charles Rose  
 1025 Main Street  
 414 Mull Center  
 Wheeling, WV 26003  
 (304) 238-1030 Phone  
 (304) 238-1137 Fax

**North Central Region 10-11**

William Cobasky (Enhanced Sup.)  
 George Johnson  
 13 North Kanawha Street  
 Buckhannon, WV 26201  
 (304) 473-4215 Phone  
 (304) 473-4216 Fax

**North Central Region 12-14**

Robert Arnold, Director  
 Jeremy Louk  
 Jarrod White  
 215 West Main Street  
 Clarksburg, WV 26301  
 (304) 473-4215 Phone  
 (304) 473-4216 Fax

**Northeastern Region 50, 52, 53**

Robert Brining, Director  
 Donald Howard  
 Angela Golliday  
 1161-4 Winchester Avenue  
 Martinsburg, WV 25401  
 (304) 267-0055 Phone  
 (304) 267-0132 Fax

**Northeastern Region 51, 54**

Scott Colbert  
 Gary Parrish  
 PO Box 223  
 265 W. Main Street  
 Romney, WV 26757  
 (304) 822-5520 Phone

**Construction**

Bill Wimer, Manager  
 617 Leon Sullivan Way  
 Charleston, WV 25301  
 (304) 558-6055 Phone  
 (304) 558-6056 Fax

**Research**

Jim Phillips, Director  
 1260-D Greenbrier St.  
 Charleston, WV 25311  
 (304) 558-3332 Phone  
 (304) 558-4937 Fax

Brad Douglas, Research Analyst  
 State Capitol Complex  
 112 California Ave.  
 Bldg. 4, Room 300  
 Charleston, WV 25305  
 (304) 558-2036 ext. 22 Phone  
 (304) 558-5934 Fax

**Corrections Academy**

Randy Perdue, Director  
 Maclin Hall, WVU-Tech  
 Montgomery, WV 25136  
 (304) 442-3738 Phone  
 (304) 442-3754 Fax

**Correctional Industries**

George Hampton, Director  
 617 Leon Sullivan Way  
 Charleston, WV 25301  
 (304) 558-6055 Phone  
 (304) 558-6056 Fax