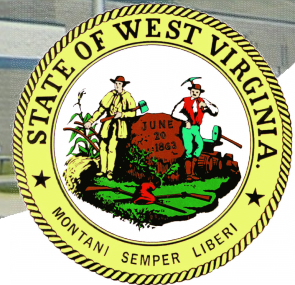


*WV Regional Jail and Correctional
Facility Authority*



Annual Report FY 2013

Earl Ray Tomblin, Governor

Joseph C. Thornton, Secretary of DMAPS

Joseph A. DeLong, Executive Director

STATE OF WEST VIRGINIA



WEST VIRGINIA REGIONAL JAIL AND CORRECTIONAL FACILITY AUTHORITY

Earl Ray Tomblin
Governor

1325 Virginia Street, East
Charleston, WV 25301-3011
(304)558-2110
FAX: (304)558-2115

Joseph C. Thornton
Cabinet Secretary

February 2014

Honorable Earl Ray Tomblin
Governor of West Virginia

Capitol Building
1900 Kanawha Blvd., East
Charleston, WV 25305

Dear Governor Tomblin,

In accordance with the West Virginia Code, Chapter 5, Article 1, Section 20, the Annual Report for Fiscal Year 2013 of the West Virginia Regional Jail and Correctional Facility Authority is hereby submitted for your review.

Sincerely,


Joseph A. DeLong
Executive Director



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MESSAGE FROM THE SECRETARY OF MILITARY AFFAIRS AND PUBLIC SAFETY

I am again honored to present the latest Annual Report for the West Virginia Regional Jail and Correctional Facility Authority.

As the following pages attest, Executive Director Joe DeLong and his leadership team continued their drive to strengthen and improve the agency in 2013. I salute their efforts, and proudly stand with them in their dedication to Regional Jails' vital public safety mission.

This commitment is crucial as inmate crowding remains an issue at West Virginia's regional jails. The attention from leadership promises to ensure the agency can face the challenge of overcrowding as well as the ongoing concerns arising from staff recruitment and retention.

Because of its leadership, Regional Jails now stands poised to carry out its share of Justice Reinvestment. Thanks to Gov. Earl Ray Tomblin, West Virginia is pursuing a research- and data-supported approach to tackle inmate crowding. Among its provisions, Justice Reinvestment targets recidivism and the behavioral and substance abuse issues that are often involved. Regional Jails has embraced the role it is to play in Justice Reinvestment, for example by adopting a proven yet easy-to-administer intake assessment tool for those entering the jail system.

As I've mentioned, West Virginia's regional jails perform a critical duty in keeping the public safe. Its success stems from the men and women who together ensure that this mission is pursued around the clock. I applaud their professionalism and dedication, and the commitment they display daily to their fellow West Virginians and the communities they serve.

I am proud to count Regional Jails a part of the Department of Military Affairs and Public Safety. As Cabinet secretary, it is my honor and privilege to support and help to lead the agency in our shared service to West Virginia and its people.

Joseph C. Thornton

Cabinet Secretary

W.Va. Department of Military Affairs and Public Safety

WVRJ & CFA LEADERSHIP



Joseph A. DeLong—Executive Director

Joe DeLong was born and raised in Hancock County and represented the House of Delegates first delegate district from 2001-2008. He served as Majority Leader from 2007-2008.

Following an unsuccessful bid for Secretary of State, DeLong relocated to Myrtle Beach, SC where he successfully started up a full scale salon and spa in a new upscale shopping center. In 2010, the business was named one of the fastest growing salons by Salon Top 200.

DeLong returned to West Virginia in July 2010 to join the Department of Military Affairs and Public Safety as Deputy Secretary, a position he held until assuming the responsibilities of Acting Executive Director of the West Virginia Regional Jail Authority in late January 2012. In August 2012, the WVRJA Board of Directors removed the “Acting” from DeLong’s title and officially made him the eighth Executive Director of the WVRJA.

DeLong was a member of the West Virginia University football team from 1991-1995. When graduating in 1996 he received the Louis Meisel award, given to the graduating WVU Football player with the highest grade point average. He received his Masters in Business Administration from WVU in the Spring of 2013. DeLong is also an internationally certified Project Management Professional (PMP) under the authority of the Project Management Institute.



Paul O’Dell—Deputy Director

Paul O’Dell, Jr. became the Deputy Director of the West Virginia Regional Jail Authority on October 6, 2009. Mr. O’Dell lives in Summersville with his wife of 45 years, Joyce. They have two children, “Bo” and “Mandy”. Bo is a career law enforcement officer reaching the rank of Chief Deputy in Nicholas County. Amanda, a former employee of the West Virginia State Police, resides in Masontown, WV. Mr. O’Dell has five grandchildren ranging in age from seven to twenty four years of age.





RJ&CFA BOARD MEMBERS

Chairman: **Gary Ellyson II**

Law:

Stephen G. Jory

P.O. Box 1909
Elkins, WV 26241
304-636-3553
sgjory@wvlawyers.com

Secretary of Military Affairs and Public Safety:

Joseph C. Thornton

1900 Kanawha Boulevard East
Building 1, Room W-400
Charleston, WV 25305
304-558-2930
joseph.c.thornton@wv.gov
april.m.darnell@wv.gov

Medicine:

Dr. Frank Hartman

P.O. Box 669
Buckhannon, WV 26201
304-642-1821
fhart@3wlogic.net

Secretary of Department of Administration:

Ross Taylor

1900 Kanawha Boulevard East
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304-558-4331
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Joyce.k.jones@wv.gov

Counties:

Gary Ellyson II

The Honorable Braxton County Commissioner
513 Elk Street
Gassaway, WV 26624
304-364-9110 © 304-644-7887
garyellyson@gmail.com

Commissioner of Corrections:

Jim Rubenstein

112 California Avenue
Building 4, Room 300
Charleston, WV 25305
304-558-2036 ©304-549-0268
james.e.rubenstein@wv.gov
susan.k.harding@wv.gov

Tony J. Veltri

The Honorable Taylor County Commissioner
Route 2 Box 416
Grafton, WV 26354
304-265-1960 © 304-677-0822
NO EMAIL ADDRESS

Director of Juvenile Services:

Stephanie Bond

Acting Director
1200 Quarrier Street, 2nd Floor
Charleston, WV 25301
304-558-9800 ©304-419-3822
stephanie.i.bond@wv.gov
melody.c.kimble@wv.gov

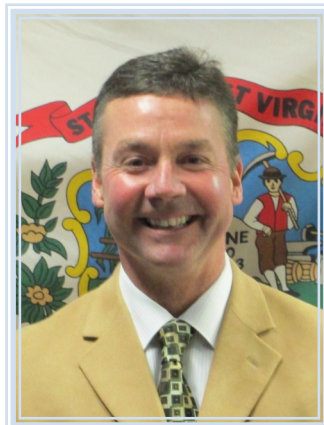
Tim McCormick

The Honorable Ohio County Commissioner
216 Debbie Ann Drive
Wheeling, WV 26003
304-639-2311 fax: 304-234-3827
timmycommish@comcast.net

FACILITY ADMINISTRATORS



Shannon Markle
CRJ Administrator



John J. Sheeley
ERJ Administrator



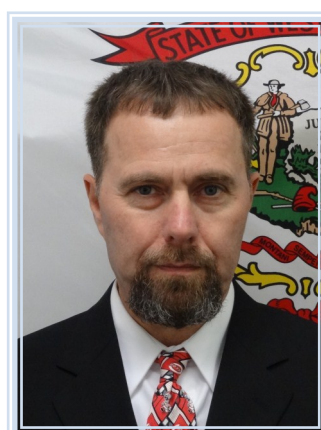
George Trent
NCRJ Administrator



Shawn Straughn
NRJ Administrator



Edgar L. Lawson
PHRJ Administrator



Craig Adkins
SCRJ Administrator



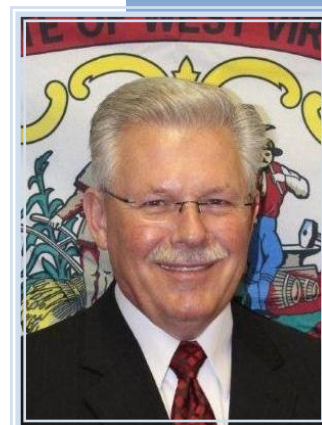
Michael Francis
SRJ Administrator



David Farmer
SWRJ Administrator



Scott Villers
TVRJ Administrator



Larry Crawford
WRJ Administrator



HISTORY OF THE WEST VIRGINIA REGIONAL JAIL AND CORRECTIONAL FACILITY AUTHORITY

The factors that influenced the closing of county operated jails and the realization of a regional jail system date back as far as 1946 when the Bureau of Prisons, in a study authorized by the West Virginia Legislature, found the State's county jails to be "anachronisms and totally unfit for human habitation." The study went on to recommend that the county jails be consolidated into regional jails with adequate numbers of appropriately trained staff.

The ongoing deterioration of physical plants and apparent living conditions in the 1960's and 70's resulted in an increased exposure to the liabilities attendant to inmate-initiated litigation, resulting in the use of Law Enforcement Assistance Act funding to make improvements in many county jails. However, the continuing deterioration of physical plants, many of which were built around the turn of the century, made it evident that mere repairs would be insufficient to deal with the severity of the situation.

In 1982 the Governor's Committee on Crime, Delinquency, and Corrections commissioned a study of county jails resulting in the recommendation of the consolidation of county jails and the creation of a state operated facility for sentenced misdemeanor offenders.

An additional study included involvement of county sheriffs and state level administrators and resulted in the Legislature establishing the West Virginia Regional Jail and Prison Authority in 1985. The original Authority consisted of 21 members. This Authority was empowered to issue revenue bonds to be repaid by special fees attached to criminal convictions and civil cases, establish regions, construct regional jails with bond funds and operate regional jails with operating funds provided by the payment of per diem rate by the counties to be served by regional jails. The Authority developed a master plan for the construction of 12 regional jails. The Authority was to address the needs of the county jails before beginning to consider the needs of the state's correctional system.

In May of 1989, the Eastern Regional Jail (ERJ) opened in Martinsburg initially serving the Eastern Panhandle counties of Jefferson, Berkeley, and Morgan, along with Mineral, Hardy and Hampshire. The latter counties would eventually remove their inmates from ERJ with the opening of the Potomac Highlands Regional Jail in Augusta, WV.

During the 1989 Legislative session the Authority's responsibilities were increased by requiring the Authority to focus both upon regional jails and state correctional facilities. This "change in focus" was brought about in response to the West Virginia Supreme Court of Appeals decision in the case of *Crain vs. Bordenkircher* requiring the replacement of the

HISTORY OF THE WEST VIRGINIA REGIONAL JAIL AND CORRECTIONAL FACILITY AUTHORITY



West Virginia Penitentiary at Moundsville. The reconstituted Authority, with seven voting and two non-voting members, now known as the West Virginia Regional Jail and Correctional Facility Authority, revisited the “master plan” and concluded that ten regional jails of two, three and four hundred bed capacity, built of a prototypical design, could serve the counties and allow for improved efficiency of construction, familiarity of operation, and standardization of training.

The Authority shall be governed by a board of nine members, seven of whom are entitled to vote on matters coming before the Authority. The complete governing board shall consist of the Commissioner of the Division of Corrections; the Director of the Division of Juvenile Services; the Secretary of the Department of Military Affairs and Public Safety; the Secretary of the Department of Administration, or his or her designated representative; three county officials appointed by the Governor, no more than two of which may be of the same political party; and two citizens appointed by the Governor to represent the areas of law and medicine. The Commissioner of the Division of Corrections and the Director of the Division of Juvenile Services shall serve in an advisory capacity and are not entitled to vote on matters coming before the authority. Members of the Legislature are not eligible to serve on the board.

All regional jails are of prototypical design. Within the system there are:

- 2 – 400 bed facilities – NCRJ and WRJ (this number includes available beds in the medical unit and inmate processing area)
- 3 – 200 bed facilities – CRJ, PHRJ, and NRJ. *Note that NRJ is contained in the same physical plant as the Northern Correctional Facility in Moundsville, WV. As both RJA and DOC inhabit the same building, this often presents operational requirements that are unique to that facility.*

The remaining five facilities are classified as 300 bed facilities.

200 = 192 + medical and holding

300 = 288 + medical and holding

400 = 384 + medical and holding

The West Virginia Regional Jail and Correctional Facility Authority is a special revenue agency. It is designed to act as both a corporate and a government instrumentality. Current outstanding bond debts are retired through fees attached to criminal cases. Operating costs are obtained through per diem charges to the entities who utilize the system.



THE HISTORY & ROLE OF THE WV REGIONAL JAIL & CORRECTIONAL FACILITY AUTHORITY

The WV Regional Jail and Correctional Facility Authority was created by the West Virginia Legislature in 1985. The purpose of the Authority is to provide safe, secure and humane care for persons ordered to be incarcerated by the courts. Generally, regional jails serve both pre-trial defendants and persons sentenced to terms of one year or less. However, offenders sentenced to serve terms of confinement in the custody of the Division of Corrections may also be held in regional jails while awaiting transfer to the state correctional system. The inmate population consists of county, state, and federal inmates, both male and female.

VISION STATEMENT

The vision of the West Virginia Regional Jail Authority is to be recognized as the leader in professional jail administration and to maintain that leadership by being able to move to the forefront while adapting to change.

MISSION STATEMENT

The Mission of the West Virginia Regional Jail and Correctional Facility Authority is to ensure the safety of the public, staff and inmates by maintaining a safe, secure and humane system of regional jails, and to provide incarcerated persons with the opportunities for self-improvement and rehabilitation by participating in educational programs.

CORE VALUES

Our core values begin with our commitment to the citizens and elected officials of the State to train and develop staff who are imbued with the highest ethical and professional standards with emphasis on personal integrity and dignity and respect for others regardless of their station in life.

We recognize our employees to be our most valuable assets. As such, they will be trained and properly equipped to effectively do their job.

Our employees will be instilled with a sense of responsibility and accountability for their actions and, by their example, set the same standard of responsibility and accountability for inmates.

We take pride in our public service and will strive to perform our duties in a manner that will be beyond reproach and reflect upon our obedience to the laws of our State and the Regional Jail Authority's policies and procedures.

FACILITIES & LOCATIONS



NRJ – Northern Regional Jail
Moundsville, WV

TVRJ –Tygart Valley Regional Jail
Belington, WV

ERJ – Eastern Regional Jail
Martinsburg, WV

PHRJ –Potomac Highlands Regional Jail
Augusta, WV

CRJ – Central Regional Jail
Sutton, WV

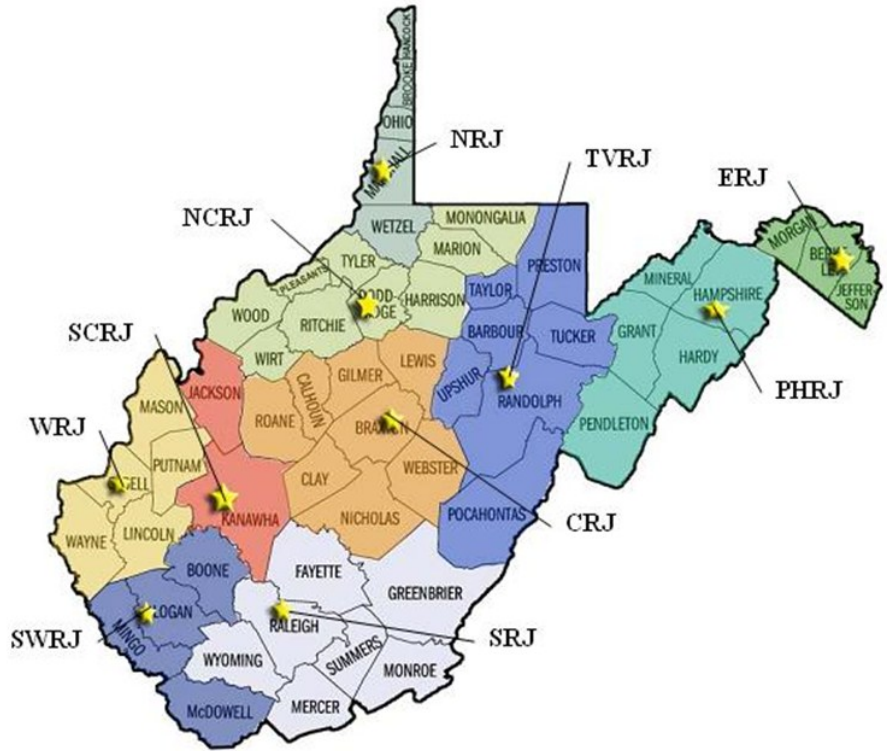
SRJ – Southern Regional Jail
Beaver, WV

SWRJ –Southwestern Regional Jail
Holden, WV

WRJ –Western Regional Jail
Barboursville, WV

SCRJ –South Central Regional Jail
Charleston, WV

NCRJ –North Central Regional Jail
Greenwood, WV





OPERATIONS



Steve Crook
Chief

Steven M. Crook was appointed on March 1st, 2013 to oversee the operations of the West Virginia Regional Jails.

Mr. Crook began his career as a Detention Officer in 1991 while living in Union County, North Carolina. He became a Deputy Sheriff for the Union County Sheriff's Department in 1992 which led to a 10 year career in Law Enforcement. Mr. Crook has worked in several divisions of Law Enforcement which include Civil, Patrol, Narcotics, Detective and Detention.

In 2009 Mr. Crook was appointed to the position of Chief Investigator for the West Virginia Regional Jail Authority. He remained in that position until being appointed as the Administrator at the South Central Regional Jail in 2012. Mr. Crook was appointed to his current position in March of 2013.

Mr. Crook's areas of responsibility include all issues related to the operating and maintaining of the system of regional jails in a manner that is consistent with applicable laws as well as the agency's core values and mission statement.

RISK MANAGEMENT



Mr. Underwood started with the Authority in April 2013. He is a graduate of Thomas M. Cooley Law School in Lansing, Michigan and has a Masters of Science in Safety Technology from Marshall University in Huntington, West Virginia. Mr. Underwood is retired from the West Virginia State Police, where he served 25 years. Mr. Underwood taught at the State Police Academy for 17 years and is also the first Traffic Crash Reconstructionist in the State of West Virginia.

The Director of Risk Management is responsible for the identification, evaluation of risks, and selection of methods to handle all risk exposures which would result in human, physical, or financial loss to the Authority. The Director works closely with the Authority's legal department, operations, insurance representatives, and other staff in implementing new programs, upgrading existing programs, and in formulating recommendations to management on rules and procedures. This position involves planning, organizing, coordinating, and working with other departments in the Authority regarding property/casualty, worker's compensation, security, and safety programs. The Risk Manager coordinates all accident investigations and facility safety/security inspections; assures that an effective accident prevention program is maintained and that appropriate measures are taken to comply with Authority, State and related safety regulation policies and directives.



Donald Underwood
Director

ASSET PLANNING AND SPECIAL PROJECTS



The Asset Planning Division of the West Virginia Regional Jail Authority is responsible for the coordination of planning for future fixed assets for WVRJA with the Agency's Chief Financial Officer and promoting better financial planning for the servicing of these fixed assets. The Asset Planning Division is new to the WVRJA as of 2012.

Bill Canterbury started with the West Virginia Regional Jail Authority in September 1994. He has worked as a Correctional Officer in three different agencies: The WV Regional Jail Authority, the WV Division of Corrections, and the Federal Bureau of Prisons. He has also worked in a variety of jobs within the WVRJA having served at least one year in each of the following positions: Correctional Officer I, Correctional Officer II, Correctional Counselor II, Fiscal Clerk, Director of Inmate Services, WVRJA Program Manager, and currently the WVRJA Director of Asset Planning and Special Projects. His education consists of: Bachelor of Science in Accounting, Bachelor of Science in Business Management, and a Masters in Criminal Justice.



Bill Canterbury
Director

During 2013, the Asset Planning and Special Projects worked on the following:

Preventative Maintenance:

Standardized Preventative Maintenance solutions for all regional jails

Facilities checked for maintenance problems weekly and Marvin Bolton (Head of Maintenance for the Northern Jails) and Rocky Grimmett (Head of Maintenance for Southern Jails) are dispatched to help and/or supervise when needed

Offender Information System (OIS):

New Computerized Inmate Tracking System software being designed and implemented into the WVRJA
Currently validating data brought over from TAG (old system) to OIS

Special Large Projects:

Camera installation currently underway at SRJ and SWRJ

New roof and HVAC currently being installed at ERJ

Parking lots resurfaced at SWRJ and planned for WRJ

Fleet Projects for FY 2014:

Plan to add one transportation vehicle and one administrative vehicle to each jail

Will be replacing any vehicle with over 100,000 miles

This will bring the total Regional Jail Fleet to 96 vehicles

All WVRJA drivers to complete a defensive driving course that will be established by BRIM

This will be a reduction of BRIM charges by 2% for insurance for the agency



HUMAN RESOURCES AND STAFF DEVELOPMENT



Wayne Armstrong
Director

Wayne Armstrong was appointed as Human Resources Director on September 16, 2011. Mr. Armstrong received his B.S. degree in Industrial Relations and Labor Studies, graduating Magna Cum Laude and was named into Who's Who in America's Colleges and Universities, from WVU-Tech in July 1991. Prior to that, he spent ten years in the direct sales industry. He became an employee of the Department of Transportation's Human Resources Section in October 1991 and obtained a permanent position with that organization in March, 1992. On April 1, 2001, Mr. Armstrong was selected as Director of Human Resources for the Division of Corrections and served in that capacity until his appointment in the Regional Jail Authority.

The Human Resources Section continues in their attempts to balance that fine line between protecting employee rights against the Agency's obligation to comply with state and federal laws, as well as to ensure Agency Policy and Procedure are followed in a progressive manner. Human Resources provide responsive customer service, while attempting to balance employee interests with the Agency's overall goals and mission.

The filling of vacancies has been a priority for the Agency. We are striving to maintain a vacancy rate of 5% or less. We have been utilizing temporary employees to fill vacant positions for the short term, and as we certify them for posts we are transitioning them to full-time permanent positions. We have hosted job fairs in various regions of the State which have contributed greatly to having an expanded applicant pool. Civil Service Testing processes were adjusted to allow for wider participation in our interviewing and selection processes. Half-way through our Three Year Recruiting Plan, we are ahead of where we had hoped to be in our goal to establish a modern, 21st Century workforce.

With Human Resources participation, the Regional Jail Authority has entered into a joint, Inter-Agency Agreement with the WV National Guard and the Division of Corrections that allows military personnel greater flexibility in the employment process.

Furthermore, we have begun a Return-to-Work Program for employee's injured on-the-job and are experiencing outstanding results with some light-duty type restrictions.

Personnel Specialists in the Central Office are continuing their training and are getting more proficient in the completing of personnel transactions. Training of Facility HR Managers is an on-going and ever evolving process. Their professional development, to date, has exceeded our expectations at this point in time.

We have changed the uniformed and non-uniformed promotion processes to allow for a more efficient system of career progression. This process attempts to get the right people in the right jobs and is part of our succession planning efforts.

To date, we are satisfied with our structuring efforts but realize we still have a long way to go in terms of efficiently dealing with the many unique personnel challenges we are faced with daily.

HUMAN RESOURCES AND STAFF DEVELOPMENT



HR at the Administrator's Retreat at Mountainer Resort (from Left): Lisa Mounts (SWRJ), Melissa Murphy (SCRJ), Julie Reed (NCRJ), Lori Lynch (SRJ), Katrina Kessel (Deputy Director of HR, Central Office), Patty Reeder (CRJ), Christina Lamborne (PHRJ), Amber Currence (TVRJ) Absent Jessica Riggenschach (NRJ), Robin Bohrer (ERJ), and Rochelle Elliot (WRJ).

GENERAL COUNSEL



In April 2013, Shane P. McCullough became General Counsel for the West Virginia Regional Jail Authority. Mr. McCullough is a 2010 graduate of Duquesne University School of Law and holds a Bachelor's Degree in Political Science from Westminster College. Mr. McCullough was previously employed by the West Virginia State Auditor's Office as Associate General Counsel from October 2010 through March 2013.

RJA's General Counsel is responsible for the management of all legal issues facing the jails. General Counsel handles employee litigation, inmate lawsuits, and reviews policies, procedures, and contracts. General Counsel also works with outside counsel and the Attorney General's Office in defending or pursuing claims in administrative, state, and federal courts on behalf of the Authority.



**Shane
McCullough**
Director



ACCOUNTING



Tony Atkins
Chief Financial
Officer

Tony is a Certified Public Accountant and a graduate of Morris Harvey College. Tony has financial and operational experience in the following industries:

- Coal Mining (10 years)
- Health Care – Hospital Administration (24 years)
- Public Service (4 years)

Tony joined the Regional Jail Authority on April 1, 2012.

Fiscal Section Responsibilities

- Budget Preparation
- Financial Reporting
- External Audit Coordination
- Debt Service / Bond Trustee Accounting
- Accounts Payable
- Accounts Receivable
- Per Diem Fee Billing
- Payroll
- Cash and Investments Management
- Fixed Asset Management

Accomplishments

- Implemented Lockbox procedures for cash deposits with State Treasurer
- Prepared monthly accrual based Financial Statements
- Transitioned Accounts Receivable to QuickBooks Software
- Improved Accounts Receivable collections by eight days
- Audited Financial Statements prepared on time without material deficiencies
- Implemented software providing for improved cash controls over inmate fund and seamless integration with telephone and commissary vendors.

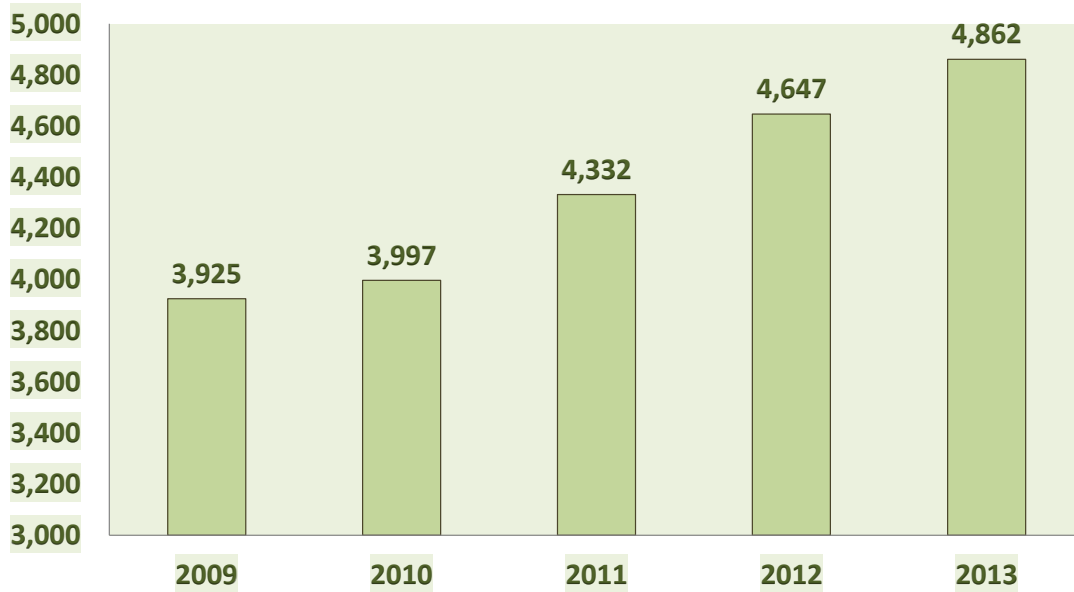
Goals and Objectives

- Integrate new Inmate tracking software
- Participate in the design and training for state government's new financial accounting software
- Accounting Procedures Manual

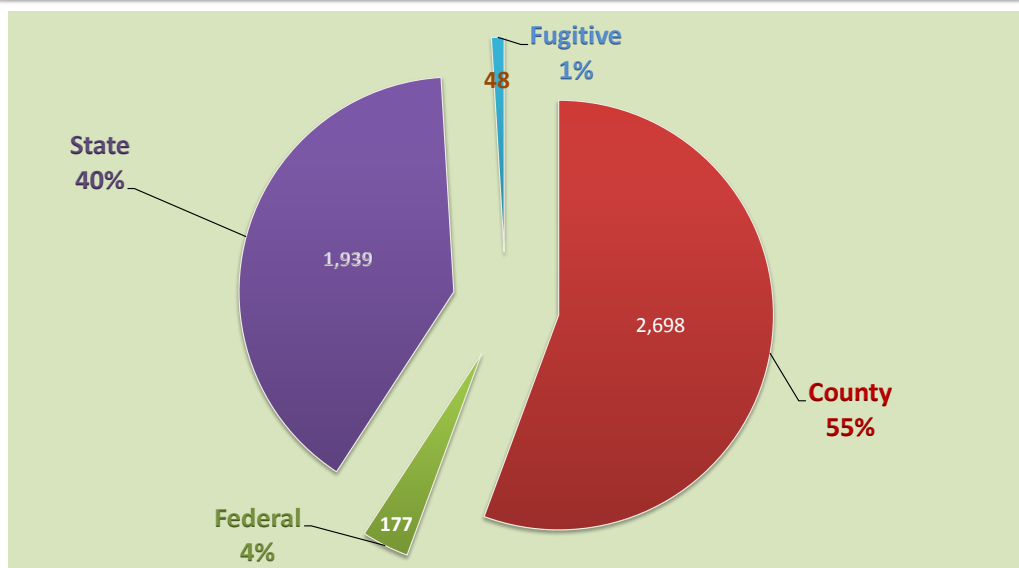
ACCOUNTING



AVERAGE INMATES/DAY



Average Inmates / Day (FY 2013)



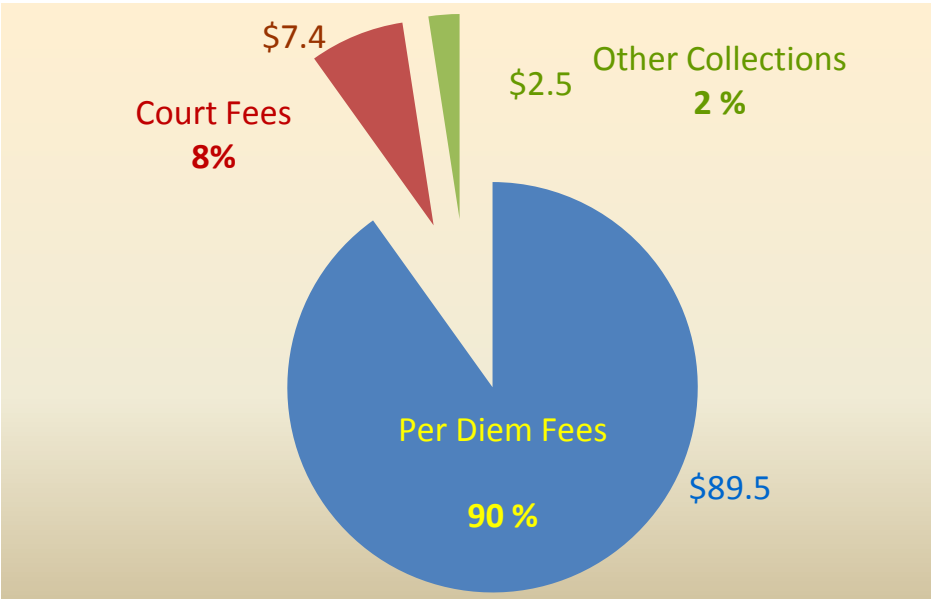


ACCOUNTING

CASH BASIS – SUMMARY July – June (\$000's)

	FY - 2013	FY - 2012
Balance - July	\$49,991	\$39,964
Receipts	\$99,378	\$98,181
Expenditures	\$93,175	\$88,154
Net Increase	\$6,203	\$10,027
Balance – June	\$56,194	\$49,991

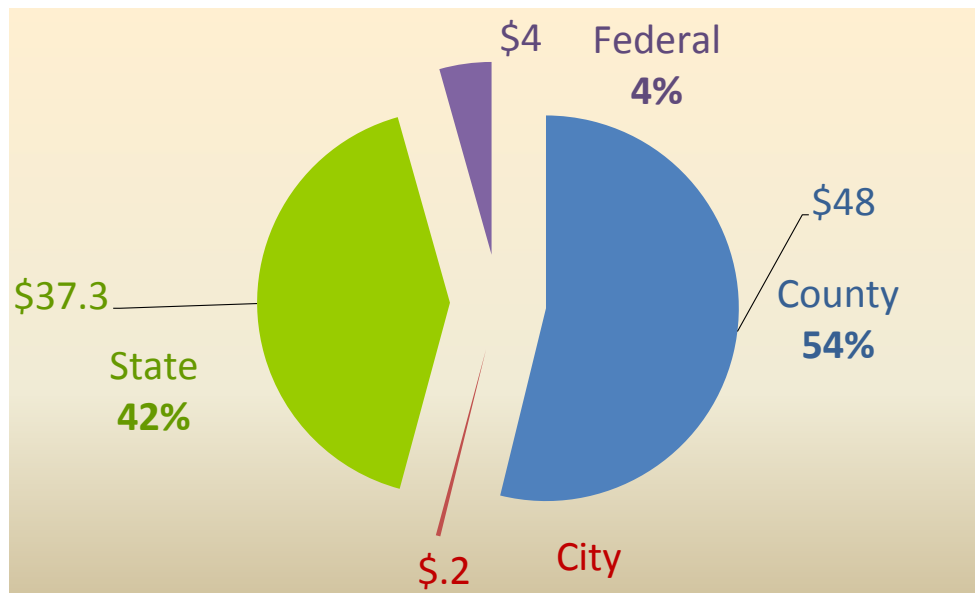
RECEIPTS - \$99.4 (MILLIONS)



ACCOUNTING



Per Diem Fees— \$89.5 (Millions)



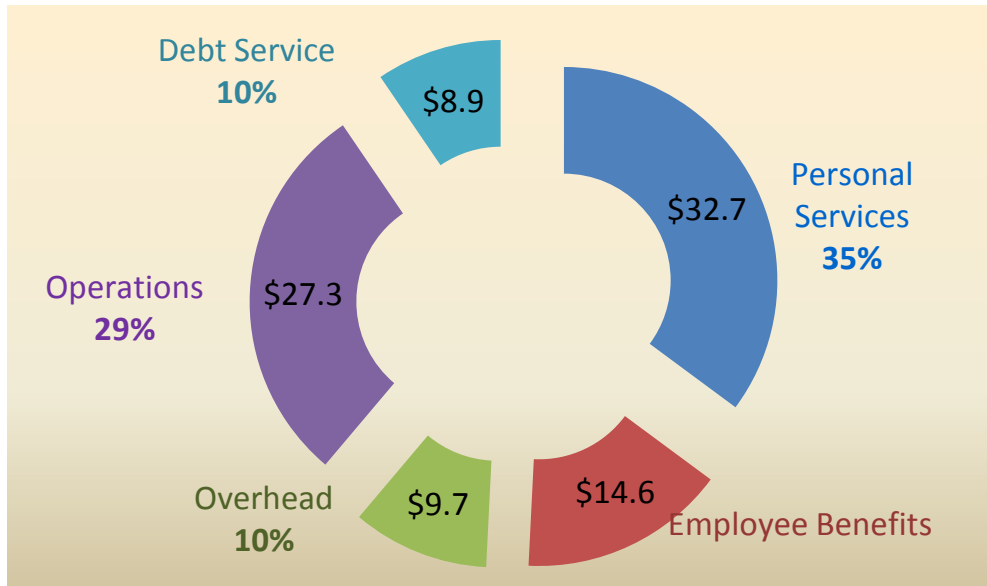
Cash Basis Expenditures (\$000's) July – June Fiscal Year 2013

Actual	Budget	Description	Variance \$	Variance %
\$32,739	\$36,080	Employee Wages	\$3,341	9%
\$14,586	\$16,621	Employee Benefits	\$2,035	12%
\$9,663	\$9,591	Facility Overhead	\$72	1%
\$27,318	\$25,256	Facility Operations	\$2,062	8%
\$8,869	\$9,000	Debt Service	\$131	1%
\$93,175	\$96,548	Total Expenditures	\$3,373	4%



ACCOUNTING

Expenditures - \$93.2 (Millions)



Court Fees vs. Debt Payments (\$ millions)



PURCHASING



Mr. Shingleton is a graduate of WV State College with a BS Degree in Business Administration with emphasis in finance and economics. His diversified working career includes retail sales, real estate sales, financial management, IT sales, network installation, and project management. His career began with 18 years at Union Carbide Corporation working in distribution logistics. Job classification included programmer, systems analyst, systems operations manager and senior systems planner. Work locations have included Charleston, WV, New York, NY and Danbury, CT. The last thirteen years Mr. Shingleton has been with the State of West Virginia, starting as a consultant for the Information Services and Communications Division, and later as the IT Contracts Manager. David joined the Regional Jail Authority in October of 2011 as the Director of Purchasing.



David Shingleton
Director

FY 2013 ACCOMPLISHMENTS:

New Responsibility:

- Took on IT project management responsibilities for the RJA portion of the new DMAPS consolidated Offender Information System (OIS)

- Brought in a full time OIS Project Coordinator (Jackie Elston) who is in the process of establishing our own OIS HelpDesk

Additional RJA Contracts:

- Secured additional volume purchasing agreements with select vendors further reducing individual Pcard payments

- Tested three vendor's jail cleaning systems to determine the best quality/cost vendor and awarded an enterprise agreement with State Chemical

- New agreements with ICE and US Marshalls increase per diem from \$45 per day to \$65 per day

- Installed Lockdown, a new inmate management system that will provide financial management, ability to file grievances online, video visitation, and paper elimination

- Installed additional GTL telephones in every pod, reducing inmate conflict and increasing annual revenues by nearly \$500,000

- Continued elimination of leased copiers resulting in cost savings



PROGRAMS AND POLICY



John V. Lopez
Director

John V. Lopez was appointed as the Director of Programs and Policy for the Regional Jail Authority in June 2012.

Mr. Lopez began his career in corrections in 1997 as a Correctional Counselor at the South Central Regional Jail (SCRJ). In October, 1999, he was promoted to the Director of Inmate Services position at SCRJ, and at the same time he became the EEO Counselor for the facility. Mr. Lopez remained in this position until January, 2002, when he accepted a position in the main office as an Operations Specialist within the Operations Section of the RJA. He held this position until March 2008, when he was promoted to the Director of Programs. Mr. Lopez held this position until April 2011, when he was promoted again to Chief of Operations. He served in this capacity until June, 2012.

Mr. Lopez is a 1993 graduate of West Virginia Institute of Technology in Montgomery, WV, with an Associates Degree in Printing Technology, and a B.S. in Management. He also is a 2004 graduate of Mountain State University in Beckley, WV with a Master's Degree in Criminal Justice Administration.

The Office of Programs and Policy is responsible for updating and developing policies and inmate programs for the agency. This Office is also responsible for the collection and analysis of inmate and corrections information, as well as the production of various reports and special projects. This Office has been involved in the following projects in the year 2013:

- Assisting in planning efforts to implement Prison Rape Elimination Act standards
- Updating the agency's policies and procedures to achieve compliance and compatibility with National Jail Standards, as well as city, state and federal jail guidelines
- Assisting in providing programming to the convicted felons housed in Regional Jails
- Ensuring the Inmate Handbook is updated and compliant with agency policies and procedures
- Assisting the Human Resource Department in striving to balance employees' rights against the agency's obligation to comply with state and federal laws, and to ensure agency policy and procedures are followed
- Responsible for planning, development, coordination, supervision and evaluation of all statewide treatment programs provided to the inmate population within the Jail Authority (over 5,000 inmates)
- Delegating treatment programs to Directors of Inmate Services and counseling staff at each facility to be administered to inmates incarcerated in all Regional Jails
- Developing and reviewing proposed legislation relating to correctional programs and appearing and making presentations to the State Legislature
- Researching, writing, developing, and interpreting policies, rules, and legislation for the agency
- Coordinating yearly inmate job fairs at each Regional Jail
- Interviewing, hiring, recruiting, and evaluating inmate services staff at each Regional Jail
- Writing and researching grants for agency
- Preparing monthly and yearly reports related to budget, programs, etc. for all Regional Jails; make presentations to the Regional Jail Authority Board
- Assisting the Executive Director with special projects
- Representing the RJA at meetings with other state and federal agencies

INMATE PROGRAMS



WV Regional Jail Authority Report of Inmate Programs

Fiscal Year July 1, 2012 – June 30, 2013

The main goal for Inmate Programs is to help inmates recognize and accept ownership of their problems, and assist them in developing a strategy for positive change in their lives. By doing this, we hope to prevent inmates from making the same mistakes and ultimately reduce recidivism. The inmate services staff at each facility will make appropriate community-based referrals for continued rehabilitative assistance upon an inmate's release from the regional jails.

The following Inmate Programs are offered in all ten regional jails and are taught by a trained member of the Inmate Services' staff at each jail:

- **Domestic Violence**
- **Parenting Program**
- **Life Skills**
- **Anger Management**
- **Substance Abuse / M.R.T. – Moral Reconciliation Therapy**
- **Alcohol Abuse**

Additionally, at all ten regional jails we are assisting the Division of Corrections endeavors by providing two of their classes that are mandatory for Parole. These classes are:

- **99 days**
- **Crime Victim Awareness**

The following volunteer groups provide services for inmates on a weekly basis at all of the Regional Jails:

- **Alcoholics Anonymous (AA)**
- **Narcotics Anonymous (NA)**
- **Religious Services (every denomination offered)**
- **Bible Study**
- **KISRA**



PROGRAMS STATISTICS

Statistics from Program Bill (House Bill 3205)			
July 1, 2012 – June 30, 2013			
Class	# Inmates Completed Class	Days Earned Off Sentence	Money Received
Anger Management	530	2285	\$5,580.68
Alcohol Abuse	440	1995	\$5,252.64
MRT Substance Abuse	327	1375	\$3,751.21
Life Skills	524	2110	\$6,590.79
Domestic Violence	522	2340	\$5,281.38
Parenting	510	2140	\$5,878.00
Total	2,853	12,245	\$32,334.70

Note: Savings for the counties: 12,245 x \$48.80 (per diem) = \$597,556.00

Guidelines:

Each inmate sentenced to a term of confinement in a regional jail of six (6) months or more shall be granted five days of good time for successful completion of one of the following rehabilitation programs: Domestic Violence, Parenting, Substance Abuse, Life Skills, Alcohol Abuse and Anger Management or any special rehabilitation or educational program designed by the Executive Director. A maximum of thirty (30) days good time shall be granted for successful completion of all six (6) programs. Each inmate will be charged a \$25.00 fee for each class, which is due upon enrollment. If an inmate is unable to pay a fee or fees in full at the time of enrollment, it may be paid by deductions from his or her inmate trust account. No more than one half of the amount in the inmate trust account during any one week period may be so deducted. Should an inmate be completely indigent during incarceration he or she can still take advantage of this opportunity.

PROGRAMS STATISTICS



Number of Days Earned Off - Credits

Facility	Work Credit 25% of Sentence	GED Credit	Good Time Credit 5% of Sentence
PHRJ	2405	0	2334
NRJ	2575	10	1291
CRJ	3603	54	2537
SCRJ	6551	26	4233
SWRJ	5737	0	1736
SRJ	5527	0	2975
ERJ	5832	243	450
NCRJ	9777	120	6022
WRJ	6612	51	5072
TVRJ	3823	71	585
Total	52,442	575	27,235

	HB 3205	Work Credit	GED Credit	Good Time Credit
Reduction of Inmate Billable Days:	12,245	52,442	575	27,235
Total of Inmate Billable Days Saved as a Result of Programs:	92,497			
Cost Savings to Counties	\$4,513,853			



PROGRAMS STATISTICS

Volunteer and Counselor Programs

Number of Inmates that Participated in Volunteer Led Programs					
Facility	AA	NA	Church	KISRA	Veterans Outreach
CRJ	0	0	2824	0	0
ERJ	349	341	791	0	0
NCRJ	313	0	2707	88	0
NRJ	27	0	367	0	30
PHRJ	401	367	1124	0	0
SCRJ	0	318	5541	225	38
SRJ	475	524	5934	0	8
SWRJ	166	372	4998	0	23
TVRJ	385	0	3408	12	0
WRJ	413	380	7141	498	114
TOTALS:	2,529	2,302	34,835	823	213

INMATE CLASSES / ATTENDANCE						
	Domestic Violence	Parenting	Anger Management	MRT (Sub. Abuse)	Life Skills	Alcohol Awareness
CRJ	304	265	315	94	262	108
ERJ	130	114	133	76	141	146
NCRJ	492	492	402	403	492	402
NRJ	184	184	184	104	96	104
PHRJ	63	69	189	98	50	89
SCRJ	32	38	39	39	37	39
SRJ	275	176	132	111	138	193
SWRJ	76	46	79	66	63	40
TVRJ	98	207	95	122	95	122
WRJ	67	46	61	0	77	51
Totals	1,721	1,637	1,629	1,113	1,451	1,294

PROGRAMS STATISTICS



Inmate Job and Services Fairs

Date	Facility	# Businesses/Organizations which Participated	# Inmates which Attended
7-18-2013	CRJ	9	96
11-4-2013	ERJ	10	63
8-29-2013	NCRJ	75	38
5-16-2013	NRJ	10	112
6-27-2013	PHRJ	10	95
6-6-2013	SCRJ	15	140
9-18-2013	SRJ	16	84
11-9-2012	SWRJ	13	100
11-14-2013	TVRJ	13	132
10-23-2013	WRJ	11	148



PROGRAMS STATISTICS

Inmate Classes/Educational, Volunteer Programs STATISTICS July 2011 – June 2012

Adult Basic Education			
	Inmates that Attended	Inmates that Raised Levels	Inmates that Completed / Passed GED Test
CRJ	182	84	22
ERJ	149	42	13
NCRJ	271	75	38
NRJ	191	43	20
PHRJ	141	26	12
SCRJ	366	30	10
SRJ	103	24	15
SWRJ	43	11	9
TVRJ	194	152	58
WRJ	129	77	16
Totals	1769	564	213

<u>Education Levels At Time of Booking:</u>		
<u>Education Category</u>	<u>Number of Inmates</u>	<u>Percentage of Inmates</u>
Did not graduate High School	14,762	32
GED	4,120	9
High School Diploma	21,446	46
Post High School Education	6,217	13
Total	46,545	100

INMATE POPULATION DATA



Average Daily Inmate Population by Fiscal Year

FACILITY	FY 99	FY 00	FY 01	FY 02	FY 03	FY 04	FY 05	FY 06	FY 07	FY 08	FY 09	FY 10	FY 11	FY 12	FY 13
Central Regional Jail	222	214	204	204	229	249	280	263	273	256	265	279	318	324	319
Eastern Regional Jail	226	247	284	290	318	344	404	413	421	398	384	372	423	449	489
South Central Regional Jail	353	321	360	380	431	400	446	491	473	437	454	529	574	631	635
Southern Regional Jail	336	345	349	378	442	457	501	510	519	477	478	313	324	351	320
Southwestern Regional Jail	229	270	265	268	309	318	347	364	375	363	396	258	293	313	303
Northern Regional Jail	215	207	207	210	269	270	303	312	339	289	303	457	499	514	529
Potomac Highlands Regional Jail		101	170	172	199	201	230	233	249	244	249	491	524	539	556
North Central Regional Jail				387	441	478	539	534	529	495	512	389	415	470	505
Western Regional Jail						376	466	498	473	471	529	363	391	446	503
Tygart Valley Regional Jail								264	356	344	359	533	559	609	642
TOTAL	1581	1705	1839	2289	2638	3093	3516	3882	4007	3774	3929	3984	4320	4646	4801

- Eastern Regional Jail originally opened in April of 1989; the new Eastern Regional Jail opened in June of 1999
- Central Regional Jail opened in February of 1993
- South Central Regional Jail opened in July of 1993
- Southern Regional Jail opened in June of 1994
- Northern Regional Jail opened in November of 1994
- Southwestern Regional Jail opened in April of 1998
- Potomac Highlands Regional Jail opened in February of 2000
- North Central Regional Jail opened in August of 2001
- Western Regional Jail opened in December of 2003
- Tygart Valley Regional Jail opened in August of 2005

FY 2013 Average Daily Institutional Inmate Population Report

REGIONAL JAIL FACILITY	DIVISION OF CORRECTIONS INMATES		FEDERAL INMATES		MISDEMEANOR PRE-TRIAL		MISDEMEANOR SENTENCED		PRE-TRIAL FELON		CONVICTED FELON		AVERAGE DAILY TOTAL
	Males	Females	Males	Females	Males	Females	Males	Females	Males	Females	Males	Females	
Central	69	5	5	1	25	5	19	5	113	25	41	6	319
Eastern	146	5	24	4	39	9	39	7	158	25	28	5	489
North Central	185	10	10	3	45	9	59	12	187	29	70	16	635
Northern	130	6	22	4	33	6	13	3	82	12	7	2	320
Potomac Highlands	146	2	1	0	28	6	20	2	74	17	6	1	303
South Central	161	11	48	5	50	8	24	4	133	25	46	14	529
Southern	60	10	20	2	65	18	30	5	243	47	45	11	556
Southwestern	276	6	3	0	26	6	21	6	103	21	28	9	505
Tygart Valley	70	256	5	1	21	5	24	4	76	18	14	9	503
Western	245	8	0	0	35	8	46	15	194	41	40	10	642
TOTAL	1488	319	138	20	367	80	295	63	1363	260	325	83	4,801
Total Combined Males and Females	1807		158		447		358		1623		408		



INMATE POPULATION DATA

FY 2011 Average Daily Institutional Inmate Population Report													
REGIONAL JAIL FACILITY	DIVISION OF CORRECTIONS INMATES		FEDERAL INMATES		MISDEMEANOR PRE-TRIAL		MISDEMEANOR SENTENCED		PRE-TRIAL FELON		CONVICTED FELON		AVERAGE DAILY TOTAL
	Males	Females	Males	Females	Males	Females	Males	Females	Males	Females	Males	Females	
Central	129	10	8	1	23	6	24	4	77	14	20	3	319
Eastern	91	10	39	4	39	11	61	13	115	20	16	3	422
North Central	140	31	11	2	36	8	62	10	170	22	69	11	572
Northern	136	15	15	1	27	4	17	2	86	16	6	1	326
Potomac Highlands	153	9	0	0	19	3	24	3	61	9	9	2	292
South Central	123	21	48	8	43	8	24	4	126	20	60	13	498
Southern	100	15	20	4	53	10	30	5	207	40	32	7	523
Southwestern	165	25	0	0	25	5	27	5	109	23	24	7	415
Tygart Valley	225	15	6	2	21	4	22	4	66	9	17	2	393
Western	166	74	0	0	34	7	43	12	150	23	43	8	560
TOTAL	1428	225	147	22	320	66	334	62	1167	196	296	57	4,320
Total Combined Males and Females	1653		169		386		396		1363		353		

FY 2012 Average Daily Institutional Inmate Population Report													
REGIONAL JAIL FACILITY	DIVISION OF CORRECTIONS INMATES		FEDERAL INMATES		MISDEMEANOR PRE-TRIAL		MISDEMEANOR SENTENCED		PRE-TRIAL FELON		CONVICTED FELON		AVERAGE DAILY TOTAL
	Males	Females	Males	Females	Males	Females	Males	Females	Males	Females	Males	Females	
Central	96	14	10	1	23	7	20	5	88	22	34	5	325
Eastern	88	11	35	2	43	10	49	7	149	28	21	5	448
North Central	160	27	12	3	45	11	71	11	183	25	67	14	629
Northern	148	24	18	1	29	6	15	3	83	16	7	1	351
Potomac Highlands	146	19	1	0	22	4	19	2	71	16	10	3	313
South Central	137	21	45	7	49	9	23	3	130	20	51	18	513
Southern	99	17	22	3	63	12	24	4	221	48	18	6	537
Southwestern	217	42	0	0	25	5	25	5	103	21	22	5	470
Tygart Valley	244	55	6	1	19	4	20	3	63	9	15	6	445
Western	159	53	0	0	38	8	52	13	195	35	47	8	608
TOTAL	1494	283	149	18	356	76	318	56	1286	240	292	71	4,639
Total Combined Males and Females	1777		167		432		374		1526		363		

INMATE POPULATION DATA



AGE GROUP	FY 2012	FY 2013
under 20	1741	1978
20-29	13526	18106
30-39	10174	14490
40-49	6449	8366
50-59	2985	4056
60-69	707	825
70+	104	135
TOTAL	35,686	47,956

FY 2013 RACE	MALE	FEMALE	TOTAL
ASIAN	72	19	91
BLACK	4376	757	5133
HISPANIC	735	59	794
NATIVE AMERICAN	24	12	36
OTHER	97	19	116
WHITE	31009	10061	41070
BLANK	177	50	227
TOTAL	36,490	10,977	47,467

ADMISSIONS AND RELEASES

FACILITY	2010		2011		2012		2013	
	ADMISSIONS	RELEASES	ADMISSIONS	RELEASES	ADMISSIONS	RELEASES	ADMISSIONS	RELEASES
CRJ	2513	2457	2684	2723	2648	2608	2831	2872
ERJ	5709	5650	5799	5729	5467	5490	5556	5673
NCRJ	5326	5310	5339	5338	6173	6057	6139	6092
NRJ	3320	3342	3362	3378	3672	3619	3828	3832
PHRJ	2575	2536	2749	2684	2811	2888	2659	2758
SCRJ	6611	6594	6755	6783	7223	7206	6875	6806
SRJ	5594	5562	5827	5870	6515	6499	6812	6702
SWRJ	3481	3492	3184	3220	3310	3202	3255	3350
TVRJ	3179	3132	3311	3210	3185	3208	3144	3195
WRJ	5855	5838	6042	6105	6599	6517	6379	6313
TOTAL	44,163	43,913	45,052	45,040	47,603	47,294	47,478	47,593



CRIME STATISTICS

DRUG AND ALCOHOL RELATED CHARGES FY 2012	
1ST POSS OF MARIJUANA <15 GRAMS	630
3RD LICENSE SUSPEND/ REVOKED FOR DUI	177
AGGRAVATED DUI	1139
CONSPIRACY TO COMMIT DRUG RELATED CHARGE	203
CONTRIBUTING TO THE DELINQ MINOR	172
DELIVERY OF A CONTROLLED SUBSTANCE	664
DELIVERY SCHEDULE IV CONTROLLED SUB	166
DRIVERS LICENSE REVOKED FOR DUI	1720
DRUG COURT VIOLATION	528
DUI (1ST OFFENSE)	3850
DUI (2ND OFFENSE)	1114
DUI (3RD OFFENSE)	456
DUI >.08	1133
DUI CAUSING PERSONAL INJURY	159
DUI W/MINOR IN VEHICLE	135
FLEEING WHILE DUI	210
OPEN CONTAINER	223
OPERATE OR ATTMPT CLANDESTINE DRUG LAB	476
POSS CONTROLLED SUBSTANCE	2650
POSS. W/ INT. TO DEL CONTROLLED SUBSTANCE	1433
POSS/W INTENT SCHED 2 CONTROLLED SUBSTAN	183
PUBLIC INTOXICATION	2119
UNDERAGE CONSUMPTION	298
DUI CONTROLLED SUBSTANCE	169
MANUFACTURING A CONTROLLED SUB MARIJUANA	100

DRUG AND ALCOHOL RELATED CHARGES FY 2013	
1ST POSS OF MARIJUANA <15 GRAMS	694
3RD LICENSE SUSPEND/ REVOKED FOR DUI	202
AGGRAVATED DUI	1120
CONSPIRACY TO COMMIT DRUG RELATED CHARGE	262
CONTRIBUTING TO THE DELINQ MINOR	0
DELIVERY OF A CONTROLLED SUBSTANCE	647
DELIVERY SCHEDULE IV CONTROLLED SUB	204
DRIVERS LICENSE REVOKED FOR DUI	1815
DRUG COURT VIOLATION	707
DUI (1ST OFFENSE)	3352
DUI (2ND OFFENSE)	1006
DUI (3RD OFFENSE)	466
DUI >.08	1451
DUI CAUSING PERSONAL INJURY	153
DUI W/MINOR IN VEHICLE	0
FLEEING WHILE DUI	185
OPEN CONTAINER	0
OPERATE OR ATTMPT CLANDESTINE DRUG LAB	863
POSS CONTROLLED SUBSTANCE	2546
POSS. W/ INT. TO DEL CONTROLLED SUBSTANCE	1374
POSS/W INTENT SCHED 2 CONTROLLED SUBSTAN	250
PUBLIC INTOXICATION	2028
UNDERAGE CONSUMPTION	0
DUI CONTROLLED SUBSTANCE	245
MANUFACTURING A CONTROLLED SUB MARIJUANA	77

CRIME STATISTICS



TOP THIRTY CHARGES OF FY 2012

1	DOMESTIC BATTERY	4848
2	DUI (1ST OFFENSE)	3850
3	OBSTRUCTING	3807
4	POSS CONTROLLED SUBSTANCE	2650
5	CAPIAS	2176
6	PETIT LARCENY	1996
7	GRAND LARCENY	1721
8	DRIVERS LICENSE REVOKED FOR DUI	1720
9	DRIVING WHILE SUSPENDED/REVOKED	1667
10	PROBATION VIOLATION	1643
11	DISORDERLY CONDUCT	1562
12	NO INSURANCE	1512
13	FUGITIVE FROM JUSTICE	1477
14	DESTRUCTION/INJURY PROPERTY	1470
15	POSS. W/ INT. TO DEL CONTROLLED SUBSTANCE	1433
16	BATTERY	1331
17	CONSPIRACY	1193
18	PUBLIC INTOX	1192
19	FEDERAL CHARGE (SEE HARD COPY)	1154
20	AGGRAVATED DUI	1139
21	DUI >.08	1133
22	DUI (2ND OFFENSE)	1114
23	BURGLARY, DAYTIME, BREAK AND ENTER	1109
24	VIOLATE HOME CONFINEMENT	1097
25	PAROLE VIOLATION	948
26	PUBLIC INTOXICATION	927
27	FLEEING ON FOOT	840
28	PRETRIAL MISDEMEANOR (SEE HARD COPY)	783
29	IMPROPER/EXPIRED REGISTRATION	783
30	DOM ASSLT 1ST/2ND(BY THREATS)	749

TOP THIRTY CHARGES OF FY 2013

1	DOMESTIC BATTERY	4641
2	OBSTRUCTING	3654
3	DUI (1ST OFFENSE)	3352
4	POSS CONTROLLED SUBSTANCE	2546
5	CAPIAS	2368
6	PETIT LARCENY	1907
7	DRIVERS LICENSE REVOKED FOR DUI	1815
8	FUGITIVE FROM JUSTICE	1651
9	DRIVING WHILE SUSPENDED/REVOKED	1617
10	GRAND LARCENY	1613
11	PROBATION VIOLATION	1586
12	NO INSURANCE	1549
13	DISORDERLY CONDUCT	1521
14	DUI >.08	1451
15	POSS. W/ INT. TO DEL CONTROLLED SUBSTANCE	1374
16	DESTRUCTION/INJURY PROPERTY	1353
17	FEDERAL CHARGE	1238
18	BATTERY	1222
19	CONSPIRACY	1219
20	VIOLATE HOME CONFINEMENT	1150
21	PUBLIC INTOX	1138
22	AGGRAVATED DUI	1120
23	DUI (2ND OFFENSE)	1006
24	BURGLARY, DAYTIME, BREAK AND ENTER	979
25	PAROLE VIOLATION	930
26	PUBLIC INTOXICATION	890
27	CONSPIRACY TO COMMIT A FELONY	880
28	IMPROPER/EXPIRED REGISTRATION	875
29	OPERATE OR ATTEMPT CLANDESTINE	863
30	PRETRIAL MISDEMEANOR	847



ACADEMY



Ronald Casto
Deputy Chief

Deputy Chief of Operations Ronald Casto over-see's the operations of the WV Regional Jail Authority academy training. Mr. Casto assists in the development of policies and procedures; plans and evaluates the work of academy staff; makes assignments and reviews operational plans.

Mr. Casto has been with the agency since 1989, in Mr. Casto's current position he also acts as the Authority's Special Operations Commander with the responsibilities of maintaining a Special Operations Unit with the Authority and coordinating the training, deployment, and employment of the unit within the Authority and other agencies with the Department of Military Affairs and Public Safety.

Mr. Casto is active in the delivery of the training program at all levels, and currently works in conjunction with Glenville State College and the Criminal Justice Program coordinating internships, partnerships, and joint training / educational sessions.

DMAPS PROFESSIONAL DEVELOPMENT CENTER

The West Virginia Regional Jail Authority has operated its basic and specialized training classes at the Morris Criminal Justice Training Center since the fall of 2009. The WV Division of Corrections moved to the training center in January 2010 making the training center the training academy for all three WV corrections agencies; Juvenile Services, Division of Corrections and the WV Regional Jail Authority. In addition, the DMAPS PDC operates in conjunction with the Glenville State College wherein they operate their Criminal Justice studies.

The PDC is an approximate 44,000 square foot facility that accommodates all three corrections agencies by providing ample classroom and office space, mock cells, a multipurpose room for physical training, a firearms simulator, Mimio Studio technology and built-in projectors in each classroom, a computer lab and wireless internet access to name a few of the amenities offered at the PDC.

ACADEMY



ACADEMY TRAINING			
FY 2013 WV DMAPS Staff Training and Development Center			
TRAINING:	DATES:	Number Completing Training:	Total Trained:
Basic Correctional Officer Training	103rd 04 June-20 July 2012 (FY 2013) noted on FY 2012	24	155
	104th 23 July-31 August 2012	21	
	105th 10 September- 19 October 2012	18	
	106th 29 October- 14 December 2012	22	
	107th 14 January - 1 March 2013	21	
	108th 11 March - 26 April 2013	28	
	109th 13 May - 28 June 2013	21	
PPCT Instructor Development and Recertification	Instructor Development- 10 Dec- 14 Dec 2012	11	20
	Instructor Recert- 4 March- 8 March 2013	9	
Firearms Instructor Development and Recertification	Instructor Recert- 22 Oct- 24 Oct 2012	16	55
	Instructor Recert- 5 Nov-7 Nov 2012	13	
	Instructor Recert 27 Feb - 1 March 2013	11	
	Instructor Recert 3 Apr - 5 Apr 2013	15	
CPR/First Aid Instructor Training	First Aid/CPR/AED Develop.- 12 Nov-14 Nov 2012	5	20
	First Aid/CPR/AED Develop.- 20-22 Feb. 2012	10	
	First Aid/CPR/AED Develop.- 25 Feb-27 Feb 2013	5	
Search and Security Procedures Mildred Bateman	27-Mar-13	12	55
	28-Mar-13	11	
	17-Apr-13	15	
	18-Apr-13	17	
40 hour Field Training Officer (FTO) Instructor Development	Field Training Cert- 3 Dec-7 Dec 2012	11	29
	Field Training Cert- 18 Feb-22 Feb 2013	10	
	Field Training Cert- 22 Apr-26 Apr 2013	8	
Corrections Emergency Response Team (CERT)	Patrol Rifle 4 March 6 March 2013	4	14
	16 Jan - 18 Jan 2013	10	
CERT Basic Operator Course	18 March - 29 March 2013	4	4
Chemical Agents Instructor Development and Recertification	OC Aerosol Instructor Development/Recert- 4 Sept- 6 Sept 2012	7	21
	Specialty Impact Munitions - 10 Sept-11 Sept 2012	7	
	Chemical Munitions - 6 Sept-7 Sept 2012	7	
Training for Trainers	24 September - 28 September 2012	13	13
LEAD Phase I	29 Apr- 3 May 2013	4	4
LEAD Phase II	30 July 31 July 2012	2	2
LEAD Phase III	18 March - 19 March 2013	6	6
Search and Security Procedures Sharpes Hospital	15-Jan-13	10	33
	17-Jan-13	11	
	31-Jan-13	12	
Drivers Training for DOC	16-Jul-13	38	38
Active Shooter: Emergency Preparedness Planning	2 October 2012	38	38
Active Shooter Response	3 October - 4 October 2012	10	10
Administrative Sergeants	10 October 2012	11	11
Active Shooter Response Drill	16 October 2012	50	50



EMPLOYEES OF THE YEAR



Cpl. Harvey Hawkins, Central Regional Jail
Pictured Right, Administrator Shannon Markle Pictured Left



Cpl. Gary W. Lake
Eastern Regional Jail



COII Timothy Abner
North Central
Regional Jail



CO II David Ramage
Northern Regional Jail

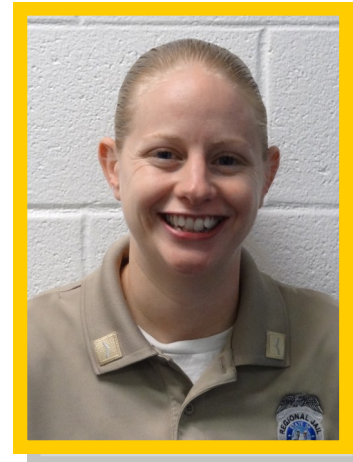


COII Michael Newcomb
Potomac Highlands
Regional Jail

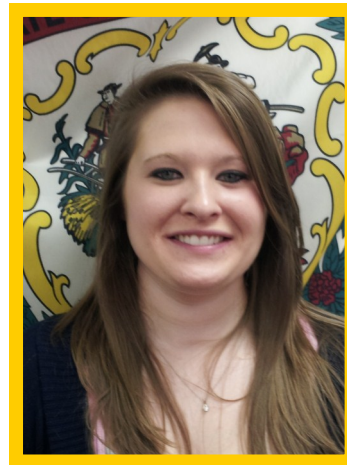
EMPLOYEES OF THE YEAR



COII Larry Hatton, Tygart Valley Regional Jail
Pictured Right, Administrator Scott Villers Pictured Left



Cpl. Hillary Brown
South Central Regional Jail



Samantha Meadows
Southern Regional Jail



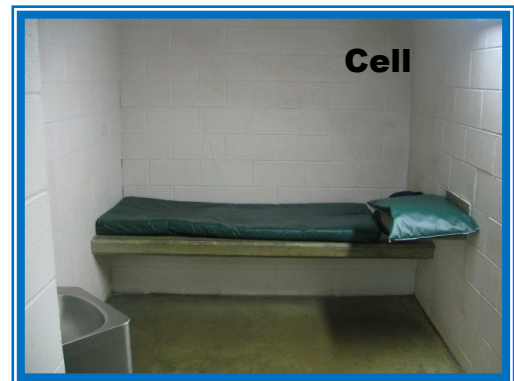
Ashley Hayton, South Western Regional Jail
Pictured Left, Administrator David Farmer Pictured Right



CO II Brandy White
Western Regional Jail



FACILITY LAYOUT



FACILITY LAYOUT



Gymnasium



Contact Visitation Room



Central Control 07/13/2012 09:22





*The West Virginia Regional Jail and Correctional Facility Authority's Annual Report for
Fiscal Year 2013 was edited and compiled at:*

*WVRJ&CFA Central Office
1325 Virginia Street, East
Charleston, WV 25301.*

*Should you wish to make a suggestion or request a copy of this report, please contact
Ashley H. Bennett at (304) 558-2110 or Ashley.H.Bennett@wv.gov.*